



**MINUTES**  
**Committee on Finance & Budget**

**Thursday, September 12, 2024**

1:00 p.m.

Courthouse – Room 3312

721 Oxford Ave, Eau Claire, WI

**Members Present:** Supervisors Jim Dunning, Stella Pagonis (1:01pm), Jim Schumacher, Bob Swanson, Dane Zook, Nancy Coffey (ex-officio)

**Other Supervisors Present:** Jerry Wilkie, Connie Russell, Larry Hoekstra

**Staff Present In-Person:** Jason Szymanski, Amy Weiss, Sharon McIlquham, Glenda Lyons, Kathryn Schauf, Vickie Gardner, Kyle Welbes, Angela Eckman, Angie Weideman, Jon Johnson

**Staff Present Online:** Samantha Kraegenbrink, Dave Riewestahl, Sonja Leenhouts, Jake Brunette, Erika Gullerud, Jake Harris, Jennifer Porzondek, Linda O'Mara, Matt Theisen, Rod Eslinger, Stacy Stabenow, Greg Dachel

Vice-Chair Dunning called the Committee on Finance & Budget to order at 1:00 pm and confirmed compliance with open meetings law.

The committee clerk took roll call. Members present are indicated above.

**Review of Meeting Minutes**

Motion: Zook moved approval of all minutes

Vote: 5-0 via voice vote

**Review of Cash Flow Requirements**

Glenda Lyons provided an update on the county's current cash position.

**Secure a Line of Credit**

Jason Szymanski requested input and recommendation from committee to secure a line of credit to provide some security.

He will gather some more information and bring back to the committee.

**Proposed Resolution 24-25/074 "Abolishing 1.0 (FTE), Crisis Supervisor Position and Creating 1.0 (FTE) Comprehensive Community Service (CCS) Supervisor Position in the Eau Claire County Human Services Department"**

Angela Weideman presented background information.

Motion: Dunning moved approval with correction to new FTE title on row 23 (Should read CCS Supervisor)

Vote: 5-0 via voice vote

**Proposed Resolution 24-25/070 "Amending Sections 2, 3, 4, 5, 6, 7, 8, 10, 11, 12, 13, and 14 of Human Resources Policy 513 – Travel and Reimbursement Policy to Update the Policy and Increase Consistency and Eliminate Ambiguity in Application of the Policy"**

Kathryn Schauf noted that all HR policy changes with fiscal impact come before this committee prior to going to the board.

Angela Eckman presented background information.

Motion: Zook moved approval as presented

Vote: 5-0 via voice vote

**Proposed Resolution 24-25/071 "Amending Sections 4, 10, 11, and 13 of Human Resources Policy 425 – Paid Time Off (PTO) to Update the Policy Regarding Use of Eau Claire County FMLA PTO, to Provide a Standard PTO Balance to Newly Hired Exempt Supervisory Personnel, to Modify the PTO Service Credit at Hire Practice, and to Modify the Payment Upon Separation Based on Years of Creditable Employment"**

Angela Eckman presented background information.

Motion: Swanson moved approval as presented

Vote: 5-0 via voice vote



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Proposed Ordinance 24-25/066 “To Amend Section[s]...of the Code” – Countywide Fee Increase

Motion: Zook moved approval as presented

Vote: 5-0 via voice vote

Referred Ordinance 24-25/021 “Amendment 2.04.485 B2 Clarifies Budget Overages and Provides for Year-to-Date Receivables and Payables, Which Would Facilitate the Committee on Finance & Budget Mitigation Recommendations to the Oversight Committee and Administrator, With Notice to the County Board”

Szymanski distributed a draft budget overage policy and the committee took a brief 10 minute break. Jake Brunette presented background information on code and policy and Szymanski detailed the proposed budget overage policy.

Motion: Zook moved to postpone until next regular meeting to give Corporate Counsel time to draft up rules of the board and provide time for Finance to refine language in the draft policy.

Vote: 5-0 via voice vote

Supervisor Swanson left at 3:00 pm and returned at 3:45 pm.

2024 Debt Issuance Resolution

The committee discussed options for bond issuance in 2024. No action taken.

2025 Budget Update

Szymanski gave a brief update on the Administrator’s Recommended budget. It will be presented to the board on October 1, 2024.

Q2 Director’s Report

Jason Szymanski presented the quarter 2 Director’s Report for countywide financial information.

Future Meetings: public input, 09.26.24; budget wrap-up 10.30.24 and 10.31.24

Agenda Items: budget overage policy, secure a line of credit, DHS 2024 financials, list of alternative care daily rates and number of clients

Announcements: None.

The committee adjourned at 4:56 pm.

Amy Weiss  
Committee Clerk