

AGENDA
Chippewa Valley Regional Airport Commission
Friday, October 18, 2024 7:30 a.m.
Airport Terminal Conference Room
3800 Starr Ave, Eau Claire, WI

Join WebEx Meeting:

<https://eauclairecounty.webex.com>

Meeting ID: 2599 801 9874 Password: nMKSpGTH497

*Meeting audio can be listened to using this Audio conference dial in information.

Audio conference:

1-415-655-0001 Access Code: 25998019874##

Please mute personal devices upon entry

For those wishing to make public written comment you must email
admin@chippewavalleyairport.com at least 60 minutes prior to
the start of the meeting.

1. Call To Order
2. Confirmation of Meeting Notice
3. Roll Call - Voice
4. Approval of Minutes
 - a. September 20, 2024 Regular Commission Meeting
 1. Discussion/Action
5. CVRA Finance and Activity Reports
 - a. Expense Vouchers and Financial Report
 1. Discussion/Action
 - b. Key Indicators:
 - Airline Operations
 - Car Rental Operations
 - Tower Operations
 1. Discussion/Action
 - c. Hangar Occupancy
 1. Discussion/Action
6. Public Comment Period - (Maximum 2 minutes per person)
7. Operational Matters
 - a. Airport Operations Report
 - Airline Transition Update
 - Airport Property Signage Update and Land Use Information
 - Airport Community Outreach
 1. Discussion/Action

b. Project Summary

- AIP 51 – Master Plan Update – FY 22
- AIP 56 - South Hangar Construction
- AIP 57/58 - Taxilane J, K and L Reconstruct
- Future AIP Project for Airfield Lighting and Navigational Aid Replacement
- Terminal Tile Replacement

1. Discussion/Action

8. Previous Business:

a. Airport Recognition Program Quarterly Award

1. Discussion/Action

9. New Business:

a. Resolution to Reapply for a "Class B" Intoxicating Liquor License for Use in the Restaurant and Lounge

1. Discussion/Action

b. Airline Terminal Lease Agreement with SkyWest Airlines, Inc.

1. Discussion/Action

c. Approval of Airport Title VI Plan

1. Discussion/Action

10. Discuss Future Agenda Items

11. Set Future Meeting Dates and Time

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or Administration for assistance (715-839-5106). For additional information on ADA requests, contact the County ADA Coordinator at 839-7335, (FAX) 839-1669 or 839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

MINUTES

Chippewa Valley Regional Airport Commission
Friday, September 20, 2024, 7:30 a.m.
Airport Terminal Conference Room
3800 Starr Ave, Eau Claire, WI

MEMBERS PRESENT: Commissioners Kirk Dahl, Scott Francis, Bill Hilgedick, Peter Hoeft, Chuck Hull, Scott Smith and Barry Wells were present.

MEMBERS ABSENT: None

OTHERS PRESENT: Amy Michels-Mead & Hunt, Shawn Styer-Hawthorne Aviation, Dan Templeton-Menard, Inc., Heather DeLuka-Airport Neighborhood Association, Nick Amundsen-Link Aviation, Charity Zich-Airport Director, Todd Norrell-Airport Maintenance Supervisor, Erin Switzer-Airport Administrative Coordinator.

1. **Call to Order:** Chair Bill Hilgedick called the meeting to order at 7:30 am.
2. **Confirmation of Meeting Notice:** The meeting was noticed.
3. **Roll Call:** Commissioners Kirk Dahl, Scott Francis, Bill Hilgedick, Peter Hoeft, Chuck Hull, Scott Smith and Barry Wells were present.
4. **Approval of Minutes:**
 - a. **August 16, 2024 Regular Commission Meeting:**

On a motion by Com. Wells, seconded by Com. Hull, the minutes of the August 16, 2024 meeting were approved as submitted.
(Ayes 7-Nayes 0)
5. **CVRA Finance and Activity Reports:**
 - a. **Expense Vouchers, Credit Card Charges and Financial Report:**

On a motion by Com. Francis, seconded by Com. Hoeft, the expense vouchers and credit card charges were approved as presented.
(Ayes 7-Nayes 0)
 - b. **Key Indicators:**
 - **Airline Operations**
Airline Enplanements are down for the month and for the year.
 - **Car Rental Operations**
Cars rented are up for the month and down slightly for the year.
 - **Tower Operations**
Tower Operations are up for the month and for the year.
6. **Hangar Occupancy:** There are two t-hangar vacancies with a third becoming available next month.

7. **Public Comment:** None

8. **Operational Matters:**

a. **Airport Operations Report**

- **Airline Transition Update:** The Airport Director noted that the DOT EAS selection came through and discussed the upcoming airline schedules. SkyWest-United flights are expected to begin in mid-December and Great Planes Aviation will be providing the ground handling support.
- **Aerobic Practice Area Update:** The Airport Director noted that the FAA had automatically renewed the Aerobic Practice Area until April of 2026.
- **Airport 2023 Audit:** Commissioners reviewed the Airport 2023 Audit.
- **Airport Community Outreach:** Commissioners reviewed the Airport Community Outreach opportunities and events.

b. **Airport Strategic Plan Update/Review**

- **Operational Review:** The September Operational Review covered FBO Hangar Leases and Maintenance.

c. **Project Summary**

- **AIP 51 - Master Plan Update – FY22:** The Commission reviewed a list of potential comparable airports for the Master Plan financial analysis and benchmarking .
- **AIP 56 - South Hangar Construction – FY24:** The project has started and the building is expected to be delivered in October.
- **AIP 57/58 Project for Taxilane J, K and L Reconstruct – FY24:** The grant agreements have been received and the project is expected to begin in the spring.
- **Future AIP Project for Airfield Lighting and Navigational Aid Replacement:** Design began and the project is expected to go to bid in May.
- **Terminal Tile Replacement – FY23:** The installation began in September.

9. **Previous Business:** None

10. **New Business:**

a. **Volaire Aviation Consulting Services Agreement**

On a motion by Com. Francis, seconded by Com. Hoeft, the Volaire Aviation Consulting Services Agreement was approved as presented.

(Ayes 7-Nayes 0)

b. **Great Planes Aviation Ground Handling Agreement**

On a motion by Com. Francis, seconded by Com. Hull, the Great Planes Aviation Ground Handling Agreement was approved as submitted.

(Ayes 7-Nayes 0)

11. **Discuss Future Agenda Items:** None

12. Set Future Meeting Dates and Times: The next Regular Commission Meetings are planned for October 18, November 15 and December 20.

13. Adjournment:

On a motion by Com. Hull, seconded by Com. Dahl, the meeting was adjourned at 8:10 am.

(Ayes 7-Nayes 0)

Respectfully Submitted,

Scott Francis, Secretary

September Vouchers for approval October 18, 2024

AECOM	Site Investigation Services, June-August	53510-299	\$24,186.41
Bartingale Mechanical	ARFF Bldg A/C Compressor Replacement - labor	53510-248	\$1,754.96
Boos, Patrick	Winter Ops Training, Meal Reimbursement	53510-340	\$10.22
Cintas	Uniforms & Towels - 8/16/24-10/4/24	53510-298	\$972.61
City of Eau Claire	Airport Water/Sewer Charges - Q3	53510-221	\$15,304.35
City of Eau Claire	ATCT Water/Sewer Charges - Q3	53515-221	\$268.11
Dell Construction	Exterior Tile Repair/Replacement Project	53510-820	\$92,631.65
Design Tile	Stock Tile, Discontinued Attic Stock Crossville 18"	53510-248	\$745.11
Frances, Dave	Winter Ops Training, Meal Reimbursement	53510-340	\$9.09
Halliday Technologies	Annual RT3 Calibration & Maintenance	53510-200	\$3,612.68
JM Janitorial	Janitorial Services, September	53510-200	\$486.00
Kaplan Kirsch LLP	Attorney Fees for Air Service Incentive Plan	53510-212	\$566.50
Kelly, Joe	Winter Ops Training, Meal Reimbursement	53510-340	\$15.00
Lystrup, Scott	Winter Ops Training, Meal Reimbursement	53510-340	\$11.07
Mead & Hunt	Runway PCR Analysis/Report Fees	53510-200	\$5,000.00
State of WI - Dept. of Transportation	South Ramp Hangar Project - EAU1018	53510-829	\$11,313.51
Viking Electric	South Entrance Overhang Lighting Fuses	53510-248	\$86.75
Xcel Energy	Terminal Gas/Electric - August	53510-222/224	\$8,574.26
Xcel Energy	ATCT Electric - August	53515-222	\$1,930.31
Xcel Energy	Terminal Gas/Electric - September	53510-222/224	\$9,401.85
Xcel Energy	ATCT Gas/Electric - September	53515-222/224	\$2,361.37
	<i>ITALICIZED items = Tower Expenses</i>		
		TOTAL	<u>\$179,241.81</u>

September Credit Card Charges

FVTC FINANCIAL SERVICES	Training - overpayment	53510-340	-\$180.00
HAWTHORNE GLOBAL EAU	Marketing	53510-327	\$212.61
COUSINS SUBS #1197	United Way Sandwiches Fundraiser	23907-000	\$348.00
IN *VOLLAIRE AVIATION INC.	Air Service, August	53510-328	\$1,500.00
ADVANCE LOCAL MEDIA LLC	Digital Marketing, August	53510-327	\$2,700.00
PER MAR SECURITY	Badging Software Service Agreement	53510-310-650	\$1,539.96
HANGAR 54 GRILL	Employee Recognition	53510-327	\$25.00
WINDCAVE INC	Merchant Fees	53510-200	\$100.00
GOLD CROSS ANSWERING SVC	Answering Service	53510-225	\$120.00
AMAZON	Cell Phone Cases/Covers	53510-226	\$29.96
APG WI - LEADER TELEGRAM	LT Subscription	53510-320	\$254.80
AMAZON	Wireless Cell Chargers	53510-226	\$39.98
NASSCO INC.	Janitorial	53510-248	\$317.75
AMAZON	ATCT Building	53515-248	\$16.99
AMAZON	Grounds - refund	53510-246	-\$19.99
CED - DS ELECTRIC	Building	53510-248	\$62.49
AUTO AIR ONLINE	Grounds	53510-246	\$239.00
O'REILLY 1774	Grounds	53510-246	\$9.93
FARM & FLT CHIPPEWA FALLS	Grounds	53510-246	\$22.99
MENARDS EAU CLAIRE WEST	Grounds	53510-246	\$35.22
TRU LOCK & SECURITY INC	Building	53510-248	\$570.00
MENARDS EAU CLAIRE WEST	Grounds	53510-246	\$71.31
AMAZON	Grounds	53510-246	\$24.76
MENARDS EAU CLAIRE WEST	Building	53510-248	\$24.70
MENARDS EAU CLAIRE WEST	Grounds	53510-246	\$23.68
MENARDS EAU CLAIRE WEST	Grounds	53510-246	\$60.31
AMAZON	Grounds	53510-246	\$254.87
MENARDS EAU CLAIRE WEST	Building	53510-248	\$16.99
MENARDS EAU CLAIRE WEST	Grounds	53510-246	\$69.55
FARM & FLT CHIPPEWA FALLS	Building	53510-248	\$173.01
SOUTHSIDE TIRE CF	Grounds	53510-246	\$288.14
MENARDS EAU CLAIRE WEST	Grounds	53510-246	\$121.10
CED - DS ELECTRIC	Building	53510-248	\$27.21
AMAZON	Building	53510-248	\$37.99
AIRPORT LIGHTING COMPANY	Airfield Lights	53510-246	\$1,140.91
PARTSTREE.COM	Grounds	53510-246	\$17.87
AMAZON	Grounds	53510-246	\$20.38
		TOTAL	<u>\$10,317.47</u>

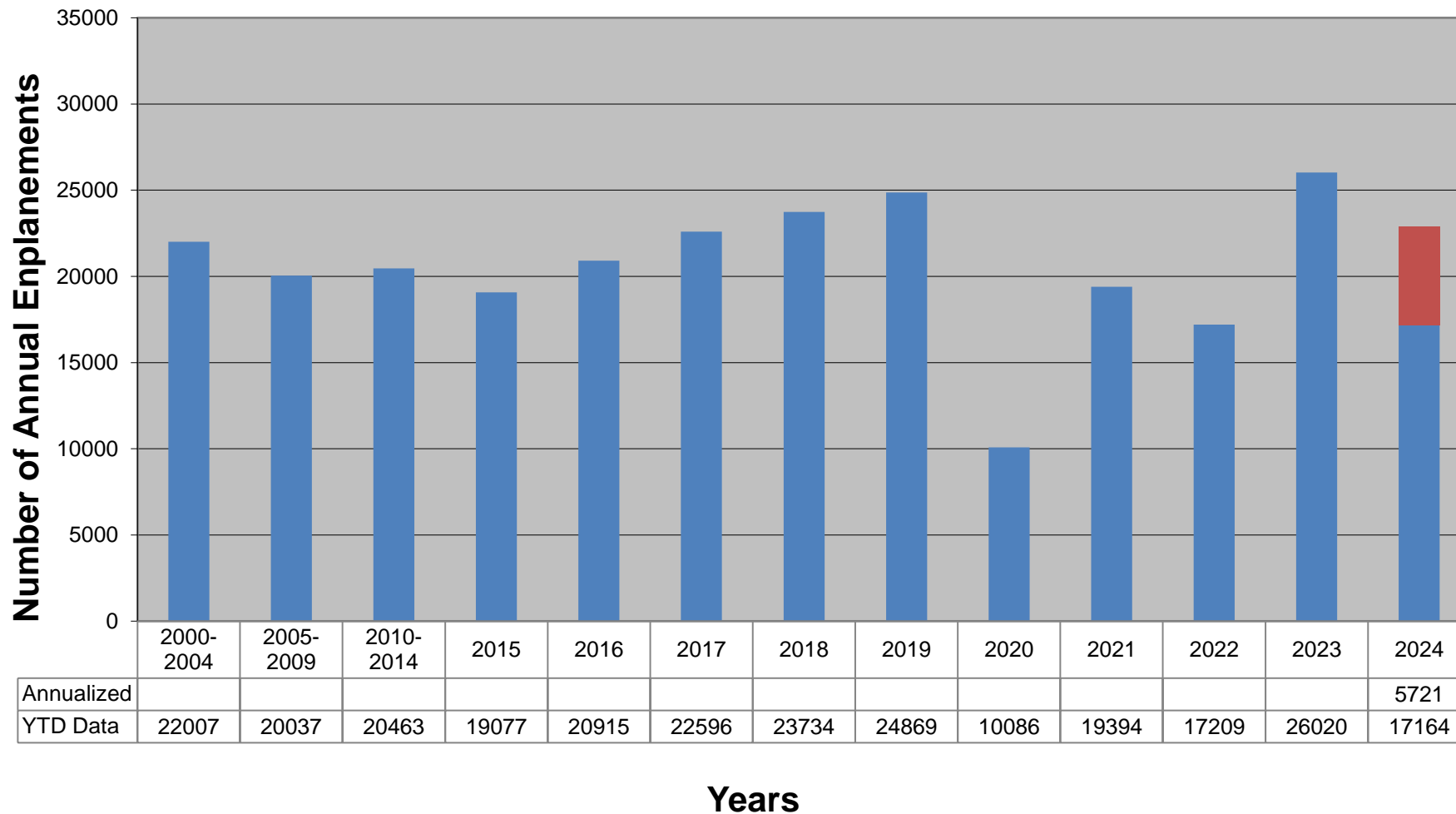
Chippewa Valley Regional Airport							
2024 BUDGET COMPARISON Estimated September 30, 2024							
	Item	12 Month Budget 2024	Budget YTD Allocated	Actual as of 9/30/24 (75%)	Variance YTD	Balance Remaining For Year	Estimate
Income			75.00%				
41110	Contrib From Eau Claire Cty	\$407,050	\$305,288	\$305,288	\$0.00	\$101,762.50	\$407,050
43790	Contrib From Chippewa Cty	\$132,890	\$99,668	\$66,445	(\$33,222.50)	\$66,445.00	\$132,890
Sub-Total Tax Revenue		\$539,940	\$404,955.00	\$371,732.50	(\$33,222.50)	\$168,207.50	\$539,940
46341	Air Terminal	\$187,247	\$140,435	\$155,409	\$14,973.90	\$31,837.89	\$197,201
46342	FBO	\$226,602	\$169,952	\$174,906	\$4,954.04	\$51,696.49	\$226,602
46343	Airfield	\$107,000	\$80,250	\$107,924	\$27,673.99	(\$923.99)	\$130,000
46344	Hangars	\$258,845	\$194,134	\$213,258	\$19,124.18	\$45,587.03	\$258,845
46345	Parking	\$155,000	\$116,250	\$143,249	\$26,998.69	\$11,751.31	\$169,060
46346	Rental Cars	\$135,000	\$101,250	\$150,528	\$49,278.33	(\$15,528.33)	\$165,000
46347	Badging Revenue	\$1,500	\$0	\$3,067	\$3,067.00	(\$1,567.00)	\$4,000
46349	Other Aero Revenue	-	-	251.68	251.68	(\$251.68)	451.68
48902	Vehicle Fuel Reimbursement	\$18,000	\$13,500	\$21,388	\$7,887.83	(\$3,387.83)	\$20,000
48903	Equipment Rental	\$1,200	\$900	\$900	\$0.00	\$300.00	\$1,200
Sub-Total Operating Revenue		\$1,090,394	\$816,671	\$970,880	\$154,209.64	\$119,514	\$1,172,360
Sub-Total Taxes and Operating Rev.		\$1,630,334.12	\$1,221,625.59	\$1,342,612.73	\$120,987.14	\$287,721.39	\$1,712,299.50
48691	Other Revenue	\$5,000	\$3,750	\$1,032	(\$2,718.30)	\$3,968.30	\$5,000
48900	Insurance Refunds	\$0	\$0	\$0	\$0.00	\$0.00	\$0
48901	PFC	\$74,360	\$55,770	\$53,654	(\$2,115.75)	\$20,705.75	\$85,000
43690-91	Airport Grants	\$0	\$0	\$434,000	\$434,000.00	(\$434,000.00)	\$434,000
49210	Transfer Fr. Gen'l Fund	\$0	\$0	\$0	\$0.00	\$0.00	\$0
49300	Airport Fund Balance Applied	\$1,285,018	\$963,764	\$0	(\$963,763.50)	\$1,285,018.00	
Sub-Total Other Revenue		\$1,364,378	\$1,023,283.50	\$488,685.95	(\$534,597.55)	\$875,692.05	\$524,000
TOTAL INCOME		\$2,994,712	\$2,244,909.09	\$1,831,298.68	(\$413,610.41)	\$1,163,413.44	\$2,236,300
Expenses							
53510-111	Salary Perm-Regular	\$442,900	\$332,175	\$344,433.25	\$12,258.25	\$98,466.75	\$478,638
-112	Salary Perm-OT	\$20,850	\$15,638	\$4,715.93	(\$10,921.57)	\$16,134.07	\$15,000
-114	Salary-On Call Pay	\$5,200	\$3,900	\$3,700.00	(\$200.00)	\$1,500.00	\$5,200
-121	Salary Temp Regular	\$12,218	\$9,164	\$3,758.84	(\$5,404.66)	\$8,459.16	\$10,000
-130	Employee Benefits	\$4,200	\$3,150	\$3,150.00	\$0.00	\$1,050.00	\$4,200
-136	PTO-ELB-Lump Sum Payout	\$0	\$0	\$0.00	\$0.00	\$0.00	\$0
-141	Board & Comm Per Diem	\$5,000	\$3,750	\$3,015.00	(\$735.00)	\$1,985.00	\$5,000
-142	Cnty Brd & Comm Mile	\$1,500	\$1,125	\$563.28	(\$561.72)	\$936.72	\$1,000
-151	Social Security	\$36,810	\$27,608	\$25,469.05	(\$2,138.45)	\$11,340.95	\$38,299
-152	Retirement Emplr Share	\$31,159	\$23,369	\$24,132.25	\$763.00	\$7,026.75	\$34,329
-153	HSA Contribution	\$5,250	\$3,938	\$4,500.00	\$562.50	\$750.00	\$5,250
-154	Hos & Health Ins	\$96,350	\$72,263	\$75,922.38	\$3,659.88	\$20,427.62	\$101,230
-155	Life Insurance	\$89	\$67	\$69.38	\$2.63	\$19.62	\$89
-158	Unemployment Comp	\$0	\$0	\$0.00	\$0.00	\$0.00	
-164	Dental Insurance	\$904	\$0	\$1,488.96	\$1,488.96	(\$584.96)	\$1,986
-165	Vision Insurance	\$0	\$0	\$103.68	\$103.68	(\$103.68)	\$140
-200	Contract Svcs	\$31,640	\$23,730	\$19,085.76	(\$4,644.24)	\$12,554.24	\$25,000
-212	Attorney Fees	\$6,500	\$4,875	\$5,827.50	\$952.50	\$672.50	\$12,000
-213	Accounting & Audit	\$6,000	\$4,500	\$3,500.00	(\$1,000.00)	\$2,500.00	\$6,000
-221	Water & Sewer	\$61,617	\$46,212	\$46,290.69	\$78.19	\$15,325.97	\$61,617
-222	Electric	\$118,450	\$88,838	\$83,187.64	(\$5,649.86)	\$35,262.36	\$118,450
-224	Gas & Fuel Oil	\$61,800	\$46,350	\$20,283.07	(\$26,066.93)	\$41,516.93	\$55,000
-225	Telephone	\$4,200	\$3,150	\$1,439.76	(\$1,710.24)	\$2,760.24	\$4,000
-226	Cellular Phone	\$2,500	\$1,875	\$1,425.40	(\$449.60)	\$1,074.60	\$2,500
-227	Dataline/Internet	\$500	\$375	\$22.17	(\$352.83)	\$477.83	\$500
-241	Motor Vehicle Maint	\$16,000	\$12,000	\$10,279.66	(\$1,720.34)	\$5,720.34	\$16,000
-246	Grounds Maint	\$110,000	\$82,500	\$18,986.87	(\$63,513.13)	\$91,013.13	\$100,000
-248	Building Maint	\$33,000	\$24,750	\$23,206.66	(\$1,543.34)	\$9,793.34	\$40,000
-249	Service on Machines	\$0	\$0	\$0.00	\$0.00	\$0.00	0
-297	Refuse Collection	\$1,900	\$1,425	\$996.12	(\$428.88)	\$903.88	\$1,000
-298	Laundry Services	\$5,000	\$3,750	\$4,592.99	\$842.99	\$407.01	\$6,000
-299	Sundry Contract Services	\$160,000	\$120,000	\$33,283.16	(\$86,716.84)	\$0.00	\$160,000
-310	Office Supplies	\$500	\$375	\$287.26	(\$87.74)	\$212.74	\$650
-310-650	Badging	\$1,500	\$1,125	\$2,374.97	\$1,249.97	(\$874.97)	\$3,000
-311	Postage and Box Rent	\$800	\$600	\$25.28	(\$574.72)	\$774.72	\$800
-313	Printing & Dup	\$800	\$600	\$473.97	(\$126.03)	\$326.03	\$800
-315	Bank Service Charges	\$7,200	\$5,400	\$4,899.86	(\$500.14)	\$2,300.14	\$7,200
-320	Ref Materials	\$250	\$188	\$10.40	(\$177.10)	\$239.60	\$275
-321	Publish Legal Notices	\$150	\$113	\$0.00	(\$112.50)	\$150.00	\$150
-324	Membership Dues	\$4,000	\$3,000	\$3,416.00	\$416.00	\$584.00	\$4,000
-327	Marketing	\$60,000	\$45,000	\$32,380.25	(\$12,619.75)	\$27,619.75	\$60,000

	Item	12 Month Budget 2024	Budget YTD Allocated	Actual as of 9/30/24 (75%)	Variance YTD	Balance Remaining For Year	Estimate
-328	Airline Recruitment	\$20,000	\$15,000	\$9,000.00	(\$6,000.00)	\$11,000.00	\$20,000
-340	Travel-Train, Conf & Misc.	\$15,000	\$11,250	\$17,310.13	\$6,060.13	(\$2,310.13)	\$15,000
-366	Fire fight supplies	\$4,500	\$3,375	\$9,718.03	\$6,343.03	(\$5,218.03)	\$20,000
-377	Vehicle Fuel	\$50,000	\$37,500	\$26,976.06	(\$10,523.94)	\$23,023.94	\$50,000
-510	Insurance	\$82,332	\$61,749	\$66,647.89	\$4,898.89	\$15,684.11	\$82,332
-515	Insurance Claims	\$0	\$0	\$0.00	\$0.00	\$0.00	\$0
-615	Special Assessment	\$0	\$0	\$0.00	\$0.00	\$0.00	\$0
-813	Office Equipment	\$3,000	\$2,250	\$2,480.93	\$230.93	\$519.07	\$3,000
Sub-Total Operating Expense		\$1,531,568.66	\$1,147,998.50	\$943,430.48	(\$204,568.02)	\$588,138.18	\$1,575,634.60
53515-221	ATCT Water-Sewer-Strmwtr	\$1,129	\$847	\$815.67	(\$30.99)	\$313.21	\$1,085
-222	ATCT Electricity	\$20,600	\$15,450	\$14,993.78	(\$456.22)	\$5,606.22	\$21,000
-224	ATCT Gas & Fuel Oil	\$5,665	\$4,249	\$1,584.82	(\$2,663.93)	\$4,080.18	\$5,000
-225	ATCT Telephone	\$1,000	\$750	\$240.00	(\$510.00)	\$760.00	\$1,000
-248	ATCT Building Maintenance	\$15,000	\$11,250	\$4,704.72	(\$6,545.28)	\$10,295.28	\$15,000
Sub-Total Tower Expense		\$43,394	\$32,545.41	\$22,338.99	(\$10,206.42)	\$21,054.89	\$43,085
53610-810	Capital Equipment	\$0	\$0	\$0.00	\$0.00	\$0.00	\$0
-820	Capital Improvement	\$1,065,000	\$798,750	\$180,093.00	(\$618,657.00)	\$884,907.00	\$318,273
-829	Other Capital Improvement	\$354,750	\$266,063	\$188,860.02	(\$77,202.48)	\$165,889.98	\$2,051,722
59280-920	Transfer to General Fund	\$0	\$0	\$0.00	\$0.00	\$0.00	\$0
58102-613	Principal/Trust Fund	\$0	\$0	\$0.00	\$0.00	\$0.00	\$0
58202-613	Interest/Trust Fund	\$0	\$0	\$0.00	\$0.00	\$0.00	\$0
Sub-Total Capital Expense		\$1,419,750	\$1,064,812.50	\$368,953.02	(\$695,859.48)	\$1,050,796.98	\$2,369,995
TOTAL EXPENSE		\$2,994,713	\$2,245,356	\$1,334,722	(\$910,633.92)	\$1,659,990.05	\$3,988,715
NET OPERATING INCOME		\$0	(\$447)	\$496,576.19		(\$496,576.61)	-\$1,752,415
Cash Balance							
	Per 2021 Audit Report	3,096,503					
	Per 2022 Audit Report	3,174,668					
	Per 2023 Audit Report	2,982,706					
	2024 Estimate	1,230,291					
	2025 Budget	367,847					

Chippewa Valley Regional Airport
Traffic Statistics
 September 2024

<i>AIRLINE PASSENGERS</i>	Month		% Diff.	Year to date		% Diff.
	2024	2023		2024	2023	
EAU-MSP	113	591		5454	7469	
EAU-RSW	0	0		6510	4425	
EAU-MCO	0	0		4156	4664	
EAU-LAS	<u>0</u>	<u>1087</u>		0	1909	
CHARTERS Enplaned				<u>1044</u>	<u>863</u>	
Total Enplaned	113	1678	-93%	17164	19330	-11%
MSP-EAU	91	507		3958	6518	
RSW-EAU	0	0		8249	4604	
MCO-EAU	0	0		4030	4533	
LAS-EAU	<u>0</u>	<u>1124</u>		0	1813	
CHARTERS Deplaned				<u>1044</u>	<u>863</u>	
Total Deplaned	91	1631	-94%	17281	18331	-6%
Total Enplaned/Deplaned	204	3309	-94%	34445	37661	-9%
<i>AIRLINE PERFORMANCE</i>	2024	2023		2024	2023	
Scheduled Flights/Landings	8	22	-64%	184	213	-14%
Canceled Flights						
Xnld for Wx	0	0		1	1	
Xnld for Mx	1	0		1	1	
<u>Xnld Other</u>	<u>0</u>	<u>0</u>		<u>1</u>	<u>2</u>	
Total	1	0	#DIV/0!	3	4	-25%
Total Landings	7	22	-68%	181	209	-13%
Total Inbound Seats	1302	4092	-68%	33666	38874	

Chippewa Valley Regional Airport Scheduled Air Carrier and Charter Enplanements



Number of Cars Rented

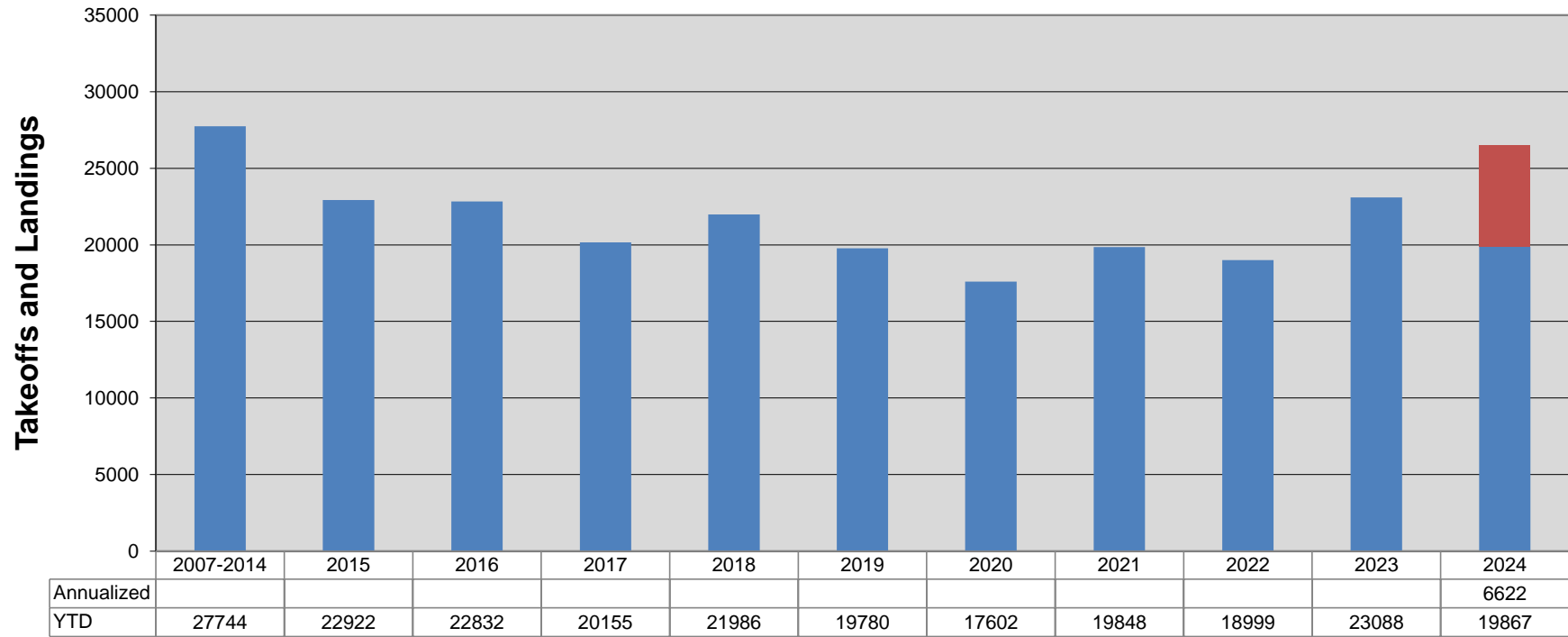
	<u>2024</u>	<u>2023</u>	24/23 % Diff.
January	378	379	0%
February	389	348	12%
March	457	486	-6%
April	455	417	17%
May	470	492	-4%
June	516	566	-9%
July	577	609	-5%
August	672	648	4%
September	497	525	-5%
October		533	-100%
November		471	-100%
December		485	-100%
YTD	4411	4470	-1%

Agenda Item 5b

Chippewa Valley Regional Airport
Air Traffic Operations Statistics
 September 2024

		Month		% Diff.	Year to date		% Diff.
		2024	2023		2024	2023	
Itinerant	Air Carrier	19	43	-56%	395	388	2%
	Communter/ Air Taxi	189	128	48%	1553	1234	26%
	GA	1510	1143	32%	11379	10653	7%
	Military	29	52	-44%	435	373	17%
Local	GA	758	594	28%	6031	4504	34%
	Military	<u>2</u>	<u>24</u>	-92%	<u>74</u>	<u>112</u>	-34%
TOTAL		2507	1984	26%	19867	17264	15%

Chippewa Valley Regional Airport Annual Air Traffic Control Tower Operations



Years

2024 Community/Stakeholder Outreach

1. Jan 4 – Airport Newsletter
2. Jan 4 – Kiwanis Club Presentation
3. Jan 8 – Airline PFC Meeting
4. Jan 10 – WEAU Interview
5. Jan 10 – Leader Telegram Interview
6. Jan 18 – Leadership Chippewa Falls
7. Jan 22 – Federal Legislative Update
8. Jan 23 – LE Phillips CDC Tour
9. Feb 2 – RSAT Invite
10. Feb 15 – Junior Achievement Tour
11. Feb 21 – Junior Achievement Tour
12. Feb 28 – Sun Country Hiring Event
13. Mar 6 – Junior Achievement Tour
14. Mar 8 – Email on Draft Hangar Waitlist Policy
15. Mar 20 – EC Chamber Podcast
16. Mar 20 – Youth Ambassador Tour
17. Apr 4 – Airport Newsletter
18. Apr 5 – School Tour
19. Apr 10- LT Interview on Hangar Grant
20. Apr 10 – Banker with a Beer Podcast
21. Apr 11 – Leadership Eau Claire Tour
22. Apr 17 – Rosenbaum Meeting w/ Tower Mgr
23. Apr 19 – Axios Twin Cities Interview
24. May 11 – Pancake Breakfast and Fly-In
25. May 14 – Chippewa County Board
26. May 17 – Eau Claire County Board
27. June 3 – Airport Neighbor Fence Meeting
28. June 4 – UWEC Academy for Lifelong Learners
29. June 5 – LaCrosse Tribune Air Travel Interview
30. June 26 – EAS Website News Story and Social Media Outreach
31. June 26 – Airport Neighborhood Association Summer Sizzle
32. July 8 – EAS Media Statement and Interviews
33. July 9 – Spectrum News Interview
34. July 11 – Airport Newsletter
35. Aug 1 – Master Plan Input Committee
36. Aug 12 – ARFF Truck Press Release
37. Aug 16 – Master Plan Public Meeting
38. Aug 16 – Emergency Responder Training
39. Aug 20 – Flying Hamburger Social/Customer Appreciation Event
40. Aug 26 – Senator Smith ARFF Building Tour
41. Sept 9 – Neighborhood Association Annual Meeting
42. Sept 11 – Air Service Press Release
43. Sept 17 – Eau Claire County Board Update
44. Sept 19 – CVESS Tour
45. Oct 9 – Banker with a Beer
46. Oct 11 – Airport Newsletter
47. Oct 16 – Exchange Club Presentation

48. Oct 17 – Runway Safety Meeting/FAA Pilot Seminar

Upcoming Events

Eau Claire Chamber Eggs and Issues, October 25, 2024

Chippewa Valley Airshow, June 28-29, 2025

2024	Name	Company	Accomplishment
<i>July</i>	-		
	-		
<i>August</i>	Joe Davis	Great Planes Aviation	I nominate Joe for the CVRA Recognition Program for his hard work and commitment to safety. He consistently goes above and beyond to ensure smooth operations and recently implemented a vehicle inspection log, enhancing our safety protocols. Joe's dedication and proactive approach make him a standout team member.
	-		
<i>September</i>	Scott Anderson	Great Planes	I nominate Scott Anderson for the CVRA Recognition Program for his unwavering support of the team. Scott consistently steps up to fill in shifts and prioritizes safety in every task. His dedication to providing excellent customer service makes him an invaluable team member.
	Scott Anderson	Great Planes	Scott is always willing to help out his fellow workers when they need time off and has great morale. He goes out of his way to provide exceptional customer service and is a joy to work with.
	Rachel Schindler	Great Planes	Rachel and her team regularly assist the TSA in our requirement to run covert assessments on out Officers. With out their assistance our Officers wouldn't be able to hone their skills to be the great Team they are.
	Mike Gabrus & Dale Nelson	TSA	Throughout the year Mike and Dale assist the Airport in showcasing the work we do in Aviation. This is done with a school program and involves all facets of the airports operations.
	Brook Siler	Link Aviation	While speaking with a high school student with a real passion for aviation, Brook heard him say that he worked a full time job all summer and was working as much as he could during the school year so he could start taking flying lessons because he would not be able to get any financial help from his parents. She saw that as an opportunity to approach the business owners about creating a scholarship for young students that wanted a career in aviation but couldn't pursue it because of financial limitations. Because of her actions, a scholarship was set up to help kids attain their dream of becoming a pilot!

RESOLUTION

TO REAPPLY FOR A "CLASS B" INTOXICATING LIQUOR LICENSE FOR USE IN THE RESTAURANT AND LOUNGE, CHIPPEWA VALLEY REGIONAL AIRPORT, UNDER SECTION WIS. STATS. § 125.51(5)(b) 2.

WHEREAS, Eau Claire County is leasing its Airport Terminal Restaurant and Lounge to Hangar 54 Grill, LLC d/b/a Hangar 54 Grill; and

WHEREAS, Wis. Stats. § 125.51(5)(b) 2., provides that counties which own an airport in actual operation may, by Resolution of its governing body, apply annually for a "Class B" Intoxicating Liquor License for use on the airport premises, which application shall be on behalf of the County's concessionaire; and

WHEREAS, the applications are to be made to the State of Wisconsin as to the "Class B" Intoxicating Liquor License and to the City of Eau Claire as to the "Class B" Fermented Malt Beverages License; and

WHEREAS, Hangar 54 Grill, LLC d/b/a Hangar 54 Grill constitutes the concessionaire for purposes of the application by Eau Claire County for the said licenses; and

WHEREAS, the license for the State of Wisconsin for the year commencing with January 1, 2025 and with the City of Eau Claire with the year commencing July 1, 2025, should be procured for the purpose of facilitating operation of the Airport Restaurant and Lounge.

NOW, THEREFORE, BE IT RESOLVED by the Chippewa Valley Regional Airport Commission that pursuant to Wis. Stats. § 125.51(5)(b) 2., the county concessionaire, Hangar 54 Grill, LLC d/b/a Hangar 54 Grill is hereby directed to make an application to the City of Eau Claire for a "Class B" Fermented Malt Beverages License commencing July 1, 2023 and to the State of Wisconsin for a "Class B" Intoxicating Liquor License commencing January 1, 2023 for use at the Chippewa Valley Regional Airport.

ENACTED BY:

yk Chippewa Valley Regional Airport Commission

Dated this _____ day of _____, 2024.

***AIRLINE TERMINAL LEASE AGREEMENT
CHIPPEWA VALLEY REGIONAL AIRPORT
(SkyWest Airlines)***

This Airline Terminal Lease Agreement (this “Lease”), is made this 1st day of December, 2024, between the Chippewa Valley Regional Airport Commission, an airport commission created by Eau Claire County under Chapter 114 of the Wisconsin Statutes, (“Lessor”), and SkyWest Airlines, Inc., (“Lessee”), duly organized as a corporation under the laws of Utah (Lessor and Lessee herein together referred to as the “Parties”).

RECITALS

WHEREAS, the Lessor operates a commercial airport owned by Eau Claire County, commonly known as the Chippewa Valley Regional Airport, located at Eau Claire, Wisconsin; and

WHEREAS, the Lessee constitutes a common carrier, licensed to provide air transportation services in interstate commerce for both passengers, mail and freight; and

WHEREAS, the Lessee desires to provide air transportation services to and through the Airport; and

WHEREAS, the Lessor desires that the Lessee provide such services; and

WHEREAS, the Lessee desires to lease certain premises at the Airport for the purposes of facilitating the performance of air transportation services in and through Eau Claire, Wisconsin.

AGREEMENT

NOW, THEREFORE, in consideration of the foregoing Recitals, the mutual covenants and agreements herein contained, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

I. PREMISES:

The Lessee does hereby hire and take from the Lessor, the following premises, facilities, rights, and privileges, on and in connection with the property and improvements of the Lessor known as the Chippewa Valley Regional Airport (the “Airport”), situated in the City of Eau Claire, Chippewa and Eau Claire Counties, State of Wisconsin.

A. Common Space.

The Lessee, each Affiliated Airline and their respective employees, contractors, subcontractors, passengers, guests, patrons and invitees shall be entitled to use, in common with the Lessor, and with other tenants, independent contractors and invitees of the Lessor, the premises of the Airport, together with all facilities, equipment, improvements and services which have been or may hereinafter be provided thereupon, in connection with and related to the air transportation services above described, which use shall generally include the following:

- (1) The handling, ticketing, billing and manifesting of passengers, baggage, cargo, property, express, and mail in air transportation by Lessee or on behalf of any other certified air transportation company.
- (2) The operating, repairing, maintaining, servicing, parking, or storage of aircraft or other equipment owned or operated by the Lessee; provided, however, that this paragraph shall not be intended to require the Lessor to provide hangar space.
- (3) The training at the Airport of personnel actually in the employ or to be employed by the Lessee, and the testing of aircraft and equipment owned or operated by the Lessee, it being understood that such training is not to be construed as the right to establish or operate a training school as a separate activity.
- (4) The right from time to time, but not as a regular course of business, to sell and dispose of the Lessee's aircraft, engines, accessories, and other equipment or supplies, engine oil, and fuel, insofar as the said right may be incidental to the Lessee's operation of its air transportation system but not otherwise, it being expressly understood and agreed that this subsection shall not be construed as authority to conduct a separate business by the Lessee, provided, however, that the Lessee shall not sell engine oil or fuels except where reciprocal agreements require the Lessee to service aircraft or other certified airlines or where fuel of the type is not available from the fuel concessionaire.
- (5) The landing, taking off, loading, unloading, repairing, maintaining, conditioning, servicing, parking, storage, and testing of aircraft or other equipment including, without limiting the generality hereof, the right to load and unload Lessee's aircraft, or the aircraft of any other certified air transportation company adjacent to a convenient entrance to the terminal building at loading gates located on the loading apron.
- (6) The right to load and unload passengers, property, freight, express, supplies, and mail by such motor vehicles or other means of conveyance as the Lessee may desire or require in the operation of its air transportation system.
- (7) The right to install and operate a reasonable number of identifying signs on the Airport; provided, however, that the general type, size and location of such signs shall be subject to the written approval of the Lessor, which approval shall not be unreasonably withheld.
- (8) The right to install, maintain, and operate, at the expense of the Lessee, such radio communications, meteorological and aerial navigation equipment and facilities on the Airport as may be necessary, in the opinion of the Lessee for the operations; provided, however, that the location of such equipment and facilities shall be subject to approval by the Lessor, which approval shall not be unreasonably withheld.

- (9) The rights and privileges granted the Lessee under this Article with respect to the performance of ground services and activities in connection with its air transportation operations at the Airport; may be exercised by the Lessee for and on behalf of any other air transportation company or companies authorized by the Lessor to use the Airport or for or on behalf of the Lessee by such other company or companies. Without limitation, such rights and privileges shall be deemed to include all activities incidental to the handling of reservations, the ticketing of passengers, the receipt, dispatch, loading, unloading, and handling of passengers and their baggage, property cargo, mail, and other ramp, repair, maintenance, storage, fueling, communication, and dispatching services incidental to the operation of aircraft at the Airport; providing, however, that the Lessor reserves the right to designate the locations within which all the activities authorized under this Lease shall be conducted.

B. Space in and Adjacent to Terminal Building.

The Lessee shall have use of 4,121 square feet, more or less as exclusive space and 2,993 square feet as joint-use space, located in the terminal building, as identified with reference to a drawing entitled Exhibit "A", attached hereto and incorporated herein by reference. Lessor reserves the right to reallocate any space referred to herein during the term of this Lease. If the reallocated space contains more or less square footage than provided in Exhibit "A", the rent shall be adjusted on the basis of the rent per square foot then being paid by Lessee. Lessor shall give Lessee at least sixty (60) days' notice of any pending reallocation. Reallocation shall not substantially interfere with Lessee's right to provide air transportation to and through the Airport. Lessor shall pay the cost of moving Lessee to the reallocated space. Lessee agrees to surrender the space in as good condition as existed on the date Lessee entered into possession thereof hereunder, except for reasonable wear and tear.

C. Public Space in Terminal Building.

The Lessee and its employees, passengers, and guests, in common with others, shall have use of all public space in the terminal building. Such public space includes without limitation, lobby and waiting room areas, hallways, restrooms, and other public and passenger convenience areas.

D. Prohibiting Possessing, Carrying or Bearing Any Firearm or Weapon within County-Owned Building.

Both parties acknowledge and agree that Eau Claire County Ordinance § 9.46.010 prohibits persons other than persons exempted by Eau Claire County Ordinance § 9.46.080 (i.e. law enforcement officers) from possessing, carrying or bearing any firearm or weapon within county-owned buildings. Lessee agrees that said prohibition shall be in full force and effect during the Lease term and shall pertain to all persons entering the premises. Lessee agrees to promptly report any violations of this prohibition to law enforcement personnel. The County agrees to sign the leased premise so as to give reasonable notice of the weapons restriction to all persons entering the premises except those meeting transportation security regulations.

E. Parking Space.

The Lessee and its employees shall be allotted at no additional charge six (6) parking spaces in the designated employee parking area, which number shall be subject to change depending upon the number of employees who work at and from the Airport.

F. Right of Ingress and Egress.

The Lessee, its employees, agents, invitees and licensees shall have the full right of ingress and egress to the premises of the leasehold for all purposes contemplated under this Lease, subject to and consistent with present and future security regulations of the Federal Aviation Administration.

II. **TERM: HOLDING OVER.**

A. Term.

Subject to earlier termination as otherwise provided in this Lease, the term of this Lease shall commence effective **December 1, 2024**, and terminate November 30, 2027. In addition to the rights of cancellation as set forth in IX. and X., either party may cancel this Lease at any time, upon ninety (90) days written notice as long as such cancellation conforms to state and federal law and regulations.

B. Holding Over.

If Lessee remains in possession of the premises after the termination of this Lease, such holding over shall not be deemed as a renewal or extension of this Lease, but shall create only a tenancy from month to month under the terms and conditions set forth herein.

III. **RENTALS AND FEES.**

The Lessee agrees to pay to the Lessor for the use of the premises, lands, licenses, services, and privileges granted hereunder, the following rental fees and charges, all payable in monthly installments. Lessor may consider implementing a cost accounting/cost recovery methodology, either of which would impact rentals and fees. Lessor and Lessee agree that any impact on rentals and fees would result in re-negotiation of same. Absent any agreement on a revised cost recovery methodology, the rates and charges outlined in this Section will remain in effect through the term.

A. Premises Rental.

- (1) The Lessee agrees to lease the premises above-described at I. B. and pay to the Lessor as rent during the term of this Lease installments as follows: thirteen (13) payments of \$13,737 per month for the period **December 1, 2024** through December 31, 2025; twelve (12) equal payments of \$14,149 per month for the period January 1, 2026 through December 31, 2026; and eleven (11) equal payments of \$14,575 per month for the period January 1, 2027 through November 30, 2027. The space allocated to each function above described shall be determined with reference to Article I and Exhibit A.
- (2) Hold Room/Sterile Boarding Lounge (2,993 square feet) shall be charged by a formula, at the current annual square foot rate, based on annual number of operations for each scheduled and charter air carrier that utilize this space should

the Airport seek an agreement on the cost accounting/cost recovery methodology for rentals and fees.

B. Landing Fees.

- (1) During the term of this Lease the Lessee agrees to pay to the Lessor the following landing fees for each one thousand (1,000) pounds of approved maximum landing weight for all actual aircraft revenue - trip arrivals, inclusive of charter flights, of the Lessee at the Airport during each month or a minimum landing fee whichever is greater.
 - (a) For the period from December 1, 2024 through December 31, 2025, \$1.63 per 1,000 pounds.
 - (b) For the period from January 1, 2026 through December 31, 2026, \$1.66 per 1,000 pounds.
 - (c) For the period from January 1, 2027 through November 30, 2027, \$1.69 per 1,000 pounds.
- (2) The aforementioned landing fees shall not apply when an aircraft scheduled to arrive or depart from CVRA returns to the Airport because of meteorological, mechanical or similar emergency or precautionary factors.
- (3) Lessee agrees to deliver to the Lessor at the address set forth in Paragraph IX. J. of this Lease on or before the 10th day of each and every month a written report showing Lessee's aircraft revenue-trip arrivals at the Airport during the preceding month as well as the number of passengers boarding per month in Eau Claire. The report shall include pounds and types of aircraft and maximum Federal Aviation Administration approved gross landing weights of each type of aircraft involved. The monthly report shall also include the following information: monthly boardings, on-time and completion performance.

C. De-icing Permit Fee.

Lessee agrees to pay the de-icing/anti-icing annual permit fee, the cost of which will be communicated to the Lessee on or before November 1 of each year and established by the Lessor, payable on or before January 31 of each year, as well as the monthly per gallon charge for conducting de-icing/anti-icing operations established by the Lessor.

D. Utilities and Services Included.

Included with the leasehold interest is the heat, air conditioning, electricity, water, sewerage and janitorial services reasonably required for the use of the premises by the Lessee.

E. Payment Dates.

Both rental and landing fee payments shall be due and payable on the first (1st) day of each month. Rent shall be paid in advance and landing fees on a one (1) month delay basis, provided that in no case will said amount(s) be payable until thirty (30) days after receipt by Lessee of an invoice therefore from Lessor.

F. Passenger Facility Charges.

The Lessor reserves the right to assess and collect Passenger Facility Charges subject to terms and conditions and such methods of collection set forth in the Aviation Safety and Capacity Expansion Act of 1990, section 9110 (the "PFC Act"), as may be amended from time to time. Passenger Facility Charges may be used to fund the local share of projects for which Airport Improvement Program grants are received by Lessor and no depreciation or amortization charges for eligible construction costs funded from the proceeds of a Passenger Facility Charge shall be included in the determination of rates for Lessee rentals and fees. The Lessee shall be responsible for collecting and holding all PFC's due and payable from its operation and those of any Affiliated Airline.

IV. RIGHT TO PURCHASE SUPPLIES AND MATERIALS.

The Lessee shall have the full right of purchasing at the Airport its requirements of food, beverages or other supplies used in conjunction with the serving of in-flight meals or beverages as well as its requirement of gasoline, fuel, lubricants, oil, grease, or any other material or supplies from any person or company of its choice, and no charges, fees, or tolls of any kind except as herein expressly set forth, shall be charged by the Lessor directly or indirectly against the Lessee or its suppliers for the privilege of using, storing, withdrawing, handling, consuming or transporting the same to, from or on the Airport.

V. OTHER FEES AND CHARGES.

The Lessor agrees that no charges, fees licenses, excise or operating taxes or tolls, other than herein expressly provided, shall be charged or collected by it directly or indirectly from the Lessee or its passengers, suppliers of materials or furnishers of services, for the uses authorized under Article I. of this Lease, provided, however, that nothing herein shall be construed to prevent the Lessor from charging persons other than the Lessee, fees for the privilege of operating concessions for the purpose of selling products or furnishing services to the public upon the Airport.

VI. STORAGE FACILITIES.

The Lessee may, at its own expense, erect, install, and maintain on the Airport premises such storage facilities excluding hangars, shops, and freight buildings, as it may determine to be necessary for use in connection with its air transportation system for engine fuels, oil, greases, and for other supplies and equipment, whether underground or on the surface, at a location as may be mutually agreed upon between the Lessor and Lessee, together with the necessary pipes, lines, and appurtenances incidental to the use thereof. The Lessee understands that the erection by it of structures upon the premises of the Airport shall be subject to mutually acceptable agreements related thereto, entered into between the Lessor and Lessee which shall require at a minimum leasing the land upon which any structures are located at the then current land lease established by Lessor and that they shall be erected in conformity with all local ordinances and state laws and regulations. No restrictions shall be placed upon the Lessee as to the architects, builders or contractors who shall be employed by it in connection with the erection of such storage facility; such facility erected shall remain the property of the Lessee unless otherwise agreed upon by the Lessor and Lessee.

VII. MAINTENANCE, OPERATION AND REPAIR OF AIRPORT.

- A. Lessor agrees to maintain and operate, as required by appropriate governmental agencies, the Airport in all respects in a manner at least equal to the highest standards or rating for airports of similar size and character. Lessor agrees that it will furnish and keep the public space in the terminal building in good repair, will keep air conditioning, water, heat and adequate lights for public space and to keep such public space in a clean, neat, orderly and sanitary condition. Lessor agrees to furnish lights, heat, water, air conditioning and janitorial service to Lessee's business resulting from the performance of maintenance or the making of repairs by the Lessor. Lessor shall schedule such necessary repairs so as to interfere with operations of the Lessee as little as possible under the circumstances then pertaining.
- B. Lessee, except as hereinafter provided, shall not call on Lessor for any of the following janitorial services or nonstructural repairs to its exclusive or joint use space and Lessee shall, at its sole expense and in a manner acceptable to Lessor:
 - (1) Maintain its exclusive use space in reasonably good, tenantable condition, normal wear and tear and casualty damage excepted, and in compliance with all applicable laws, rules and regulations.
 - (2) Maintain the aircraft ramp area in a neat, clean, and orderly condition, free from litter, debris, refuse, petroleum products, or grease that may result from its operations; and remove from its aircraft parking positions, all oil, fuel, and grease spillage that occurs in violation of applicable environmental laws attributable to Lessee's operations. This includes such clearing and removal of snow, adjacent to parked aircraft and between parked aircraft and the terminal building, that is reasonably necessary to permit operations.
 - (3) Perform, at its sole expense, ordinary preventive maintenance and ordinary upkeep and nonstructural repair of all exclusive use space, personal property, and equipment.

VIII. AIRPORT REGULATIONS.

The Lessor reserves the right to adopt and enforce reasonable rules and regulations with respect to the use of the Airport premises, which the Lessee, its employees and patrons shall observe and obey. The Lessee further agrees to observe and obey all laws, ordinances, regulations and rules of the federal, state or local governments, which may be applicable to its operations hereunder. The existing local government regulations are located in the Eau Claire County Code of General Ordinances.

The Lessee acknowledges that this Lease is subordinate to Federal Aviation Administration Grant Assurances.

IX. CANCELLATION BY LESSOR.

Lessor, at its option, may declare this Lease terminated on the occurrence of any one or more of the following events, and may exercise all rights of entry and re-entry of Lessee's exclusive use space and joint-use space:

- A. If the rentals and fees, or other money payments that Lessee herein agrees to pay, or any part hereof, shall be unpaid on a date same becomes due provided for in this Lease, if such default is not cured within ten (10) days after receipt of written notice thereof (which notice shall state the Lessor's intention to terminate Lessee's rights hereunder if the failure to make such payment is not cured).
- B. If Lessee fails to operate at least twelve (12) weekly scheduled passenger service departures from the Airport, for a period of thirty (30) days or more.
- C. In the event that the Lessee shall file a voluntary petition in bankruptcy or that a proceeding in bankruptcy shall be instituted against it and the Lessee is thereafter adjudicated bankrupt pursuant to such proceedings, or that the Court shall take jurisdiction of the Lessee and its assets pursuant to proceedings brought under the provisions of any federal reorganization act, or that a receiver of the Lessee's assets shall be appointed, or that the Lessee shall be divested of its estate herein by other operation of law (except that operation of law shall not be deemed to include a merger or consolidation), or be prevented by any final action of any federal or state authority from conducting and operating its transportation system for the carriage of persons, property, and mail by aircraft at and through the Airport, or that the Lessee shall fail to perform, keep, and observe any of the terms, covenants, and conditions herein contained and required on the part of the Lessee to be performed, kept or observed, the Lessor may give the Lessee notice in writing to correct such conditions or cure such default and if any such condition or default shall continue for ninety (90) days after the receipt of such notice by the Lessee, the Lessor may, after the lapse of said ninety (90) day period and prior to the correction of or curing of such condition or default, terminate this Lease and the term hereby demised shall thereupon cease and expire in the same manner and to the same effect as if it were the expiration of the original term.
- D. The acceptance of rental by the Lessor, for any period or periods after a default of any of the terms, covenants, and conditions herein contained to be performed, kept, and observed by the Lessee, shall not be deemed a waiver of any right on the part of the Lessor to cancel this Lease for such default.

- E. No waiver or default by the Lessor of any of the terms covenants, or conditions hereof to be performed, kept, and observed by the Lessee shall be construed to be or act as a waiver of any subsequent default of any of the terms, covenants, and conditions herein contained to be performed, kept, and observed by the Lessee.
- F. The breach by Lessee of any of the covenants and agreements herein contained and the failure of the Lessee to remedy such breach for a period of sixty (60) days after receipt of written notice of the existence of such breach.

X. CANCELLATION BY LESSEE.

- A. The Lessee, in addition to any other right or cancellation or any other rights herein given to the Lessee, may cancel this Lease in its entirety and terminate all or any of its obligations hereunder at any time, upon ninety (90) days written notice, upon or after the happening of any one of the following events:
 - (1) The failure or refusal of the Federal Aviation Administration to continue the right of the Lessee to operate into and from said Airport.
 - (2) The termination of the Lessee's obligations or right, if any exists at the time of execution of this Lease, imposed by contract or otherwise, to the federal government for the carriage of United States airmail to, from, or through the Metropolitan area of the City served by the Airport.
 - (3) Issuance by any court of competent jurisdiction of any injunction in any way preventing or restraining the use of said Airport, and the remaining in force of such injunction for a period of at least thirty (30) days.
 - (4) The breach by the Lessor of any of the covenants and agreements herein contained and the failure of the Lessor to remedy such breach for a period of sixty (60) days after receipt of written notice of the existence of such breach.
 - (5) The inability of the Lessee to use said premises and facilities continuing for a longer period than thirty (30) days, whether due to law or order, rule or regulation of any of the governmental authorities having jurisdiction over the operations of the Lessee, or due to war, sabotage, earthquake, or other casualty which is not a result of the negligent acts or negligent omissions of Lessee or its employees, or due to the assumption by the United States government or any authorized agency thereof of the maintenance and operation of said Airport and facilities or any substantial part or parts thereof, so as to impair the operations of the Lessee.
 - (6) Any action of the Federal Aviation Administration refusing to permit the Lessee to operate such aircraft as the Lessee may reasonably desire to operate into, from and through the Airport; provided that all such aircraft have been previously approved by the Federal Aviation Administration.
- B. Notwithstanding the foregoing, Lessee shall have the right to terminate this Lease by providing written notice to Lessor at least thirty (30) days before the expiration or termination of any Essential Air Service (EAS) contract between Lessee and the U.S. Department of Transportation (USDOT), whether terminated by Lessee or the USDOT, under which such EAS contract Lessee agreed to provide EAS to Eau Claire County.

- C. No waiver or default by Lessee of any of the terms, covenants, or conditions hereof to be performed, kept, and observed by the Lessor shall be construed to be or act as a waiver by the Lessee or any subsequent default of any of the terms, covenants, and conditions herein contained to be performed, kept, and observed by the Lessor.

XI. NONDISCRIMINATION COVENANTS.

A. Nondiscrimination.

The Lessee for itself, its personal representatives, successors in interest, and assigns, as a part of the consideration hereof, does hereby covenant and agree that:

- (1) No person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities.
- (2) No otherwise qualified person shall be excluded from employment, be denied the benefits of employment or otherwise be subject to discrimination in employment in any manner or term of employment on the basis of age, race, creed, color, sex, national origin, or ancestry, disability as defined in Section 504 and the Americans with Disabilities Act (ADA), sexual orientation, political affiliation, marital status, or military participation. All employees are expected to support goals and programmatic activities relating to non-discrimination in employment.
- (3) In the construction of any improvements and the furnishing of services, no person on the grounds of race, color or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination.
 - (4) The Lessee shall use the premises in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in federally assisted programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said regulations may be amended.

B. Affirmative Action Requirements.

The Lessee agrees it will undertake an affirmative action program as required by 14 C.F.R. Part 152, Subpart E., to insure that no person shall on the grounds of race, creed, color, national origin or sex be excluded from participating in any employment activities covered in 14 C.F.R. Part 152, Subpart E. The Lessee assures that no person shall be excluded on these grounds from participating or receiving the services or benefits of any program or activity covered by this Subpart. The Lessee assures that it will require that its covered sub-organizations as required by 14 C.F.R. Part 152, Subpart E., to the same effect shall so conform.

XII. AMERICANS WITH DISABILITIES ACT COMPLIANCE

In connection with the performance of work under this Lease, the Lessee agrees that no qualified individual with a disability, as defined by the Americans with Disabilities Act, shall by reason of such disability, be excluded from participation and the benefits of services, programs, or activities, including employment, or be subjected to discrimination. The Lessee is specifically notified that it is subject to all employment requirements listed under Title I of the Americans with Disabilities Act by virtue of its Lease with the Lessor, a public entity. The Lessee is specifically notified that it is subject to federal requirements to assure participation and access to public facilities, programs, and activities under Title II of the Americans with Disabilities Act by virtue of its Lease with Lessor, a public entity. These requirements mandate separate or special programs or reasonable modification of existing programs, services, and activities without surcharge to disabled individuals as long as safety is not compromised. The Lessee shall provide a similar notice to all its subcontractors.

XIII. INDEMNIFICATION AND INSURANCE.

A. Independent Contractor.

The relationship of the Lessee to the Lessor shall be that of an independent contractor. Nothing in this Lease shall be constructed so as to deem the Lessee, its employees or agents as employees of the Lessor. The Lessee shall carry Workmen's Compensation coverage for its employees and agents as required by state law. The Lessee has no authority to incur any obligation for or on behalf of the Lessor.

B. Fire and Liability Insurance and Indemnification.

The Lessee agrees fully to indemnify and hold the Lessor harmless from and against all claims, actions, judgments, costs, and expenses, arising out of damages or injuries to third person of their property, caused by the fault or negligence of the Lessee, its agents, or employees, in the use or occupancy of said premises by the Lessee; provided, however, that the Lessee shall not be liable and shall be held harmless by the Lessor for any injury or damage or loss occasioned by the gross negligence or willful misconduct of the Lessor, its agents, or employees; and provided, further, that the Lessor shall give to the Lessee prompt and reasonable notice of any such claims or actions and the Lessee shall have the right to investigate, compromise, and defend the same.

- (1) The Lessee shall procure from a reputable company authorized to do business in Wisconsin and keep in force products and general liability insurance for the premises and shall furnish the Lessor with a certificate of such insurance, with respect to which the Lessor shall be named as an additional insured insuring Lessor's liability relative to Lessee's use of the premises and the conduct of its businesses.

(2) COVERAGES: (Minimum)

Combined Single Limit for
Bodily Injury and
Property Damage.....\$1,000,000 per occurrence
\$1,000,000 annual aggregate
Products and Completed
Operations\$1,000,000 per occurrence and aggregate

Minimum Umbrella
(or higher primary coverage
limits are acceptable).....\$10,000,000

- (3) The Lessee shall procure from a reputable company authorized to do business in Wisconsin and keep in force aircraft liability insurance evidencing aircraft liability with respect to its aircraft operations and shall furnish Lessor with a certificate of such insurance, with respect to which the Lessor shall be named as an additional insured insuring Lessor's liability relative to Lessee's operation in or about the Airport arising out of Lessee's use of aircraft.
- (4) Each party agrees to insure its property against loss covered by the standard fire and extended coverage insurance policy plus special extended coverage endorsement; and each party hereby waives all claims against the other for loss or damage to the property which each has hereunder agreed to insure.

C. War Risks Liability Insurance.

The Lessee will keep in force war risks liability insurance coverage provided by the United States Government and shall furnish Lessor with a certificate of such insurance, with respect to which the Lessor will be named as an additional insured insuring Lessor's liability relative to Lessee's use of the premises and the conduct of its business.

D. Environmental Liability Insurance.

The Lessee shall procure from a reputable company authorized to do business in Wisconsin and keep in force environmental liability insurance in an amount no less than \$3,000,000 to comply with Environmental Laws including management of Hazardous Materials and shall furnish the Lessor with a certificate of such insurance with respect to which the Lessor shall be named as an additional insured insuring Lessor's liability relative to Lessee's operation in or about the airport and the conduct of its business.

Lessee shall not cause or permit any Hazardous Materials, to be stored or used on or about the premises by Lessee, its agents, employees, licensees or contractors, except in compliance with Environmental Laws as hereinafter defined.

Lessee shall comply with all local, state, and federal laws, ordinances, regulations, and orders relating to industrial hygiene, environmental protection, or the use, generation, manufacture, storage, disposal, or transportation of Hazardous Materials, (collectively, "Environmental Laws") on or about the premises.

Lessee shall, at its expense, procure, maintain, and comply with any necessary permits, licenses, and other governmental and regulatory approvals required for Lessee's use of the premises, including, without limitation, discharge of materials or wastes into or through any storm or sanitary sewer serving the premises. Lessee shall in all respects handle, treat and manage any and all Hazardous Materials on or about the premises in conformity with all applicable Environmental Laws and prudent industry practices regarding the management of such Hazardous Materials. Except for lawful discharges, emissions, or releases of Hazardous Materials, Lessee shall cause any spent or waste Hazardous Materials it generates to be removed from the premises and to be properly managed in compliance with Environmental Laws. Upon the expiration or earlier termination of the term of this Lease except for lawful or de minimis releases of Hazardous Materials, Lessee shall cause all Hazardous Materials it owns, possesses, controls or is otherwise responsible for to be removed from the premises in compliance with all applicable Environmental Laws; provided, however, that Lessee shall not enter into any settlement agreement, consent decree, or other compromise with respect to any claims relating to such Hazardous Materials in any way connected with the premises, without first notifying the Airport Director of Lessee's intention to do so and affording the Airport Director ample opportunity to appear, intervene, or otherwise appropriately assert and protect the Commission's interest with respect thereto.

If at any time Lessee shall become aware, or has reasonable cause to believe, that any Hazardous Material used, owned, possessed or controlled by, or for which the Lessee is responsible for, has come to be located on or about the premises in violation or potential violation of Environmental Laws, the Lessee shall, immediately upon discovery of the presence or suspected presence of the Hazardous Material, provide the Airport Director with written notice of that condition. In addition, Lessee shall immediately notify the Airport Director in writing of (1) any enforcement, cleanup, removal, or other governmental or regulatory action instituted or threatened against Lessee concerning its unlawful use or release of any Hazardous Material on the premises pursuant to any Environmental Laws, (2) any claim or threatened claim by any person against Lessee or its use of the premises relating to damage, contribution, cost recover, compensation, loss, or injury resulting from or claimed to result from the unlawful use of any Hazardous Materials on the premises by the Lessee, and (3) any reports made by the Lessee to any local, state, or federal environmental agency arising out of or in connection with any allegations of violation or potential violation of Environmental Laws associated with Hazardous Materials used on, or removed from, the premises by the Lessee, including any complaints, notices, warnings, or asserted violations in connection therewith. Lessee shall also supply to the Airport Director as promptly as possible, and in any event within five (5) calendar days after Lessee first received or sends the same, copies of all claims, reports, complaints, notices, warnings, or asserted violations in connection therewith. Lessee shall promptly deliver to the Airport Director copies of hazardous waste manifests concerning its lawful disposal of all Hazardous Materials generated and removed from the premises by the Lessee.

Except to the extent caused or contributed to by the Lessor, its agents or employees, or other tenants of the Airport, Lessee shall indemnify, and hold harmless the Lessor, its officers, employees, successors and assigns, from and against any and all claims, liabilities, penalties, fines, judgments, forfeitures, losses, damages, costs, or expenses (including reasonable attorneys' fees consultant fees, and expert fees) for the death of or injury to any person or damage to the premises or any property whatsoever, arising from the Lessee's failure to comply with and Environmental Laws or any covenants, terms or conditions relating to environmental matters in this Lease. Lessee's obligation under this Paragraph shall include any and all reasonable investigation costs incurred in connection with any unlawful release of Hazardous Materials on the premises by the Lessee, and any associated costs of any required repair, cleanup, decontamination or remediation of the premises and the preparation and implementation of any required closure, remediation, or other required action in connection therewith. Lessee's obligations under this Paragraph shall survive the expiration or earlier termination of the term of this Lease concerning the premises for a period of two (2) years.

E. Workers Compensation Insurance.

The Lessee shall maintain worker's compensation insurance as required by Wisconsin Statutes, for all employees engaged in work.

IX. GENERAL TERMS AND PROVISIONS.

A. Quiet Enjoyment.

The Lessor agrees that, upon payment of the rent and performance of the covenants and agreement on the part of the Lessee to be performed hereunder, the Lessee shall peaceably have and enjoy the premises and all the right granted to the Lessee hereunder.

B. Surrender of Possession.

(1) The Lessee agrees to yield and deliver to the Lessor possession of the premises exclusively leased herein at the termination of this Lease, by expiration or otherwise, or of any renewal or extension hereof, in as good condition as existed on the date the Lessee entered into possession thereof hereunder, except for reasonable wear and tear.

(2) Removal of Lessee's Fixtures and Personal Property.

Upon the termination of this Lease, or of any renewal hereof, the Lessee may remove any fixtures or other personal property owned by it and placed upon the premises, other than fixtures installed to replace those owned by the Lessor; provided, however, that the Lessee leave the premises in the same condition of repair and tenantability as they were in prior to the addition of such personal property or fixtures.

C. Unlawful or Impermissible Use of Premises.

The Lessee shall keep and use the premises only for the purposes described generally at I., above, and for no other or any unlawful purpose whatsoever.

D. Personal Property and Fixtures of Lessor Situated Upon the Leasehold.

This Lease constitutes a lease to the Lessee of the above-described premises, together with all personal property and fixtures owned by the Lessor and situated thereupon or affixed thereto. It is agreed by and between the parties hereto that the Lessee shall not remove any personal property or fixtures owned by Lessor from the above-described premises during or at the conclusion of its leasehold without prior written consent of the Lessor.

E. Redecorating and Alterations.

It is agreed upon by and between the parties hereto that, barring prior written consent in an instrument executed with the same formality as this Lease, the Lessee shall not redecorate, alter or in any way change the nature of the premises which are the subject of this Lease.

F. Non-Assignable.

The Lessee shall not at any time assign this Lease or any part thereof, without the consent in writing of the Lessor which consent shall not be unreasonably withheld; provided, however, that the Lessee may assign this Lease upon written notice to the Lessor without such consent to any corporation with which the Lessee may merge or consolidate or which may succeed to the business assets or any substantial part thereof of the Lessee.

G. Entry by Lessor.

The Lessor may at any and all reasonable times enter the leased premises in an emergency, for routine maintenance and to obtain access to the secured area. Lessee shall permit the Lessor and its authorized representatives, upon two (2) days' notice to Lessee, except in the case of emergency, to enter the premises at all reasonable times for the purpose of viewing the premises or exhibiting the same to subsequent lessees or purchasers, provided that such entry by Lessor shall be conducted so as not to unreasonably interfere with the conduct of business therein by Lessee.

H. Breaches - Nonwaiver.

Neither the failure of the Lessor to strictly enforce all the terms of this Lease or acceptance of rent by the Lessor alter any breach by the Lessee, nor any delay on the part of the Lessor to strictly enforce the provisions hereof, shall operate or be deemed a waiver of any rights or remedies accruing by law to the Lessor by reason of any subsequent breach. In any legal proceedings instituted by either party for the enforcement of the terms and conditions of this Lease, the successful party shall be reimbursed by the other party for costs, expenses and reasonable attorney's fees, which shall be necessarily incurred in such proceedings.

I. Condition of the Premises at Time of First Possession.

The Lessee accepts the premises in their present condition and agrees that no repairs or alterations are necessary to prepare the same for its intended uses.

J. Notices.

Notices required or advisable under the terms of this Lease shall be communicated in writing by either personal delivery or certified mail to the following named representatives of the parties hereto:

Lessor: Airport Director
Chippewa Valley Regional Airport
3800 Starr Avenue
Eau Claire, WI 54703

Lessee: VP Customer Service
SkyWest Airlines, Inc.
444 South River Road
St. George, UT 84790

K. Non Exclusive.

The Lessee shall have the right and privilege of engaging in and conducting commercial airline services on the premises of the Airport under the terms and conditions as set forth hereinafter, provided, however, that this Lease shall not be construed in any manner to grant to the Lessee or those claiming under it the exclusive right to use the premises and facilities of said Lessor other than those premises leased exclusively to the Lessee hereunder.

L. Modification.

This Lease shall not be modified or altered except pursuant to mutual agreement of the parties hereto, executed with the same formality as this instrument.

M. Vending Concessions Not Included.

This Lease shall not be construed as permitting or allowing the Lessee to install any vending concessions in the terminal building, without limitation because of enumeration hereinafter, serving food, candy, non-alcoholic or alcoholic beverages, cigarettes, magazines or newspapers.

N. Successors and Assigns.

This Lease shall be binding upon and inure to the benefit of the parties hereto, their successors and assigns.

O. Severability.

If any term or provision of this Lease or the application thereof to any person or circumstances shall, to any extent, be invalid or unenforceable, the remainder of this Lease, or the application of such term or provision to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term and provision of this Lease shall be valid and be enforced to the fullest extent permitted by law.

P. Other Terms.

(1) Approvals.

Whenever in this Lease reference is made to approval or consent of Lessor, it is agreed that such approval or consent shall not be unreasonably withheld.

(2) Federal Aviation Administration.

Whenever the term "Federal Aviation Administration" is used in this Lease, it shall be construed as referring to the Federal Aviation Administration of the United States Department of Transportation created by the United States Congress and the President of the United States under the Federal Aviation Act of 1958, or to such other agencies or agency of the federal government having similar jurisdiction over the airline or its business.

Q. Destruction of Premises.

In the event the premises shall be rendered wholly or partially unfit for use by fire or other casualty, the Lessor may, at its option, repair the said premises, if the said repairs can be reasonably accomplished within ninety (90) days after the said destruction. All such repairs shall be accomplished in a good and workmanlike manner.

In the event the premises shall be rendered wholly or partially unfit for use by fire or other casualty either party may terminate the Lease upon fifteen (15) days written notice.

In the event the premises are rendered wholly or partially unfit for use by the Lessee, the Lessee has the option of vacating the said premises during the period of repair, during which period, until the premises are again ready for at least partial occupancy, no rent shall accrue or, in the alternative, it may consider the Lease to have been terminated. In case the premises should be rendered partially unfit for use by the tenant by fire or other casualty to the extent that more than fifty percent (50%) of the value of the said premises unless the Lessor promptly proceeds to repair or eliminate the conditions which constitute a health hazard. If the Lessor proceeds to repair the said premises and the Lessee remains in possession, rent shall abate to the extent that the Lessee is deprived of the full, normal use thereof.

In the event the premises shall be rendered wholly or partially unfit for use by fire or other casualty the Lessor shall not be responsible for any damages, of any kind, whatsoever, suffered by Lessee, including, but not limited to lost profits.

R. Jurisdiction and Venue.

The laws of the State of Wisconsin shall govern this Lease and executed amendments thereto. Venue for all legal proceedings arising out of this Lease, or breach thereof, shall be exclusively in Eau Claire County Circuit Court, Eau Claire, Wisconsin.

S. Integration.

This Lease constitutes the entire agreement of the parties hereto and shall supersede all prior written and oral agreements relating to the subject matter hereof.

The entire agreement of the parties is contained herein, and this Lease supersedes all previous agreements, whether written or oral and all negotiations as well as any previous agreements presently in effect between the Lessee and the Lessor relating to the subject matter.

T. Airport Security Plan.

Lessee agrees to comply with the intent of Transportation Security Regulations (TSR) 14 CFR Part 1542, Airport Security, and Lessor's policies as outlined in Lessor's Transportation Security Administration approved Airport Security Plan, and as amended. Lessee further agrees fines levied upon Lessor through enforcement of 14 CFR Part 1542 or 14 CFR Part 139, Certification and Operations: Land Airport Serving Certain Air Carriers, caused by acts by Lessee's employees, agents, suppliers, guests or patrons, shall be borne by Lessee.

U. Subordination.

This Lease shall become subordinate to the provisions of any existing or future agreement between Lessor and the United States of America or any agency thereof relative to the operation, development or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the expenditure of federal funds for the development of the Airport. The Lessee acknowledges this Lease is subordinate to Federal Aviation Administration Grant Assurances regardless of the impact on the expenditure of federal or state funds for the development of the Airport.

V. Headings.

The headings, which describe the provisions of this Lease are intended only for convenience of reference and are not to be considered in construing this instrument.

X. AUTHORITY TO ENTER INTO AGREEMENT

By signing below, the Parties affirm and acknowledge that they have read and understand this Lease and its attachments, if any; they have authority to enter into this Lease on behalf of the entity, corporation, commission or county they are signing for; they are knowingly, freely, and voluntarily entering into this Lease; and that they accept and agree to be bound by the terms and conditions of this Lease and its attachments as outlined in this Lease.

(Signatures on the following page.)

IN WITNESS WHEREOF, the parties hereto have caused this Lease to be executed on their behalf by their respective duly authorized officers, all as of the day and year first above written.

**CHIPPEWA VALLEY REGIONAL
AIRPORT COMMISSION**
(LESSOR) BY:

Charity Zich
Airport Director

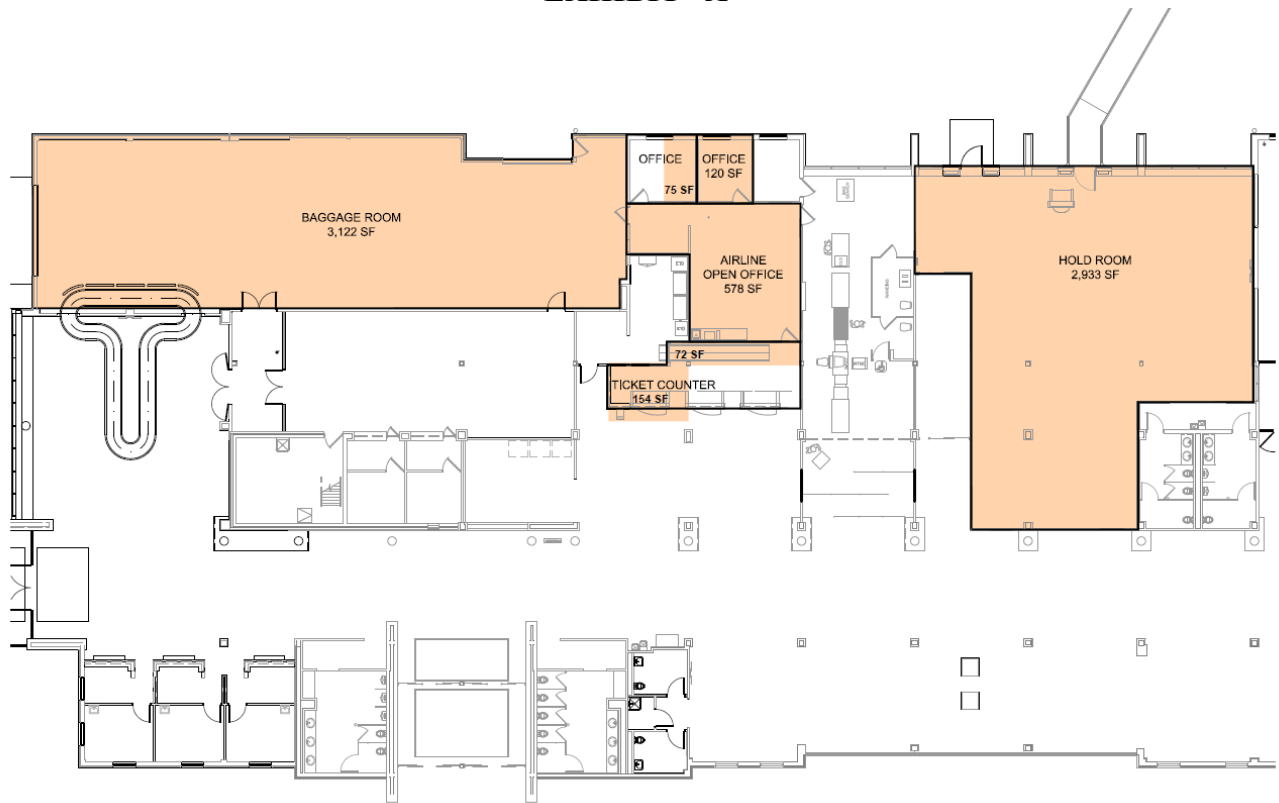
(Date)

SKYWEST AIRLINES, INC.
(LESSEE) BY:

Greg Wooley
Vice President Airport Operations

(Date)

EXHIBIT "A"



DEPARTMENT OF TRANSPORTATION
TITLE VI PROGRAM – 49 CFR PART 21



Prepared for
Chippewa Valley Regional Airport Commission
Eau Claire, WI

Prepared by
**Mead
& Hunt**

October 2024

Preface

*Eau Claire County Wisconsin (**COUNTY**) owns the Chippewa Valley Regional Airport (**EAU**) located in Eau Claire, WI. The **COUNTY** has established an Airport Commission (**COMMISSION**) to operate EAU through a joint agreement with Chippewa County, Wisconsin, to provide review, advisory, and decision-making capacity regarding airport operations and compliance. In that capacity, the **COMMISSION** has established a Title VI program for **EAU** in accordance with Code of Federal Regulations (CFR) of the U. S. Department of Transportation (DOT), 49 CFR Part 21. All reference to Subparts and Section numbers throughout the Title VI program are in accordance with the 49 CFR Part 21 regulations.*

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- 14 - Population / Language Data
- 15 - Completed Unlawful Discrimination Poster
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Chippewa Valley Regional Airport (EAU)

Title VI Plan

1. Title VI Policy Statement

Chippewa Valley Regional Airport (EAU) assures that no person shall on the grounds of race, color, national origin (including limited English proficiency (LEP)), sex (including sexual orientation and gender identity), creed, or age, as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 (PL 100.259), Section 520 of the Airport and Airway Improvement Act of 1982, and related authorities (hereafter, “Title VI and related requirements”), be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity that receives U.S. Department of Transportation (DOT) funding. Title VI also prohibits retaliation for asserting or otherwise participating in claims of discrimination.

EAU further assures every effort will be made to ensure nondiscrimination in all of its programs and activities, whether those programs are federally funded or not. **EAU** agrees, among other things, to understand the communities surrounding or in the flight path, as well as customers that use the airport. Anytime communities may be impacted by programs or activities the **EAU** will take action to involve them and the general public in the decision-making process.

EAU requires nondiscrimination assurances, as prescribed by FAA, from each tenant, contractor, and concessionaire providing an activity, service, or facility at the airport. Assurances must be included in any related lease, contract, or franchise agreement between **EAU** and each tenant, contractor, and concessionaire, as well as in any similar agreements with their own sub-tenants and sub-contractors.

Title VI Coordinator Charity Zich, Airport Director, available at **715-839-6241** and Charity.Zich@chippewavalleyairport.com , is responsible for overseeing **EAU**'s compliance with Title VI and the point of contact for all airport Title VI matters and related responsibilities, including those required by 49 CFR Part 21.

Signature
Bill Hilgedick
Airport Commission Director

September 30, 2024

Effective Date

September 30, 2027

3-Year Expiration Date

2. Administration

The Chippewa Valley Regional Airport Commission has reviewed and adopted this Title VI Plan for **Chippewa Valley Regional Airport (EAU)**. This plan will be updated no less than once every 3 years. The plan will not be re-adopted following minor changes, such as updating the **Airport Director or supporting staff's** or Coordinator's name. Significant revisions to our policies or federal guidelines may warrant re-adoption by the **EAU** and resubmittal to FAA.

In addition to the Coordinator and **EAU's** leadership, the following people also assist with our Title VI program requirements:

Staff Supporting Title VI Program	EAU Program Admin/ Office
Charity Zich	Airport Director
Erin Switzer	Administrative Coordinator

EAU has the following airport program sub-recipients:

Sub-Recipients

None

As of the date of this plan, **EAU** has the following pending applications for Federal financial assistance:

Federal Source	Grant Number	Amount
<i>FAA AIP</i>	3-55-0019-TBD-2025	<i>\$ 3,025,066</i>
<i>FAA AIP</i>	3-55-0019-TBD-2026	<i>\$ 1,339,241</i>

EAU sub-recipients have the following pending applications for Federal financial assistance (either directly from the FAA, or passed through the State DOT):

Federal Source	Grant Number	Amount
<i>None</i>		

Updated information for pending and awarded grant applications will be available through the following methods:

Federal Source**Grant Award Information Available at:**

FAA AIP

<https://www.faa.gov/airports/aip/>

3. Grant and Procurement Assurances

49 CFR § 21.7 (a)(1); 49 CFR Part 21 Appendix C (b)

EAU will complete standard grant assurances for Title VI and related requirements, in the form prescribed by FAA. See https://www.faa.gov/airports/aip/grant_assurances/#current-assurances.

Clauses/Covenants

- a. All contracts, leases, deeds, licenses, permits, and other similar instruments, must contain the contractual requirements and clauses, in the form prescribed by FAA. See https://www.faa.gov/airports/aip/procurement/federal_contract_provisions/. Note that unlike many other clauses, Civil Rights clauses are required in all contracts. Note also special clauses that are required for certain types of contracts, such as land acquisition.

EAU requires, Civil Rights clauses to be included in solicitations and contracts for all subcontractors, subleases, and any other agreements.

Description of Oversight Methods for Subcontracts

Subcontract template must be used in all subcontracts related to the airport program. Subcontracts are audited by the administrative team to verify they include the template language, for not less than 10 percent of contractors each year.

4. Title VI Coordinator Responsibilities

The Coordinator is responsible for ensuring that they and other staff supporting the Title VI are trained in Title VI requirements. Essential training topics include:

- Basic Title VI requirements
- Airport language assistance resources and practices
- Collecting and assessing demographic data
- Reporting Title VI complaints and other required FAA notifications.

See Training Section for more information for expected training for all staff.

Among other responsibilities, the Coordinator:

- Proactively ensures that **EAU** is in compliance with nondiscrimination requirements of Title VI and reports to **EAU** leadership on the status of Title VI compliances.
- Responds promptly to requests by FAA for data and records and for the scheduling of compliance reviews and other FAA meetings to determine compliance with Title VI and related requirements.
- Receives discrimination complaints covered by Title VI and related requirements, and forwards them to the FAA, within 15 days of receipt, together with any actions taken to resolve the matter.
- Provides the FAA with updates regarding its response and status of early resolution efforts to complaints concerning Title VI and related requirements (49 CFR Part 21, Appendix C(b)(3)), including resolution efforts.
- Annually reviews the airport's Title VI plan and disseminates information throughout staff and the EAU's leadership.
- Coordinates data collection to evaluate whether racial or ethnic groups are unequally benefited or impacted by airport programs. The data will be regularly assessed and readily available upon request (49 CFR § 21.9(b) & (c)). Data collection methods will include optional demographic questions in: airport customer satisfaction surveys, customer complaints, airport event sign-in sheets, and bids/proposals for airport contracts, and other methods described in the airport Community Participation Plan (CPP).
- Maintains demographic data for members of appointed planning and advisory bodies for the airport. Identifies any disparities compared to the community. Provides information to the membership selecting official/committee, particularly when vacancies occur.
- Maintains a copy of 49 CFR Part 21 for inspection by any person asking for it during normal working hours (49 CFR 21, Appendix C (b)(2)(i)).

See Notice, Compliance reviews, Audits, Lawsuits, and Other Investigations, and Complaints Sections of this plan.

The Coordinator has requested and received access to the Title VI portion of the FAA Civil Rights Connect System (<https://faa.civilrightsconnect.com/>).

5. Notice

49 CFR Part 21 Appendix C(b)(2)(ii)

EAU will conspicuously display the FAA-provided Unlawful Discrimination Poster in all public areas on airport property, including those with pedestrian activity. The Coordinator ensures that

these posters are visible, accessible, and maintained. The poster template is available at https://www.faa.gov/about/office_org/headquarters_offices/acr/com_civ_support/non_disc_pr/ and a completed copy is attached. See Section 15 Appendix.

EAU has posted the above Title VI policy statement at its staff offices.

EAU will distribute this Title VI Plan among its employees and airport contractors, concessionaires, lessees, and tenants. This plan will be distributed by **September 30, 2024**, by **sending email notifying employees, contractors, concessionaires, lessees, and tenants the plan is posted to EAU website.**

Posters are displayed in the terminal and other areas on airport property, including the following public locations:

Terminal/FBO/Concessions/ Other Locations	Quantity in Pre-Security Area	Quantity in Post-Security Area	Additional Quantities
Main Terminal Entrances	1		
Baggage Area			1
Ticket Area	1		1
Post Security		1	

Outreach to Affected Communities

EAU ensures that notices for public meetings reach all segments of the impacted community. The Title VI coordinator will identify the effective media platforms to share announcement and notices. Announcements are made to local media via email who distribute information locally. Interested people can also sign up for e-notifications via the **County** website. **EAU** contacts leaders and representatives in Affected Communities directly to confirm effective media platforms to reach all Affected Communities and provide important feedback on translated materials. The office maintains records of all such notices and the efforts made to reach each of the Affected Communities.

To ensure that the community is effectively informed of and able to participate in public hearings, **EAU** includes public notices translated into appropriate languages, including for any language spoken by a significant number or proportion of the Affected Community population that has limited English proficiency (LEP). Such social media postings and notices will include direction for obtaining an interpreter, free of charge, for public hearings involving federal projects. 28 CFR §

42.405(d). See Limited English Proficiency (LEP) Section.

6. Community Statistics

Title VI regulations require Federal grant recipients to know their community demographics. See 49 CFR § 21.9(b). By knowing this information, **EAU** will be able to identify, understand, and engage with communities. In doing so, **EAU** needs to know about communities eligible to be served, actually or potentially affected, benefit or are burdened by **EAU's** airport program.

The Communities immediately surrounding the airport or in the flight path that could be impacted by the airport projects include the neighborhoods of NW Airport Rd to the North; North Side EC to the East; North Side EC to the South; and Riverview to the West. All of these neighborhoods are included in the same zip code boundary which is 54703 therefore the demographic information in the following tables will utilize US Census data from ZCTA5 - 54703

Affected Communities	Population
ZCTA5 – 54703*	43,233

*The affected communities in ZCTA5-54703 include all neighborhoods.

Hereafter, the above communities will be referred to collectively as “the Affected Communities.”

We have identified the following facts about the Affected Communities:

Low Income Communities.

A low-income area is an identifiable group of persons living in geographic proximity, whose median household income is at or below the Department of Health and Human Services poverty guidelines. Pursuant to Executive Order 12898, “Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations,” **EAU** is collecting information about affected and potentially affected low-income communities. According to ***U.S. Census Report, S1701: Poverty Status in the Past 12 Months***, the overall poverty level for ZCTA5 – 54703 is approximately 15.3%. The poverty rate in the impacted area is higher compared with the rest of the state of Wisconsin which is 10.7%. The poverty rates for the specific Affected Communities are as follows:

Affected Communities	Poverty Rate
ZCTA5 - 54703	15.3%

Racial and Ethnic Communities.

Demographic data for race, color, and national origin was evaluated to identify racial and ethnic communities and populations in each Affected Community. The demographic composition by race, color, or national origin for the specific Affected Communities are as follows:

Affected Community: ZCTA5 - 54703
Total Affected Community Population: 43,233

Demographic Group within Affected Community	Number of People in Minority Group	Percent of Total Affected Community Population
White	37,342	86.4%
Black or African American	669	1.5%
American Indian or Alaska Native	169	0.4%
Asian	2,915	6.7%
Native Hawaiian or Other Pacific Islander	45	0.1%
Hispanic or Latino	1,492	3.5%
Some other Race	353	0.8%
Two or More Races	1,740	4.0%

Limited English Proficiency (LEP).

The goal of all language access planning and implementation is to ensure that **EAU** communicates effectively with limited English proficient (LEP) individuals. Effective language access requires self-assessment and planning. The next table lists non-English languages that are spoken in LEP households in the Affected Communities. The data source is American Community Survey.

The threshold we have used for identifying the languages with significant LEP populations is the DOT LEP Policy Guidance safe harbor threshold, which is 5% or 1,000, whichever is less. The safe harbor for our community is 1000 since the population of the area exceeds 20,000. Please refer to Section 14 at the end of this document to find data for all languages in our community.

Languages Spoken by LEP Population that Meet the Safe Harbor Threshold	Number	Margin of Error
None	-	-

Frequency of contact with LEP individuals at the airport and airport-related activities (all languages):

Languages Spoken by LEP Persons	A few times a year (12 or less days a year)	Several times a month (13 to 51 days a year)	At least once a week (52 to 364 days a year)	Every day (365 days a year)
Spanish		X		
French	X			
Portuguese	X			
German	X			
Arabic				
Hindi				
Chinese	X			
Japanese	X			
Korean	X			
Vietnamese		X		
Tagalog				
African				

Additional languages spoken by significant numbers of LEP persons in the Affected Communities, local schools, emergency service providers, and others, include: **None**

This information is updated annually through checking the following resources:

Data Sources for Languages Spoken in Affected Community	Website link to Data Source
U.S. Census Bureau	https://data.census.gov
Local public school data	https://www.ecasd.us
Eau Claire Area Economic Development Corporation	https://www.eauclaire-wi.com

Beneficiary Diversity.

Demographic information is collected from airport customers, attendees at community meetings, and businesses seeking opportunities at the airport, through voluntary disclosures.

Description of Beneficiary Demographic Information Collection Methods

- *Airport Customer Service Office conducts biannual surveys of airport guests for customer satisfaction with airport concessions, restroom cleanliness, food offerings, and other elements and services. The survey includes a voluntary request for demographic information.*
- *Participants at small business workshops, pre-bid meetings, and other public meetings are asked to complete an anonymous survey that includes demographic information.*
- *Businesses that submit bids or offers are asked to complete an anonymous survey that includes demographic information, submitted through a data collection website.*

Staff and Advisory Board Diversity.

Demographic information is collected from airport program employees and members of planning and advisory boards, through voluntary disclosures.

Description of Employee and Advisory Board Demographic Information Collection Methods

- *Employees are asked to submit voluntary confidential demographic information at time of hiring. Job applicants are asked to submit the same information when submitting their job application through the job application website.*
- *Every 3 years, the airport administration sends an email to all board members asking them to voluntarily and anonymously enter demographic information through a survey.*

7. Potential or Known Community Impacts

Projects or services receiving federal financial assistance have the potential to touch so many aspects of American life. Thus, in general, no **EAD** activity must have a discriminatory disparate impact on the basis of race, color, national origin (including LEP), sex (including sexual orientation and gender identity), creed, or age. This means that policies or procedures that have a disparate impact would require a well-documented substantial legitimate nondiscriminatory justification, summarized below. Impacts to protected communities must be avoided or minimized to the extent possible. No project with a discriminatory impact on protected communities will be undertaken.

The following airport facilities are already in use or under construction and expected to be in use within the next 3 years:

Existing Airport Facilities	Affected Community Impacted by Operation of the Facility
Runway 4	None
Runway 14	None
Runway 22	None
Runway 32	None
Apron Area	None
Terminal Area	None
Taxiways	None

EAU is located in a rural setting approximately 1 mile northwest of Eau Claire, WI next to the Chippewa River. No facilities at **EAU** have an adverse impact to any nearby communities.

The following airport facility projects (including all alternatives) are in construction or expected to be in construction within the next 3 years:

Airport Facility Construction Projects	Affected Community Impacted by Construction of the Facility
Rehabilitate Taxiway	None
Equipment Purchase	None
Airport Lighting Project	None

We have analyzed the above existing facilities and facility construction projects for disparate impacts on the basis of race, color, or national origin (including LEP) in Affected Communities. The following have disparate impacts: None

8. Limited English Proficiency (LEP)

Executive Order 13166

In creating a Language Assistance Plan, **EAU** will consider the volume, proportion, or frequency of contact with LEP persons in determining the appropriate language assistance to provide.

In Community Statistics section, we identified the following languages spoken by LEP persons in Affected Communities:

Language
None

EAU also collects data for languages spoken by airport guests. Data sources include:

Data Sources for Languages Spoken by Airport Guests	Website link to Data Source
Airport Language line usage data	www.language.com
Airline-provided data	N/A
Assumption from flight origin / destination	N/A
Assistance requests to Airport Employees	N/A
TSA	N/A

Based on the above data, the following additional languages have been identified as likely to be spoken by LEP airport guests:

Language
French
Spanish
German
Russian
Polish
Italian

The Title VI Coordinator will also actively engage with community educators, community groups, places of work, business groups, social groups, and the like to confirm that translation and interpretation services are accurate and effective. Additionally, the Title VI Coordinator will inform leadership and staff of **EAU** of the responsibility to provide language access. We have made the following plans to provide translation services free of charge to ensure that individuals with LEP have access to the benefits of the airport:

Translation Services:

- All written notices contain a statement in the identified languages, when appropriate, of how to receive translated written materials.
- The following vendors have been identified for written translations:

Translation Vendors	Languages
Language Line will be used if help is needed beyond Google Translate	All above languages

- Information regarding translation services can be obtained at:

Location for Translation Assistance	Languages
Airport Administration Office Using Language Line if help is needed beyond Google Translate	All above languages
Airport Staff Using Language Line if help is needed beyond Google Translate – Various Locations	All above languages

Interpretation Services:

- The following vendors have been identified for interpretation services:

Interpretation Vendors	Languages
Language Line will be used if help is needed beyond Google Translate	All above languages

- Information regarding interpretation services can be obtained at:

Location for Interpretation Assistance	Languages
Airport Administration Office Using Language Line if help is needed beyond Google Translate	All above languages
Airport Staff Using Language Line if help is needed beyond Google Translate – Various Locations	All above languages

Description of Interpretation Assistance Processes

- The airport uses Google Translate as needed. If help is needed beyond Google Translate, the airport uses Language Line. The employees will coordinate access to Language Line with a supervisor.

9. Transportation

49 Part CFR 21 Appendix C (a)(1)(ix)

In the Community Statistics section of this plan, we identified Affected Communities and provided demographic and related data for the community populations. The minority and disadvantaged

community areas located within the Affected Communities are identified below. Other minority and disadvantaged community areas that are near the airport but not within Affected Communities are also identified below.

We have coordinated with local transit authority to encourage them to provide transit service access between the airport and these areas.

The following chart identifies existing and planned transit services connecting the airport employment centers with the identified minority and disadvantaged community areas.

Minority and/or Disadvantaged Community Areas	Transit Service	Planned or Existing
Eau Claire Transit	Fixed-route buses	Existing
Eau Claire Transit	Paratransit vans	Existing

10. Minority Businesses

49 CFR 21 Appendix C (a)(1)(x)

Bids for airport concessions and other business opportunities are solicited from area minority and woman-owned businesses through the following methods:

Airport Business Opportunity	Minority Business Outreach Methods
Cleaning Services	Advertised through public bidding process and on airport website. EAU will also use FAA Matchmaker system to post opportunities.

Selections are in compliance with Title VI, Part 21, and related requirements. Information on the award process and documentation for specific bid decisions is kept with Airport Administrative Office.

11. Training

New employee orientation incorporates Title VI training. Topics include:

- Title VI and related laws prohibit discrimination on the basis of race, color, national origin (including LEP), sex (including sexual orientation and gender identity), creed, or age.
- Title VI complaints must be forwarded to the Coordinator.
- Protections against retaliation for filing civil rights complaints or related actions.

- Title VI notices must be displayed throughout the airport public facilities.
- All contracts must include Title VI clauses.
- Language interpretation and translation services
- Cultural and community relations sensitivity training
- Anti-harassment training

Refresher information will be provided annually.

12. Compliance Reviews, Audits, Complaints, Lawsuits, and Other Investigations

FAA Notification. The Coordinator will notify FAA of any pending investigations and reviews, including:

- Compliance reviews or audits concerning civil rights requirements.
- Complaints, lawsuits, or other investigations alleging noncompliance with civil rights requirements.

As discussed in the Title VI Complaints Section, Title VI complaints must be forwarded to FAA contacts within 15 days of receipt. For all other civil rights investigations, **EAU** must notify FAA contacts of any new investigations prior to grant execution.

At regular intervals, the Coordinator will provide FAA contacts with status updates for the investigations and reviews, until completed. For each existing investigation or review completed within 5 years of this plan, the Coordinator will also provide a statement about the outcome, unless previously provided.

13. Title VI Complaints

49 CFR 21.11; 49 CFR 21 Appendix C (b)(3); 28 CFR 42.406(d)

Scope. These procedures are for complaints of discrimination under Title VI and related laws (hereafter “Title VI Complaints.” In order to be a Title VI Complaint, the complaint must:

1. Allege discrimination on the basis of race, color, national origin (including LEP), sex (including sexual orientation and gender identity), creed, or age or violations administrative requirements under Title VI or related laws.
2. Not only be for employment matters
3. Allege misconduct by **EAU**, including airport employees, contractors, concessionaires, lessees, or tenants.

4. Concern an airport facility or actions by **EAU** including airport employees, contractors, concessionaires, lessees, or tenants.

Rights. Any person who believes that he or she has been subjected to discrimination on the basis of race, color, national origin (including LEP), sex (including sexual orientation and gender identity), creed, or age has the right to file a complaint with **EAU**. Alternatively, they can file a formal complaint with an outside agency, such as the U.S. Departments of Justice or Transportation, or the Federal Aviation Administration (FAA), or seek other legal remedies.

Receipt of Complaint. The Coordinator will log in the complaint and promptly send copies of the complaint to Airport Administration Office.

Complaints must be filed within 180 days of the discriminatory event, must be in writing, and must be delivered to:

Charity Zich, Airport Director
Chippewa Valley Regional Airport
3800 Starr Avenue
Eau Claire, WI 54703
(715) 839-6241
Charity.Zich@chippewavalleyairport.com

If a complaint is initially made by phone, it must be supplemented with a written complaint before 180 days after the discriminatory event has passed. If a verbal complaint is received, the complainant should be given a copy of the Airport Discrimination Complaint Procedures and instructed to submit a written complaint. Accommodation will be provided upon request to individuals unable to file a written complaint due to a disability.

Initial Procedure. The Coordinator may meet with the complainant to clarify the issues, obtain additional information, and determine if informal resolution might be possible in lieu of an investigation. If successfully resolved, the Coordinator will issue a closure letter to the complainant, record the disposition in the complaints log, and report the resolution to FAA.

Discrimination Complaint Referral Procedure

Internal Complaint Referral. All Title VI complaints must be promptly forwarded to the Coordinator within 3 business days.

Initial FAA Notification. A copy of each Title VI complaint will be forwarded to the FAA within 15 days of initial receipt (not the date that the Coordinator was notified). The Coordinator will forward

a copy of the complaint and a statement describing all actions taken to resolve the matter, and the results thereof to the FAA Civil Rights staff. (Note: complaints based on disability do not have to be forwarded to FAA.) To transmit complaint information to the FAA, the Coordinator will upload the complaint to the FAA Civil Rights Connect System. The Coordinator will also seek technical assistance from FAA, as needed, throughout complaint intake, investigation, and resolution process.

Investigation Procedure

Assignment of Investigator. The Coordinator will immediately begin the investigation or designate an investigator.

Cooperation with FAA. The Coordinator will promptly investigate all Title VI complaints, including those referred by the FAA for investigation. If the FAA is investigating a complaint against EAU, the Coordinator will avoid interfering with the FAA investigation, cooperate with the FAA when needed, and share factual information with the FAA.

Prompt Investigation. The Coordinator will make every effort to complete discrimination complaint investigations within 60 calendar days after the complaint is received. Some investigations may take longer with a justification for the delay and assurance that the investigation is being completed as quickly as possible.

Contact with Complainant. The Coordinator will meet with the complainant to clarify the issues and obtain additional information, and also speak with community members and potential witnesses, as appropriate.

Investigation Report. After completing the investigation, the Coordinator will prepare a written report.

Consultation with Legal Counsel. In each case, the Coordinator will consult with Legal Counsel regarding the investigation and the report. Airport Legal Counsel will ensure that the report is consistent with the DOT and FAA Title VI nondiscrimination requirements.

Prompt Resolution of Disputes. The Coordinator will emphasize voluntary compliance and quickly and fairly resolve disputes with complainants, or with contractors, tenants, or other persons, through dispute resolution, negotiation, and/or mediation.

Forwarding Report and Response to Complainant. At the completion of the investigation, the complainant and respondent will receive a letter of findings and determination of the investigation and any applicable resolution. The letter transmitting the findings, and any applicable resolution will state **EAU's** conclusion regarding whether unlawful discrimination occurred, and will describe the complainant's appeal rights. A summary of the investigation report, any appeal, or follow-up

actions will be sent to the FAA via FAA Civil Rights Connect System.

Appeal Rights. The complainant must be notified of their right to appeal the findings or determinations, and of the procedures and requirements for an appeal:

- The written appeal must be received **within 14** business days after receipt of the written decision.
- The complainant may appeal in writing to the County HR Director.
- The written appeal must contain all arguments, evidence, and documents supporting the basis for the appeal.
- The County HR Director will issue a final written decision in response to the appeal.

Avoiding Future Discrimination. In addition to taking action with respect to any specific instances of discrimination, **EAU** will identify and implement measures to reduce the chances of similar discrimination in the future.

Intimidation and Retaliation Prohibited. **EAU** employees, contractors, and tenants will not intimidate or retaliate against a person who has filed a complaint alleging discrimination.

For information on filing a complaint with DOT/FAA, please contact **Title VI Coordinator**.

This complaint procedure is shared with the public through the following methods:

Website, In-person, and Other Distribution Methods

1 Airport website, Title VI page

14. Population / Language Data

Poverty Status in the Past 12 Months		United States[®] Census Bureau
Note: The table shown may have been modified by user selections. Some information may be missing.		
DATA NOTES		
TABLE ID:	S1701	
SURVEY/PROGRAM:	American Community Survey	
VINTAGE:	2022	
DATASET:	ACSST5Y2022	
PRODUCT:	ACS 5-Year Estimates Subject Tables	
UNIVERSE:	None	
MLA:	U.S. Census Bureau. "Poverty Status in the Past 12 Months." American Community Survey, ACS 5-Year Estimates Subject Tables, Table S1701, 2022, https://data.census.gov/table/ACSST5Y2022.S1701?g=860XX00US54703 . Accessed on August 29,	
FTP URI:	None	
API URI:	https://api.census.gov/data/2022/acs/acs5/subject	
USER SELECTIONS		
GEOS	7CTA5 54703	
EXCLUDED COLUMNS		
	None	
APPLIED FILTERS		
	None	
APPLIED SORTS		
	None	
PIVOT & GROUPING		
PIVOT COLUMNS	None	
PIVOT MODE	Off	
ROW GROUPS	None	
VALUE COLUMNS	None	
WEB ADDRESS		
	https://data.census.gov/table/ACSST5Y2022.S1701?g=860XX00US54703	
TABLE NOTES		
	Although the American Community Survey (ACS) produces population, demographic and housing unit estimates, the decennial census is the official source of population totals for April 1st of each decennial year. In between censuses, the Census Bureau's Population Estimates Program produces and disseminates the official estimates of the population for the nation, states, counties, cities, and towns and estimates of housing units for states and counties.	

Table: ACSST5Y2022.S1701

	<p>Information about the American Community Survey (ACS) can be found on the ACS website. Supporting documentation including code lists, subject definitions, data accuracy, and statistical testing, and a full list of ACS tables and table shells (without estimates) can be found on the Technical Documentation section of the ACS website.</p> <p>Sample size and data quality measures (including coverage rates, allocation rates, and response rates) can be found on the American Community Survey website in the Methodology section.</p>
	<p>Source: U.S. Census Bureau, 2018-2022 American Community Survey 5-Year Estimates</p>
	<p>Data are based on a sample and are subject to sampling variability. The degree of uncertainty for an estimate arising from sampling variability is represented through the use of a margin of error. The value shown here is the 90 percent margin of error. The margin of error can be interpreted roughly as providing a 90 percent probability that the interval defined by the estimate minus the margin of error and the estimate plus the margin of error (the lower and upper confidence bounds) contains the true value. In addition to sampling variability, the ACS estimates are subject to nonsampling error (for a</p>
	<p>Dollar amounts are adjusted to respective calendar years. For more information, see: Change to Income Deficit.</p>
	<p>The 2018-2022 American Community Survey (ACS) data generally reflect the March 2020 Office of Management and Budget (OMB) delineations of metropolitan and micropolitan statistical areas. In certain instances, the names, codes, and boundaries of the principal cities shown in ACS tables may differ from the OMB delineation lists due to differences in the effective dates</p>
	<p>Estimates of urban and rural populations, housing units, and characteristics reflect boundaries of urban areas defined based on 2020 Census data. As a result, data for urban and rural areas from the ACS do not necessarily reflect the results of ongoing</p>
	<p>Explanation of Symbols:- The estimate could not be computed because there were an insufficient number of sample observations. For a ratio of medians estimate, one or both of the median estimates falls in the lowest interval or highest interval of an open-ended distribution. For a 5-year median estimate, the margin of error associated with a median was larger than the median itself.N The estimate or margin of error cannot be displayed because there were an insufficient number of sample cases in the selected geographic area. (X) The estimate or margin of error is not applicable or not available.median- The median falls in the lowest interval of an open-ended distribution (for example "2,500-")median+ The median falls in the highest interval of an open-ended distribution (for example "250,000+").** The margin of error could not be computed because there were an insufficient number of sample observations.*** The margin of error could not be computed because the median falls in the lowest interval or highest interval of an open-ended distribution.***** A margin</p>
COLUMN NOTES	None

Table: ACSST5Y2022.S1701

	ZCTA5 54703			
	Total		Below poverty level	
Label	Estimate	Margin of Error	Estimate	Margin of Error
Population for whom poverty status is determined	43,233	±1,422	6,609	±816
AGE				
Under 18 years	8,030	±592	827	±298
Under 5 years	2,212	±274	187	±98
5 to 17 years	5,818	±504	640	±238
Related children of householder under 18 years	7,948	±603	745	±292
18 to 64 years	28,808	±1,099	5,304	±741
18 to 34 years	13,520	±949	4,289	±655
35 to 64 years	15,288	±691	1,015	±269
60 years and over	9,045	±550	559	±153
65 years and over	6,395	±460	478	±148
SEX				
Male	21,178	±916	2,663	±569
Female	22,055	±891	3,946	±690
RACE AND HISPANIC OR LATINO ORIGIN				
White alone	37,342	±1,289	5,967	±790
Black or African American alone	669	±240	113	±80
American Indian and Alaska Native alone	169	±93	33	±35
Asian alone	2,915	±665	229	±186
Native Hawaiian and Other Pacific Islander alone	45	±54	22	±39
Some other race alone	353	±244	0	±20
Two or more races	1,740	±380	245	±122

Table: ACSST5Y2022.S1701

	Percent below poverty level	
Label	Estimate	Margin of Error
Population for whom poverty status is determined	15.3%	±1.9
AGE		
Under 18 years	10.3%	±3.8
Under 5 years	8.5%	±4.4
5 to 17 years	11.0%	±4.2
Related children of householder under 18 years	9.4%	±3.7
18 to 64 years	18.4%	±2.5
18 to 34 years	31.7%	±4.4
35 to 64 years	6.6%	±1.7
60 years and over	6.2%	±1.8
65 years and over	7.5%	±2.3
SEX		
Male	12.6%	±2.6
Female	17.9%	±2.9
RACE AND HISPANIC OR LATINO ORIGIN		
White alone	16.0%	±2.1
Black or African American alone	16.9%	±12.0
American Indian and Alaska Native alone	19.5%	±23.5
Asian alone	7.9%	±6.5
Native Hawaiian and Other Pacific Islander alone	48.9%	±51.1
Some other race alone	0.0%	±5.5
Two or more races	14.1%	±7.0

Table: ACSST5Y2022.S1701

	ZCTA5 54703			
	Total		Below poverty level	
Label	Estimate	Margin of Error	Estimate	Margin of Error
Hispanic or Latino origin (of any race)	1,492	±345	287	±161
White alone, not Hispanic or Latino	36,768	±1,336	5,719	±775
EDUCATIONAL ATTAINMENT				
Population 25 years and over	27,462	±939	1,982	±317
Less than high school graduate	1,116	±225	203	±98
High school graduate (includes equivalency)	7,418	±656	667	±184
Some college, associate's degree	10,110	±745	912	±281
Bachelor's degree or higher	8,818	±728	200	±90
EMPLOYMENT STATUS				
Civilian labor force 16 years and over	25,994	±1,112	3,786	±524
Employed	25,276	±1,100	3,628	±499
Male	12,878	±751	1,437	±448
Female	12,398	±723	2,191	±483
Unemployed	718	±193	158	±101
Male	281	±141	31	±41
Female	437	±138	127	±94
WORK EXPERIENCE				
Population 16 years and over	36,164	±1,173	5,886	±767
Worked full-time, year-round in the past 12 months	16,341	±983	728	±287
Worked part-time or part-year in the past 12 months	11,491	±851	3,491	±620

Table: ACSST5Y2022.S1701

	Percent below poverty level	
Label	Estimate	Margin of Error
Hispanic or Latino origin (of any race)	19.2%	±10.0
White alone, not Hispanic or Latino	15.6%	±2.0
EDUCATIONAL ATTAINMENT		
Population 25 years and over	7.2%	±1.2
Less than high school graduate	18.2%	±8.3
High school graduate (includes equivalency)	9.0%	±2.5
Some college, associate's degree	9.0%	±2.6
Bachelor's degree or higher	2.3%	±1.0
EMPLOYMENT STATUS		
Civilian labor force 16 years and over	14.6%	±1.9
Employed	14.4%	±1.9
Male	11.2%	±3.3
Female	17.7%	±3.3
Unemployed	22.0%	±13.7
Male	11.0%	±14.5
Female	29.1%	±19.3
WORK EXPERIENCE		
Population 16 years and over	16.3%	±2.1
Worked full-time, year-round in the past 12 months	4.5%	±1.7
Worked part-time or part-year in the past 12 months	30.4%	±4.7

Table: ACSST5Y2022.S1701

	ZCTA5 54703			
	Total		Below poverty level	
Label	Estimate	Margin of Error	Estimate	Margin of Error
Did not work	8,332	±602	1,667	±406
ALL INDIVIDUALS WITH INCOME BELOW THE FOLLOWING POVERTY RATIOS				
50 percent of poverty level	3,348	±593	(X)	(X)
125 percent of poverty level	7,333	±787	(X)	(X)
150 percent of poverty level	8,936	±916	(X)	(X)
185 percent of poverty level	11,660	±1,083	(X)	(X)
200 percent of poverty level	12,539	±1,137	(X)	(X)
300 percent of poverty level	20,538	±1,298	(X)	(X)
400 percent of poverty level	27,286	±1,572	(X)	(X)
500 percent of poverty level	33,138	±1,599	(X)	(X)
UNRELATED INDIVIDUALS FOR WHOM POVERTY STATUS IS DETERMINED	13,589	±1,118	4,975	±772
Male	6,212	±804	2,004	±561
Female	7,377	±810	2,971	±635
15 years	15	±25	15	±25
16 to 17 years	62	±48	62	±48
18 to 24 years	5,456	±823	3,622	±638
25 to 34 years	2,172	±420	282	±114
35 to 44 years	1,394	±264	303	±194
45 to 54 years	1,113	±324	148	±90
55 to 64 years	1,475	±221	241	±107
65 to 74 years	1,100	±278	116	±63
75 years and over	802	±169	186	±81
Mean income deficit for unrelated individuals (dollars)	7,341	±545	(X)	(X)

Table: ACSST5Y2022.S1701

	Percent below poverty level	
Label	Estimate	Margin of Error
Did not work	20.0%	±4.4
ALL INDIVIDUALS WITH INCOME BELOW THE FOLLOWING POVERTY RATIOS		
50 percent of poverty level	(X)	(X)
125 percent of poverty level	(X)	(X)
150 percent of poverty level	(X)	(X)
185 percent of poverty level	(X)	(X)
200 percent of poverty level	(X)	(X)
300 percent of poverty level	(X)	(X)
400 percent of poverty level	(X)	(X)
500 percent of poverty level	(X)	(X)
UNRELATED INDIVIDUALS FOR WHOM POVERTY STATUS IS DETERMINED	36.6%	±4.5
Male	32.3%	±7.0
Female	40.3%	±5.8
15 years	100.0%	±60.1
16 to 17 years	100.0%	±27.0
18 to 24 years	66.4%	±7.3
25 to 34 years	13.0%	±4.3
35 to 44 years	21.7%	±12.2
45 to 54 years	13.3%	±7.9
55 to 64 years	16.3%	±6.7
65 to 74 years	10.5%	±6.0
75 years and over	23.2%	±8.8
Mean income deficit for unrelated individuals (dollars)	(X)	(X)

Table: ACSST5Y2022.S1701

	ZCTA5 54703			
	Total		Below poverty level	
Label	Estimate	Margin of Error	Estimate	Margin of Error
Worked full-time, year-round in the past 12 months	5,466	±776	545	±264
Worked less than full-time, year-round in the past 12 months	5,388	±666	3,268	±636
Did not work	2,735	±356	1,162	±277
Population in housing units for whom poverty status is determined	43,042	±1,431	6,485	±812

Table: ACSST5Y2022.S1701

		Percent below poverty level	
Label	Estimate	Margin of Error	
Worked full-time, year-round in the past 12 months	10.0%	±4.4	
Worked less than full-time, year-round in the past 12 months	60.7%	±6.6	
Did not work	42.5%	±8.0	
Population in housing units for whom poverty status is determined	15.1%	±1.9	

LANGUAGE SPOKEN AT HOME BY ABILITY TO SPEAK ENGLISH FOR THE POPULATION 5 YEARS AND OVER		United States[®] Census Bureau
Note: The table shown may have been modified by user selections. Some information may be missing.		
DATA NOTES		
TABLE ID:	B16001	
SURVEY/PROGRAM:	American Community Survey	
VINTAGE:	2015	
DATASET:	ACSDT5Y2015	
PRODUCT:	ACS 5-Year Estimates Detailed Tables	
UNIVERSE:	Population 5 years and over	
MLA:	U.S. Census Bureau. "LANGUAGE SPOKEN AT HOME BY ABILITY TO SPEAK ENGLISH FOR THE POPULATION 5 YEARS AND OVER." American Community Survey, ACS 5-Year Estimates Detailed Tables, Table B16001, 2015, https://data.census.gov/table/ACSDT5Y2015.B16001?q=B16001&g=860XX00US54703 . Accessed on August 29, 2024.	
FTP URL:	https://www2.census.gov/programs-surveys/acs/summary_file/2015/data/	
API URL:	https://api.census.gov/data/2015/acs/acs5	
USER SELECTIONS		
TABLES	B16001	
GEOS	7CTA5 54703	
EXCLUDED COLUMNS		
	None	
APPLIED FILTERS		
	None	
APPLIED SORTS		
	None	
PIVOT & GROUPING		
PIVOT COLUMNS	None	
PIVOT MODE	Off	
ROW GROUPS	None	
VALUE COLUMNS	None	
WEB ADDRESS		
	https://data.census.gov/table/ACSDT5Y2015.B16001?q=B16001&g=860XX00US54703	
TABLE NOTES		

Table: ACSDT5Y2015.B16001

	<p>Supporting documentation on code lists, subject definitions, data accuracy, and statistical testing can be found on the American Community Survey website in the Data and Documentation section.</p> <p>Sample size and data quality measures (including coverage rates, allocation rates, and response rates) can be found on the American Community Survey website in the Methodology section.</p>
	<p>Tell us what you think. Provide feedback to help make American Community Survey data more useful for you.</p> <p>Although the American Community Survey (ACS) produces population, demographic and housing unit estimates, it is the Census Bureau's Population Estimates Program that produces and disseminates the official estimates of the population for the nation, states, counties, cities and towns and estimates of housing units for states and counties.</p>
	<p>Explanation of Symbols: * An "***" entry in the margin of error column indicates that either no sample observations or too few sample observations were available to compute a standard error and thus the margin of error. A statistical test is not appropriate.</p> <p>* An "-" entry in the estimate column indicates that either no sample observations or too few sample observations were available to compute an estimate, or a ratio of medians cannot be calculated because one or both of the median estimates falls in the lowest interval or upper interval of an open-ended distribution.</p> <p>* An "-" following a median estimate means the median falls in the lowest interval of an open-ended distribution.</p> <p>* An "+" following a median estimate means the median falls in the upper interval of an open-ended distribution.</p> <p>* An "****" entry in the margin of error column indicates that the median falls in the lowest interval or upper interval of an open-ended distribution. A statistical test is not appropriate.</p> <p>* An "*****" entry in the margin of error column indicates that the estimate is controlled. A statistical test for sampling variability is not appropriate.</p> <p>* An "N" entry in the estimate and margin of error columns indicates that data for this geographic area cannot be displayed because the number of sample cases is too small.</p>
	<p>Estimates of urban and rural population, housing units, and characteristics reflect boundaries of urban areas defined based on Census 2010 data. As a result, data for urban and rural areas from the ACS do not necessarily reflect the results of ongoing</p>

Table: ACSDT5Y2015.B16001

	While the 2011-2015 American Community Survey (ACS) data generally reflect the February 2013 Office of Management and Budget (OMB) definitions of metropolitan and micropolitan statistical areas; in certain instances the names, codes, and boundaries of the principal cities shown in ACS tables may differ from the OMB definitions due to differences in the effective
	Methodological changes to data collection in 2013 may have affected language data for 2013. Users should be aware of these changes when using multi-year data containing data from 2013. For more information, see: Language User Note.
	Data are based on a sample and are subject to sampling variability. The degree of uncertainty for an estimate arising from sampling variability is represented through the use of a margin of error. The value shown here is the 90 percent margin of error. The margin of error can be interpreted roughly as providing a 90 percent probability that the interval defined by the estimate minus the margin of error and the estimate plus the margin of error (the lower and upper confidence bounds) contains the true value. In addition to sampling variability, the ACS estimates are subject to nonsampling error (for a
	Source: U.S. Census Bureau, 2011-2015 American Community Survey 5-Year Estimates
COLUMN NOTES	None

Table: ACSDT5Y2015.B16001

	ZCTA5 54703	
Label	Estimate	Margin of Error
Total:	39,910	±797
Speak only English	38,116	±883
Spanish or Spanish Creole:	176	±79
Speak English "very well"	108	±58
Speak English less than "very well"	68	±63
French (incl. Patois, Cajun):	21	±21
Speak English "very well"	4	±7
Speak English less than "very well"	17	±20
French Creole:	0	±18
Speak English "very well"	0	±18
Speak English less than "very well"	0	±18
Italian:	46	±48
Speak English "very well"	5	±9
Speak English less than "very well"	41	±47
Portuguese or Portuguese Creole:	0	±18
Speak English "very well"	0	±18
Speak English less than "very well"	0	±18
German:	285	±202
Speak English "very well"	231	±147
Speak English less than "very well"	54	±72
Yiddish:	0	±18
Speak English "very well"	0	±18

Table: ACSDT5Y2015.B16001

	ZCTA5 54703	
Label	Estimate	Margin of Error
Speak English less than "very well"	0	±18
Other West Germanic languages:	11	±16
Speak English "very well"	11	±16
Speak English less than "very well"	0	±18
Scandinavian languages:	19	±18
Speak English "very well"	19	±18
Speak English less than "very well"	0	±18
Greek:	0	±18
Speak English "very well"	0	±18
Speak English less than "very well"	0	±18
Russian:	11	±19
Speak English "very well"	0	±18
Speak English less than "very well"	11	±19
Polish:	9	±13
Speak English "very well"	9	±13
Speak English less than "very well"	0	±18
Serbo-Croatian:	0	±18
Speak English "very well"	0	±18
Speak English less than "very well"	0	±18
Other Slavic languages:	0	±18
Speak English "very well"	0	±18
Speak English less than "very well"	0	±18

Table: ACSDT5Y2015.B16001

	ZCTA5 54703	
Label	Estimate	Margin of Error
Armenian:	0	±18
Speak English "very well"	0	±18
Speak English less than "very well"	0	±18
Persian:	0	±18
Speak English "very well"	0	±18
Speak English less than "very well"	0	±18
Gujarati:	0	±18
Speak English "very well"	0	±18
Speak English less than "very well"	0	±18
Hindi:	0	±18
Speak English "very well"	0	±18
Speak English less than "very well"	0	±18
Urdu:	85	±118
Speak English "very well"	0	±18
Speak English less than "very well"	85	±118
Other Indic languages:	0	±18
Speak English "very well"	0	±18
Speak English less than "very well"	0	±18
Other Indo-European languages:	30	±37
Speak English "very well"	30	±37
Speak English less than "very well"	0	±18
Chinese:	0	±18
Speak English "very well"	0	±18

Table: ACSDT5Y2015.B16001

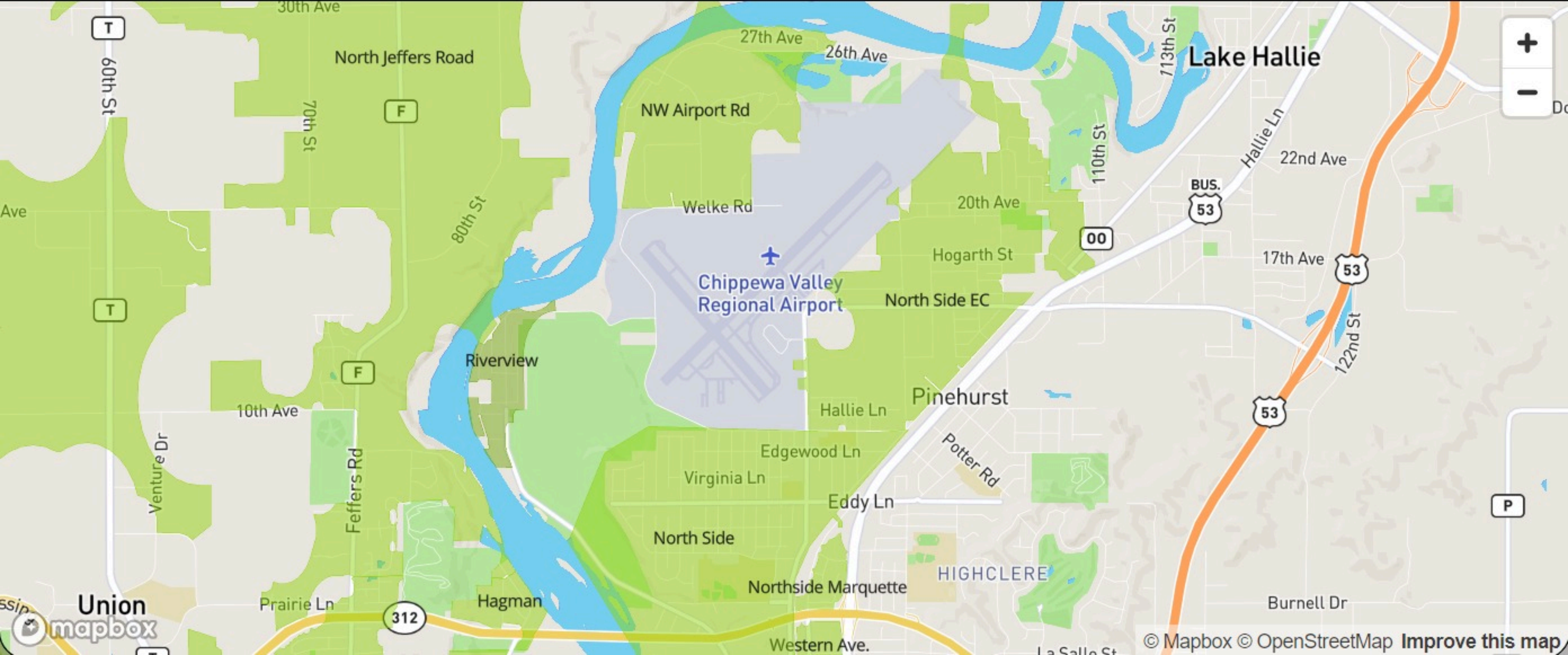
	ZCTA5 54703	
Label	Estimate	Margin of Error
Speak English less than "very well"	0	±18
Japanese:	9	±15
Speak English "very well"	9	±15
Speak English less than "very well"	0	±18
Korean:	23	±19
Speak English "very well"	23	±19
Speak English less than "very well"	0	±18
Mon-Khmer, Cambodian:	0	±18
Speak English "very well"	0	±18
Speak English less than "very well"	0	±18
Hmong:	899	±253
Speak English "very well"	348	±139
Speak English less than "very well"	551	±182
Thai:	0	±18
Speak English "very well"	0	±18
Speak English less than "very well"	0	±18
Laotian:	0	±18
Speak English "very well"	0	±18
Speak English less than "very well"	0	±18
Vietnamese:	34	±41
Speak English "very well"	19	±28
Speak English less than "very well"	15	±16

Table: ACSDT5Y2015.B16001

	ZCTA5 54703	
Label	Estimate	Margin of Error
Other Asian languages:	0	±18
Speak English "very well"	0	±18
Speak English less than "very well"	0	±18
Tagalog:	40	±50
Speak English "very well"	14	±24
Speak English less than "very well"	26	±43
Other Pacific Island languages:	70	±103
Speak English "very well"	37	±57
Speak English less than "very well"	33	±48
Navajo:	0	±18
Speak English "very well"	0	±18
Speak English less than "very well"	0	±18
Other Native North American languages:	15	±25
Speak English "very well"	15	±25
Speak English less than "very well"	0	±18
Hungarian:	0	±18
Speak English "very well"	0	±18
Speak English less than "very well"	0	±18
Arabic:	0	±18
Speak English "very well"	0	±18
Speak English less than "very well"	0	±18
Hebrew:	0	±18

Table: ACSDT5Y2015.B16001

	ZCTA5 54703	
Label	Estimate	Margin of Error
Speak English "very well"	0	±18
Speak English less than "very well"	0	±18
African languages:	11	±20
Speak English "very well"	10	±20
Speak English less than "very well"	1	±4
Other and unspecified languages:	0	±18
Speak English "very well"	0	±18
Speak English less than "very well"	0	±18

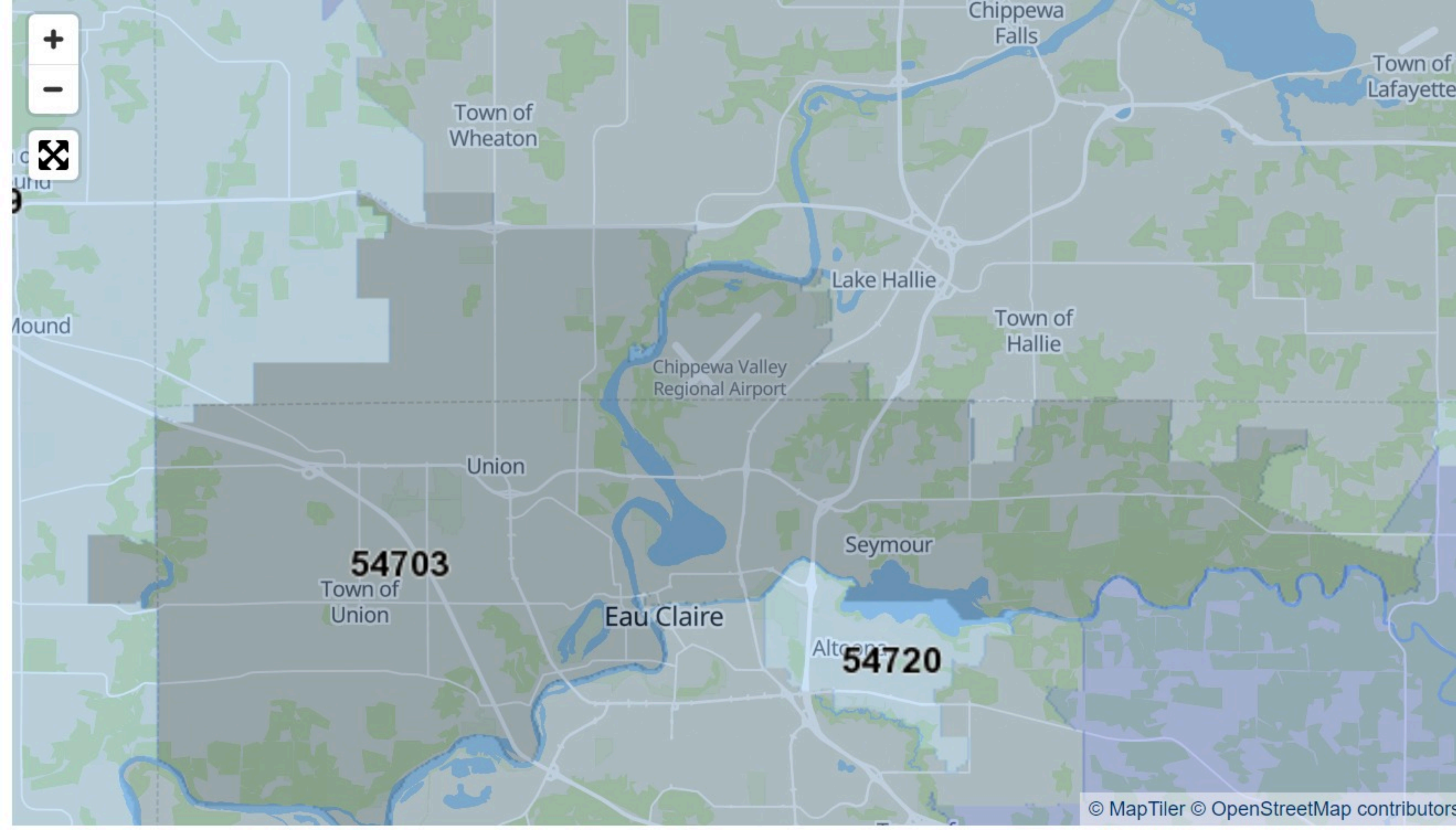


Chippewa Valley Regional Airport

Lake Hallie

Union mapbox

© Mapbox © OpenStreetMap Improve this map



Town of Wheaton

Chippewa Falls

Town of Lafayette

Lake Hallie

Town of Hallie

Chippewa Valley Regional Airport

Union

54703

Town of Union

Seymour

Eau Claire

Altona

54720

15. Completed Unlawful Discrimination Poster

Unlawful Discrimination

It is unlawful for airport operators and their lessees, tenants, concessionaires and contractors to discriminate against any person because of race, color, national origin, sex, creed, or disability in public services and employment opportunities. Allegations of discrimination should be promptly reported to the Airport Manager or:

Federal Aviation Administration
Office of Civil Rights, ACR-1
800 Independence Avenue, S.W.
Washington, D.C. 20591

Federal regulations on unlawful discrimination are available for review in the Airport Manager's Office.

Coordinator: Charity Zich - Airport Director
Phone: 715.839.6241
Address: 3800 Starr Avenue
Eau Claire, WI 54703

Discriminacion Ilegal

Se prohíbe a los operadores de aeropuertos y a sus arrendatarios, inquilinos, concesionarios y contratistas discriminar contra cualquier persona por motivo de raza, color, nacionalidad de origen, sexo, creencias religiosas, impedimento físico o discapacidad en lo que respecta a servicios públicos y oportunidades de empleo. Las alegaciones de discriminación deberán ser dirigidas inmediatamente al Administrador del Aeropuerto o a:

Federal Aviation Administration
Office of Civil Rights, ACR-1
800 Independence Avenue, S.W.
Washington, D.C. 20591

Los reglamentos sobre discriminación ilegal están a la disposición de los interesados para su examen en la oficina del Administrador del Aeropuerto.

Coordinador: Charity Zich - Director del Aeropuerto
Teléfono: 715.839.6241
Dirección: 3800 Starr Avenue
Eau Claire, WI 54703



U.S. Department of Transportation
Federal Aviation Administration

16. Title VI Complaint Form



TITLE VI Complaint Form

Chippewa Valley Regional Airport (EAU) assures that no person shall on the grounds of race, color, national origin, sex or creed as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 (PL 100.259), and the Section 520 of the Airport and Airway Improvement Act of 1982 be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity.

To file a complaint, the complainant can stop by the Airport Administration Office, use the website <https://www.chippewavalleyairport.com> :

These instructions are also included on the Title VI Posters.

Complainant's Name: _____

Address: _____ City: _____

State: _____ Zip Code: _____

Telephone: _____ Email: _____

** Preferred method of how to contact you.*

Who is responsible for the discriminatory action(s): _____

Name of Organization: _____

Name of Individual (if known): _____

Location of Discrimination: _____

What is the discrimination based on?

- Race
- Color
- Sex
- Creed
- National Origin
- Age

Date of the alleged discrimination: _____ Time: _____

Describe the alleged discrimination. Explain what happened and whom you believe was responsible (additional sheets of paper may be attached to this form).

List names and contact information of persons who may have knowledge of the alleged discrimination.

What remedy are you seeking?

Have you filed this complaint with any other Federal, State or local agency? If so, whom.

Please sign and date. The complaint will not be accepted if it has not been signed. You may attach any written materials or other supporting information that you think is relevant to your complaint. Please submit the complaint form to the agencies as soon as possible but no more than 180 days after the alleged occurrence.

Signature

Date

The Title VI Complaint form may be submitted directly to the following agencies:

Title VI Coordinator – Charity Zich – Airport Director
Chippewa Valley Regional Airport
3800 Starr Avenue
Eau Claire, WI 54703
715-839-6241
Charity Zich <Charity.Zich@chippewavalleyairport.com>

*Within 15 days of receiving the completed form the Title VI Coordinator is required to submit the form to:

Federal Aviation Administration
Office of Civil Rights
via
FAA.CivilRightsConnect.com