

Chippewa Valley Regional Airport

DEPARTMENT MISSION

The Chippewa Valley Regional Airport will provide our users with a safe, efficient and welcoming operation while striving to meet the current and future needs of the communities we serve, by ensuring the Chippewa Valley is connected to the world.

DEPARTMENT BUDGET HIGHLIGHTS

CVRA continues to add facilities that generate additional revenue for the airport. Another new hangar facility comes online in 2025 which will have a positive impact on 2025 revenue. Adjustments to lease rates are an ongoing multi-year effort to account for increases in operational expenses. Expenditures for 2025 are mainly steady over prior years with the exception of wage increases related to the recent County compensation project and ongoing expenses for the PFAS site investigation.

STRATEGIC DIRECTION AND PRIORITY ISSUES

The current Airport Commission strategic plan set the following goals which we have worked to accomplish in prior year budgets and continues in this budget: Maintain high quality leadership and staff who work as a team; create a high level of airport business partner satisfaction; understand facility needs; promote the benefit and value of the Airport within the Community.

TRENDS AND ISSUES ON THE HORIZON

- Demand for hangar space continues to be strong.
- Passenger demand for air travel continues to be high and the national shortage of pilots seems to have eased slightly, which will hopefully lead to additional interest in air service at CVRA
- High construction and operational costs continue to make it challenging to maintain and grow airport facilities.

BUDGET CHANGES: REVENUES

- A new hangar will be completed in 2025 which will allow CVRA to capture at least a few months of additional revenue in 2025. Only three months of rent were conservatively planned given the unknown timing of construction completion.
- Airline related revenue comes from a variety of sources including facility rent, landing fees, fuel purchases and airline customer parking. A change in airlines has resulted in a flattening of some airline related revenue so additional rent is planned to offset the other revenue sources.

BUDGET CHANGES: EXPENDITURES

- No major changes in operational expenditures outside of routine increases in costs of supplies and materials.
- Routine adjustments in capital expenditures based on facilities and equipment needs.

POSITION CHANGES IN 2025

- No position changes requested in 2025.

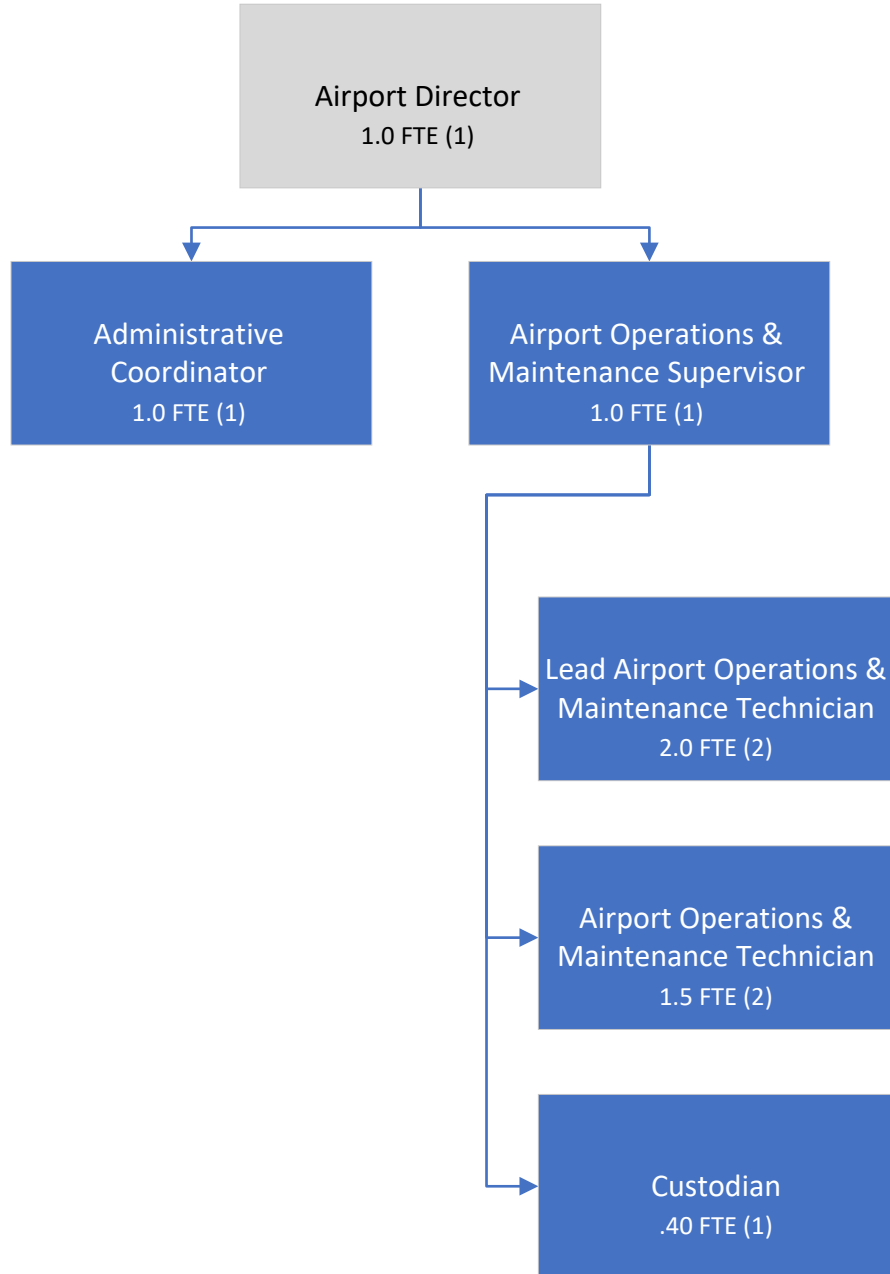
Chippewa Valley Regional Airport

KEY ASSUMPTIONS AND POTENTIAL RISKS

- The contract for airline service at CVRA is out for bid with the US DOT at the time of writing this narrative. Revenue assumptions have been made based on the performance of the current carrier in the last year, but a change in carrier could result in an increase or decrease in revenue.
- A major change in the local economy could have impacts on demand for general aviation facilities which could result in a decrease in hangar revenue.
- Many airport revenue sources are based on actual experience, not contract amounts, so budget numbers are estimates based on prior years.

Airport

2024 FTE: 6.90



Commercial Airline Service

The Chippewa Valley Regional Airport provides support for commercial air service operations. The commercial air service program includes everything having to do with facilitating, serving and maintaining commercial air service, including Aircraft Rescue and Firefighting, Federal Aviation Administration Airport Certification, Transportation Security Administration Airport Security Program, air service marketing and public relations, facilities and maintenance for the airfield, terminal building, air traffic control tower, parking lot and entrance road.

OUTPUTS		2021	2022	2023	YTD* 2024
Number of passenger enplanements/deplanements		39,167	34,594	50,942	26,129
Number of community presentations		41	51	61	30
<i>*YTD indicates Jan-Jun Results</i>					
OUTCOMES	Benchmark	2021	2022	2023	YTD* 2024
80% of commercial passengers will report being satisfied or extremely satisfied with the airport controlled metrics on a customer satisfaction survey administered randomly.	80%	82%	88%	90%	81%
Maintain percentage change in passenger enplanements at a level equal to or greater than the percentage change in the state average of regional airports.	<u>2023</u> 10%	79%	-12%	51%	1%
Commercial air service will be promoted in the community 50 times throughout the year.	50 or more	41	51	61	30
<i>*YTD indicates Jan-Jun Results</i>					

General Aviation

The Chippewa Valley Regional Airport provides the infrastructure necessary to facilitate general/corporate aviation operations. Examples: facilities and maintenance for the airfield, hangars, FBO facilities, air traffic control tower, parking lot and entrance road.

OUTPUTS		2021	2022	2023	YTD* 2024
Number of hangars rented for airport		63 of 63	60 of 63	61 of 63	63 of 64
Aircraft Operations		19,848	18,999	23,088	12,372
Gallons of Fuel		1,163,738	1,070,834	802,515	360,180
<i>*YTD indicates Jan-Jun Results</i>					
OUTCOMES	Benchmark	2021	2022	2023	YTD* 2024
85% of airport owned hangars will be rented.	85%	100%	95%	97%	98%
Maintain percentage change of aircraft operations at a level equal to or greater than the change in the state average of regional airports.	<u>2023</u> 9%	13%	-4%	22%	13%
80% of general aviation users will report being satisfied or extremely satisfied with the overall airport experience on a customer satisfaction survey administered randomly.	80%	87%	100%	100%	N/A
<i>*YTD indicates Jan-Jun Results</i>					

Airport Partners

The Chippewa Valley Regional Airport provides the infrastructure necessary to facilitate airport partner businesses including car rentals, restaurant, and other miscellaneous non-aviation space rentals, including facilities and maintenance for the terminal building, parking lot and entrance road.

OUTPUTS	2021	2022	2023	YTD* 2024
Percentage of terminal space rented that is available to airport partners	92%	92%	97%	97%
Car rental concession fee revenue	\$153,033	\$181,400	\$190,013	\$77,613

**YTD indicates Jan-Jun Results*

OUTCOMES	Benchmark	2021	2022	2023	YTD* 2024
70% of total space available for rental to airport partners will be rented during the year.	70%	92%	92%	97%	97%
The current year concession fee earned from car rentals will be greater than or equal to the prior year.	5% or greater	19%	5%	5%	TBD

**YTD indicates Jan-Jun Results*

Chippewa Valley Regional Airport

Overview of Revenues and Expenditures

Revenues	2023	2024	2024	2025	2025	%
	Actual	Adjusted Budget	Estimate	Request	Recommended	Change
01-County Funding	\$407,052	\$407,050	\$407,050	\$407,050	\$407,050	0%
04-Intergovernment Grants and Aid	\$7,474,201	\$132,890	\$566,890	\$132,890	\$132,890	0%
06-Public Charges for Services	\$1,143,606	\$1,071,195	\$1,183,366	\$1,242,327	\$1,242,327	16%
09-Other Revenue	\$147,628	\$98,560	\$108,200	\$110,830	\$110,830	12%
11-Fund Balance Applied	-	\$3,145,112	-	\$244,451	\$862,444	-73%
Total Revenues:	\$9,172,487	\$4,854,807	\$2,265,506	\$2,137,548	\$2,755,541	-43%

Expenditures	2023	2024	2024	2025	2025	%
	Actual	Adjusted Budget	Estimate	Request	Recommended	Change
01-Regular Wages	\$427,682	\$460,318	\$490,638	\$516,236	\$511,176	11%
02-OT Wages	\$12,866	\$20,850	\$10,000	\$23,701	\$23,701	14%
03-Payroll Benefits	\$197,457	\$181,262	\$191,273	\$203,988	\$178,541	-2%
04-Contracted Services	\$628,625	\$669,056	\$621,152	\$665,988	\$665,988	0%
05-Supplies & Expenses	\$161,106	\$184,700	\$181,875	\$172,975	\$622,975	237%
07-Fixed Charges	\$1,938,313	\$82,332	\$82,332	\$93,601	\$93,601	14%
09-Equipment	(\$4,121)	\$3,256,289	\$2,372,995	\$461,059	\$659,559	-80%
12-Fund Transfers	\$20,000	-	-	-	-	
Total Expenditures:	\$3,381,928	\$4,854,807	\$3,950,265	\$2,137,548	\$2,755,541	-43%

Net Surplus/(Deficit)- Chippewa Valley Regional Airport	\$5,790,559	\$0	(\$1,684,759)	\$0	\$0	
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Chippewa Valley Regional Airport

Budget Analysis

	2024 Adjusted Budget	Cost to Continue Operations in 2025	2025 Requested Budget
01-County Funding	\$407,050	-	\$407,050
04-Intergovernment Grants and Aid	\$132,890	-	\$132,890
06-Public Charges for Services	\$1,071,195	\$171,132	\$1,242,327
09-Other Revenue	\$98,560	\$12,270	\$110,830
11-Fund Balance Applied	\$3,145,112	(\$2,900,661)	\$244,451
Total Revenues	\$4,854,807	(\$2,717,259)	\$2,137,548

01-Regular Wages	\$460,318	\$55,918	\$516,236
02-OT Wages	\$20,850	\$2,851	\$23,701
03-Payroll Benefits	\$181,262	\$22,726	\$203,988
04-Contracted Services	\$669,056	(\$3,068)	\$665,988
05-Supplies & Expenses	\$184,700	(\$11,725)	\$172,975
07-Fixed Charges	\$82,332	\$11,269	\$93,601
09-Equipment	\$3,256,289	(\$2,795,230)	\$461,059
12-Fund Transfers	-	-	-
Total Expenditures	\$4,854,807	(\$2,717,259)	\$2,137,548

Chippewa Valley Regional Airport

Revenue Assumptions

	2023	2024	2024	2025	2025		
Revenue Source	Actual	Budget	Estimate	Request	Recom- mended	Assumptions	Confidence Level %
Property Taxes	407,052	407,050	407,050	407,050	407,050	County funding request	100%
Airport Grants	7,341,311	-	434,000	-	-	Not budgeting in 2025	100%
Contrib Fr Chippewa County	132,890	132,890	132,890	132,890	132,890	Per Contract	100%
Air Terminal/Sun Country	92,305	95,097	95,097	126,000	126,000	Per Contract	100%
Air Terminal/ Tsa	31,070	24,332	35,063	35,335	35,335	Per Contract	100%
Air Terminal/ Mead & Hunt	2,310	2,379	2,379	2,451	2,451	Per Contract	100%
Air Terminal/ Landline Co - Operation Fe	2,040	1,500	660	-	-	Not budgeting in 2025	100%
Air Terminal/ Landline Co - Pfc	20,975	15,000	8,784	-	-	Not budgeting in 2025	100%
Air Terminal/ Faa	13,440	13,440	19,411	19,517	19,517	Per Contract	100%
Air Terminal/ Restaurant	-	30,000	-	-	-	Not budgeting in 2025	100%
Lease Revenue - Hangar 54	26,246	-	30,000	33,000	33,000	Per Contract	100%
Air Terminal/ Advertising	6,347	3,500	5,788	3,500	3,500	Estimate based on prior years	90%
Air Terminal/ Utility Revenues	3,606	2,000	2,000	2,500	2,500	Estimate based on prior years	90%
Fbo	161,090	226,386	226,386	227,893	227,893	Per contract	100%
Fbo/ Tie Downs	216	216	216	216	216	Per contract	100%
Airfield/ Fuel Flowage	63,637	55,000	70,000	73,000	73,000	Estimate based on prior years	70%
Airfield/ Landing	68,047	52,000	52,000	57,788	57,788	Estimate based on prior years	70%
Hangars	198,188	198,245	200,000	242,098	242,098	Estimate based on prior years	80%
Hangars/ Land Lease Revenue	44,728	44,600	46,582	47,000	47,000	Per contract	100%
Hangars/ Utility Revenue	14,058	16,000	14,000	15,000	15,000	Estimate based on prior years	70%
Parking/ Menards	10,979	5,000	11,000	10,800	10,800	Estimate based on prior years	50%
Parking/ Terminal	173,934	150,000	190,000	180,000	180,000	Estimate based on prior years	80%

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Revenue Assumptions

	2023	2024	2024	2025	2025		
Revenue Source	Actual	Budget	Estimate	Request	Recom- mended	Assumptions	Confidence Level %
Rental Cars/ Avis	145,314	100,000	120,000	110,056	110,056	Estimate based on prior years	80%
Rental Cars/ Enterprise	58,689	35,000	48,000	50,173	50,173	Estimate based on prior years	80%
Badging Revenue	6,388	1,500	6,000	6,000	6,000	Estimate based on prior years	50%
Lease Interest Income	2,860	-	-	-	-	Do not budget for this	100%
Sale Of Capital Assets	12,730	-	-	-	-	Do not budget for this	100%
Other Revenue	1,553	5,000	5,000	15,000	15,000	Estimate based on prior years	70%
Insurance Refunds	1,357	-	-	-	-	Do not budget for this	100%
Pfc Fees	101,923	74,360	80,000	74,630	74,630	Estimate based on prior years	70%
Vehicle Fuel Reimbursement	25,130	18,000	22,000	20,000	20,000	Estimate based on prior years	80%
Equipment Rental	2,075	1,200	1,200	1,200	1,200	Estimate based on prior years	90%
Fund Balance Applied	-	3,145,112	-	244,451	862,444	Use of fund balance	100%
TOTAL	\$9,172,487	\$4,854,807	\$2,265,506	\$2,137,548	\$2,755,541		

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Grant Funding

	2023	2024	2024	2025	2025	
Revenue Source	Actual	Budget	Estimate	Request	Recom- mended	Grant Details
Airport Grants	7,341,311	-	434,000	-	-	Not budgeting in 2025
Contrib Fr Chippewa County	132,890	132,890	132,890	132,890	132,890	Per Contract
TOTAL	\$7,474,201	\$132,890	\$566,890	\$132,890	\$132,890	

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Contracted Services Summary

	2023	2024	2024	2025	2025
Expenditure Type	Actual	Budget	Estimate	Request	Recom- mended
Professional Services	178,615	179,055	148,000	173,000	173,000
Utility Services	245,934	279,361	271,152	275,788	275,788
Repairs And Maintenance	199,906	205,640	196,000	210,700	210,700
Other Contracted Services	4,170	5,000	6,000	6,500	6,500
Total	\$628,625	\$669,056	\$621,152	\$665,988	\$665,988

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Contracted Services Detail

Expenditure	2023	2024	2024	2025	2025	Description	Expenditure Type
	Actual	Budget	Estimate	Request	Recom- mended		
Airport/ Contracted Services	24,264	31,640	25,000	27,700	27,700	HVAC Maintenance, Janitorial, RT3 Calibration, Parking System Expense	Repairs And Maintenance
Airport/ Attorney Fees	9,523	6,500	12,000	10,000	10,000	Attorney Fees for various contracts	Professional Services
Airport/ Accounting & Audit	5,799	6,000	6,000	6,000	6,000	Airport share of county audit and airport pfc audit	Professional Services
Airport/ Water-Sewer-Stormwater	57,588	61,617	61,617	64,698	64,698	Water/Sewer/Stormwater	Utility Services
Airport/ Electricity	116,941	118,450	118,450	118,450	118,450	Electricity	Utility Services
Airport/ Gas & Fuel Oil	37,004	61,800	55,000	55,000	55,000	Gas and Fuel Oil	Utility Services
Airport/ Telephone	3,670	4,200	4,000	4,000	4,000	Office Telephone	Utility Services
Airport/ Cellular Phone	2,177	2,500	2,500	2,500	2,500	Cellular Phone	Utility Services
Airport/ Data Line/Internet	909	500	500	500	500	Internet	Utility Services
Airport/ Motor Vehicle Maint	14,970	16,000	16,000	18,000	18,000	Maintenance for airport licensed vehicles	Repairs And Maintenance
Airport/ Grounds Maint	105,984	110,000	100,000	110,000	110,000	Snow removal, mowing, pavement maintenance, etc.	Repairs And Maintenance
Airport/ Building Maint	42,732	33,000	40,000	40,000	40,000	Maintenance of all airport owned buildings, except the tower	Repairs And Maintenance
Airport/ Refuse Collection	1,438	1,900	1,000	1,500	1,500	Garbage and Recycling	Utility Services
Airport/ Laundry Svcs-Uniforms & Towels	4,170	5,000	6,000	6,500	6,500	Uniforms, rugs and cleaning towels	Other Contracted Services
Airport/ Sundry Cont Serv	163,294	166,555	130,000	157,000	157,000	PFAS Site Investigation, USDA Contract and ACDBE Update	Professional Services
Airport Atct/ Water-Sewer-Stormwater	1,031	1,129	1,085	1,140	1,140	Water/Sewer/Stormwater	Utility Services
Airport Atct/ Electricity	21,100	20,600	21,000	22,000	22,000	Electricity	Utility Services
Airport Atct/ Gas & Fuel Oil	3,115	5,665	5,000	5,000	5,000	Gas and Fuel Oil	Utility Services
Airport Atct/ Telephone	960	1,000	1,000	1,000	1,000	Office Telephone	Utility Services
Airport Atct/ Building Maint	11,956	15,000	15,000	15,000	15,000	Maintenance for Air Traffic Control Tower	Repairs And Maintenance
TOTAL	\$628,625	\$669,056	\$621,152	\$665,988	\$665,988		

2025-2029 Chippewa Valley Regional Airport Capital Budget

Project Funding Sources							
Year	Project	Total Cost	FAA Entitlement	FAA Discretionary	FAA AIG	Wisconsin DOT	Local
FY2025 - Capital Equipment (810)							
SA	Acquire Replacement Front End Loader and Snow Plow	\$ 300,000	-	-	-	\$ 240,000	\$ 60,000
	2025 Total Project Costs - Account 810	\$ 300,000	\$ -	\$ -		\$ 240,000	\$ 60,000
FY2025 - Capital Improvement (820)							
Local	Hangar F3 Roof Repairs	\$ 12,000	-	-	-	-	\$ 12,000
Local	Asphalt Crack Sealing	\$ 30,000					\$ 30,000
Local	Maintenance Area Public Parking	\$ 15,000					\$ 15,000
Local	Terminal Window Seal Replacement	\$ 8,000	-	-	-	-	\$ 8,000
Local	Upgrade Access Control Panels and Readers	\$ 35,000	-	-	-	-	\$ 35,000
	Year 2025 Total Project Costs - Account 820	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ 100,000
FY2025 - Other Capital Improvement (829)							
SA	Replacement Beacon (Equipment is not fed-eligible)	\$ 21,000	-	-	-	\$ 10,500	\$ 10,500
BIL	Local Share of Future BIL Project	\$ 2,860,000				\$ 143,000	\$ 143,000
AIP	Reimburse Design and Construct Airfield Lighting Phase I - Runway 04/22, Runway 14/32, Twy C, E, F, Rotating Beacon, and Vault Equipment	\$ 3,361,184	\$ 1,000,000	\$ 2,025,066	-	\$ 168,059	\$ 168,059
SA	Design Airfield Lighting Phase II - Airfield Guidance Signs and Runway Visual/Vertical Guidance Systems	\$ 250,000	-	-	-	\$ 125,000	\$ 125,000
SA	Design and Construct Runway 04 Perimeter Road	\$ 250,000	-	-	-	\$ 200,000	\$ 50,000
	Year 2025 Total Project Costs	\$ 6,742,184	\$ 1,000,000	\$ 2,025,066	\$ -	\$ 646,559	\$ 496,559

2025-2029 Chippewa Valley Regional Airport Capital Budget

		Project Funding Sources					
Year	Project	Total Cost	FAA Entitlement	FAA Discretionary	FAA AIG	Wisconsin DOT	Local
FY2026							
AIP	Reimburse Design and Construct Airfield Lighting Phase II - Airfield Guidance Signs and Runway Visual/Vertical Guidance Systems	\$ 1,488,047	\$ 1,339,241	-	-	\$ 74,403	\$ 74,403
AIP	Design Airfield Lighting Phase III - Install Apron Edge Lights and Windcones	\$ 150,000	-	-	-	\$ 75,000	\$ 75,000
	Year 2026 Total Project Costs	\$ 1,638,047	\$ 1,339,241	\$ -	\$ -	\$ 149,403	\$ 149,403
FY2027							
AIP	Design SRE Equipment (1 sweeper to replace Ford Truck/move sander to new truck) and Airfield Markings	\$ 50,000	\$ 45,000	-	-	\$ 2,500	\$ 2,500
AIP	Design Airport Marking Removal and Repainting	\$ 50,000	\$ 45,000	-	-	\$ 2,500	\$ 2,500
AIP	Wildlife Assessment and Plan	\$ 40,000	\$ 36,000	-	-	\$ 2,000	\$ 2,000
AIP	Stormwater Pollution Prevention Plan (SWPPP)	\$ 55,000	\$ 49,500	-	-	\$ 2,750	\$ 2,750
AIP	Reimburse Design and Construct Airfield Lighting Phase III - Install Apron Edge Lights and Windcones	\$ 593,951	\$ 534,555	-	-	\$ 29,698	\$ 29,698
	Year 2027 Total Project Costs	\$ 788,951	\$ 710,055	\$ -	\$ -	\$ 39,448	\$ 39,448
FY2028							
AIP	Design Taxiway A 75' (FY24 AIG)	\$ 221,000	-	-	\$ 198,900	\$ 11,050	\$ 11,050
SA	Design Tower Equipment Replacement	\$ 150,000	-	-	-	\$ 75,000	\$ 75,000
AIP	Reimburse Design and Acquire SRE Equipment (1 sweeper to replace Ford Truck/move sander to new truck)	\$ 875,000	\$ 787,500	-	-	\$ 43,750	\$ 43,750
SA	Acquire SRE Equipment (1 plow for new truck)	\$ 50,000	-	-	-	\$ 25,000	\$ 25,000
AIP	Reimburse Design and Construct Airfield Marking Removal and Repainting	\$ 361,100	\$ 324,990	-	-	\$ 18,055	\$ 18,055
	Year 2028 Total Project Costs	\$ 1,657,100	\$ 1,112,490	\$ -	\$ 198,900	\$ 172,855	\$ 172,855
FY2029							
	Reimburse Design and Construct Tower Equipment Replacement	\$ 1,450,000	\$ 1,305,000	-	-	\$ 72,500	\$ 72,500
AIP	Construct Taxiway A 75' (FY24 and FY25 AIG)	\$ 2,000,000	-	-	\$ 1,800,000	\$ 100,000	\$ 100,000
	Year 2029 Total Project Costs	\$ 3,450,000	\$ 1,305,000	\$ -	\$ 1,800,000	\$ 172,500	\$ 172,500