



FILING A CLAIM AGAINST EAU CLAIRE COUNTY

In order to make a formal claim against Eau Claire County, including for damages to property, you must file the notice required by Wis. Stat. §893.80 and §59.07. State statute requires filing a written notice of the claim with the County Clerk. The written notice must be timely served to the Clerk within 120 days after the event causing injury or damage. The written notice should include the address of the claimant and information on the circumstances of the claim, including the date, time, location and description of what happened. Pictures if available should also be included. Also required is an itemized statement of relief sought setting forth a specific dollar amount.

CLAIMS MUST BE FILED AT THE FOLLOWING LOCATION:

Eau Claire County Clerk
721 Oxford Avenue, Suite 1310
Eau Claire, WI 54703

QUESTIONS REGARDING THE CLAIM PROCESS SHOULD BE REFERRED TO:

Sharon McIlquham
Corporation Counsel
721 Oxford Avenue, Suite 3520
Eau Claire, WI 54703
(715) 839-4836
Sharon.McIlquham@eauclairecounty.gov

Any claim may be submitted on the form provided or some other format containing sufficient information. All claims must be signed and dated and be accompanied by bills and/or estimates for damages.

Claimant Name: _____ Date: _____

Narrative of incident or claim:

Click or tap here to enter text.