



MINUTES

Eau Claire County
Local Emergency Planning Committee
Thursday, February 29, 2024, at 4:00 p.m.
Hybrid Meeting

Present: Katherine Schneider, Darrell Christy, Benjamin Frederick, Jason Knecht, Jack Running, Matt Jagger, Jamie Burkhardt, Marisa Stanley, Robert King, Frank Neibauer, Thomas Lochner, James Hager, Sarah Seifert

Absent: Kyle Johnson, Diane Hunter, Dustin Walters

Others: Tyler Esh, Valerie Desio – Committee Clerk

Call to Order and confirmation of meeting notice

Chair Christy called the meeting to order at 4:00 p.m. and confirmed that the meeting was noticed.

Roll Call

The roll was called by the clerk, and it is noted above under present. A quorum was confirmed.

Review/Approval of Committee Meeting Minutes

The Committee reviewed the minutes from September 14, 2023. Motion by Katherine Schneider, seconded by Jack Running to approve the September 14, 2023 Meeting Minutes. All in favor, motion carried.

Review/Approval of 2024 Hazardous Materials Strategic Plan

Tyler Esh, Emergency Management Coordinator, outlined the Plan to the Committee. Valerie Desio, Emergency Management Program Assistant, noted changes made since the packet was sent include the updating of Attachment V: Facilities Subject to Emergency Planning and Attachment VI: Tier II Facilities to match most recent data submitted from WHOPRS. Received request from Marisa Stanley to correct page 3, group 2 header to match Section 301(c) and a request from Robert King to fix spelling errors on page 8, Section V. Motion by Frank Neibauer, seconded by James Hager, to approve the 2024 Hazardous Materials Strategic Plan with corrections as mentioned. All in favor, motion carried.

Review/Approval of LEPC Bylaws

Tyler Esh noted that the LEPC Bylaws have not changed in several years but puts forth several recommendations for the LEPC to consider. As the Eau Claire County Emergency Manager is the designated Coordinator of Information and Community Emergency Coordinator and not elected each year, recommended to change the language to “Eau Claire County Emergency

Manager will be designated”. Second recommendation was to determine if changes needed to be made to Meeting Dates and Times section. Current language is LEPC will meet a minimum of one time per fiscal quarter. Last year, due to the holidays and no actionable items, no Q4 LEPC meeting was held. As per Section 301(c), the LEPC is only obligated to meet once per year. With input from several LEPC members, decision was made to change language to LEPC will meet a minimum of once per year and as needed. Motion by Jack Running, seconded by Frank Neibauer to approve the changes for meetings. All in favor, motion carried. Motion by Thomas Lochner, seconded by James Hager to approve the LEPC Bylaws with changes as mentioned. All in favor, motion carried.

LEPC Compliance Inspector Designation for FFY 2024

Tyler Esh noted that each fiscal year, the LEPC must designate a Compliance Inspector for EPCRA planning. Historically, this has been assigned to Wisconsin Emergency Management. Motion by Matt Jagger, seconded by Marisa Stanley to designate Wisconsin Emergency Management as the LEPC Compliance Inspector for FFY 2024. All in favor, motion carried.

Local Hazardous Materials Spill Response Team Report

Jamie Burkhardt, City of Eau Claire Fire Department updated the Committee on the latest hazardous materials incidents. From September 15 to February 29, there were:

- 47 events were CO related, 9 with CO present, 12 with detector issues.
- 41 events were natural gas leaks, many related to installation of Fiber.
- 4 event was a gas spill.
- 1 other hazardous conditions.
- 4 events were investigations.
- 4 event was oil or other chemical spill.
- 3 events were related to steam/vapor.

Emergency Management Updates

Tyler Esh updated the Committee on the following items regarding Emergency Management:

- The effects of HSHS/Prevea closures are being tracked by Emergency Management. The most noticeable effects for the LEPC will be the state updating the Radiological Emergency Plan (REP) to designate a new facility for radiological emergencies. Fire/EMS agencies are also affected by these closures and currently working with other hospitals to maintain access to supplies, medical control, and occupational health.
- There are several upcoming trainings, including MCI responder, Skywarn Weather Spotter, Community Resilience, PIO, ICS 300/400, Community Lifelines, and annual pipeline training. See the Emergency Management Calendar for more information.
- Emergency Management is working on several exercises for this year. They range from an Altoona Tornado TTX, Eau Claire EPA Hazardous Release TTX, Airport TTX, and a large-scale EOC exercise.

- Emergency Management has additional training material and equipment available to municipalities to use for event planning and training for active threats.
- Emergency Management currently has two ongoing grant projects: Commodity Flow Study and Hazard Mitigation Plan Update. The initial draft of the year 2 Commodity Flow Study was just released by our contractor. The final draft should be ready for the May LEPC meeting with the potential for a presentation from the contractor. The process of updating our Hazard Mitigation Plan has begun and several LEPC members are a part of the Planning Team. This will ensure the County is eligible for future available mitigation funding.
- Valerie Desio presented a new GIS tool that Emergency Management will be utilizing for future incidents and disasters. This tool will allow Emergency Management to compile information, make it easily readable, and keep the public informed. These tools will be utilized in upcoming exercises.

Next Meeting Date

The next meeting will be held on May 1, 2024 at 1pm following the EPA Hazardous Material Tabletop Exercise. Updated off-site plans will be ready for approval.

Adjourn

Motion by Frank Neibauer, seconded by James Hager to adjourn the meeting. All in favor.

Meeting adjourned at 4:38 p.m.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Valerie Desio". The signature is fluid and cursive, with the first name "Valerie" written in a larger, more prominent script than the last name "Desio".

Valerie Desio – Clerk, Local Emergency Planning Committee