**FILING FOR DIVORCE WITH CHILDREN - Jointly**

**(Filing Fee = $194.50)**

***We strongly suggest that you follow the checklist below one step at a time and***

***do not work ahead. Keep this checklist with your papers until your divorce is final.***

**PROCEDURE CHECKLIST**

□ Together **complete** Joint Petition with minor children (FA-4110)

□ **Complete** Confidential Petition Addendum (GF-179)

□ **Complete** Divorce/Annulment Worksheet leaving the Decree Information area blank

□ **Complete** Order to Attend Parenting Program by writing party names on lines for

 Party A and Party B (the clerk will complete the rest of the form when you file)

□ **Make 2 copies** of all pages of the above documents

□ **Bring** the original and 2 copies to the Clerk of Courts office for filing during regular business

 hours along with $194.50 filing fee in cash, check or money order payable to Clerk of Courts, or

 debit/credit card (**additional fee required for credit/debit card payments**). (**Each** party must complete

 form CV-410A Petition for Waiver of Fees and Costs if requesting waiver of filing fee. Upon the court approving the fee

 waiver, clerk will either mail to party or contact party to return to the Clerks office to pickup your paperwork)

* The Clerk will open a case, file stamp all three copies of each form, keep a copy, and return the original and one copy to you (one for each party).

□ **File** Financial Disclosure Statement (FA-4139) within 90 days

(Wisconsin Statutes require each party to file a Financial Disclosure Statement (FA-4139) within 90-days of filing the Joint Petition. Be sure to include the required attachments as indicated on the form under #1.

* If you are still residing together and sharing assets and debts, you may complete one form together. You will need an additional copy of page one (each completing one) and both of you will need to sign the last page.
* Bring the original and **2 copies** of the completed form FA-4139 to the Clerk of Courts for filing.
* The Clerk will check for completion and signatures and file-stamp all copies returning the original and one copy to you (one for each party).

□ **Decide** if you need Temporary Orders

The parties may desire Temporary Orders in place at any point in the process until the divorce/legal separation is

 granted for such matters as:

* Maintenance (spousal support)
* Whether one of the parties should be ordered out of the home
* Who should have the use (not ownership) of certain property (such as bank accounts and vehicles)
* Who should make various payments on debts (such as mortgage payment)
* You cannot agree on child support, custody, and placement

□ No I do not need Temporary Orders – skip over to

 “**\*Together you must complete a Marital Settlement Agreement** “ on page 2

□ Yes I do need Temporary Orders

**If the parties DO NOT agree on temporary orders, you will need to complete** an Order to Show Cause and

Affidavit for Temporary Orders (FA-4128VA & FA-4128VB). A packet with instructions is available on the self-help

tower in Clerk of Court Lobby.

**If the Parties DO agree on temporary orders, you will need to complete a** Stipulation for Temporary Order. With Minor Children (FA-4126VA & FA-4126VB). A packet with instructions is available on the self-help tower in the Clerk of Court Lobby.

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□ **\*Together you must complete a Marital Settlement Agreement** (FA-4150)

□ If there is a current child support order in this or another Eau Claire County case, you **must** obtain the

 approval of the Child Support Agency where indicated on the form below your signatures. To obtain

 this, please bring the completed, signed Marital Settlement Agreement to the child support agency

 with a self-addressed stamped envelope before proceeding. Once returned by CSA, proceed.

□ **Make 2 copies** of this completed form (FA-4150)

□ **Bring** this to the Clerk of Court for filing. The clerk will check for completion and signatures and file

 stamp all 3 copies returning the original and one copy to you. You must provide the other party with

 the copy and retain the original for your records. (Both parties should bring all of their filed paperwork

 to the final hearing.)

□ **Watch your mail for communication from the Court Commissioner’s Office**

* Your **Marital Settlement Agreement** will be reviewed for completion by the Court Commissioner’s assistant and then the Court Commissioner.
	+ If not approved, a letter will be sent to the parties from the Court Commissioner indicating what needs to be corrected. Make the corrections indicated in the letter, make copies and file as indicated above.
	+ If approved, your Stipulated Divorce Hearing will be scheduled, and a Notice of Hearing will be sent to the parties directing you to complete a Findings of Fact, Conclusions of Law, and Judgment of Divorce.
* ***No hearing shall be held prior to the expiration of the 120-day waiting period***

□ **Complete** **a Findings of Fact, Conclusions of Law, and Judgment of** Divorce (FA-4160VA)

 entering the court date on page one where indicated.

□ **Bring** this to the Clerk of Court for filing **as soon as possible**. Any delay may result in your hearing

 being cancelled. The clerk will check for completion and accept for filing.

□ **Attend** your Final Divorce Hearing

* Wisconsin law requires both parties appear for the final divorce hearing**.**
* If oneparty cannot appear due to a move out of state or work requirements, etc., that party may request to appear by telephone by contacting the court’s judicial assistant at least two weeks prior to the final hearing at **715-839-6029.**
* Alternatively, if one party chooses not to, or cannot appear at the final hearing and has signed ALL of the required forms, he/she may waive their appearance by requesting a WAIVER OF APPEARANCE form from the Clerk of Court Office. This form must contain the date of the final hearing and must be filed at least two weeks prior to the final hearing.

**□ Upon completion of the final hearing, each party will be mailed a signed, file-stamped copy of**

 **the Findings of Fact, Conclusions of Law, and Judgment of Divorce (FA-4160). If the Court has**

 **granted you the right to resume a former surname, you may pay $5 for a certified copy in**

 **the Clerk of Courts office immediately following your hearing and the document sent to you**

 **will be certified.**

All numbered forms referenced can be found at [www.wicourts.gov](http://www.wicourts.gov) under forms circuit court family view all family forms

See the Clerk of Courts website for further information at: <http://www.co.eau-claire.wi.us/departments/departments-a-k/clerk-of-courts>

|  |  |
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| **This form is available in Spanish.** [**https://www.wicourts.gov/forms1/circuit/index.htm**](https://www.wicourts.gov/forms1/circuit/index.htm)***Este formulario está disponible en español.*** |  |
| Enter the name of the county in which you are filing this case. | **STATE OF WISCONSIN, CIRCUIT COURT,** **EAU CLAIRE COUNTY** |  |
| Enter Joint Petitioner A’s name and address. | In RE: The marriage of**Joint Petitioner A**      Name (First, Middle and Last)      Address      Address                  City State Zip and |  |
|  |  |  |
|  |  |  |
| On the far right, check divorce or legal separation. |  |  |
|  |  | [ ]  Amended**Joint Petition****With Minor Children****[ ]  Divorce - 40101****[ ]  Legal Separation - 40201**Case No.        |
| Enter Joint Petitioner B’s name and address. | **Joint Petitioner** **B**      Name (First, Middle and Last)      Address      Address                  City State Zip |  |
|  |  |  |
| **Note:** Leave case number blank; the clerk will enter it. |  |  |

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|  | [ ]  One or both parties require the services of an interpreter. Which party?        Which language?       Complete and file the Interpreter Request (GF-149) form. |
|  |  |  |
| Enter Joint Petitioner A’s date of birth [Month, Day, Year]. | A. | **We are providing the following information about Joint Petitioner A:**  |
|  |  | 1. | Date of birth       . |
| For 2, 3, 4 and 5, check yes or no.**Military personnel:** Please see Basic Guide to Divorce/Legal Separation. |  | 2. | Immediately before filing this Petition, Joint Petitioner A will have lived in this county for 30 days or more. |
|  |  |  | **[ ]  Yes** **[ ]  No** |
|  |  | 3. | Immediately before filing this Petition, Joint Petitioner A will have lived in the state of Wisconsin for 6 months or more. |
|  |  |  | **[ ]  Yes [ ]  No** |
|  |  | 4. | Joint Petitioner A is currently on active duty as a member of the Armed Forces of the United States of America or its allies. |
|  |  |  | **[ ]  Yes [ ]  No** |
|  |  | 5. | Joint Petitioner A is currently pregnant.  |
|  |  |  | **[ ]  Yes [ ]  No** |
| Enter Joint Petitioner B’s date of birth [Month, Day, Year]. | B. | **We are providing the following information about Joint Petitioner B:**  |
|  |  | 1. | Date of birth       . |
|  |  | 2. | Immediately before filing this Petition, Joint Petitioner B will have lived in this county for 30 days or more. |
| For 2, 3, 4 and 5, check yes or no.**Military personnel:** Please see Basic Guide to Divorce/Legal Separation. |  |  | **[ ]  Yes [ ]  No** |
|  |  | 3. | Immediately before filing this Petition, Joint Petitioner B will have lived in the state of Wisconsin for 6 months or more. |
|  |  |  | **[ ]  Yes [ ]  No** |
|  |  | 4. | Joint Petitioner B is currently on active duty as a member of the Armed Forces of the United States of America or its allies. |
|  |  |  | **[ ]  Yes [ ]  No** |
|  |  | 5. |  Joint Petitioner B is currently pregnant. |
|  |  |  | **[ ]  Yes [ ]  No** |

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|  | C. | **We are providing the following marriage information:** |
| Enter the date [month, day, year], city, and state in which you were married. |  | 1. | We were married on [date]       . |
|  |  | 2. | We were married in [city]       [state]       . |
|  |  | 3. | We are filing for |
| Check a or b. If b, explain why you are filing for a legal separation and not a divorce. |  |  | **[ ]** a.  | **Divorce.** This marriage is irretrievably broken. |
|  |  |  | **[ ]** b.  | **Legal Separation.** This marriage is broken and the reason we are requesting a legal separation and not a divorce is       . |
|  |  | 4. | **Previous Actions** |
| In 4, check a or b. If b, enter the county and state in which it was filed, the case number assigned to it, and check yes or no to indicate if the case has been dismissed. |  |  | This is the first time that either party have filed for divorce or legal separation **from each other** in Wisconsin or in any other state: |
|  |  |  | [ ]  a.  | **Yes** |
|  |  |  | **[ ]** b. | **No:** County        |
|  |  |  | State        |
|  |  |  | Case No.        |
|  |  |  | Has this case been dismissed?  **[ ]  Yes** **[ ]  No** |
| In 5, check yes or no. |  | 5. | This is Joint Petitioner A’s first marriage. **[ ]  Yes [ ]  No**  |
| If no, respond to 5a-5d with information about Joint Petitioner A’s most recent previous marriage. |  |  | a**.**  | Joint Petitioner A was previously married to       . |
|  |  |  | b.  | The marriage was terminated by **[ ]  divorce.** **[ ]  death.** |
|  |  |  | c. | Date of the divorce or death       . |
|  |  |  | d. | The divorce was granted in: Name of court        City       State        |
| If Joint Petitioner A had an additional previous marriage, respond to 5e-5h. |  |  | e**.** | Joint Petitioner A was also previously married to       . |
|  |  |  | f. | The marriage was terminated by **[ ]  divorce. [ ]  death.** |
|  |  |  | g. | Date of the divorce or death       . |
|  |  |  | h. | The divorce was granted in: Name of court        City       State        |
|  |  |  | *If Joint Petitioner A had more than 2 previous marriages, repeat 5e-5h on an additional sheet.* |
| Check yes or no. |  | 6. | This is Joint Petitioner B’s first marriage. **[ ]  Yes [ ]  No** |
| If no, respond to 6a-6d with information about Joint Petitioner B’s most recent previous marriage. |  |  | a. | Joint Petitioner B was previously married to       . |
|  |  |  | b. | The marriage was terminated by **[ ]  divorce. [ ]  death.** |
|  |  |  | c. | Date of the divorce or death       . |
|  |  |  | d. | The divorce was granted in: Name of court        City       State        |
| If Joint Petitioner B had an additional previous marriage, respond to 6e-6h. |  |  | e. | Joint Petitioner B was also previously married to       . |
|  |  |  | f. | The marriage was terminated by **[ ]  divorce. [ ]  death.** |
|  |  |  | g. | Date of the divorce or death       . |
|  |  |  | h. | The divorce was granted in: Name of court        City       State        |
| In D.1, enter the name and date of birth [month, day, year] for each **minor** child. If you and the other party do not have minor children together, check None.In D.1, enter the name and date of birth [month, day, year] for each **minor** child.If you do not have adult children, check None.In 2, enter the name and date of birth [month, day, year] for each **adult** child. If you do not have adult children, check None. |  |  | *If Joint Petitioner B had more than 2 previous marriages, repeat 6e-6h on an additional sheet.* |
|  |  |  |  |  |
|  | D. | **We are providing the following information regarding our children:** |
|  |  | 1. | Minor Children that we have together1. The **minor** children (age 17 or younger) of me and the other party (born to or adopted) before or during our marriage are

**[ ]** b. **None.** |
|  |  |  | **Name of Minor Child** | **Date of Birth** |
|  |  |  |       |       |
|  |  |  |       |       |
|  |  |  |       |       |
|  |  |  |       |       |
|  |  |  |       |       |
|  |  | 2. | Adult Child(ren) that we have together1. The **adult** child(ren) (age 18 or older) of me and the other party (born to or adopted) before or during our marriage are

**[ ]** b.  **None.** |
|  |  |  | **Name of Adult Child** | **Date of Birth** |
|  |  |  |       |       |
|  |  |  |       |       |
|  |  |  |       |       |
| In 3, enter the name and date of birth [month, day, year] for each **other** child and indicate the parent. If you do not have **other** children, check None. |  | 3. | Other children1. **Other** child(ren) born or adopted during this marriage by either party.

**[ ]** b. **None.** |
|  |  |  | **Name of Child** | **Date of Birth**  | **Parent** |
|  |  |  |       |       |       |
|  |  |  |       |       |       |
|  |  |  |       |       |       |
| Check no or yes. If yes, enter county and case no. |  |  | Has paternity been established? [ ]  No [ ]  Yes, County       Case No.:        |
| In 4, check yes or no. |  | 4. | Have the minor child(ren) lived in Wisconsin 6 months or more with at least one of the parents? [ ]  Yes [ ]  No |
| In 5, enter the current address of the minor children. If the children currently reside at separate addresses, provide those addresses on an additional sheet. |  | 5. | The current address of the minor child(ren) is/are |
|  |  |  |  | Address       Address       City       State       Zip        |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| In 6, enter any previous addresses for the minor children living **with the parents** during the past 5 years. If none check “none.” |  | 6. | Previous addresses for the minor child(ren) is/are[ ]  None (the children have lived at the current address for the last five years). |
|  |  |  |  | Address        |
|  |  |  |  | Address        |
|  |  |  |  | City       State       Zip        |
| If the children have lived in more than 2 places over the past 5 years, provide those addresses on an additional sheet. |  |  |  |  |
|  |  |  |  | Address        |
|  |  |  |  | Address        |
|  |  |  |  | City       State       Zip        |
| In 7, check yes or no. |  | 7. | Currently, or during the last 5 years, one or more of the minor children lived with a person other than a parent. **[ ]  Yes [ ]  No** |
| If yes, enter the name of that minor child and the name and address of the person with whom that child lived. |  |  | Child |        |
|  |  |  | Person |        |
|  |  |  | Address |        |
|  |  |  | Address |        |
|  |  |  | City |       State       Zip        |
|  |  |  |  |  |
| Attach an additional sheet, if necessary.  |  |  | Child |        |
|  |  |  | Person |        |
|  |  |  | Address |        |
|  |  |  | Address |        |
|  |  |  | City |       State       Zip        |
|  |  |  |  |  |
|  |  |  | Child |        |
|  |  |  | Person |        |
|  |  |  | Address |        |
|  |  |  | Address |        |
|  |  |  | City |       State       Zip        |
| In 8, check a or b. |  | 8. | We have been (or we have been aware of others who have been) a party, witness or participated in another way in other past court proceedings concerning the custody of or physical placement or visitation with the minor children listed in **D1** or **D3**, in Wisconsin or in any other state. |
| If a, enter the name of the court in which it was ordered, the case number assigned to it, and date it was ordered. |  |  | **[ ]** a.  | **Yes** and the paternity, custody, physical placement, or visitation order was granted in:Name of court       Case Number       Date        |
|  |  |  | **[ ]** b. | **No.** |
| In 9, check a or b. |  | 9. | We are aware of a proceeding that could affect the current proceeding, including proceedings for enforcement and proceedings related to domestic violence, protective orders, termination of parental rights, or adoption concerning the children listed in **D1** or **D3**, in Wisconsin or any other state. |
| If a, enter the name of the court, the case number assigned to it, and the nature of the proceeding. |  |  | **[ ]** a.  | **Yes** and the proceeding that could affect the current proceeding is in: Name of court        Case Number       Nature of Proceeding        |
|  |  |  | **[ ]** b. | **No.** |
| In 10, check a or b. If a, attach a copy of the written agreement. |  | 10. | We have made written agreements or received orders from the court about some or all of the matters in this action such as maintenance (spousal support), child support, legal custody or physical placement of the minor children, or property division. |
|  |  |  | **[ ]** a.  | **Yes, *and we have attached a copy of the written agreement to this Petition.*** |
|  |  |  | **[ ]** b. | **No.** |
|  |  |  |  |  |
|  |  | We consent to jurisdiction and waive service of summons. |
|  |  |  |
|  | **We ask that the court:**  |
|  |  |
| If you are requesting maintenance and/or child support at this time, check yes. If not, check no. |  | 1. | Grant a judgment as requested. |
|  |  | 2. | Enter an order granting maintenance and/or child support.**[ ]  Yes** **[ ]  No** |
|  |  | 3. | Enter other orders as it deems just and equitable. |

**ACTS PROHIBITED BY STATUTE**

Neither party to this divorce or legal separation action can participate in any of the following activities while this action is pending:

1. Harassing, intimidating, physically abusing or imposing any restraint on the personal liberty of the other party or a minor child of either of the parties.

2. Encumbering, concealing, damaging, destroying, transferring, or in any other way disposing of property owned by either or both of the parties, without the consent of the other party or an order of the court, except in the usual course of business, in order to secure necessities or in order to pay reasonable costs and expenses of the action, including attorney fees.

3. Relocating and establishing a residence with a minor child of the parties more than 100 miles from the residence of the other party without the consent of the other party or an order of the court.

4. Removing a minor child of the parties from the state of Wisconsin for more than 90 consecutive days without the consent of the other party or an order of the court.

5. Concealing a minor child of the parties from the other party without the consent of the other party or an order of the court.

**A VIOLATION OF THE ABOVE PROHIBITIONS MAY RESULT IN PUNISHMENT FOR CONTEMPT, WHICH MAY INCLUDE MONETARY PENALTIES, IMPRISONMENT, AND OTHER SANCTIONS AS PROVIDED FOR IN §785.04, WIS. STATS.**

A violation of paragraphs 3, 4, or 5 above is not a contempt of court if the court finds that the action was taken to protect a party or a minor child of the parties from physical abuse by the other party and that there was no reasonable opportunity under the circumstances for the party to obtain an order authorizing the action.

These PROHIBITIONS apply until the action is dismissed, a final judgment in the action is entered, or the court orders otherwise.

|  |
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| **Sign this document WITHOUT a Notary Public.**  |
| Joint Petitioner A must provide a declaration under criminal penalty of false swearing in lieu of a sworn statement. You **do not** have to take the document to a Notary Public if you provide an unsworn declaration. |  | **I declare under the criminal penalty of false swearing that the information I have provided is true and accurate.**►      Joint Petitioner A      Name Printed or Typed      Address            Email Address Telephone Number            Date State Bar No. (if any) |
| Joint Petitioner B must provide a declaration under criminal penalty of false swearing in lieu of a sworn statement. You **do not** have to take the document to a Notary Public if you provide an unsworn declaration. |  | **I declare under the criminal penalty of false swearing that the information I have provided is true and accurate.**►      Joint Petitioner B      Name Printed or Typed      Address            Email Address Telephone Number            Date State Bar No. (if any) |

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| **Wisconsin Department of Children and Families****Child Support Standard** |

**Authority and Purpose**

Wis. Stats. § 49.22(9) requires the Department to adopt and publish a standard, based upon a designated percentage of the gross income and assets of either or both parents, to be used by courts in determining child support obligations. Chapter DCF 150 of the Wisconsin Administrative Code establishes Wisconsin’s child support standard. It is based upon the principle that the child’s standard of living should, to the degree possible, be the same as if the child’s parents were living together.

Chapter DCF 150 defines the income upon which the support obligation is based, and sets the percentages of income for computing the support obligation based upon a number of children. It also explains optional procedures for adjusting the obligation when the parents share placement, when the parent has an obligation to support another family, or when the payer has particularly high or low income.

**Applicability**

The designated percentage applies to any temporary and final order for child support, including child support stipulations agreed to by both parents and modifications of existing child support orders.

**Definition of Income and Assets**

Chapter DCF 150 defines gross income as income from any source, whether or not it is reported or taxed under federal law. The income can be in the form of money, property, or services. Public assistance or child support received from previous marriages or business expenses, which the court determines are reasonably necessary for the production of income or operation of a business are subtracted, and wages paid to dependent household member are added to determine "gross income available for child support."

The court may also determine that income may be "imputed" (assumed at a given level) based on earning capacity and/or assets, and that imputed income is added to the gross income for the calculation of the support obligation.

**THE STANDARD CHILD SUPPORT CALCULATION**

The percentages are: 17% for one child

 25% for two children

 29% for three children

 31% for four children

 34% for five or more children

Wisconsin Statutes require temporary and final support orders to be expressed as fixed sum in most situations.

For further details, refer to Chapter DCF 150 of the Wisconsin Administrative Code and Wisconsin Statute 767 Actions Affecting the Family. (Choose “Wisconsin Law” on <http://www.legis.state.wi.us>)

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| **Statutory Factors Courts May Consider In Determining Child Support Awards for Paternity, Divorce, or Legal Separation** |

**§767.511, Child Support.**

(1m) Upon request by a party, the court may modify the amount of child support payments determined under §767.511(1j), if, after considering the following factors, the court finds by the greater weight of the credible evidence that use of the percentage standard is unfair to the child or to any of the parties:

(a) The financial resources of the child.

(b) The financial resources of both parents.

(bj) Maintenance received by either party.

(bp) The needs of each party in order to support himself or herself at a level equal to or greater than that established under 42 USC 9902 (2).

(bz) The needs of any person, other than the child, whom either party is legally obligated to support.

(c) If the parties were married, the standard of living the child would have enjoyed had the marriage not ended in annulment, divorce or legal separation.

(d) The desirability that the custodian remain in the home as a full‑time parent.

(e) The cost of day care if the custodian works outside the home, or the value of custodial services

performed by the custodian if the custodian remains in the home.

(ej) The award of substantial periods of physical placement to both parents.

(em) Extraordinary travel expenses incurred in exercising the right to periods of physical placement under §767.41.

(f) The physical, mental and emotional health needs of the child, including any costs for health

Insurance as provided for under sub. (4m).

(g) The child’s educational needs.

(h) The tax consequences to each party.

(hm) The best interests of the child.

(hs) The earning capacity of each parent, based on each parent’s education, training and work experience and the availability of work in or near the parent’s community.

(i) Any other factors which the court in each case determines are relevant.

|  |  |  |
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| Enter the name of the county in which this case is filed. | **STATE OF WISCONSIN, CIRCUIT COURT,** **EAU CLAIRE COUNTY** |  |
| **This form is used for family and paternity case types. Some information may not apply to your case.** | **Petitioner/Joint Petitioner A**:      Name (First, Middle and Last)**Respondent/Joint Petitioner B**:      Name (First, Middle and Last) |
|  |
| Enter the case number and child support IV-D KIDS number, if known. | Case No.       IV-D KIDS Case No.        |
|  | **Confidential Petition Addendum** |
|  |  1. | **Parties** |
| Enter the name, date of birth [month, day, year], and social security number of each party. |  | A**.** | Petitioner/Joint Petitioner A/Alleged Parent:        |
|  |  | Date of Birth:       SS#:       Phone No.        |
|  |  B. | Respondent/Joint Petitioner B/Alleged Parent:        |
|  |  | Date of Birth:       SS#:       Phone No.        |
|  |  C. | Other party: (If any)        |
|  |  | Date of Birth:       SS#:       Phone No.        |
|  |  |  | **[ ]  See attached** |
|  |  2. |  **Minor Child(ren) that we have together** |
| Enter the name, date of birth [month, day, year], and social security number of each minor child. If there are no minor children, check none. Attach additional pages if necessary. |  |  A. | The minor child(ren) of the other party and me (born or adopted) before or during the marriage/relationship are: |
|  |  | **[ ]  None** |
|  |  | **Name of Minor Child** | **Date of Birth** | **SS#** |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
|       |       |       |
|  |  |  |  |  | **[ ]  See attached** |
|  |  |  B. | **Other Minor Child(ren)** |
|  |  |  | If this is a divorce or legal separation, list **other** minor child(ren) born to either party during this marriage, but not fathered by the other party: |
|  |  |  | **[ ]  None** |
|  |  |  | **Name of Minor Child** | **Date of Birth** | **SS#** | **Parent** |
|       |       |       |       |
|       |       |       |       |
|       |       |       |       |
|  |  |  | **[ ]  See attached** |
|  |  |
| The party(s) filing this addendum must sign and print your name and date the document. | ►      Signature      Name Printed or Typed      Address            Email Address Telephone Number            Date State Bar No. (if any) | ►      Signature      Name Printed or Typed      Address            Email Address Telephone Number            Date State Bar No. (if any) |

**DEPARTMENT OF HEALTH SERVICES STATE OF WISCONSIN**

Division of Public Health Wis. Stat. ch. 69

F-05080 (Rev. 12/15) Page 1 of 2

**DIVORCE / ANNULMENT WORKSHEET**

CANNOT BE USED AS PROOF OF DIVORCE

The maximum penalty for providing false information used to create a vital record is one thousand dollars ($1,000) or ninety (90) days in jail or both, per Wis. Stats. § 69.24.

The Clerk of Court is responsible for filing an accurate and complete Divorce / Annulment Worksheet with the State Vital Records Office for every divorce or annulment finalized in that court per Wis. Stats. §§ 69.08 and 69.17.

|  |
| --- |
| **PARTY A** |
| 1. CURRENT NAME: First | Middle | Last | Suffix |
| 2. BIRTH NAME: First | Middle | Last | Suffix |
| 3. DATE OF BIRTH (MM/DD/YYYY) | 4. RESIDENCE - COUNTRY/STATE |  5. RESIDENCE - COUNTY | 6. SOCIAL SECURITY NUMBER |
| **PARTY B** |
| 7. CURRENT NAME: First | Middle | Last | Suffix |
| 8. BIRTH NAME: First | Middle | Last | Suffix |
| 9. DATE OF BIRTH (MM/DD/YYYY) | 10. RESIDENCE - COUNTRY/STATE | 11. RESIDENCE - COUNTY | 12. SOCIAL SECURITY NUMBER |
| **MARRIAGE INFORMATION** |
| 13. MARRIAGE - DATE (MM/DD/YYYY) | 14. MARRIAGE - COUNTRY/STATE |
| **DECREE INFORMATION** |
| 15. DATE OF DECREE (MM/DD/YYYY) | 16. TYPE OF DECREE Divorce Annulment | 17. COURT CASE NUMBER | 18. COUNTY OF DECREE |
|
| I certify that this document reflects the facts concerning the dissolution of the marriage of the above named parties. |
| 19. CLERK OF COURT/DEPUTY SIGNATURE | 20. DATE SIGNED (MM/DD/YYYY) |

**DIVORCE / ANNULMENT WORKSHEET**  Page 2 of 2

F-05080 (Rev. 12/15)

**DIVORCE / ANNULMENT WORKSHEET**

**INSTRUCTIONS FOR COMPLETING THE DIVORCE / ANNULMENT WORKSHEET**

Sections for Party A, Party B, and Marriage Information must be completed by either the parties themselves or their attorney. Section for Decree Information must be completed and signed by the Clerk of Court or Deputy. The Clerk of Court must file the worksheet with the State Vital Records Office.

**PARTY A**

1. **CURRENT NAME - FIRST, MIDDLE, LAST, SUFFIX**  Enter the current first name, middle name, and last name of Party A. Enter a suffix (Jr, Sr, etc.), if applicable.
2. **BIRTH NAME - FIRST, MIDDLE, LAST, SUFFIX -** Enter the birth first name, middle name, and last name of Party A. Enter a suffix (Jr, Sr, etc.), if applicable.
3. **DATE OF BIRTH (MM/DD/YYYY) -** Enter the exact month, day, and year Party A was born.
4. **RESIDENCE - COUNTRY/STATE -** Enter the name of the state of residence of Party A, if residing in the United States. If residing outside of the United States, enter the geographic location of the country of residence.
5. **RESIDENCE - COUNTY -** Enter the name of the county of residence of Party A, if residing in the United States. If residing outside of the United States, leave this field blank.
6. **SOCIAL SECURITY NUMBER -** Enter Party A’s social security number. This number is kept confidential and will not appear on the divorce certificate. Enter all 9s if Party A does not have a social security number.

**PARTY B**

1. **CURRENT NAME - FIRST, MIDDLE, LAST, SUFFIX -** Enter the current first name, middle name, and last name of Party B. Enter a suffix (Jr, Sr, etc.), if applicable.
2. **BIRTH NAME - FIRST, MIDDLE, LAST, SUFFIX -** Enter the birth first name, middle name, and last name of Party B. Enter a suffix (Jr, Sr, etc.), if applicable.
3. **DATE OF BIRTH (MM/DD/YYYY) -** Enter the exact month, day, and year Party B was born.
4. **RESIDENCE - COUNTRY/STATE -** Enter the name of the state of residence of Party B, if residing in the United States. If residing outside of the United States, enter the geographic location of the country of residence.
5. **RESIDENCE - COUNTY -** Enter the name of the county of residence of Party B, if residing in the United States. If residing outside of the United States, leave this field blank.
6. **SOCIAL SECURITY NUMBER –** Enter Party B’s social security number. This number is kept confidential and will not appear on the divorce certificate. Enter all 9s if Party B does not have a social security number.

**MARRIAGE INFORMATION**

1. **DATE OF MARRIAGE (MM/DD/YYYY) -** Enter the exact month, day, and year the marriage occurred.
2. **MARRIAGE - COUNTRY/STATE -** Enter the name of the state where the marriage occurred, if the marriage occurred in the United States. If the marriage occurred outside of the United States, enter the country where the marriage occurred.

**DECREE INFORMATION (This section to be completed by the Clerk of Court.)**

1. **DATE OF DECREE (MM/DD/YYYY) -** Enter the exact month, day, and year the divorce/annulment was granted.
2. **TYPE OF DECREE -** Check the appropriate box for the type of decree issued.
3. **COURT CASE NUMBER -** Enter the court case number assigned to the decree.
4. **COUNTY OF DECREE -** Enter the name of the county in which the decree was granted.
5. **CLERK OF COURT/DEPUTY SIGNATURE -** The Clerk of Court or Deputy must sign.
6. **DATE SIGNED (MM/DD/YYYY) -** Enter the exact month, day, and year the Clerk of Court signs the certificate.

STATE OF WISCONSIN CIRCUIT COURT EAU CLAIRE COUNTY

In re the marriage of:

 Joint Petitioner A/Petitioner, ORDER TO ATTEND FAMILIES

and IN TRANSITION PROGRAM

 Joint Petitioner B/Respondent Case No.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 The Court, pursuant to Wisconsin Statute §767.401 hereby ORDERS both parents in the above entitled action to attend a program through \*TRY Mediation, Inc. entitled “Families in Transition: Children in the Middle” concerning the effects on a child of a dissolution of marriage and/or training in parenting and co-parenting skills.

 It is further ordered that attendance at said program shall be completed within 120 days of the date of this Order and each party shall be responsible for paying the costs associated with the program.

 A certificate of attendance at said program shall be filed by the parties with the Clerk of Court Office upon completion of the program.

Copies:

Joint Petitioner A/Petitioner

Joint Petitioner B/Respondent

\* For your information:

Please contact TRY Mediation, Inc. at 715-839-6295 to make a reservation for the Families in Transition Program, which is held virtually. The cost of the class is $60 per parent. For a class schedule as well as details about the program, please visit the TRY Mediation website at <https://www.co.eau-claire.wi.us/our-government/departments-and-facilities/department-directory/try-mediation-inc/families-in-transition>.