



## **Agenda**

Eau Claire County  
Committee on Judiciary and Law Enforcement  
Tuesday, August 27, 2024 – 3:00 PM  
County Courthouse, Room 3312  
721 Oxford Avenue, Eau Claire, WI 54703  
& Virtual via Cisco WebEx

**Join via WebEx Online:**

**[Meeting Link](#)**

**Meeting Number:** 2531 014 9151

**Password:** JudLaw

**Join via Phone:**

**Dial In:** 1-415-655-0001

**Access Code:** 2531 014 9151

**Passcode:** 583529

*A majority of the County Board of Supervisors may be in attendance at this meeting; however, only members of the above noted committee may take action on an agenda item*

***Notice Regarding Public Comment:*** *Members of the public wishing to make comments are encouraged to email [Eric.Huse@da.wi.gov](mailto:Eric.Huse@da.wi.gov) before the start of the meeting. You will be called on during Public Comment to make your comments.*

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1. Call to Order
2. Confirmation of Public Meeting Notice
3. Call of the Roll
4. Public Comment
5. Approve Minutes from Past Meetings – discussion/action
  - a. June 25, 2024 pg. 2
  - b. July 22, 2024 (Joint meeting with Committee on Finance & Budget) pg. 4
  - c. July 23, 2024 (Joint meeting with Committee on Finance & Budget) pg. 6
6. 2025 Budget Updates – discussion/action pg. 10
7. Criminal Justice Services Dashboards – discussion
  - a. [Criminal justice data dashboard](#)
  - b. [Jail data dashboard](#)
8. Sheriff's Office Updates – discussion
  - a. Jail population
  - b. Recruitment, retention, and other staffing matters
9. Set Future Meeting Date(s) – discussion/action
10. Set Future Agenda Item(s) – action
  - a. Sheriff's Office
    - i. Jail death investigation/review
    - ii. Huber, other alternatives to traditional incarceration, and costs
    - iii. Review of jail program offerings
  - b. Court ordered community service program overview
  - c. Clerk of Court fee schedule
  - d. County Code review
11. Announcements
12. Adjourn

Posted: 08/26/2024

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Note: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or County Administration for assistance (715-839-5106). For additional information on ADA requests, contact the County ADA Coordinator at 715-839-7335, (FAX) 715-839-1669, or 715-839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703



**Minutes**  
Eau Claire County  
Committee on Judiciary and Law Enforcement  
Tuesday, June 25, 2024 – 3:00 PM  
County Courthouse, Room 3312  
721 Oxford Avenue, Eau Claire, WI 54703  
& Virtual via Cisco WebEx

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**Members Present:** Lorelee Clark, John Folstad, Brett Geboy, and Gerald Wilkie.

**Members Absent:** Allen Myren.

**Others Present In Person:** Supervisor Stella Pagonis, Judge Emily Long, Court Commissioner Wendy Sue Johnson, Sheriff Dave Riewestahl, Administrative Services Division Director Katrina Ranallo, Court Services Sergeant Chad Strasburg, Criminal Justice Services Director Tiana Glenna, Clerk of Circuit Court Susan Schaffer, Chief Deputy Clerk of Circuit Court Cherie Norberg, Register in Probate/Clerk of Juvenile Court Susan Warner, TRY Mediation Director Todd Johnson, District Attorney Peter Rindal, Facilities & Central Services Director Matt Theisen, Finance Director Jason Symanski, and Eric Huse.

**Others Present via Cisco WebEx:** Risk Manager Sonja Leenhouts, Information Systems Director Greg Dachel, and Executive Office Administrator Samantha Kraegenbrink.

**Call to Order**

The meeting was called to order by Chair Wilkie at 3:00 PM.

**Confirmation of Public Meeting Notice**

The Clerk confirmed the meeting was properly noticed to the public.

**Call of the Roll**

The Clerk called the roll. Attendance is noted above.

**Public Comment**

No public comment was made.

**Approval of Minutes from May 15, 2024 Meeting**

Supervisor Folstad moved to approve the minutes from the May 15, 2024 meeting. The minutes were approved as published in the meeting materials via 4-0 voice vote.

**Review 2<sup>nd</sup> Floor Options A & B as Outlined in the Facilities Master Plan and Provide a Recommendation**

Facilities & Central Services Director Matt Theisen presented the Facilities Master Plan. Folstad moved to recommend funding project 2-1 and 2-2B. Chair Wilkie called for a roll call vote: GEBOY, aye; CLARK, nay; FOLSTAD, aye; WILKIE, aye. Motion passed 3-1.

**1<sup>st</sup> Quarter Fiscal & Performance Measures Review**

- **TRY Mediation**
  - Director Todd Johnson presented the 1<sup>st</sup> quarter report for TRY Mediation. The Committee engaged in general discussion.
- **Circuit Court**
  - Clerk of Circuit Court Susan Schaffer presented the 1<sup>st</sup> quarter report for the Circuit Court. The Committee engaged in general discussion.
- **Clerk of Court**
  - Clerk of Circuit Court Susan Schaffer presented the 1<sup>st</sup> quarter report for the Clerk of Circuit Court Office. The Committee engaged in general discussion.
- **Register in Probate/Clerk of Juvenile Court**
  - Register in Probate/Clerk of Juvenile Court Susan Warner presented the 1<sup>st</sup> quarter report for the Register in Probate/Clerk of Juvenile Court Office. The Committee engaged in general discussion.

- **Criminal Justice Services**
  - Criminal Justice Service Director Tiana Glenna presented the 1<sup>st</sup> quarter report for the Criminal Justice Services department. The Committee engaged in general discussion.
- **District Attorney**
  - District Attorney Peter Rindal and Legal Services Director Eric Huse presented the 1<sup>st</sup> quarter report for the District Attorney's Office. The Committee engaged in general discussion.
- **Sheriff's Office**
  - Sheriff Riewestahl presented the 1<sup>st</sup> quarter report for the Sheriff's Office. The Committee engaged in general discussion.

### **Future Meeting Dates**

The next meetings will be joint meetings with the Committee on Finance and Budget on July 22 & 23, 2024 at 3:00 PM to review 2025 annual budget submissions.

### **Future Agenda Items**

- Sheriff's Office
  - Jail death investigation/review
  - Huber, other alternatives to traditional incarceration, and costs
  - Review of jail program offerings
- Court ordered community service program overview
- Clerk of Court fee schedule
- County Code Review

### **Announcements**

Supervisor Pagonis announced the Beaver Creek Reserve Butterfly House opens July 05, 2024.

### **Adjournment**

The meeting was adjourned by Chairperson Wilkie at 4:58 PM.

Respectfully Submitted:

Eric Huse  
Committee Clerk



## Minutes

Joint Meeting – Eau Claire County  
Committee on Judiciary and Law Enforcement | Committee on Finance & Budget  
Monday, July 22, 2024 – 3:00 PM  
County Courthouse, Room 3312  
721 Oxford Avenue, Eau Claire, WI 54703  
& Virtual via Cisco WebEx

**Committee on Judiciary & Law Enforcement Members Present In Person:** John Folstad, Allen Myren, and Gerald Wilkie.

**Committee on Judiciary & Law Enforcement Members Present via Cisco WebEx:** Lorelee Clark and Brett Geboy

**Committee on Judiciary & Law Enforcement Members Absent:** John Folstad

**Committee on Finance & Budget Members Present:** Jim Dunning, Stella Pagonis, Jim Schumacher, Bob Swanson, and Dane Zook.

**Others Present In Person:** Supervisor Connie Russell, County Administrator Kathryn Schauf, Finance Director Jason Szymanski, Assistant Finance Director Amy Weiss, Human Resources Director Angela Eckman, Sheriff Dave Riewestahl, Administrative Services Division Director Katrina Ranallo, Captain Cory Schalinske, Captain Travis Holbrook, and Eric Huse.

**Others Present via Cisco WebEx:** Risk Manager Sonja Leenhouts, Facilities and Central Services Director Matt Theisen, Register in Probate/Clerk of Juvenile Court Susan Warner, Financial Analyst Erika Gullerud, and Accountant Linda O'Mara.

### **Call to Order**

The meeting was called to order by Chairpersons Wilkie & Pagonis at 3:00PM.

### **Confirmation of Public Meeting Notice**

The Clerk confirmed the meeting was properly noticed to the public.

### **Call of the Roll**

The Clerk called the roll. Attendance is noted above.

### **Public Comment**

No public comment was made.

### **2025 Department Budget Presentations**

- **Eau Claire Emergency Communications Center**
  - Communications Center Manager Greg Rosno presented an overview of the Emergency Communications Center and the budget request. Funding for the Communications Center is shared between the City of Eau Claire and County of Eau Claire. Under the current contractual agreement, the City provides funding for 30% of the center's expenses and the County provides funding for the remaining 70% of the center's expenses. The Committees asked questions and engaged in general discussion.
  - Supervisor Myren moved to support the Eau Claire Emergency Communications Center budget request. Chair Wilkie called for a roll call vote: CLARK, aye; GEBOY, aye; MYREN, aye; WILKIE, aye. The motion was **passed** by the Committee on Judiciary and Law Enforcement.
  
- **Criminal Justice Services**
  - Criminal Justice Services Director Tiana Glenna presented the Criminal Justice Services budget request. Director Glenna noted a correction in the budget narrative under the "BUDGET CHANGES: REVENUES" heading to change the needed levy amount to \$49,924.

That correct amount is reflected in the Budget Analysis section of the budget request. The Committees asked questions and engaged in general discussion.

- Supervisor Myren moved to support the Criminal Justice Services budget request. Chair Wilkie called for a roll call vote: CLARK, aye; GEBOY, aye; MYREN, aye; WILKIE, aye. The motion was **passed** by the Committee on Judiciary and Law Enforcement.

- **Sheriff's Office**

- Sheriff Dave Riewestahl and Administrative Services Division Director Katrina Ranallo presented the Sheriff's Office budget request.
- Chair Wilkie requested that the statement in the budget narrative under the "POSITION CHANGES IN 2025" heading be changed to more accurately reflect that the personnel request was not denied but rather not allowed to be requested by county administration.
- Supervisor Myren moved to support the Sheriff's Office budget request, including the Fleet Replacement, Body Security Scanning System Update, and Duty Pistol Replacement capital projects. Chair Wilkie called for a roll call vote: CLARK, aye; GEBOY, aye; MYREN, aye; WILKIE, aye. The motion was **passed** by the Committee on Judiciary and Law Enforcement.

### **Future Meeting Date**

The next meeting of the Committee on Judiciary and Law Enforcement and Committee on Finance and Budget is a joint meeting scheduled for July 23, 2023 at 3:00 PM.

### **Announcements**

No announcements were made.

### **Adjournment**

The meeting was adjourned by Chairpersons Wilkie & Pagonis at 5:03 PM.

Respectfully Submitted:

Eric Huse  
Committee Clerk  
Committee on Judiciary and Law Enforcement



## Minutes

Joint Meeting – Eau Claire County  
Committee on Judiciary and Law Enforcement | Committee on Finance & Budget  
Tuesday, July 23, 2024 – 3:00 PM  
County Courthouse, Room 3312  
721 Oxford Avenue, Eau Claire, WI 54703  
& Virtual via Cisco WebEx

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**Committee on Judiciary & Law Enforcement Members Present In Person:** Lorelee Clark, Brett Geboy, John Folstad, Allen Myren, and Gerald Wilkie.

**Committee on Finance & Budget Members Present In Person:** Jim Dunning, Stella Pagonis, Jim Schumacher, Bob Swanson, and Dane Zook.

**Others Present In Person:** Supervisor Connie Russell, County Administrator Kathryn Schauf, Finance Director Jason Szymanski, Assistant Finance Director Amy Weiss, Human Resources Director Angela Eckman, Register in Probate/Clerk of Juvenile Court Susan Warner, Clerk of Circuit Court Susan Schaffer, Deputy Operations Manager Cherie Norberg, District Attorney Peter Rindal, and Eric Huse.

**Others Present via Cisco WebEx:** Judge Emily Long, Sheriff Dave Riewestahl, Risk Manager Sonja Leenhouts, Financial Analyst Erika Gullerud, Accountant Linda O'Mara, and TRY Mediation Director Todd Johnson.

### **Call to Order**

The meeting was called to order by Chairpersons Wilkie & Pagonis at 3:05PM.

### **Confirmation of Public Meeting Notice**

The Clerk confirmed the meeting was properly noticed to the public.

### **Call of the Roll**

The Clerk called the roll. Attendance is noted above.

### **Public Comment**

No public comment was made.

### **2025 Department Budget Presentations**

- **TRY Mediation**
  - TRY Mediation Director Todd Johnson presented the TRY Mediation budget request. The Committees asked questions and engaged in general discussion.
  - Supervisor Geboy moved to support the TRY Mediation budget request. Chair Wilkie called for a roll call vote: CLARK, aye; FOLSTAD, aye; GEBOY, aye; MYREN, aye; WILKIE, aye. The motion was **passed** by the Committee on Judiciary and Law Enforcement.
- **Register in Probate/Clerk of Juvenile Court**
  - Register in Probate/Clerk of Juvenile Court Susan Warner presented the Register in Probate/Clerk of Juvenile Court budget request. The Committees asked questions and engaged in general discussion.
  - Supervisor Folstad moved to support the Register in Probate/Clerk of Juvenile Court budget request. Chair Wilkie called for a roll call vote: CLARK, aye; FOLSTAD, aye; GEBOY, aye; MYREN, aye; WILKIE, aye. The motion was **passed** by the Committee on Judiciary and Law Enforcement.
- **Clerk of Courts**
  - Clerk of Circuit Court Susan Schaffer and Deputy Operations Manager Cherie Norberg presented the Clerk of Courts budget request. The Committees asked questions and engaged in general discussion.

- Supervisor Folstad moved to support the Clerk of Courts budget request. Chair Wilkie called for a roll call vote: CLARK, aye; FOLSTAD, aye; GEBOY, aye; MYREN, aye; WILKIE, aye. The motion was **passed** by the Committee on Judiciary and Law Enforcement.
- **Circuit Court**
  - Clerk of Circuit Court Susan Schaffer presented the Circuit Court budget request. The Committees asked questions and engaged in general discussion.
  - Supervisor Folstad moved to support the Circuit Court budget request.
    - **AMENDMENT ONE:** Chair Wilkie moved to amend the motion to decrease 04-Intergovernmental Grants and revenue by \$10,000 and increase 01-County Funding revenue by \$10,000. Chair Wilkie called for a roll call vote on the amendment: CLARK, aye; FOLSTAD, aye; GEBOY, aye; MYREN, aye; WILKIE, aye. Amendment one was **passed** by the Committee on Judiciary and Law Enforcement.
    - **MAIN MOTION:** On the main motion, as amended once, Chair Wilkie called for a roll call vote: CLARK, aye; FOLSTAD, aye; GEBOY, aye; MYREN, aye; WILKIE, aye. The motion was **passed** by the Committee on Judiciary and Law Enforcement.
- **District Attorney**
  - District Attorney Peter Rindal and Legal Services Director Eric Huse presented the District Attorney budget request. The Committees asked questions and engaged in general discussion.
  - Supervisor Myren moved to support the District Attorney budget request. Chair Wilkie called for a roll call vote: CLARK, aye; FOLSTAD, aye; GEBOY, aye; MYREN, aye; WILKIE, aye. The motion was **passed** by the Committee on Judiciary and Law Enforcement.

**File No. 24-25/054 – Resolution Authorizing Reallocation of American Rescue Plan Act (“ARPA”) Funds from Criminal Trial Backlog Project to Office Remodel Project in the District Attorney’s Office**

- District Attorney Peter Rindal and Legal Services Director Eric Huse provided background on the resolution. The Committees asked questions and engaged in general discussion.
- Supervisor Myren, of the Committee on Judiciary and Law Enforcement, moved to approve the resolution and forward to the full County Board for consideration. Chair Wilkie called for a roll call vote: CLARK, aye; FOLSTAD, aye; GEBOY, aye; MYREN, aye; WILKIE, aye. The motion was **passed** by the Committee on Judiciary and Law Enforcement.
- Supervisor Zook of the Committee on Finance and Budget, moved to approve the resolution and forward to the full County Board for consideration. Chair Pagonis called for a roll call vote: DUNNING, aye; PAGONIS, aye; SCHUMACHER, aye; SWANSON, aye; ZOOK, aye. The motion was **passed** by the Committee on Finance and Budget.

**Future Meeting Dates**

- The next meeting of the Committee on Judiciary and Law Enforcement is scheduled for August 27, 2024 at 3:00PM.
- The next meeting of the Committee on Finance and Budget is scheduled for July 25, 2024 at 1:00PM.

**Announcements**

No announcements were made.

**Adjournment**

The meeting was adjourned by Chairpersons Wilkie & Pagonis at 5:42 PM.

Respectfully Submitted:

Eric Huse  
Committee Clerk  
Committee on Judiciary and Law Enforcement



2  
3 AUTHORIZING REALLOCATION OF AMERICAN RESCUE PLAN ACT (“ARPA”)  
4 FUNDS FROM CRIMINAL TRIAL BACKLOG PROJECT TO OFFICE REMODEL  
5 PROJECT IN THE DISTRICT ATTORNEY’S OFFICE  
6

7 WHEREAS, Eau Claire County initially received approximately \$20,295,000 from the  
8 federal government under the AMERICAN RESCUE PLAN ACT (“ARPA”) of 2021; and  
9

10 WHEREAS, among other things, permitted uses of ARPA funds allows counties to use  
11 their designated ARPA funds for a variety of projects consistent with the ARPA regulations and  
12 reporting requirements; and  
13

14 WHEREAS, Eau Claire County Departments were encouraged to submit proposals for  
15 internal County projects for consideration of funding; and  
16

17 WHEREAS, the Eau Claire County District Attorney’s Office submitted a project titled  
18 “Criminal Trial Backlog,” which was approved for funding in the amount of \$775, 859; and  
19

20 WHEREAS, a recent reconciliation of the Criminal Trial Backlog project funds indicates  
21 a surplus of \$26,881 at the conclusion of the project; and  
22

23 WHEREAS, the Eau Claire County District Attorney’s Office has identified an additional  
24 project that may be fully funded with the projected surplus from the Criminal Trial Backlog  
25 project, to remodel existing office space (“Office Remodel Project”) to accommodate the  
26 department’s projected growth in the next five years.  
27

28 NOW, THEREFORE, BE IT RESOLVED, the Eau Claire County Board of Supervisors  
29 authorizes reallocation of \$17,700.00 from the Criminal Trial Backlog project to the Office  
30 Remodel Project.  
31

32 ADOPTED:  
33

34 **Committee on Judiciary & Law Enforcement**

	YAY	NAY	ABSTAIN
35 <u><i>Gerald Wilkie</i></u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
36 Supervisor Gerald Wilkie			
37 <u><i>John Folstad</i></u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
38 Supervisor John Folstad			
39 <u><i>Brett Geboy</i></u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
40 Supervisor Brett Geboy			
41 <u><i>Allen Myren</i></u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
42 Supervisor Allen Myren			
43 <u><i>Loralee Clark</i></u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
44 Supervisor Lorelee Clark			

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47 Dated this 23<sup>rd</sup> day of July, 2024  
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**Committee on Finance & Budget**

	YAY	NAY	ABSTAIN
<u>Stella Pagonis</u> Supervisor Stella Pagonis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Jim Dunning</u> Supervisor Jim Dunning	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Dane Zook</u> Supervisor Dane Zook	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Jim Schumacher</u> Supervisor Jim Schumacher	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Bob Swanson</u> Supervisor Bob Swanson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dated this 23<sup>rd</sup> day of July, 2024

**Committee on Administration**

	YAY	NAY	ABSTAIN
<u>Nancy Coffey</u> Supervisor Nancy Coffey	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Connie Russell</u> Supervisor Connie Russell	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Gerald Wilkie</u> Supervisor Gerald Wilkie	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Steve Chilson</u> Supervisor Steve Chilson	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>Katherine Schneider</u> Supervisor Katherine Schneider	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2024

Resolution 24-25/XXX



**OFFICE OF CLERK OF COURTS  
EAU CLAIRE COUNTY  
721 Oxford Avenue, Suite 2220  
Eau Claire, WI 54703**

**Susan Schaffer, Clerk of Court  
Cherie Norberg, Deputy Operations Manager  
715-839-4816  
715-839-4817 FAX**

July 24, 2024

Judiciary & Law Enforcement Committee  
Finance & Budget Committee  
Administration

**RE: 2025 Budget Presentation**

Thank you all for your time yesterday. We would like to clarify a couple issues on our budget presentation.

Page 24:

Information on the spreadsheet we use to calculate collections for the month of March was in error. Therefore, the YTD\*2024 for Total Collections should be \$2,029,120

Page 24:

Outcomes – Cost per trial day

The YTD\*2024 amount of \$1,061.29 for cost per trial day included interpreter expenses for a trial in May, which skewed the total. Since interpreter costs are in the Circuit Court budget, we feel this amount should not be included in the cost per day for jury trials. Therefore, the cost per trial day should be \$872.41. In addition, the amounts listed for years prior to 2024 did not include jury bailiff salary (there are no benefits for this position), jury pay, jury meals, mileage for jurors, cost of special jury questionnaires plus postage. For 2024 we have adjusted the way we track this information which is reflected in this increased cost per trial day number.

As requested, we will keep the Committee apprised on where we stand on the 2024 budget and whether we need to request additional funds from the contingency fund. We plan to provide updates each month regarding Clerk of Courts and Circuit Courts as to revenue and expenditures for your review. Should you have any questions, do not hesitate to contact me or request that I attend an upcoming meeting.

Thank you!  
Susan Schaffer