

ORDER TO SHOW CAUSE FOR TEMPORARY ORDERS

(WITH MINOR CHILDREN)

If you wish to have Temporary Orders in place at any point in the process until your divorce/legal separation is granted and the parties do not agree on how to handle this waiting period, you will need to request a Temporary Order Hearing:

- Complete** an [Affidavit to Show Cause and Request for Hearing for Temporary Order \(FA-4128VA\)](#) and [Order to Show Cause \(FA-4128VB\)](#) as instructed on the left side of the form.

Where it states “For Court Use Only, The Clerk will complete this section“ write the following if not already filled in:

Before: **Family Court Commissioner**
Location: **Eau Claire County Government Center
Family Court Commissioner’s Courtroom
721 Oxford Avenue, Eau Claire, WI 54703**

- Call** the Court Commissioner’s Judicial Assistant at (715)839-6029 to obtain a date and time for a hearing before the Court Commissioner. Write this information on the form where indicated.
- Make 2 copies** of the completed form.
- Bring** the original and 2 copies to the Clerk of Court during regular business hours. You must also provide the clerk with a self-addressed stamped envelope so your copies can be returned to you once the Court Official has signed the Order. The Clerk will obtain a Court Official signature where indicated on the Order document, file stamp all three copies, keep one copy, and return the original and a copy to you.
- Keep the original** for yourself and **serve** the copy on the respondent. (See – [Personal Service Instruction form FA-5000](#) for your service options and requirements)
- Once obtained, file** your **Proof of Service** with the Clerk of Court prior to the hearing date.

Note: The court will not hold a hearing without proof of service.