

## MINUTES

Chippewa Valley Regional Airport Commission  
Special Meeting  
Monday, July 8, 2024, 3:00 p.m.  
Airport Terminal Conference Room  
3800 Starr Ave, Eau Claire, WI

**MEMBERS PRESENT:** Commissioners Kirk Dahl, Scott Francis, Bill Hilgedick, Peter Hoeft, Chuck Hull, Scott Smith and Barry Wells were present.

**MEMBERS ABSENT:** None

**OTHERS PRESENT:** Mike Mooney and Melissa Galvan-Peterson-Volaire Aviation (virtually), Daniel Belmont-SkyWest, Grant Whitney (virtually) and Michael Garko-Sun Country, Charity Zich-Airport Director, Erin Switzer-Airport Administrative Coordinator and other members of the public and media were present, both in-person and virtually.

1. **Call to Order:** Chair Bill Hilgedick called the meeting to order at 3:00 pm
2. **Confirmation of Meeting Notice:** The meeting was noticed.
3. **Roll Call:** Commissioners Kirk Dahl, Scott Francis, Bill Hilgedick, Peter Hoeft, Chuck Hull, Scott Smith and Barry Wells were present.
4. **Public Comment Period:** None
5. **Proposed Closed Session pursuant to Wisconsin Stat. s. 19.85 (1)(8) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, To wit: Discussions with Airlines and Deliberation of EAS Proposals**

On a motion by Com. Hull, seconded by Com. Francis, the Commission entered into closed session at 3:01 pm on the following Roll Call Vote – Ayes: Com. Dahl, Francis, Hilgedick, Hoeft, Hull, Smith & Wells; Nays: None. The Airport Director, Administrative Coordinator, Mike Mooney and Melissa Galvan-Peterson from Volaire Aviation were also in attendance. Representatives from SkyWest and Sun Country Airlines were present for their portion of the interview process.

Commissioners returned from closed session at 5:48 pm. Chair Hilgedick reported that the Commission had discussions with both airlines and deliberated the EAS Proposals but did not take any action in closed session.

6. **Approval of Airline Letter of Support to US DOT for Essential Air Service Program**  
Commissioners discussed the proposals received for EAS and which proposal to support to the US DOT.

On a motion by Com. Francis, seconded by Com. Hull, the Commission approved the SkyWest Airlines Letter of Support to the US DOT for the Essential Air Service Program on the following Roll Call Vote – Ayes: Com. Dahl, Francis, Hilgedick, Hoeft, Hull & Smith; Naves: Wells.  
*(Ayes 6-Naves 1)*

7. **Adjournment:**

On a motion by Com. Francis, seconded by Com. Wells, the meeting was adjourned at 5:56 pm.  
*(Ayes 7-Naves 0)*

Respectfully Submitted,

  
Scott Francis, Secretary