

## MINUTES

Eau Claire County

### • PLANNING & DEVELOPMENT COMMITTEE •

**Date:** Tuesday, June 25, 2024

**Time:** 6:00 p.m.

**Location:** Eau Claire County Courthouse, 721 Oxford Ave, Room 1277, Eau Claire, Wisconsin 54703

\*Event link below can be used to connect to meeting and interact (by the chair) from computer or through the WebEx Meeting smartphone app.

**Join WebEx Meeting:** <https://eauclairecounty.webex.com> Meeting ID: 25323 319 9694

Password: DVv2vzGXc43

\*Meeting audio can be listened to using this Audio conference dial in information.

**Audio conference:** 1-415-655-0001 Access Code: 25323199694##

**For those wishing to make public comment, you must e-mail Rod Eslinger at**

**[Rod.Eslinger@eauclairecounty.gov](mailto:Rod.Eslinger@eauclairecounty.gov) at least 60 minutes prior to the start of the meeting.**

*A majority of the county board may be in attendance at this meeting, however, only members of the committee may take action on an agenda item.*

Members Present: Dane Zook, Robin Leary, James Dunning, Michele Skinner, Caleb Aichele(remote)

Members Absent:

Ex officio Present:

Staff Present: Rod Eslinger, Regan Watts, Hannah Wirth

#### 1. Call to Order and confirmation of meeting notice

Chair Zook called the meeting to order at 6:00 pm and confirmed with Director Eslinger that the meeting was properly noticed.

#### 2. Roll Call – Director Eslinger called the roll. Members present are noted above.

#### 3. Public Comment - None

#### 4. Review/Approval of June 11, 2024 Meeting Minutes / Discussion – Action

**ACTION:** Motion by James Dunning to approve the June 11, 2024, committee meeting minutes. Motion carried on a voice vote: 5-0-0.

#### 5. Preliminary Plat for Heritage Estates / Discussion – Action

Director Eslinger presented the staff report for the Preliminary Plat of Heritage Estates. He described the location of the proposed subdivision within the Town of Seymour and went over the plat details with the committee. He stated that the Town of Seymour Town Board approved the preliminary plat at their meeting on June 10<sup>th</sup>. Mr. Eslinger recommended approval of the Preliminary Plat of Heritage Estates subject to staff's conditions.

Jeremy Skaw of Real Land Surveying, attended the meeting and noted that he did not have additional comments.

No one else requested to speak on the Preliminary Plat of Heritage Estates.

**ACTION:** Motion by Robin Leary to approve the Preliminary Plat of Heritage Estates as recommended by staff. Motion carried on a voice vote: 5-0-0.

Supervisor Skinner was excused and left the meeting at 6:15 pm.

6. Recycling & Sustainability Program Update by Recycling & Sustainability Coordinator Regan Watts /Discussion

Regan Watts, Recycling and Sustainability Coordinator, presented a recycling and sustainability program update to the committee. The committee and Mrs. Watts discussed the different types of plastics that can be recycled and those that cannot.

7. Violation Status Report / Discussion

Hannah Wirth, Zoning Technician, updated the committee on the status of zoning violations in the county. Ms. Wirth shared a PowerPoint presentation with the committee regarding a property in the Town of Lincoln where the Land Use team collaborated with Corporation Counsel, Health Department, Rowan Enterprises, and the Sheriff's Department to remove the junk from the property.

8. Review of May bills / Discussion

The committee reviewed the May bills.

9. Proposed Future Agenda Items

- a. Next scheduled meeting July 9, 2024

10. Director's Update

Mr. Eslinger informed the committee the GRAEF contract is in place that allows the county to contract with them for storm water consulting services. He indicated that the 2025 budget workbook is complete and submitted to Finance for preliminary review. He noted that the department managers are finalizing their employee performance evaluations.

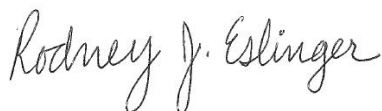
11. Announcements

Director Eslinger announced the recruitment is still open for the Environmental Engineer and that so far, we have not received an acceptable application for the position. The department will collaborate with HR to develop a strategy for attracting more applications.

12. Adjourn

**ACTION:** Meeting adjourned by unanimous consent at 6:56 PM.

Respectfully Submitted,



Rodney Eslinger  
Clerk, Committee on Planning & Development