

Eau Claire County Housing Authority
MEETING MINUTES
Monday, June 10, 2024, at 5:00 pm
Room A203, Eau Claire County Ag & Resource Center

Call to Order

The meeting was called to order by Chairperson Robin Leary at 5:02 pm

Roll Call

Roll call was taken.

Board Members present: Robin Leary, Board Chairperson; Jenny Ebert, Board Vice-Chair; Thomas Vue, Philip Swanhorst and Ricardo Garcia

Staff Present: Georgia Crownhart

Public Comment

None

Bills

Commissioner Garcia made a motion to approve the bills as presented.

5 ayes, 0 nays. Motion carried.

Meeting Minutes

Commissioner Swanhorst made a motion to approve the May 20, 2024, meeting.

5 ayes, 0 nays. Motion carried.

Employee Manual Updates

After some discussion, Swanhorst made a motion to approve updates to Appendix 1, adding Step 3 to employee pay chart as recommended by the Executive Director. 5 ayes, 0 nays. Motion carried.

Commissioner Ebert made a motion to increase allowed work hours up to 20 per week for the part-time Housing Assistant position that was approved as an exception to Employee Manual approved at the February 20, 2023 meeting which allowed the hiring by the Executive Director family member at 10 hours per week. 5 ayes, 0 nays. Motion carried.

Directors Report

The report was provided in the meeting packet.

Commissioners Report

Nothing to report.

April 2024 Financial Reports

Committee members reviewed the reports, no action required.

Next Meeting Date & Adjournment

Upcoming meetings had already been scheduled through October 2024 at the May 2024 board meeting. Leary reviewed the dates (July 8, August 6, September 11, and October 9) and adjourned the meeting at 5:34 pm.

Respectfully submitted,



Georgia Crownhart

Housing Authority Secretary