



**Committee on Administration
Minutes**

Tuesday, February 13, 2024

4:00 p.m.

Courthouse – Room 3312
721 Oxford Ave, Eau Claire, WI

Present: Todd Meyer, Gerald Wilkie (remote), Connie Russell, Nancy Coffey

Others: Samantha Kraegenbrink – Committee Clerk, Jason Szymanski, Sharon McIlquham, Greg Dachel, Eric Killen, Matt Theisen, Megan Brasch, Kathryn Schauf

Public: Nick Smiar, County Board Supervisor

Call to Order and Confirmation of Meeting Notice

Chair Coffey called the meeting to order at 4:01 p.m. and confirmed meeting notice.

Roll Call

The committee clerk called the roll and it is listed above under present.

Public Comment

No members of the public wished to make comment.

Review and approval of meeting minutes from January 16, 2024.

Motion by Supervisor Russell. No deletions, corrections, or additions. All in favor, minutes approved.

Q4 Reports by Departments

The following provided their department Q4 report:

- Facilities: Matt Theisen
- Corporation Counsel: Sharon McIlquham
- Child Support: Megan Brasch
- Veteran Services: Eric Killen
- Information Systems: Greg Dachel
- Risk Management/Administration: Kathryn Schauf

File No. 23-24/075: Resolution extending the existence of the special committee – Opioid Task Force

Motion by Supervisor Meyer. Administrator Schauf provided overview of the proposed resolution.

The following amendments were offered by Supervisor Meyer:

Remove lines 23 and 24.



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On line 30, strike “it is necessary to remove the Eau Claire Police Department as a member of the Opioid Task Force and replace the Eau Claire Police Department representative with a” and replace with after WHEREAS, “the city wishes to change representation to a representative of the City of Eau Claire”

This amendment allows for the City of Eau Claire to appoint who they wish to the Task Force that will best fit the needs of the Task Force. All in favor of the resolution as amended.

County Code Revisions Update

Reminder of the Rules of the Board deadline.

Chair’s Report

Chair Coffey provided an update on the following:

- Town’s Association Update
- Rules of the Board reminder
- Eau Claire County Economic Development Committee Update

Administrator Report

Administrator Schauf provided an update on the following:

- Federal Railroad Administration Grant Update
- Rural Partners Network Update
- HSHS/Prevea Chamber Task Force Update
 - i. Potential County impacts

Supervisor Wilkie requests a resolution be brought forward to accept the \$15 million funding that may come through from the federal government.

- WCA Legislative Exchange Update
- Internal team updates (Strategic Plan, Performance Management, Communications, and Compensation)
- Board onboarding materials

Board training dollars

Chair Coffey provided detail.



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Appointments

Motion by Supervisor Russell to confirm the following appointments:

- Veteran Services Commission
 - i. Steven Cihasky

Future Agenda Items

- Resolution for acceptance of federal funding
- Proposal for board training dollars
- HSHS/Prevea Recovery Update

The meeting was adjourned at 6:01 pm.

Respectfully submitted by,



Samantha Kraegenbrink

Assistant to the County Administrator