



**Committee on Administration
MINUTES**

Tuesday, January 16, 2024

2:30 p.m.

Courthouse – Room 3312
721 Oxford Ave, Eau Claire, WI

Present: Connie Russell, Gerald Wilkie (remote), Todd Meyer, Nancy Coffey, Dane Zook (ex-officio), Allen Myren (ex-officio)

Others: Samantha Kraegenbrink – Assistant to the County Administrator, Sharon McIlquham, Jason Szymanski, Kathryn Schauf, Sonja Leenhouts, Regan Watts, Greg Dachel (remote)

Public: Heather DeLuka (County Board Supervisor), Larry Hoekstra (County Board Supervisor)

Call to Order and Confirmation of Meeting Notice

Chair Coffey called the meeting to order at 2:30 p.m.

Roll Call

Public Comment

Review and approval of meeting minutes from December 12, 2023

Motion by Supervisor Russell, all in favor, motion carried.

Proclamation: Proclaiming February 5, 2024, as Transit Equity Day, to bring community awareness to the issues of unequal access of public transit

Explanation by Supervisor Russell. Motion by Supervisor Wilkie. All in favor, motion carried.

Voluntary Donation: National Association of Counties (NACo) request to contribute \$1,000.00 for the creation of the National Center for Public Lands Counties

Motion by Supervisor Russell. All in favor, motion carried.

EV Charging Station Bills that are moving through the State Senate and Assembly

- 2023 Assembly Bill 846 (<https://docs.legis.wisconsin.gov/2023/proposals/REG/AB846>)
- 2023 Assembly Bill 847 (<https://docs.legis.wisconsin.gov/2023/related/proposals/ab847>)

Regan Watts, Recycling and Sustainability Coordinator provided background of the EV charging station bills currently moving through the senate and assembly.

Discussion of policy discussion for Veteran Services donation

Eric Killen provided background information. The committee supported the proposal for the donation to be used to provide dental services to veterans in collaboration with CVTC.



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Distribution of ARPA Funding (process, suggestions on projects/use of remaining funding)

The committee discussed potential processes for the use of ARPA funding. ARPA dollars need to be allocated by the end of 2024. The committee discussed potentially prioritizing capital projects. The committee had general discussion with no action taken on this item.

Vacancy on the Committee on Administration/Resignation on the County Board Update

Chair Coffey advised there will be a vacancy on the Committee on Administration and the County Board until the election in April.

County Code Revisions Update

Administrator Schauf provided an update on the ongoing work to update the county code.

Rules of the Board (Link: <https://www.eauclairecounty.gov/home/showpublisheddocument/7496/638385085369300000>
Chapter 2.04 beginning on page 2)

Supervisor Meyer motions to approve the process for County Board Supervisors to provide proposed updates to the Rules of the Board. All in favor.

Administrator Report

Administrator Schauf provided an update on the following:

- Chippewa Valley Rally
- Eau Claire Chamber of Commerce: State of the County

Future Agenda Items

- Board training dollars
- Administrator Report
- ARPA funding updates
- One-on-one discussion
- Q4 Reports

The next meeting will be February 13, 2024, at 4:00 p.m.

The meeting was adjourned at 4:01 p.m.

Respectfully submitted by,

Samantha Kraegenbrink – Assistant to the County Administrator