

## MINUTES

Eau Claire County

### • PLANNING & DEVELOPMENT COMMITTEE •

**Date:** Tuesday, April 9, 2024

**Time:** 6:00 p.m.

**Location:** *Eau Claire County Courthouse, 721 Oxford Ave, Room 1277, Eau Claire, Wisconsin 54703*

\*Event link below can be used to connect to meeting and interact (by the chair) from computer or through the WebEx Meeting smartphone app.

**Join WebEx Meeting:** <https://eauclairecounty.webex.com> Meeting ID: 2537 457 7394

Password: ApPcDPbA328

\*Meeting audio can be listened to using this Audio conference dial in information.

**Audio conference:** 1-415-655-0001 Access Code: 25374577394##

***For those wishing to make public comment, you must e-mail Rod Eslinger at [Rod.Eslinger@eauclairecounty.gov](mailto:Rod.Eslinger@eauclairecounty.gov) at least 60 minutes prior to the start of the meeting.***

*\*Please mute personal devices upon entry*

*A majority of the county board may be in attendance at this meeting, however, only members of the committee may take action on an agenda item.*

Members Present: Robin Leary, Dane Zook, Nick Smiar, Todd Meyer, James Dunning

Members Absent:

Ex officio Present:

Staff Present: Rodney J. Eslinger, Hannah Wirth

#### 1. Call to Order and confirmation of meeting notice

Chair Leary called the meeting order at 6:03 PM and confirmed with Director Eslinger that the meeting was properly noticed.

#### 2. Roll Call- Director Eslinger called roll of the committee: Members present are noted above. Supervisor Dunning arrived at 6:06 PM.

#### 3. Public Comment - None

#### 4. Review/Approval of March 26, 2024 Meeting Minutes / Discussion – Action

**ACTION:** Motion by Nick Smiar to approve the March 26, 2024, committee meeting minutes. Motion carried on a voice vote: 5-0-0.

#### 5. Public Hearings

- a. A conditional use permit request for an accessory structure over 1,200 square feet. Owner: Ruth Campbell. Applicant: Eau Claire Insulation – Pat Smith. Legal: Lot 2 CSM 1835 (Vol 10 P 58 #808480), Town of Seymour, Eau Claire County, Wisconsin. CUP-0004-24

Hannah Wirth, Land Use Technical for Eau Claire County, presented the request for the cumulative square footage of all accessory structures to exceed 1,200 square feet in the R-H District. Ms. Wirth reported that the applicant is requesting to construct a new 56-foot by 46-foot accessory structure to store personal belongings (2,676 square feet requested). She explained that the structure will have a 10-foot lien-to. She reviewed the location of the site within the Town of Seymour, site plan, and existing site conditions. The new structure will meet the setback requirements of the district, comply with the height requirements, the structure's exterior will match the residence, and that the lot is large enough to support the structure.

On March 11, 2024, the Town of Seymour Town Board met and recommended approval of the conditional use permit of the request.

Staff reviewed the application request and recommended approval subject to the conditions in the staff report.

Pat Smith, the applicant, spoke in favor of the request. He indicated that he recently moved to the property, and he wants to construct the exact building he had at his prior residence to store personal belongings only!

No one else spoke in favor of or against the request.

**ACTION:** Motion by Nick Smiar to approve the conditional use permit CUP-0004-24 request for an accessory structure over 1,200 square feet subject to staff's recommendation and the following condition: The current driveway access can be used as the access point until an additional access permit is granted by the Town of Seymour. Motion carried on a voice vote: 5-0-0.

6. Review of March bills / Discussion

The committee reviewed the March bills.


7. Proposed Future Agenda Items / Discussion

- a. Next scheduled meeting May 14, 2024
- b. Report from the Register of Deeds

8. Adjourn

**ACTION:** Meeting adjourned by unanimous consent at 6:22 PM.

Respectfully Submitted,



Rodney Eslinger  
Clerk, Committee on Planning & Development