



MINUTES
Committee on Finance & Budget

Thursday, April 11, 2024

4:00 p.m.

Courthouse – Room #3312
721 Oxford Ave, Eau Claire, WI

Members Present: Supervisors Jim Dunning, John Folstad, Cory Sisk (via Webex), Dane Zook, Robin Leary, Nancy Coffey (ex-officio)

Other Supervisors: Connie Russell, Stella Pagonis

Staff Present In-Person: Jason Szymanski, Finance Director; Amy Weiss, Senior Accounting Manager; Kathryn Schauf, County Administrator

Staff Present Online: Linda O'Mara, Accountant; Samantha Kraegenbrink, Assistant to the County Administrator; Erika Gullerud, Financial Analyst; Stacy Stabenow, Payroll Specialist; Vickie Gardner, DHS Fiscal Administrator; Jennifer Porzondek, Fiscal Associate III

Chair Zook called the Committee on Finance & Budget to order at 4:00 pm and confirmed compliance with open meetings law.

The committee clerk took roll call. Members present are indicated above.

No members of the public were present.

Review of Meeting Minutes

Motion: Folstad moved approval 03.14.24 as submitted

Correction: Dunning voted yes for board chair reimbursement

Discussion: Zook will provide a list of terms that need to be defined, pursuant to directive in minutes

Vote: minutes as corrected, 5-0 via voice vote

Motion: Leary moved approval 04.03.24 as presented

Vote: 5-0 via voice vote

Tax Delinquency Update

Jason Szymanski reviewed the tax delinquency report prepared by Glenda Lyons.

Investment Policy

Jason Szymanski reviewed a proposed investment policy and the associated changes to the code. Members of the committee like having specifics in county code and not only in county policies.

Motion: Folstad moved to postpone action for two months (first meeting in June)

Vote: 5-0 via voice vote

ARPA Project Review

Jason Szymanski reviewed the ARPA project list, updated with actuals through 03.31.24. Members asked for clarification on what it means to be obligate funds, and would like to set a deadline mid-2024 to allow time for reallocating funds to projects.

2024 Capital Project Funding

The committee discussed options for funding the 2024 approved capital projects.

2025 Budget Update

Jason Szymanski gave an update on 2025 budget preparation. Departments are working on capital requests and the committee would like to meet to review capital.



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Finance Department Update

Jason Szymanski gave a brief update on work in the Finance Department.

Chairman's Update

Dane Zook closed the meeting with an update on debt and open TIDs in the county. Zook thanked committee members and employees for their service to Eau Claire County.

Future Meetings: May 9

Agenda Items: budget calendar, investment policy (June)

The committee adjourned at 5:18 p.m.

Amy Weiss
Committee Clerk