

AGENDA
Chippewa Valley Regional Airport Commission
Friday, April 26, 2024 7:30 a.m.
Airport Terminal Conference Room
3800 Starr Ave, Eau Claire, WI

Join WebEx Meeting:

<https://eauclairecounty.webex.com>

Meeting ID: 2599 801 9874 Password: nMKSpGTH497

*Meeting audio can be listened to using this Audio conference dial in information.

Audio conference:

1-415-655-0001 Access Code: 25998019874##

Please mute personal devices upon entry

For those wishing to make public comment, you must e-mail Erin Switzer at admin@chippewavalleyairport.com at least 30 minutes prior to the start of the meeting. You will be called on during the public comment period to make your comments.

1. Call To Order
2. Confirmation of Meeting Notice
3. Roll Call - Voice
4. Approval of Minutes
 - a. March 15, 2024 Regular Commission Meeting
 1. Discussion/Action
5. CVRA Finance and Activity Reports
 - a. Expense Vouchers and Financial Report
 1. Discussion/Action
 - b. Key Indicators:
 - Airline Operations
 - Car Rental Operations
 - Tower Operations
 1. Discussion/Action
 - c. Hangar Occupancy
 1. Discussion/Action
6. Public Comment Period - (Maximum 2 minutes per person)
7. Operational Matters
 - a. Airport Operations Report
 - Airport Community Outreach
 1. Discussion/Action

b. Project Summary

- AIP 51 – Master Plan Update
- AIP 54 – ARFF Truck Replacement
- AIP 55 – Phase II Fence Final Construction
- AIP 56 - South Ramp Hangar Construction
- Future AIP Project for Taxilane J, K and L Reconstruct
- Terminal Tile Replacement

1. Discussion/Action

8. Previous Business:

a. Airport Recognition Program Quarterly Recipient

1. Discussion/Action

- b. Proposed Closed Session pursuant to Wisconsin Stat. s. 19.85 (1)(8) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, To wit: Addendum 2 to Heartland Aviation, LLC Fixed-Base Operator's Agreement, Assignment and Assumption of Contracts and Contribution of Certain Assets, Guaranty of Contracts and Leasehold Mortgage Estoppel**

1. Discussion/Action

9. New Business: None.

10. Discuss Future Agenda Items

11. Set Future Meeting Dates and Times

12. Adjournment

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or Administration for assistance (715-839-5106). For additional information on ADA requests, contact the County ADA Coordinator at 839-7335, (FAX) 839-1669 or 839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

MINUTES

Chippewa Valley Regional Airport Commission
Friday, March 15, 2024, 7:30 a.m.
Airport Terminal Conference Room
3800 Starr Ave, Eau Claire, WI

MEMBERS PRESENT: Commissioners Bill Hilgedick, David Hirsch, Peter Hoeft, Chuck Hull, and Barry Wells were present. Scott Smith attended virtually.

MEMBERS ABSENT: Scott Francis

OTHERS PRESENT: Heather DeLuka-Airport Neighborhood Association, Shawn Styer-Hawthorne Aviation, Amy Michels-Mead & Hunt, Charity Zich-Airport Director, Todd Norrell-Maintenance Supervisor and Erin Switzer-Airport Administrative Specialist. Rob Sims- Mead & Hunt attended virtually.

1. **Call to Order:** Chair Bill Hilgedick called the meeting to order at 7:30 am.
2. **Confirmation of Meeting Notice:** The meeting was noticed.
3. **Roll Call:** Commissioners Bill Hilgedick, David Hirsch, Peter Hoeft, Chuck Hull, and Barry Wells were present. Scott Smith attended virtually.
4. **Approval of Minutes:**
 - a. **February 19, 2024 Regular Commission Meeting:**

On a motion by Com. Wells, seconded by Com. Hirsch, the minutes of the February 19, 2024 meeting were approved as submitted.
(Ayes 6-Nayes 0)
5. **CVRA Finance and Activity Reports:**
 - a. **Expense Vouchers, Credit Card Charges and Financial Report:**

On a motion by Com. Hoeft, seconded by Com. Wells, the expense vouchers were approved as presented.
(Ayes 6-Nayes 0)
 - b. **Key Indicators:**
 - **Airline Operations**

Airline Enplanements are up slightly for the month, but down slightly for the year. The Airport Director noted that the DOT will have an Airline RFP going out later this summer as their current contract with Sun Country for EAU expires 11/30/24.
 - **Car Rental Operations**

Cars rented are up for the month and for the year.
 - **Tower Operations**

Tower Operations are up for the month and for the year.

- c. **Hangar Occupancy:** There is one t-hangar vacancy.
6. **Public Comment Period:** Heather DeLuka inquired about how people can access the Master Plan chapters that have already been submitted. She also asked if the Airport has ever done a noise or environmental impact study and when the PFAS free foam from the Navy will be usable.
7. **Operational Matters:**
 - a. **Airport Operations Report**
 - **Airport Community Outreach:** Commissioners reviewed the Airport Community Outreach opportunities and events.
 - b. **Airport Strategic Plan Update/Review**
 - **Operational Review:** The March Operational Review covered Grounds Maintenance. The Airport Director noted that we will need to update our Strategic Plan soon as most of the current plan items have been completed.
 - c. **Project Summary**
 - **AIP 51 - Master Plan Update – FY22:** Rob from Mead & Hunt provided a status update. A late spring/early summer public meeting will be scheduled soon.
 - **AIP 54 - ARFF Truck Replacement – FY23:** In progress. The truck is expected to be delivered in May or June. The new truck will come with the new military specification fluorine free foam.
 - **AIP 55 - Phase II Fence Final Construction – FY23:** Construction is expected to begin in May.
 - **AIP 57 - South Hangar Construction – FY24:** Waiting for FAA to approve the Buy American documentation.
 - **Future AIP Project for Taxilane J, K and L Reconstruct – FY24:** There is a plan review meeting today and bids are scheduled for April.
 - **Terminal Tile Replacement – FY23:** The shop drawings are under review. A change order will be needed for the demo and repainting of the main entry columns that did not get included in the base bid.
8. **Previous Business:**
 - a. **Airport Hangar Waiting List Policy:** The Airport Director and Commissioners discussed the revised Airport Hangar Waiting List Policy.

On a motion by Com. Hirsch, seconded by Com. Hull, the Airport Hangar Waiting List Policy was approved as submitted.

(Ayes 6-Nayes 0)
9. **New Business: None**
10. **Discuss Future Agenda Items: None**
11. **Set Future Meeting Dates and Times:** The next Regular Commission Meetings are planned for April 19, May 17, and June 21.

12. Adjournment:

**On a motion by Com. Wells, seconded by Com. Hoeft, the meeting
was adjourned at 8:20 am.**

(Ayes 6-Nayes 0)

Respectfully Submitted,

Barry Wells, Vice Chair

March Vouchers for approval April 26, 2024

Agenda Item 5a

CBS Squared	Design/construction fees, South Ramp Hangar	53510-820	\$416.50
Cintas	Uniforms & Towels	53510-298	\$581.30
City of Eau Claire	Airport Water/Sewer Charges - Q1	53510-221	\$15,400.03
<i>City of Eau Claire</i>	<i>ATCT Water/Sewer Charges - Q1</i>	<i>53515-221</i>	<i>\$271.36</i>
Eau Claire County Highway Dept.	Sand, Material; Plow Blades	53510-246	\$1,473.84
JM Janitorial	Janitorial Services, March	53510-200	\$616.50
Mead & Hunt	PFC Application Services	53510-299	\$3,684.58
Mead & Hunt	Terminal Exterior Tile Services	53510-299	\$520.00
Overhead Door Company	ARFF Overhead Door Repair	53510-248	\$186.25
State of WI - Dept. of Transportation	Taxilanes Reconstruction - EAU1020	53510-829	\$33,542.34
TAPCO	Parking Ticket Paper Rolls	53510-246	\$356.47
United	PFC Reimbursements from Q4 2022 through Q1 2024	48901-000	\$3,156.74
Waste Management	Annual Refuse Collection	53510-297	\$996.12
Xcel Energy	Terminal Gas/Electric - March	53510-222/224	\$12,695.35
<i>Xcel Energy</i>	<i>ATCT Gas/Electric - March</i>	<i>53515-222/224</i>	<i>\$1,926.04</i>
		TOTAL	<u>\$75,823.42</u>

ITALICIZED items = Tower Expenses

March Credit Card Charges

SUN COUNTRY	Travel	53510-340	\$20.00
SUN COUNTRY	Travel	53510-340	\$73.98
AMERICAN ASSOC - AAE	Conference	53510-340	\$835.00
VOLAIRE AVIATION INC.	Air Service, February	53510-328	\$1,500.00
ADVANCE MEDIA LLC	Digital Marketing, February	53510-327	\$3,300.00
BDP	Marketing	53510-327	\$400.00
ROCKBOT	Marketing	53510-327	\$300.00
AMAZON	Marketing	53510-327	\$159.92
AMAZON	Uniform rack	53510-298	\$49.59
AMAZON	Janitorial	53510-248	\$31.90
STAPLES	Janitorial	53510-248	\$394.44
DALCO ENTERPRISES	Janitorial	53510-248	\$526.18
HANGAR 54 GRILL	Employee Recognition	53510-327	\$25.00
4IMPRINT- INC	Marketing	53510-327	\$608.79
GOLD CROSS ANSWERING SVC	Answering Service	53510-225	\$120.00
STAPLES	Office Supply	53510-310	\$12.02
STAPLES	Janitorial	53510-248	\$372.97
AMAZON	Uniform rack RETURN	53510-298	-\$49.59
AMAZON	Building	53510-248	\$27.12
WINDCAVE INC.	Merchant Fees	53510-200	\$100.00
AMAZON	Building	53510-248	\$25.32
AMAZON	Building	53510-248	\$8.99
ZORO TOOLS INC	Building	53510-248	\$94.98
TENNANT COMPANY	Building	53510-248	\$33.10
WD LARSON COMPANIES INC	Vehicles	53510-241	\$277.34
CED - DS ELECTRIC 1942	Terminal LED Bulbs	53510-248	\$1,012.50
MENARDS EAU CLAIRE WEST	Building	53510-248	\$88.10
MENARDS EAU CLAIRE WEST	Grounds	53510-246	\$67.09
<i>MENARDS EAU CLAIRE WEST</i>	<i>ATCT Building</i>	<i>53515-248</i>	<i>\$28.29</i>
CED - DS ELECTRIC 1942	Building	53510-248	\$187.50
MENARDS EAU CLAIRE WEST	Building	53510-248	\$18.97
TRU LOCK & SECURITY INC	Building	53510-248	\$3.69
KBS COATINGS	Building	53510-248	\$43.00
VIKING ELEC - EAU CLAIRE	Building	53510-248	\$47.07
CED - DS ELECTRIC 1942	Building	53510-248	\$19.95
		TOTAL	<u>\$10,763.21</u>

Chippewa Valley Regional Airport

2024 BUDGET COMPARISON Estimated March 31, 2024

	Item	12 Month Budget 2024	Budget YTD Allocated	Actual as of 3/31/24 (25%)	Variance YTD	Balance Remaining For Year
Income			25.00%			
41110	Contrib From Eau Claire Cty	\$407,050	\$101,763	\$101,763	\$0.00	\$305,287.50
43790	Contrib From Chippewa Cty	\$132,890	\$33,223	\$66,445	\$33,222.50	\$66,445.00
Sub-Total	Tax Revenue	\$539,940	\$134,985.00	\$168,207.50	\$33,222.50	\$371,732.50
46341	Air Terminal	\$187,247	\$46,812	\$45,406	(\$1,405.82)	\$141,841.17
46342	FBO	\$226,602	\$56,651	\$55,133	(\$1,517.57)	\$171,469.17
46343	Airfield	\$107,000	\$26,750	\$35,449	\$8,699.26	\$71,550.74
46344	Hangars	\$258,845	\$64,711	\$119,294	\$54,582.46	\$139,551.18
46345	Parking	\$155,000	\$38,750	\$72,791	\$34,040.66	\$82,209.34
46346	Rental Cars	\$135,000	\$33,750	\$39,426	\$5,675.93	\$95,574.07
46347	Badging Revenue	\$1,500	\$0	\$868	\$868.00	\$632.00
46349	Ground Handling	\$0	\$0	\$0	\$0.00	\$0.00
48902	Vehicle Fuel Reimbursement	\$18,000	\$4,500	\$10,905	\$6,405.44	\$7,094.56
48903	Equipment Rental	\$1,200	\$300	\$300	\$0.00	\$900.00
Sub-Total	Operating Revenue	\$1,090,394	\$272,224	\$379,572	\$107,348.36	\$710,822
Sub-Total	Taxes and Operating Rev.	\$1,630,334.12	\$407,208.53	\$547,779.39	\$140,570.86	\$1,082,554.73
48691	Other Revenue	\$5,000	\$1,250	\$141	(\$1,109.30)	\$4,859.30
48900	Insurance Refunds	\$0	\$0	\$0	\$0.00	\$0.00
48901	PFC	\$74,360	\$18,590	\$17,946	(\$643.68)	\$56,413.68
43690-91	Airport Grants	\$0	\$0	\$0	\$0.00	\$0.00
49210	Transfer Fr. Gen'l Fund	\$0	\$0	\$0	\$0.00	\$0.00
49300	Airport Fund Balance Applied	\$1,285,018	\$321,255	\$0	(\$321,254.50)	\$1,285,018.00
Sub-Total	Other Revenue	\$1,364,378	\$341,094.50	\$18,087.02	(\$323,007.48)	\$1,346,290.98
TOTAL INCOME		\$2,994,712	\$748,303.03	\$565,866.41	(\$182,436.62)	\$2,428,845.71
Expenses						
53510-111	Salary Perm-Regular	\$442,900	\$110,725	\$106,061.92	(\$4,663.08)	\$336,838.08
-112	Salary Perm-OT	\$20,850	\$5,213	\$2,884.53	(\$2,327.97)	\$17,965.47
-114	Salary-On Call Pay	\$5,200	\$1,300	\$1,200.00	(\$100.00)	\$4,000.00
-121	Salary Temp Regular	\$12,218	\$3,055	\$1,182.37	(\$1,872.13)	\$11,035.63
-130	Employee Benefits	\$4,200	\$1,050	\$1,050.00	\$0.00	\$3,150.00
-136	PTO-ELB-Lump Sum Payout	\$0	\$0	\$0.00	\$0.00	\$0.00
-141	Board & Comm Per Diem	\$5,000	\$1,250	\$660.00	(\$590.00)	\$4,340.00
-142	Cnty Brd & Comm Mile	\$1,500	\$375	\$131.79	(\$243.21)	\$1,368.21
-151	Social Security	\$36,810	\$9,203	\$7,888.22	(\$1,314.28)	\$28,921.78
-152	Retirement Emplr Share	\$31,159	\$7,790	\$7,557.27	(\$232.48)	\$23,601.73
-153	HSA Contribution	\$5,250	\$1,313	\$1,500.00	\$187.50	\$3,750.00
-154	Hos & Health Ins	\$96,350	\$24,088	\$25,307.46	\$1,219.96	\$71,042.54
-155	Life Insurance	\$89	\$22	\$21.42	(\$0.83)	\$67.58
-158	Unemployment Comp	\$0	\$0	\$0.00	\$0.00	\$0.00
-164	Dental Insurance	\$904	\$0	\$496.32	\$496.32	\$407.68
-165	Vision Insurance	\$0	\$0	\$34.56	\$34.56	(\$34.56)
-200	Contract Svcs	\$31,640	\$7,910	\$4,315.08	(\$3,594.92)	\$27,324.92
-212	Attorney Fees	\$6,500	\$1,625	\$1,850.00	\$225.00	\$4,650.00
-213	Accounting & Audit	\$6,000	\$1,500	\$0.00	(\$1,500.00)	\$6,000.00
-221	Water & Sewer	\$61,617	\$15,404	\$15,400.03	(\$4.14)	\$46,216.63
-222	Electric	\$118,450	\$29,613	\$28,608.36	(\$1,004.14)	\$89,841.64
-224	Gas & Fuel Oil	\$61,800	\$15,450	\$15,387.33	(\$62.67)	\$46,412.67
-225	Telephone	\$4,200	\$1,050	\$369.36	(\$680.64)	\$3,830.64
-226	Cellular Phone	\$2,500	\$625	\$385.46	(\$239.54)	\$2,114.54
-227	Dataline/Internet	\$500	\$125	\$0.00	(\$125.00)	\$500.00
-241	Motor Vehicle Maint	\$16,000	\$4,000	\$3,869.38	(\$130.62)	\$12,130.62
-246	Grounds Maint	\$110,000	\$27,500	\$8,497.31	(\$19,002.69)	\$101,502.69
-248	Building Maint	\$33,000	\$8,250	\$6,239.61	(\$2,010.39)	\$26,760.39
-249	Service on Machines	\$0	\$0	\$0.00	\$0.00	\$0.00
-297	Refuse Collection	\$1,900	\$475	\$996.12	\$521.12	\$903.88
-298	Laundry Services	\$5,000	\$1,250	\$1,546.89	\$296.89	\$3,453.11
-299	Sundry Contract Services	\$160,000	\$40,000	\$7,461.15	(\$32,538.85)	\$0.00
-310	Office Supplies	\$500	\$125	\$90.30	(\$34.70)	\$409.70

	Item	12 Month Budget 2024	Budget YTD Allocated	Actual as of 3/31/24 (25%)	Variance YTD	Balance Remaining For Year
-311	Postage and Box Rent	\$800	\$200	\$34.81	(\$165.19)	\$765.19
-313	Printing & Dup	\$800	\$200	\$312.44	\$112.44	\$487.56
-320	Ref Materials	\$250	\$63	\$0.00	(\$62.50)	\$250.00
-321	Publish Legal Notices	\$150	\$38	\$0.00	(\$37.50)	\$150.00
-324	Membership Dues	\$4,000	\$1,000	\$1,631.00	\$631.00	\$2,369.00
-327	Marketing	\$60,000	\$15,000	\$9,603.06	(\$5,396.94)	\$50,396.94
-328	Airline Recruitment	\$20,000	\$5,000	\$3,000.00	(\$2,000.00)	\$17,000.00
-340	Travel-Train, Conf & Misc.	\$15,000	\$3,750	\$3,165.98	(\$584.02)	\$11,834.02
-366	Fire fight supplies	\$4,500	\$1,125	\$564.03	(\$560.97)	\$3,935.97
-377	Vehicle Fuel	\$50,000	\$12,500	\$5,936.31	(\$6,563.69)	\$44,063.69
-510	Insurance	\$82,332	\$20,583	\$21,590.39	\$1,007.39	\$60,741.61
-515	Insurance Claims	\$0	\$0	\$0.00	\$0.00	\$0.00
-615	Special Assessment	\$0	\$0	\$0.00	\$0.00	\$0.00
-813	Office Equipment	\$3,000	\$750	\$785.62	\$35.62	\$2,214.38
-310-650	Badging	\$1,500	\$375	\$2,074.97	\$1,699.97	(\$574.97)
-933	Bank Service Charges	\$7,200	\$1,800	\$1,965.70	\$165.70	\$5,234.30
Sub-Total Operating Expense		\$1,531,568.66	\$382,666.17	\$301,656.55	(\$81,009.62)	\$1,229,912.11
53515-221	ATCT Water-Sewer-Strmwtr	\$1,129	\$282	\$271.36	(\$10.86)	\$857.52
-222	ATCT Electricity	\$20,600	\$5,150	\$4,936.50	(\$213.50)	\$15,663.50
-224	ATCT Gas & Fuel Oil	\$5,665	\$1,416	\$1,134.21	(\$282.04)	\$4,530.79
-225	ATCT Telephone	\$1,000	\$250	\$120.00	(\$130.00)	\$880.00
-248	ATCT Building Maintenance	\$15,000	\$3,750	\$258.72	(\$3,491.28)	\$14,741.28
Sub-Total Tower Expense		\$43,394	\$10,848.47	\$6,720.79	(\$4,127.68)	\$36,673.09
53610-810	Capital Equipment	\$0	\$0	\$785.62	\$785.62	(\$785.62)
-820	Capital Improvement	\$1,065,000	\$266,250	\$7,026.85	(\$259,223.15)	\$1,057,973.15
-829	Other Capital Improvement	\$354,750	\$88,688	\$71,431.27	(\$17,256.23)	\$283,318.73
59280-920	Transfer to General Fund	\$0	\$0	\$0.00	\$0.00	\$0.00
58102-613	Principal/Trust Fund	\$0	\$0	\$0.00	\$0.00	\$0.00
58202-613	Interest/Trust Fund	\$0	\$0	\$0.00	\$0.00	\$0.00
Sub-Total Capital Expense		\$1,419,750	\$354,937.50	\$79,243.74	(\$275,693.76)	\$1,340,506.26
TOTAL EXPENSE		\$2,994,713	\$748,452	\$387,621	(\$360,831.06)	\$2,607,091.46
NET OPERATING INCOME		\$0	(\$149)	\$178,245.33		(\$178,245.75)
Cash Balance						
	Per 2020 Audit Report	2,393,606				
	Per 2021 Audit Report	3,096,503				
	Per 2022 Audit Report	3,174,668				
	2023 Estimate	2,954,922				

Chippewa Valley Regional Airport
Traffic Statistics
 March 2024

AIRLINE PASSENGERS	Month		% Diff.	Year to date		% Diff.
	2024	2023		2024	2023	
EAU-MSP	917	845		2294	2970	
EAU-RSW	2966	1359		5667	3974	
EAU-MCO	0	0		0	0	
EAU-LAS	<u>0</u>	<u>0</u>		0	0	
CHARTERS Enplaned				<u>610</u>	<u>412</u>	
Total Enplaned	3883	2204	76%	8571	7356	17%

MSP-EAU	255	844		1170	2362	
RSW-EAU	3883	1324		6642	3819	
MCO-EAU	0	0		0	0	
LAS-EAU	<u>0</u>	<u>0</u>		0	0	
CHARTERS Deplaned				<u>610</u>	<u>412</u>	
Total Deplaned	4138	2168	91%	8422	6593	28%

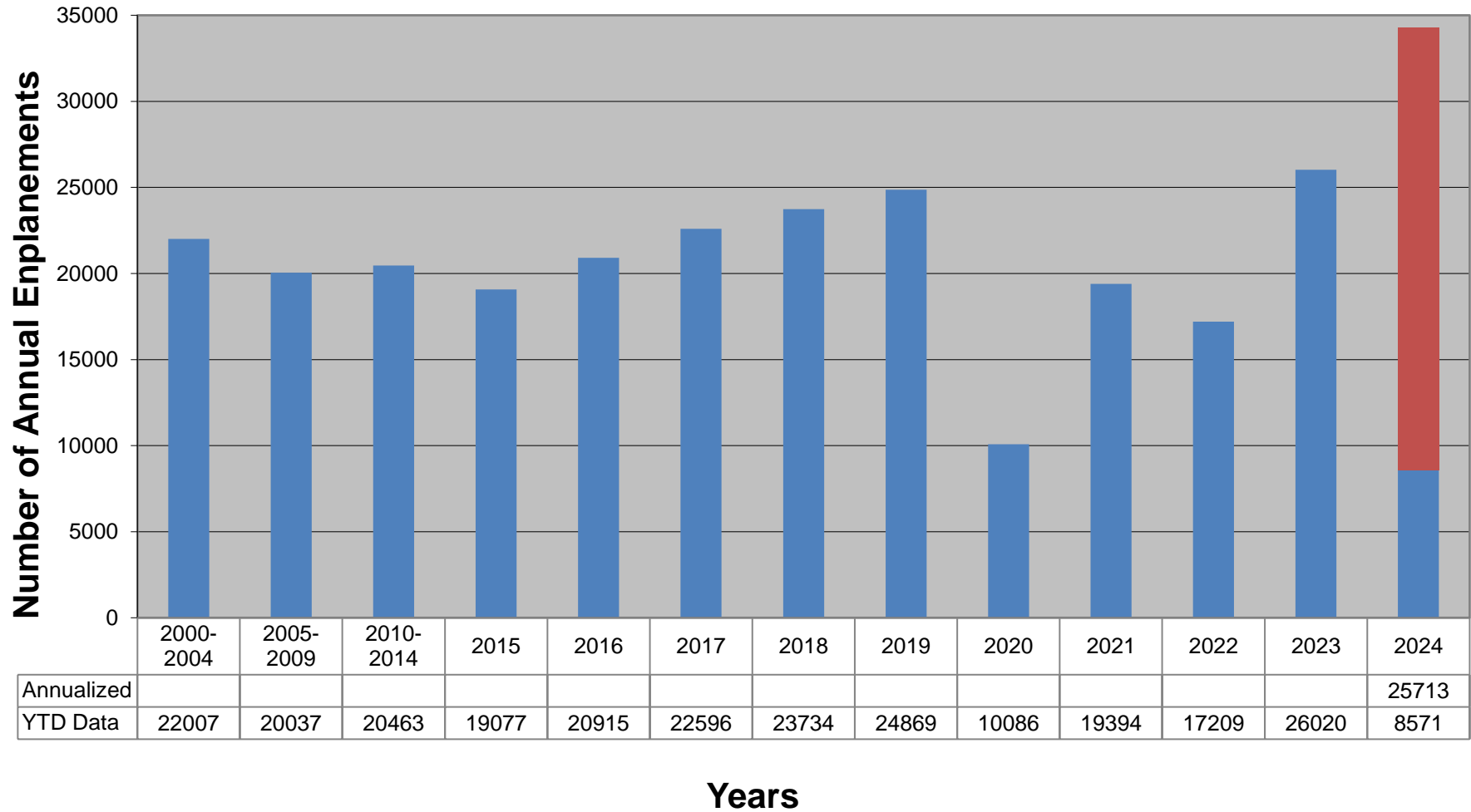
Total Enplaned/Deplaned	8021	4372	83%	16993	13949	22%
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AIRLINE PERFORMANCE	2024	2023		2024	2023	
Scheduled Flights/Landings	35	27	30%	78	79	-1%
Canceled Flights						
Xnld for Wx	0	0		1	1	
Xnld for Mx	0	0		0	0	
<u>Xnld Other</u>	<u>0</u>	<u>0</u>		<u>0</u>	<u>0</u>	
Total	0	0	#DIV/0!	1	1	0%
Total Landings	35	27	30%	77	78	-1%
Total Inbound Seats	6510	5022	30%	14322	14508	

LANDLINE PASSENGERS

Leg O&D	Month	Total
EAU-MSP	Mar	174
MSP-EAU	Mar	<u>159</u>
TOTAL		333

Chippewa Valley Regional Airport Scheduled Air Carrier and Charter Enplanements



Number of Cars Rented

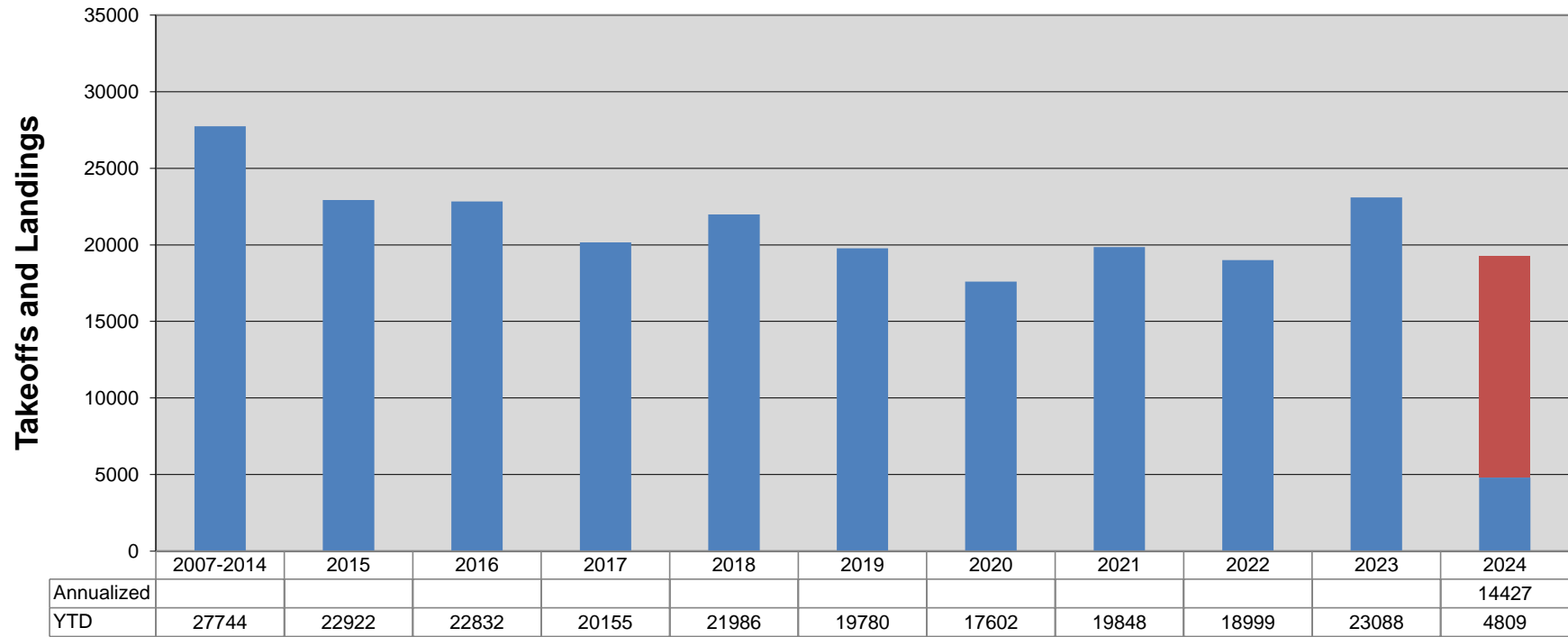
	<u>2024</u>	<u>2023</u>	24/23 % Diff.
January	378	379	0%
February	389	348	12%
March	457	486	-6%
April		417	17%
May		492	-100%
June		566	-100%
July		609	-100%
August		648	-100%
September		525	-100%
October		533	-100%
November		471	-100%
December		485	-100%
YTD	1224	1213	1%

Agenda Item 5b

Chippewa Valley Regional Airport
Air Traffic Operations Statistics
 March 2024

		Month		% Diff.	Year to date		% Diff.
		2024	2023		2024	2023	
Itinerant	Air Carrier	78	50	56%	168	139	21%
	Communter/ Air Taxi	149	123	21%	441	284	55%
	GA	1220	1033	18%	2892	2722	6%
	Military	28	27	4%	86	95	-9%
Local	GA	478	484	-1%	1188	1190	0%
	Military	<u>10</u>	<u>6</u>	67%	<u>34</u>	<u>26</u>	31%
TOTAL		1963	1723	14%	4809	4456	8%

Chippewa Valley Regional Airport Annual Air Traffic Control Tower Operations



Years

2024 Community/Stakeholder Outreach

1. Jan 4 – Airport Newsletter
2. Jan 4 – Kiwanis Club Presentation
3. Jan 8 – Airline PFC Meeting
4. Jan 10 – WEAU Interview
5. Jan 10 – Leader Telegram Interview
6. Jan 18 – Leadership Chippewa Falls
7. Jan 22 – Federal Legislative Update
8. Jan 23 – LE Phillips CDC Tour
9. Feb 2 – RSAT Invite
10. Feb 15 – Junior Achievement Tour
11. Feb 21 – Junior Achievement Tour
12. Feb 28 – Sun Country Hiring Event
13. Mar 6 – Junior Achievement Tour
14. Mar 8 – Email on Draft Hangar Waitlist Policy
15. Mar 20 – EC Chamber Podcast
16. Mar 20 – Youth Ambassador Tour
17. Apr 5 – School Tour
18. Apr 10- LT Interview on Hangar Grant
19. Apr 10 – Banker with a Beer Podcast
20. Apr 11 – Leadership Eau Claire Tour
21. Apr 17 – Rosenbaum Meeting w/ Tower Mgr
22. Apr 19 – Axios Twin Cities Interview

Upcoming Events

Pancake Breakfast and Fly-In, May 11, 2024
Wisconsin Aviation Conference, Oct 2-4, 2024
Chippewa Valley Airshow, June 28-29, 2025

2024	Name	Company	Accomplishment	Agenda Item 8a	Monthly Winner	Commissioner Vote
January	Scott Lystrup	CVRA	We had a customer who was feeling ill and on his way out, became VERY stomach sick all inside the entranceway to the restaurant. Scott stopped what he was doing immediately and completely took care of the mess with no complaints at all. We appreciated it so much!		X	
February	Sue Schleppenbach	Great Planes	Sue went above and beyond during a recent day of Sun Country operations. Despite multiple delays and aircraft swaps, she led the team as shift supervisor and made dozens of personal phone calls to passengers notifying them of delays and helping them rebook as necessary. She also took the initiative to order the team pizza during the extremely long shift.		-	
	Dave Frances	CVRA	I would like to nominate Dave Frances. Dave is the type of person that always needs to be doing something. He was looking for additional things to do and found some new paper towel dispensers in the back of the maintenance shop that didn't work. He did some troubleshooting and found the problem to be a small gear that broke on all of them. He tried to fix it so it would be operable but had no luck. He then did some more research at home to see what could be done to fix them. He called the company and told them the situation and asked for a resolution and they sent him 4 new cassette modules for free to install into our dispensers and they work like new. Thanks, Dave, for taking it upon yourself to get these units working.		-	
	Steve Dickoff	Hawthorne Aviation	I would like to recognize CSR Steve Dickoff for his positive attitude and flexibility to help our team especially over these past six months. He took on additional shifts over an extended period of time and continues to say "whatever I can do to help." Steve presents himself in a professional manner and is always looking to do what's in the best interest for our customers and our organization.		X	
March	Patrick Boos	CVRA	Patrick adjusted his personal schedule to come in early on his day off and help plow snow during a snowstorm that produced a lot of wet heavy snow. Without his help it would have been very difficult to get the airport open on time. Thank you for your help Patrick.		X	
	Rachel Schindler	Great Planes	I am pleased to nominate Rachel S., Station Manager at Great Planes Aviation, CVRA, for her outstanding leadership in Sun Country operations. Rachel's recent achievement in leading her team to achieve over 98% on a comprehensive audit highlights her meticulous attention to detail and ability to inspire excellence. Under her guidance, Sun Country operations consistently surpass industry standards, owing to her strategic management and unwavering commitment to quality and safety. Rachel fosters a culture of teamwork and continuous improvement, motivating her team to excel. Her dedication and exceptional leadership make her an invaluable asset to Great Planes Aviation and the CVRA community. Rachel's consistent delivery of outstanding results and her positive impact on the work environment merit recognition through the Airport Recognition Program. She exemplifies professionalism and commitment to excellence.		-	

Winner