

## AGENDA

Eau Claire County

Aging & Disability Resource Center Board

Monday, March 18, 2024, Eau Claire County Government Center Room 1301/1302

4 P.M.

Those wishing to make public comments must submit their name and address no later than 30 minutes prior to the meeting to [karen.hauck@eauclairecounty.gov](mailto:karen.hauck@eauclairecounty.gov). Comments are limited to 3 minutes; you will be called on during the public section of the meeting. Written comments will also be accepted and should be submitted to [karen.hauck@eauclairecounty.gov](mailto:karen.hauck@eauclairecounty.gov)

Join from meeting link:

<https://eauclairecounty.webex.com/eauclairecounty/j.php?MTID=m1f9bdd24d6b272ac4b7a9f1bb9b0b423>

Join from meeting number:

Access Code: 2594 179 0097 Meeting Password: hP8rb5drYr4

Join from phone: 1-415-655-0001 US Toll, Access Code: 25941790097##

*A majority of the county board may be in attendance at this meeting, however, only members of the committee may take action on an agenda item.*

1. Welcome & Call to Order
2. Confirmation of Meeting Notice
3. Roll Call
4. Public Comment
5. Review of February 19, 2024, ADRC Board Minutes / Discussion – Action, Handout #1
6. 85..21 Paratransit Funding/Discussion – Action
7. 2023 Year End Projections, Handout #2
8. Nutrition Updates
9. Digital Equity
10. Board Terms
11. Volunteer Appreciation Event – April 18
12. Advocacy/Unmet Needs
  - a. Aging Advocacy Day – May 14
13. Future Agenda Items
14. Adjourn

Prepared by Karen Hauck

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or Administration for assistance (715-839-5106). For additional information on ADA requests, contact the County ADA Coordinator at 839-7335, (FAX) 839-1669 or 839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

**Minutes**

Eau Claire County

Aging & Disability Resource Center Board

Monday, February 19, 2024, Eau Claire County Government Center Room 1301/1302  
4 P.M.

Welcome & Call to Order by Stella Pagnois at 4:00 p.m.

Confirmation of Meeting Notice

Confirmed

Roll Call/Members Present:

Amanda Babb, via WebEx, Stella Pagonis, Jean Doty, Sue Miller, Allen Myren, Sandra Romey, Bill Libberton, Heather DeLuka, Ron Hon, Terri Stanley, Tami Schraufnagel

Others Present:

Linda Struck, Betsy Henck, Kelli Weiss, Karen Hauck

Public Comment:

None received. Members discuss Mobile Meals in Chippewa Falls.

Review of January 8, 2024, ADRC Board Minutes / Discussion – Action, Handout #1 - Heather DeLuka motioned to approve as presented. All in favor, none opposed.

Nutrition Updates:

Betsy Henck updated on staffing change due to the kitchen manager retirement. Gilda Halbleib has started in the position as Kitchen Coordinator. An offer has been sent to a prospective candidate to replace Gilda’s cook position, anticipated to start on March 11<sup>th</sup>, if the offer is accepted. A full-time staff member at the MOW kitchen is out on medical leave, the workload is being filled by staff and volunteers. ADRC will be requesting an LTE to help with the workload.

March for Meals campaign will be starting soon.

The special Filipino evening meal at LE Phillips Senior Center had 72 people attending. Jean confirmed it was a delicious meal. Due to the success of this meal LE Phillips might be open to doing a special meal quarterly with different themes.

The noon meals at LE Phillips Senior Center. twice a month on Fridays, are going well.

Transportation Updates:

Linda Struck led a discussion on the data for the Paratransit Program. Discussion covered Project 1, Project 2, and how no-shows are handled.

Besty informed that 2024 funding for the Vehicle Repair and Vehicle Modification Grants are open again.

Discussion of the Beaver Creek Reserve trail and track chair, the Trishaw bicycles at the area assisted livings and nursing homes.

Resource Center Update:

2023 Annual Report – Handout #3 – Linda reviewed the performance management report and led discussion about the report. Ron Hon suggested an output that would track the paratransit ridership, no-shows and reason why scheduled rides were not taken. Discussion of the Paratransit Program ridership numbers over the last several years. Covid attributed to fluctuation. Discussion of the ADRC Rural Transportation Van and how it is used.

Linda informed that the ADRC is working with The Greater Wisconsin Agency on Aging Resources (GWAAR) on the 2025-2027 Aging Plan for the Eau Claire County ADRC. The ADRC Board will be receiving updates on the process. A survey will be sent out to area consumers and agency partners as part of the plan development.

Volunteer Appreciation Day will be held April 18, 2024, at the Meals on Wheels kitchen from 7:30 to 9 a.m. The breakfast will recognize the approximately 240 ADRC and MOW volunteers and their contribution.

Discussion on the closure of HSHS and Prevea, and how the ADRC is being utilized by the different committees as subject matter experts as necessary. ADRC Staff are responding to calls from HSHS staff and community members with their specific inquiries about ADRC services.

#### Advocacy/Unmet Needs:

Terri Stanley shared her experiences with area re-habilitation facilities having difficulty in meeting the needs of disabled patients.

#### Future Agenda Items:

Information on the 2025-2027 Aging Plan, updates on the 85.21 Transportation program, any impacts on the ADRC with the closure of HSHS, and 2023 financials.

Stella adjourned the meeting at 5:16 P.M.

Next meeting, Monday, March 18, 2024, at 4 p.m. at the Eau Claire County Government Center rooms 1301/1302.

Respectfully submitted,

Karen Hauck, Clerk  
Aging & Disability Resource Center Board

## ADRC

	2023 Adjusted Budget	Resource Center	Nutrition	Transportation	2023 Actual	Variance from Bdgt
<b>Revenue</b>						
Tax Levy	227,401.00	171,491.00	-	55,909.00	227,400.00	(1.00)
Intergovernmental	2,526,705.00	1,866,324.00	380,441.00	279,544.00	2,526,309.00	(396.00)
Charges for Services	239,400.00	11,879.00	343,660.00	-	355,539.00	116,139.00
Misc/Other	258,800.00	32,020.00	334,472.00	14,732.00	381,224.00	122,424.00
Fund Balance	78,925.00	-	-	-	-	(78,925.00)
Transfer from General Fund	33,500.00	33,500.00	-	-	33,500.00	-
	<b>3,364,731.00</b>	<b>2,115,214.00</b>	<b>1,058,573.00</b>	<b>350,185.00</b>	<b>3,523,972.00</b>	<b>159,241.00</b>
<b>Expenses</b>						
Personnel	2,355,643.00	1,837,263.00	521,278.00	32,514.00	2,391,055.00	35,412.00
Contracted Services	359,218.00	74,755.00	10,916.00	270,541.00	356,212.00	(3,006.00)
Supplies	565,658.00	73,098.00	634,855.00	61,927.00	769,880.00	204,222.00
Fixed Charges	68,212.00	26,652.00	23,100.00	11,550.00	61,302.00	(6,910.00)
Equipment	16,000.00	13,735.00	4,064.00	92,152.00	109,951.00	93,951.00
Capital	-	-	-	-	-	-
	<b>3,364,731.00</b>	<b>2,025,503.00</b>	<b>1,194,213.00</b>	<b>468,684.00</b>	<b>3,688,400.00</b>	<b>323,669.00</b>
<b>Surplus/(Deficit)</b>	<b>-</b>	<b>89,711.00</b>	<b>(135,640.00)</b>	<b>(118,499.00)</b>	<b>(164,428.00)</b>	<b>(164,428.00)</b>

Net Decrease to  
Fund Balance  
**\$45,929**

Decrease to  
85.21 Trust  
Fund

**Notes**

- \* \$23,017 of Fund Balance included in budget for Nutrition
- \* \$55,908 approved for New Cook using Fund Balance
- \* \$33,500 Transfer from General Fund approved for additional rent paid due to late kitchen move in

ADRC Fund Balance as of 12/31/22 - \$451,971  
 85.21 Trust Fund Balance as of 12/31/22 - \$273,824