



MINUTES

Committee on Human Resources

Date: Friday, December 1, 2023

Time: 8:30 a.m.

Location: 721 Oxford Ave, Eau Claire, WI • Room 3312

Present: Cory Sisk, Larry Hoekstra, Katherine Schneider, Allen Myren

Others: Samantha Kraegenbrink – Committee Clerk, Sharon Hoekstra, Dawn Edlin, Ron Schmidt, Sonja Leenhouts (remote), Tiana Glenna, Janet Quinn, Jason Szymanski, Angela Eckman, Bryan Bessa

Call to Order and Confirmation of Meeting Notice

Chair Myren called the meeting to order at 8:30 a.m. and confirmed meeting notice.

Roll call

Roll call is listed above under present.

Public Comment

No members of the public wished to make comment.

Approval of Minutes from October 27, 2023

Motion by Supervisor Sisk to approve the minutes. The Clerk advised that a small correction will be made under “Vacancy Report” to remove a duplicate sentence.

File No. 23-24/055: Resolution creating 1.0 (FTE) Grant Funded Data Analyst position in the Criminal Justice Services Department

Tiana Glenna provided background for File No. 23-24/055. Supervisor Schneider motions to approve the resolution with a change in title from “Data Analyst” to “Data Specialist.” On a roll call vote, all in favor. The resolution will be presented as amended to the Committee on Judiciary & Law Enforcement

File No. 23-24/059: Resolution creating 1.0 (FTE) Grant Funded Deflection Program Case Manager position in the Eau Claire County Department of Human Services

Ron Schmidt, Deputy DHS Director, provided overview of File No. 23-24/059. Motion by Supervisor Sisk to approve. All in favor by a roll call vote.

Title 3 Draft Review

The Committee completed a final review of Title 3. An ordinance will be brought forth at the next regular meeting.

Review and seek approval to revise all existing language in policy and code to the new pay-for-performance grid matrix

Will be brought forth for action at a future meeting.

Vacancy Report: Britt Buhrow, HR Advisor

Angela Eckman briefly reviewed the vacancy report with the Committee.

Next Committee on Human Resources Meeting Date

December 19, 2023, to review ADRC position prior to the board meeting. January 5, 2024, next regular meeting.

Future Agenda Items

- PTO Donation Policy
- Comp Policy Review
- Bereavement Policy
- Review of current staffing level/efficiency ratio by department
- Performance Evaluations
- Grant Position

Adjourn

The meeting was adjourned at 9:14 a.m.

Respectfully submitted by,



Samantha Kraegenbrink

Assistant to the County Administrator