

Fair Committee Agenda
January 17, 2024, at 7:00 pm
227 1st Street West Altoona, WI 54720 Room 103/104

Those wishing to make public comments can submit their name and address no later than 30 minutes prior to the meeting to Traci Martinson tompki9098@aol.com or attend the meeting in person. Comments are limited to three minutes; you will be called on during the public comment section of the meeting. A majority of the county board may be in attendance at this meeting, however, only members of the committee may take action on an agenda item.

Join from the meeting link

<https://eau Clairecounty.webex.com/eau Clairecounty/j.php?MTID=mc40ac074f7c0eaf4c750d2f953810803>

Join by meeting number

Meeting number (access code): 2532 434 5553

Meeting password: tPs65aZqdT2

1. Call to Order and Confirmation of Meeting Notice
2. Roll Call
3. Public Comment
4. Approval of Committee Minutes- Discussion/Action
 - a. December 13, 2023 - minutes
5. County and Fair Relationship – Discussion/Action
 - a. Fair Structure
 - b. Roles/Responsibilities
 - c. Code of Conduct
6. 2024 Fair - Discussion/Action
 - a. Fair Theme
 - b. 2024 Schedule
 - c. Fair Book
 - d. Committee Updates
 - e. Fair Vet

7. Fair Committee Structure Fair Representative Reports – Discussion/Action
 - a. County Board - MOU - Missy
 - b. Livestock - Derrick
 - c. Extension – Rachel
 - d. Friends of the Fair – Tammy
 1. Financial Report

8. Eau Claire Livestock Experience – Discussion/Action
 - a. Devin

9. Fair Coordinator Report – Discussion/Action
 - a. Updates

10. Announcements

11. Future Agenda Items

12. Future Meeting Date:
 - a. February 14,2024 @ 7:00pm

13. Adjourn

Fair Committee Meeting Minutes

December 13, 2023, at 7:00 pm Bridge Creek Town Hall: S9515 Wis-27 Augusta, WI 54722

1. The meeting was called to order by Chair Traci Martinson at 7:05 pm.

A confirmation of meeting notice was made.

2. Roll Call Present: Traci Martinson, Derrick Nelson, Jodi Thesing-Riter, Devin Hadorn-Papke, Missy Christopherson, Valerie Strauch, Tammy Schlewitz, Meg Mueller, Jenni Haan
3. Public Comment. No one was present to make comment. Motion to close public comment made by Jodi Thesing-Ritter; Second by Devin Hadorn-Papke. Motioned passed.
4. Minutes from October 24 motion to approve by Jodi Thesing-Ritter and seconded by Devin Hadorn-Papke. Motion passed.

Minutes from November 8 motion to approve Devin Hadorn-Papke and second by Jodi Thesing-Ritter. Motion passed.

Minutes from December 7 committee meeting Motion to approve by Missy Christopherson and second by Valerie Strauch. Motion passed.

5. County and Fair Relationship – Discussion/Action

- a. Fair Structure- Meg Mueller presented the Jackson County Ag Society flow chart for the committee to review. It was recommended that this item remain as a standing item on the agenda.

Questions about other counties to consider. Meg suggested Buffalo, Trempealeau and Barron counties are other models to consider. Meg also suggested that the WAF meetings could be a good opportunity to gather additional information.

- b. Roles/Responsibilities- Meg Mueller will make updates to the document with assistance from Tammy Schlewitz who took notes on recommended changes from last year. They will present the updated document at the January meeting.

- c. Code of Conduct- Missy Christopherson made a motion to amend the Code of Conduct to include in Step Three- “During these discussions, no more than two fair committee members may be present.” Derrick Nelson seconded the motion.

It was recommended that the Adult Code of Conduct be developed using the Youth Code as a template. Jodi Thesing-Ritter agreed to prepare a draft to be considered at the January meeting.

6. 2024 Fair - Discussion/Action

a. Fair Theme- Meg Mueller indicated that a list of themes will be presented at the January meeting for consideration.

b. 2024 Schedule- Meg will have the exhibitor schedule prepared for the January meeting for approval.

Proposed schedule to consider:

Wednesday

Pleasure Show

Rabbits

Thursday

10:00 a.m. Sheep and Goats

3:00 p.m. Swine

Friday

9:00 a.m. Beef

5:00 p.m. Gymkhana

Saturday

10:00 a.m Dairy Show

5:00 p.m. Livestock Auction

7:00 p.m. 100th Year Celebration Dinner and Entertainment

c. Fairbook – Missy Christopherson moved to approve the recommended changes to Foods Revue and Clothing Revue. Jenni Haan seconded the motion. Motion carried.

Devin Hadorn-Papke made a motion to maintain the existing language regarding bred and owned for beef. Jenni Haan seconded the motion. Motion carried.

Derrick Nelson made a motion to maintain the same language throughout all animal species. Jenni Haan seconded the motion. Motion carried.

Tammy Schlewitz made a motion to approve all changes unless otherwise specified through previous motions. Jodi Thesing-Ritter seconded. Motion carried. All Junior Fairbook changes have been approved.

d. Committee Updates- No committee updates

7. Fair Committee Structure Fair Representative Reports – Discussion/Action

a. County Board - MOU Missy – There was not a quorum at the last Extension Committee agenda so the committee could not vote. This item will remain on the Fair Committee agenda.

b. Livestock – Derrick- Derrick Nelson made a motion to approve the Livestock Project recommendation to add Poultry to the Livestock Auction. Devin Hadorn-Papke seconded. Motion carried.

Derrick also brought forward the idea of allowing exhibitors to sell multiple animals. A brief discussion took place.

1. Fair Committee involvement with Livestock

2. Fair Vet- Derrick Nelson shared that Dr. Nicole Costello volunteered to serve as our Fair Vet for this year if that would be helpful for Meg Mueller. Missy Christopherson requested that Dr. Costello come to the January meeting following a conversation with Dr. Mueller if she remains interested in volunteering for the position. Derrick indicated that he would ask Dr. Costello to contact Dr. Mueller. If, following a conversation with Dr. Mueller, Dr. Costello was still willing to volunteer as the Fair Vet, Derrick will invite her to the January 2024 meeting.

c. Extension – Rachel- Missy gave a brief update on hiring and staffing additions at Extension.

d. Friends of the Fair – Tammy

1. Financial Report- Tammy Schlewitz presented a brief report on the Friends of Fair meeting. Tammy indicated that a financial report is still not available. Meg Mueller indicated that the report must be prepared for DATCAP by January 31. Missy Christopherson requested that Brenda Barnhardt come to the February Extension meeting. Meg Mueller will ask Brenda to come to a meeting. Questions were asked regarding the absence of a financial report.

8. Fair Coordinator Report – Discussion/Action

a. Updates Meg Mueller reported that the superintendents were notified that they would not need to reapply for 2024. Superintendents can indicate their intention to continue in their roles via email. Applications for open positions are available on the website. Committee members were encouraged to promote the positions to potential candidates. A brief discussion about supporting and onboarding new superintendents took place. The committee is committed to brainstorming and strategically supporting new superintendents.

9. Announcements – Devin Hadorn-Papke shared a meat animal project experience idea that he is working on. The project would be like the Minnesota Beef Expo.

10. Future Agenda Items

Brainstorm Ideas for 100 contests

11. Future Meeting Date:

a. January 17, 2024, at 7:00pm – Jodi will contact Rachel to see if the Extension Office is available.

12. Adjourn at 10:04 p.m.

Respectfully submitted,

Jodi M. Thesing-Ritter

Jodi M. Thesing-Ritter, Secretary

MEMORANDUM OF UNDERSTANDING ("MOU") BETWEEN EAU CLAIRE COUNTY THROUGH ITS EXTENSION EDUCATION COMMITTEE, THE FAIR COMMITTEE, AND THE FRIENDS OF THE FAIR FOR OPERATION AND MONETARY SUPPORT OF THE EAU CLAIRE COUNTY FAIR

I. PARTIES

This Agreement is between Eau Claire County, Wisconsin, a quasi-municipal corporation, ("County"), through the Eau Claire County Extension Education Committee (hereinafter "Extension Education Committee") and its sub-committee, the Eau Claire County Fair Committee (hereinafter "Fair Committee") located at 721 Oxford Ave, Eau Claire, WI 54703 with the Eau Claire County Friends of the Fair (hereinafter "FOF"), located at PO Box 434, Augusta, WI 54722.

II. TERM OF MOU

Services under this Agreement shall commence upon the approval and signature of all parties for the 2024 Eau Claire County Fair. Thereafter, by mutual agreement the parties may extend the term of this MOU for one (1) additional successive two (2) year term commencing upon the expiration of the initial term.

Parties may by mutual agreement terminate or modify said MOU upon any substantial change to the bylaws or committee structure.

Said MOU may be terminated upon breach of the other party by 30-day written notice.

III. PURPOSE OF MOU

The purpose of this MOU is to agree on responsibilities for all parties regarding the Eau Claire County Fair organization, operation, and payment of all expenses relating to the Fair.

IV. RESPONSIBILITIES

The Parties agree:

1. The Fair Committee operates the Eau Claire County Fair and is responsible for all Bylaws, rules, policy, and approval of contracts for the Fair.
2. The Eau Claire County Fair Committee is a working committee comprised of volunteer members providing hands-on assistance in the production of the annual County Fair. Members are organized and given terms to limit conflicts of interest and ensure diversity among membership.
3. Terms: The Extension Committee appointed an entirely new Fair Committee Board for the 2024 Eau Claire County Fair. One half of the newly elected board shall serve a one-year term. One half of the newly elected non-youth board shall serve a two-year term. Thereinafter, said election, non-youth Fair Committee members shall serve two-year alternating terms; youth members shall serve a one-year term. The current Bylaws for the 2024 Eau Claire County Fair describe the makeup of the Fair

Committee as the following: Two (2) non-voting members and nine (9) voting members created from the following:

- a) The 4-H Program Educator as a non-voting member.
 - b) The Fair Coordinator is appointed by the Friends of the Fair, as a non-voting member.
 - c) One (1) member who is either an FFA or agricultural teacher (active or retired); a FFA Alumni; or a member of a livestock group such as Wisconsin Simmental Association, Wisconsin Pork Producers, or Eau Claire County Livestock Project. This person will act as the Livestock Liaison between the Fair Committee and the livestock project.
 - d) Two (2) youth members, of which one must represent the Expo exhibits i.e., photography, arts & crafts, etc. and one must represent livestock exhibits.
 - e) One (1) member of the Eau Claire County Board of Supervisors, serving on the Extension Committee, to be appointed by the Extension Committee.
 - f) Two (2) members who are employed by a business or a representative of a youth service agency or organization that provides services to youth such as the Boys & Girls Club, YMCA, Boy Scouts, Girl Scouts, etc.
 - g) Two (2) members who are citizens at large and who have an interest in the fair.
 - h) One (1) member who is a member of the Friends of the Fair, other than the Fair Coordinator or One (1) member who is a member of the 4-H Leaders Association.
4. All Fair Committee meetings are open to the public, have time allotted for public input and agenda and minutes are posted at least, but not less than, 24 hours before the public meeting.
 4. Per Eau Claire County Code 2.04.450, the Extension Education Committee has oversight of its sub-committees.
 5. The Extension Committee shall be responsible to the county board for the departmental policy and oversight of the county extension department and its board authorized functions, including the Eau Claire County Junior Fair Committee.
 6. The committee shall exercise those powers and duties authorized under Wis. Stat. § 59.56(3). All agreements under Wis. Stat. § 59.56(3)(c) 2., shall be approved by the county administrator.

7. The Fair Committee is a sub-committee of the Extension Education Committee.
8. The Eau Claire County Fair is thus overseen by Eau Claire County.
9. Friends of the Fair (FOF) is a not for profit 501(c)(3) corporation whose mission is to secure the resources needed to provide the financial stability that will assure the future of the Eau Claire County Fair as a family and youth focused community event. FOF receives and disperses funds to operate and support the Fair through donations, fees, and sponsorships.
10. Donations, fees, and sponsorships for the Fair are paid directly to FOF.
11. Premium dollars paid through the Wisconsin Department of Agriculture, Trade and Consumer Protection (hereinafter "DATCP") as well as administration of those dollars are the responsibility of the FOF. The FOF shall administer all payments for pre-fair and fair premium events, as dictated by the DATCP, which governs Wisconsin county fairs. The FOF shall be responsible for making the appropriate payments for judges, awards, operating supplies, extra help, and other expenses.
12. FOF shall be responsible for providing a written financial accounting for the Eau Claire County Fair. This may include but is not limited to profit and loss statements, balance sheets, expense reports, and/or income tax returns. A yearly preliminary report shall be provided to the Fair Committee and Extension Committee during the September meetings. A yearly final written report shall be provided to the Extension Committee during the December Extension Committee meeting.

V. RESPONSIBILITIES FOR FAIR EXPENSES

For services rendered under this contract, the Fair Committee shall have authority to approve all contracts over one-thousand dollars (\$1,000.00) associated with the fair prior to presenting the contracts to FOF. Once approved by the Fair Committee, FOF will be given the approved contract for release of payment. The FOF shall pay:

1. Rental of Exposition Center Facilities.
2. Approved operating costs associated with the Fair.
3. Eau Claire County shall annually provide ten-thousand dollars (\$10,000) in funding to the FOF for the Eau Claire County Fair as described in article II. The \$10,000 in funds are provided by Eau Claire County are specifically for the rental of the Exposition Center, tent rental, and sanitation for the Eau Claire County Fair.

VI. Eau Claire County is not responsible for any expenses, direct payments, or invoices regarding the Eau Claire County Fair, including items cited in V (3).

VII. CANCELLATION OF FUNDING

For any year in which FOF does not hold the Eau Claire County Fair, rent the expo center, or is in breach of this contract, Eau Claire County is not required to submit funding to FOF.

VIII. NOTICES

Notices required or deemed advisable under this Agreement shall be placed in writing and delivered personally or by registered or certified mail upon the "County" to: Eau Claire County Administrator, 721 Oxford Avenue, Suite 3520, Eau Claire, WI 54703 and upon the "FOF" to: Friends of Fair, President, P.O. Box 434, Augusta, WI 54722.

All parties are required to notify each other of any address change.

IX. MUTUAL INDEMNIFICATION

The parties agree to fully indemnify and hold one another harmless from and against all claims, actions, judgements, costs, and expenses, arising of damages or injuries to third persons of their property, caused by the fault of negligence of the said party, its agents, or employees, in performance of this Agreement. The parties shall give each other prompt and reasonable notice of any such claims or actions and the other party shall have the right to investigate, compromise and defend the same.

X. LIABILITY

It is mutually agreed by the "County" and FOF that, as related to this Agreement, any loss or expense or resultant legal liability, involving personal injury or property damage, will be the responsibility of the party whose officer, employee or agent may have caused the loss or expense by his or her respective actions, acts, activities, or omissions which occurred or may occur in connection with this agreement.

XI. WAIVER OF BREACHES

No waiver of any breaches of this Agreement shall be held to be a waiver of any other or any subsequent breaches. All remedies afforded in this Agreement shall be considered a cumulative and in addition to any other remedies provided by law.

XII. SEVERABILITY

Should any article or any part of any article of this Agreement be rendered void, invalid or unenforceable by the court of law, for any reason, such a determination shall not render void, invalid or unenforceable any other article or part of any article in this Agreement.

XIII. JURISDICTION AND VENUE

The laws of the State of Wisconsin shall govern this Contract and executed amendments thereto. Venue for all legal proceedings arising out of this Contract, or breach thereof, shall be exclusively in Eau Claire County Circuit Court, Eau Claire, WI.

XIV. SECTION HEADINGS

The headings of the several sections and any table of contents appended hereto, shall be solely for convenience of reference and shall not affect the meaning, construction, or effect hereof.

XV. STATUTORY PROTECTIONS

It is agreed by the parties that nothing in this Contract, including but not limited to indemnification and hold harmless clauses, shall in anyway constitute a waiver on the part of the "County" of any immunity, liability limitation or other protection available to the "County" under any applicable statute or other law. To the extent that any provision of this contract is found by any court of competent jurisdiction conflict with any such legal protection, then whichever protections, either statutory or contractual, provide a greater benefit to the "County" shall apply unless the "County" elects otherwise.

XVI. PUBLIC RECORDS LAW

Both parties understand that the "County" is bound by the public records law, and as such, all terms of this agreement are subject to and conditioned on the provisions of Wis. Stat. § 19.31 et seq. "FOF" acknowledges that it is obligated to assist the "County" in retaining and producing records that are subject to Wisconsin Public Records law, and that the failure to do so will constitute a material breach of this agreement, and that they "FOF" must defend and hold the "County" harmless from liability under that law. Except as otherwise authorized, those records shall be maintained for a period of seven (7) years after receipt of final payment under this agreement.

XVII. NON-ASSIGNMENT OF AGREEMENT

The parties agree that there shall be no assignment of transfer of this Agreement, nor of any interests, rights or responsibilities contained herein, except as agreed it in writing.

XVIII. MODIFICATIONS TO AGREEMENT

There shall be no modifications to this Agreement, except in writing, signed by all parties.

XIX. INTEGRATION OF AGREEMENT

The entire agreement of the parties is contained herein, and this Agreement supersedes all previous MOUs and agreements, whether written or oral and all negotiations as well as any previous agreements presently in effect between the "FOF" and the "County" relating to the subject matter of the MOU.

XX. AUTHORITY TO ENTER INTO AGREEMENT

By signing below, the parties affirm and acknowledge that they have read and understand this Agreement and its attachments, if any, consisting of six (6) typewritten pages; they have authority to enter into this Agreement on behalf of the entity, corporation, or County they are signing for; they are knowingly, freely, and voluntarily entering into this Agreement; and that they accept and agree to be bound by the terms and conditions of this Agreement and its attachments, if any, as outlined in this Agreement.

EAU CLAIRE COUNTY BY:

Kathryn Schauf, Date
County Administrator

Steve Erdman, Date
President of Friends of the Fair

Missy Christopherson, Date
Chair of Extension Education Committee

Traci Martinson, Date
Chair of the Fair Committee

Eau Claire Meat Animal Experience Program

RULES & INFORMATION - 2024

General Information

- ECMAEP recipients will receive a Pig, Sheep or Goat purchased by ECMAEP and Feed from Synergy Coop (details TBD).
- Three families will be the mentor families who the individuals will work to house the project animals.
- Individual is required to log 60 hours of time working with their animals and mentor families
 - Maintain complete records on the animal's care and 60 hours with the Mentor Family.
 - Help feed, care for and train under the guidance of the donor/mentor family of the animals
- The animal will be sold at the Livestock Sale at the Eau Claire County fair and harvested.
- Proceeds from the sale; half will go to the exhibitor and half will go back into the ECMAEP to help fund the project in the future.

Applicant Requirements

- Individuals must be in the first two years of the livestock project preference will be to individuals without the means to own livestock on their own premise in city or urban areas.
- Ages 5-20 as of January 1st of the show year.
- Must participate as a 4-H, FFA, junior breed association or Join and meet Requirements set by Eau Claire County Livestock Project.
- Must live in Eau Claire County.
- Previous recipients are ineligible to enter.
- Must have means of transportation to and from Mentors Location.
- Communicate with the Mentor Family and ECMAEP group.

Application Process

- Applications for ECMAEP are due March 1st .
- Applicants will be judged on their commitment to learn about animal agriculture, ability to define clear future goals.
- Applicants will have the option to apply for each species listed below. If your first choice has a filled position you may be moved to another species.
- All applicants must complete the application form below (available January 15th) thoroughly and carefully. Be mindful of spelling, grammar, punctuation and clarity. The application includes questions about your experience in agriculture, school, community activities, and 4-H/FFA/junior breed associations and intentions of the project.
- Letters of recommendation are not necessary but can help to solidify your case.
 - If adding letters they must be from adults who are not related to you but know you well enough to comment on abilities and commitment.
- All additional materials (the letter(s) of reference) must be submitted by emailing them in the application form (please name the files with your first and last name) to devinhp22@gmail.com.
- Selected applicants will be notified in early march .
- Any additional questions can be directed to Devin Hadorn-Papke 1-715-271-5018

Name: _____ Birthdate: _____

Address: _____

E-mail: _____ Telephone _____

Name of father/male guardian:

Name of mother/female guardian:

I live in (circle one): Town/City Rural/Non-Farm Working Farm/Ranch

Number of livestock (if any) already owned by applicant or family:

Beef _____ Dairy _____ Sheep _____ Swine _____ Goats _____ Other _____

If selected, I would prefer which species to work with number 1 through 3:

Goat _____ Sheep _____ Pig _____

School Name: _____

Year in School: _____

4-H, FFA Chapter or Breed Association if none of these joining Eau Claire County

Livestock Group: _____

Future career/occupational goals: _____

Applicant testimony: I have read the rules and agree to abide by them. I am a 4-H member or an FFA, or Breed Association member of Eau Claire County Livestock. I will stay in good Standing. I am either new to the livestock project or have two years or less experience in the livestock project. I understand that I am responsible for the care of the animal, at least 60 hours of logged time with the mentor family and animal and the animal will sell at the Eau Claire County Livestock Sale.

Signature: _____

Parent/Guardian testimony: I am the parent/guardian of the applicant and give permission for my child to participate in this program if selected. I also on behalf of the child, myself, my heirs, executors and personal representatives, waive and release any and all rights and claims for injury, death, theft, or damages that may result from this child winning, raising and exhibiting this animal (if awarded).

Signature: _____

Highlight your Jr. Breed Association, 4-H or FFA Activities and Experiences: _____

Community Involvement and School Activities: _____

Any Background and Experience Working with animals: _____

Why you would like to participate in the Livestock Youth Experience Program: _____

What do you plan to gain from the experience program: _____

How do you plan on getting to and from the mentors

location: _____

-Considered Application Must Include-

*Completed application form:

-Letter(s) of recommendation; from individuals that know you well enough to comment on your commitment and ability to care for the animal.(Not Necessary but may be beneficial to your application).

*The application must be submitted on or before March 1st.

Mail or E-mail application to: devinhp22@gmail.com