

Eau Claire County Housing Authority
MEETING MINUTES
Monday, November 13, 2023, at 5:00 pm
Room A203, Eau Claire County Ag & Resource Center

Call to Order

The meeting was called to order by Chairperson Robin Leary at 5:00 pm

Roll Call

Roll call was taken.

Board Members present: Robin Leary, Chairperson; Thomas Vue, Philip Swanhorst, and Ricardo Garcia.

Excused: Jenny Ebert, Vice-Chairperson

Staff Present: Georgia Crownhart

Public Comment

None

Bills

Commissioner Swanhorst made a motion to approve the bills as presented. The motion was seconded at Commissioner Vue. 4 ayes, 0 nays.

Motion carried.

Meeting Minutes

Commissioner Garcia made a motion to approve the October 16, 2023, meeting minutes, as presented. 4 ayes, 0 nays. Motion carried.

Payment Standards

Garcia made a motion to approve the 2024 Housing Choice Voucher Payments Standards at 110% of HUDs Fair Market Rents, as recommended by staff. 4 ayes, 0 nays. Motion carried.

Flat Rents

Swanhorst made a motion to approve the 2024 Public Housing Flat Rents at the same level as HUDs Fair Market Rent. 4 ayes, 0 nays. Motion carried.

2024 Budget

After review and discussion on the 2024 proposed budget, Vue made a motion to approve as presented. 4 ayes, 0 nays. Motion carried.

Resolution #23-04

Garcia made a motion to approve Public Housing Budget Resolution for HUD. 4 ayes, 0 nays. Motion carried.

Employee Manual Updates

After review and discussion, Swanhorst made a motion to approve the recommended salary and benefit updates to the Employee Manual for 2024, with emphasis in employee retention items to be discussed further at the December 2023 meeting. 4 ayes, 0 nays. Motion carried.

Directors Report

Crownhart reviewed items presented in the packet.

Commissioners Report

Leary reported she had attended the caregivers conference, and it was good. She stated Ebert had attended the Regional Housing Conference and would likely report on that at our next meeting. Leary also said she had reauthorized Crownhart access in HUD Systems, eLOCCs.

Review of 2023 Fiscal Year End Audit Report

No action required.

Financial Reports

August 2023 reports were provided. No action required.

Next Meeting Date & Adjournment

The next board meetings were scheduled for 5:00 pm on Monday, December 11, 2023. Leary adjourned the meeting at 5:30 pm.

Respectfully submitted,



Georgia Crownhart
Housing Authority Secretary