

## Agenda

Eau Claire County  
Committee on Judiciary and Law Enforcement  
Wednesday, December 13, 2023 – 3:00 PM  
County Courthouse, Room 3312  
721 Oxford Avenue, Eau Claire, WI 54703  
& Virtual via Cisco WebEx

**Join via WebEx Online:**

[Meeting Link](#)

**Meeting Number:** 2535 115 7048

**Password:** JudLaw

**Join via Phone:**

**Dial In:** 1-415-655-0001

**Access Code:** 2535 115 7048

**Passcode:** 583529

*A majority of the County Board of Supervisors may be in attendance at this meeting; however, only members of the above noted committee may take action on an agenda item*

**Notice Regarding Public Comment:** *Members of the public wishing to make comments are encouraged to email Eric Huse at [Eric.Huse@dc.wi.gov](mailto:Eric.Huse@dc.wi.gov) at least 30 minutes prior to the start of the meeting. You will be called on during the Public Comment session to make your comments.*

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1. Call to Order
  2. Confirmation of Public Meeting Notice
  3. Call of the Roll
  4. Public Comment
  5. Approve Minutes from Previous Meetings – discussion/action
    - a. November 16, 2023 pg. 2
    - b. December 05, 2023 pg. 5
  6. Wisconsin Elections Commission (WEC) Request for Information from Office of Register in Probate – discussion
  7. Sheriff's Office Updates – discussion
    - a. Jail population
    - b. Recruitment, retention, and other staffing challenges
  8. Resolution 23-24/061 – *Designating American Rescue Plan Act ("ARPA") Funds to be Used for the Jail Remodel Project Located at 710 2<sup>nd</sup> Ave, Eau Claire, Wisconsin 54703* – discussion/action pg. 6
  9. Set Future Meeting Date(s) – discussion/action
    - a. January 24, 2024 at 3:00PM
  10. Set Future Agenda Item(s) – discussion/action
    - a. Sheriff's Office
      - i. Jail population
      - ii. Recruitment, retention, and other staffing challenges
      - iii. Jail death investigation/review
      - iv. Asset forfeiture follow-up
  11. Announcements – discussion
  12. Adjourn

Posted: 12/11/2023

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Note: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or County Administration for assistance (715-839-5106). For additional information on ADA requests, contact the County ADA Coordinator at 715-839-7335, (FAX) 715-839-1669, or 715-839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703

**Minutes**  
Eau Claire County  
Committee on Judiciary and Law Enforcement  
Thursday, November 16, 2023 – 3:00 PM  
County Courthouse, Room 3312  
721 Oxford Avenue, Eau Claire, WI 54703  
& Virtual via Cisco WebEx

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**Members Present:** Brett Geboy, Stella Pagonis, Connie Russell, and Gerald Wilkie.

**Members Not Present:** Allen Myren.

**Others Present In Person:** Register in Probate/Clerk of Juvenile Court Susan Warner, Criminal Justice Services Director Tiana Glenna, Sheriff Dave Riewestahl, Captain Travis Holbrook, Administrative Services Division Manager Katrina Ranallo, Human Services Deputy Director Ron Schmidt, District Attorney Peter Rindal, and Eric Huse.

**Others Present via Cisco WebEx:** Risk Manager Sonja Leenhouts.

**Call to Order**

The meeting was called to order by Chairperson Wilkie at 3:00 PM.

**Confirmation of Public Meeting Notice**

The Clerk confirmed the meeting was properly noticed to the public.

**Call of the Roll**

The Clerk called the roll. Attendance is noted above.

**Public Comment**

No public comment was made.

**Approval of Minutes from October 25, 2023 Meeting**

Supervisor Geboy moved to approve the minutes from the October 25, 2023 meeting. The minutes were adopted as published in the meeting materials via 4-0 voice vote.

**3<sup>rd</sup> Quarter Fiscal & Performance Measures Review**

- **TRY Mediation**
  - Director Todd Johnson provided the 3<sup>rd</sup> quarter report. Performance measures were reviewed by the Committee and included in these minutes. The Committee engaged in general discussion.
- **Circuit Court**
  - Clerk of Circuit Court Susan Schaffer was unable to attend the meeting. The Committee reviewed the submission included in the meeting materials and engaged in general discussion.
- **Clerk of Courts**
  - Clerk of Circuit Court Susan Schaffer was unable to attend the meeting. The Committee reviewed the submission included in the meeting materials and engaged in general discussion.
- **District Attorney**
  - Operations Manager Eric Huse provided the 3<sup>rd</sup> quarter report. The Committee engaged in general discussion.
- **Register in Probate/Clerk of Juvenile Court**
  - Register in Probate/Clerk of Juvenile Court Susan Warner provided the 3<sup>rd</sup> quarter report. The Committee engaged in general discussion.
- **Criminal Justice Services**
  - Director Tiana Glenna provided the 3<sup>rd</sup> quarter report. The Committee engaged in general discussion.

- **Sheriff's Office**
  - Administrative Services Division Manager Katrina Ranallo provided the 3<sup>rd</sup> quarter report. The Committee engaged in general discussion.

### **Sheriff's Office Updates**

- **Jail population**
  - Sheriff Riewestahl reported to the Committee there was no significant change in jail population from last month.
- **Recruitment, retention, and other staffing challenges**
  - Captain Holbrook reported there are currently 15 total security services vacancies, 12 of which are in various stages of the recruitment process.
  - Sheriff Riewestahl reported there are currently three field services vacancies.
- **License plate cameras**
  - Sheriff Riewestahl reported there will soon be 13 fixed license plate recognition cameras installed throughout Eau Claire County to aid in vehicle detection. Sheriff Riewestahl reported that the cameras will not be used for ticketing or enforcement purposes.

### **Resolution 23-24/055 – *Creating 1.0 (FTE) Grant Funded Data Analyst Position in the Criminal Justice Services Department***

Sheriff Riewestahl, Criminal Justice Services Director Glenna, and Human Services Deputy Director Schmidt, provided background information for the resolution. Supervisor Pagonis moved to approve the resolution and present to the full County Board for consideration. The motion **passed** 4-0.

### **Future Meeting Dates**

- The next regular meeting of the Committee on Judiciary and Law Enforcement was scheduled for December 13, 2023 at 3:00PM

### **Future Agenda Items**

- Sheriff's Office
  - Jail population
  - Recruitment, retention, and other staffing challenges
  - Jail death investigation/review
  - Asset forfeiture follow-up

### **Announcements**

- No announcements were made.

### **Adjournment**

The meeting was adjourned by Chairperson Wilkie at 5:03 PM.

Respectfully Submitted:

Eric Huse  
Committee Clerk

3rd Quarter Measurable Outcomes  
TRY Mediation

	<b>Agreement</b>	<b>Agreement Reached One or Both Didn't Sign</b>	<b>Temporary Agreements w/Remediation Scheduled</b>	<b>No Agreement</b>	<b>Not Mediated/ No Show</b>	<b>Other</b>	<b>Total</b>	<b>% Attending</b>	<b>% Agreements</b>
<b>Family Cases</b>									
2020	71	30	28	84	30	18	261	87.65%	60.56%
2021	57	18	17	81	37	14	224	87.14%	53.18%
2022	59	13	37	81	27	7	224	87.56%	57.37%
2023 projected	76	12	32	82	24	2	208	88.35%	65.93%
2023 year-to-date	66	15	32	72	23	2	210	88.94%	61.08%
<b>Small Claims</b>									
2020	118			104	4		226		53.15%
2021	121			100			221		54.75%
2022	132			98			230		57.39%
2023 (projected)	178			104			292		60.96%
2023 year-to-date	156			84			240		65.00%

**Minutes**  
Eau Claire County  
Committee on Judiciary and Law Enforcement  
Tuesday, December 05, 2023 – 6:30 PM  
County Courthouse, Room 3312  
721 Oxford Avenue, Eau Claire, WI 54703  
& Virtual via Cisco WebEx

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**Members Present:** Brett Geboy, Allen Myren, Stella Pagonis, Connie Russell, and Gerald Wilkie.

**Others Present In Person:** Criminal Justice Services Director Tiana Glenna, Sheriff Dave Riewestahl, Corporation Counsel Sharon McIlquham, and Eric Huse.

**Call to Order**

The meeting was called to order by Chairperson Wilkie at 6:30 PM.

**Confirmation of Public Meeting Notice**

The Clerk confirmed the meeting was properly noticed to the public.

**Call of the Roll**

The Clerk called the roll. Attendance is noted above.

**Public Comment**

No public comment was made.

***Resolution 23-24/055 – Creating 1.0 (FTE) Grant Funded Data Specialist Position in the Criminal Justice Services Department***

Supervisor Myren moved to approve the resolution and present to the full County Board for consideration. The Committee discussed the resolution. The motion **passed** 5-0.

**Adjournment**

The meeting was adjourned by Chairperson Wilkie at 6:35 PM.

Respectfully Submitted:

Eric Huse  
Committee Clerk

FACT SHEET  
For FILE NO. 23-24/061

Presently, there are approximately \$1,700,000 in unassigned funds in the American Rescue Plan Act (ARPA) This resolution requests directing \$1,000,000 of the remaining funds toward the Jail Remodel Project, which received approval as part of the 2024 budget. The Eau County Board of Supervisors has tasked the Director of Finance, the Administrator, and the Committee on Finance and Budget with exploring alternative funding sources for various projects.

The safety of our correctional officers as well as safety concerns for the detainees suggests the need to prioritize the Jail Remodel Project. Utilizing a portion of the ARPA funds for the project will certainly help to move this needed remodel forward and hopefully get this project on the docket for completion in FY 2024.

ARPA funds must be designated for use by the end of 2024. This project would be of benefit to the County for several years giving the County a long-term benefit through the utilization of ARPA dollars.

Should the request be denied, and bonding be required for the Jail Remodel Project. A short-term bond would (\$1,000,000 @ 4% interest for 60 months) cost the County approximately \$150,000 in interest. This additional cost would provide nothing of benefit to the County.

Fiscal Impact: \$1,000,000 from the ARPA fund

Respectfully submitted by,

Supervisor Larry Hoekstra  
District 5

2  
3 DESIGNATING AMERICAN RESCUE PLAN ACT (“ARPA”) FUNDS TO BE USED FOR  
4 THE JAIL REMODEL PROJECT LOCATED AT 710 2ND AVE, EAU CLAIRE WISCONSIN  
5 54703  
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7 WHEREAS Eau Claire County initially received approximately \$20,295,000 from the  
8 federal government under the AMERICAN RESCUE PLAN ACT (“ARPA”) of 2021. The  
9 payment was made in two installments, with the first installment having already been paid to Eau  
10 Claire County and approximately \$1,700,000 in unallocated ARPA funds remaining at present,  
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12 WHEREAS, among other things, permitted uses of ARPA funds allow counties to use their  
13 designated ARPA funds for a variety of projects consistent with the ARPA regulations and  
14 reporting requirements.  
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16 WHEREAS, the Eau Claire County Board of Supervisors has approved the jail remodel  
17 project in the Eau Claire County budget for fiscal year 2024 and has instructed the Director of  
18 Finance, the Administrator, the Committee on Finance and Budget, and the County Board of  
19 Supervisors to seek alternative funding sources for various projects.  
20

21 NOW THEREFORE BE IT RESOLVED, the Eau Claire County Board of Supervisors  
22 designate One Million Dollars (\$1,000,000) from the existing ARPA funds to be used for the jail  
23 remodel project.  
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25 ADOPTED:

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36 Committee on Finance & Budget

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38 Vote: \_\_\_\_\_ aye \_\_\_\_\_ nay  
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41 Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023.  
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Committee on Administration

Vote: \_\_\_\_\_ aye \_\_\_\_\_ nay

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

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Committee on Judiciary & Law Enforcement

Vote: \_\_\_\_\_ aye \_\_\_\_\_ nay

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2023.

LH/sk

Resolution 23-24/061