



MINUTES

Eau Claire County

Committee on Administration

Wednesday, October 4, 2023, at 3:00 p.m.

Eau Claire County Government Center

721 Oxford Ave., Eau Claire • Room 3312

Present: Judy Gatlin, Todd Meyer, Gerald Wilkie, Connie Russell, Nancy Coffey, Allen Myren (ex-officio), Dane Zook (ex-officio)

Others: Samantha Kraegenbrink – Committee Clerk, Kathryn Schauf, Tiana Glenna, Sonja Leenhouts, Sharon McIlquham, Jason Syzmanski, Eric Huse, Jacqueline Kaul (WMMIC), Angela Eckman (3:31 p.m.)

Call to Order and confirmation of meeting notice

Chair Coffey called the meeting to order at 2:30 p.m.

Roll call

Roll call is listed above under present.

Public Comment

No members of the public wished to make a comment.

Review of meeting minutes from September 12, 2023

Motion by Supervisor Gatlin to approve the minutes. The Committee Clerk made a spelling correction on page two from “with” to “will.” No further additions, deletions or corrections.

File No. 23-24/040: Resolution approving alteration of Supervisory District Boundaries resulting from annexations for the City of Eau Claire and the City of Altoona

Motion by Supervisor Russell to approve File No. 23-24/040. Administrator Schauf provided a brief overview. All in favor, motion passes.

File No. 23-24/045: Resolution approving the Eau Claire County Opioid Task Force to expend funding for the Eau Claire County Jail Medication Assisted Treatment (MAT) Maintenance while individuals are incarcerated

Motion by Supervisor Gatlin. Tiana Glenna provided background and the committee was able to ask clarifying questions. The item will also go to the Committee on Judiciary & Law. All in favor, motion carried.

American Rescue Plan Act 2023 end-of-year reconciliation and decision-making process

Administrator Schauf provided information on the ARPA end-of-year reconciliation. With remaining funds, Supervisor Wilkie requests that the board approves the decision-making process on allocating the funds. Administrator Schauf advised the Housing Authority is requesting an additional \$91,000 to complete a buying process. Motion by Supervisor Meyer. All in favor of approving the creation of the resolution for the expending ARPA funds to the Housing Authority. All in favor.

Board Member Onboarding/Education/Training

Administrator Schauf provided an overview of the current onboarding process of newly elected board members.

- Suggestions:
 - Providing detail overview on creation of legislation, key contacts
 - Professionals with a Purpose, getting to know County staff
 - Engagement with the County VOICE subcommittee



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- Virtual attendance requirements

Administrator Updates: Strategic planning

Administrator Schauf advised there is a small workgroup ensuring that our work is aligning with our budget, workplan, and strategic plan. Administration will offer a Strategic Plan Refresher to the board in 2024.

Preparation for Eau Claire County Legislative Breakfast – Questions

Supervisors are asked to send potential questions to provide to the legislators in advance. Request Department Heads to provide questions as well as other local entities.

Appointments

Motion by Supervisor Meyer to approve the following appointments.

- Committee on Parks & Forest
 - Supervisor Nathan Otto
- Highway Committee
 - Supervisor Dane Zook

Future Agenda Items

- One-on-One Debriefing
- Committee on Committee Chairs
- Creation of an Economic Development Committee
- County Board Training Dollar allotment
- Legislative Committee
- Strategic Planning
- ARPA Update

Closed Session

Pursuant to Wis. Stat. 19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

Motion by Supervisor Meyer to move into closed session at 4:19 p.m.

The meeting adjourned at 4:45 p.m.

Respectfully submitted by,

Samantha Kraegenbrink

Assistant to the County Administrator