



MINUTES

Committee on Human Resources

Date: Friday, August 25, 2023

Time: 8:30 a.m.

Location: 721 Oxford Ave, Eau Claire, WI • Room 3312

® indicates remote attendance

Present: Judy Gatlin, Katherine Schneider ®, Larry Hoekstra, Cory Sisk ®, Allen Myren

Others: Samantha Kraegenbrink – Committee Clerk, Janet Quinn, Norb Kirk, Sharon McIlquham, Dave Riewestahl, Britt Buhrow, Dawn Edlin, Bethany Bremer, Angela Eckman, Kathryn Schauf

Call to Order and Confirmation of Meeting Notice

Chair Myren called the meeting to order at 8:30 a.m.

Roll call

Roll call is listed above under present.

Public Comment

No members of the public wished to make a comment.

Approval of Minutes from July 28, 2023

Motion by Supervisor Sisk. No deletions, corrections, or additions. All in favor; minutes were approved as presented.

Compensation Update: Angela Eckman

Director Eckman provided an update on the compensation work being done in the organization.

*ex-officio, Supervisor Coffey arrived at 8:33 a.m.

County VOICE: Angela Eckman

Director Eckman provided an update on the County VOICE (Voicing opinions, inclusivity, connections and engagement.) For example, a sub-group of the full engagement group will collect feedback, suggestions, etc. from the workforce and bring that back to start working around.

File No. 23-24/036: A resolution to ratify a labor agreement between Eau Claire County and the Wisconsin Professional Police Association Law Enforcement Employee Relations Division for the non-supervisory unit effective January 1, 2024, through December 31, 2025; authorizing the Chair of the County Board, Chair of the Committee on Human Resources and County Administrator to execute said contract on behalf of Eau Claire County

Corporation Counsel McIlquham provided background on file no. 23-24/036. Supervisor Schneider motioned to

approve as presented. Supervisor Gatlin motions to amend the resolution on line 11 to strike “Committee on Human Resources” and replace with “bargaining team.” All in favor of approving as amended.

Update on Protective Services: Corporation Counsel, Sharon McIlquham

Corporation Counsel provided an update on protective services.

Travel Reimbursement Clarification

This will be an item on a future agenda. Director Eckman and Corporation Counsel will be clarifying meal reimbursement amounts, so it is universally interpreted.

Review of Proposed Changes to Title 3 – Human Resources (review through 3.15 “Position Administration”)

The committee discussed the proposed changes to title 3. This item was for discussion only. Corporation Counsel marked desired changes.

Vacancy Report: Britt Buhrow, HR Advisor

Britt Buhrow provided the vacancy report in virtual form. The committee was given the opportunity to discuss and ask any clarifying questions.

Future Agenda Items

- a. PTO Donation Policy
- b. On-call Policy Review
- c. Electric Signature Policy
- d. Continue changes to Title 3

The meeting was adjourned at 9:54 a.m.

Respectfully submitted by,

Samantha Kraegenbrink
Assistant to the County Administrator