

**Agenda**

Eau Claire County  
Committee on Judiciary and Law Enforcement  
Tuesday, December 05, 2023 – 6:30 PM  
County Courthouse, Room 3312  
721 Oxford Avenue, Eau Claire, WI 54703  
& Virtual via Cisco WebEx

**Join via WebEx Online:**

**[Meeting Link](#)**

**Meeting Number:** 2535 853 4672

**Password:** JudLaw

**Join via Phone:**

**Dial In:** 1-415-655-0001

**Access Code:** 2535 853 4672

**Passcode:** 583529

*A majority of the County Board of Supervisors may be in attendance at this meeting; however, only members of the above noted committee may take action on an agenda item*

**Notice Regarding Public Comment:** *Members of the public wishing to make comments are encouraged to email Eric Huse at [Eric.Huse@dc.wi.gov](mailto:Eric.Huse@dc.wi.gov) at least 30 minutes prior to the start of the meeting. You will be called on during the Public Comment session to make your comments.*

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1. Call to Order
  2. Confirmation of Public Meeting Notice
  3. Call of the Roll
  4. Public Comment
  5. Resolution 23-24/055 – *Creating 1.0 (FTE) Grant Funded Data Specialist Position in the Criminal Justice Services Department* – discussion/action pg. 2
  6. Adjourn

Posted: 12/04/2023

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Note: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or County Administration for assistance (715-839-5106). For additional information on ADA requests, contact the County ADA Coordinator at 715-839-7335, (FAX) 715-839-1669, or 715-839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703

The Eau Claire County Sheriff's Office has successfully secured a grant dedicated to "Opioid Abatement Efforts by Law Enforcement Agencies." Within the framework of this grant, the department is seeking a Data Specialist whose position will be entirely funded by the grant. The Data Specialist will collaborate with Public Health, the Eau Claire Sheriff's Office, the Eau Claire Police Department, the Criminal Justice Services Department, Human Services, local hospitals/EMS providers, and the community. Together, they will assess and analyze the legal and behavioral impact of opioid use on the residents of Eau Claire County.

The primary responsibilities of the Data Specialist include obtaining and visualizing baseline data, as well as ongoing data throughout the grant's duration. This data will be crucial for quantifying and reporting the impact of the efforts. Moreover, the Data Specialist will support the deflection team in identifying individuals who stand to benefit from the service.

The contract period for the grant funding spans from July 1, 2023, to June 30, 2024. Due to the timing of awards, it is expected that the utilization will extend beyond the June 30, 2024, date, there is communication indicating that the organization can still utilize the grant funding. There will be no fiscal impact on either the 2023 or 2024 budgets, as this position is entirely funded by the grant.

Position Title	Hourly Pay Rate	Hours paid per Week	# of weeks paid in contract period	Total Cost
Data Specialist	\$40.03	40.00	52.00	\$83,262.40

Position Title	Salary	Fringe Rate	Total Cost
Data Specialist	\$83,262.40	52.500%	\$43,712.76

Data Specialist Fringe: Consists of FICA (7.6%), retirement (6.7%), HAS (1.8%), Health Insurance (35.7%), Life Insurance (.3%), Dental (.4%)

Respectfully submitted by,

Tiana Glenna  
Criminal Justice Services Director

Dave Riewestahl  
Sheriff

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3 CREATING 1.0 (FTE) GRANT FUNDED DATA SPECIALIST POSITION IN THE  
4 CRIMINAL JUSTICE SERVICES DEPARTMENT

5  
6 WHEREAS, the Eau Claire County Sheriff’s Office has been awarded a grant titled  
7 “Opioid Abatement Efforts by Law Enforcement Agencies; and  
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9 WHEREAS, part of the funding from this grant is earmarked for a Data Specialist that  
10 will work with all stakeholders such as Public Health, Eau Claire County Sheriff’s Office, City  
11 of Eau Claire Police Department, the Criminal Justice Services Department, the Department of  
12 Human Services, local hospitals/EMS service providers, and the community; and  
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14 WHEREAS, this position will support the deflection program and identify individuals to  
15 receive support, this position will be responsible for data collection, cleaning, visualization, and  
16 analysis using various software; and  
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18 WHEREAS, the total cost for this position is \$83,262.40 for salary/personnel costs and  
19 \$43,712.76 in fringe benefits paid for by the grant; and  
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21 WHEREAS, the contract period of this position is July 1, 2023-June 30, 2024, however  
22 due to the timing of when the grant was awarded, the Sheriff has been advised that the funds are  
23 for the organization to use as identified until they are exhausted by a process of reapplication in  
24 June 2024 for any unused monies.  
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26 NOW THEREFORE BE IT RESOLVED that the Eau Claire County Board of  
27 Supervisors hereby approves the creation of 1.0 (FTE) Data Specialist position in the Criminal  
28 Justice Services Department effective July 1, 2023.  
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30 ADOPTED:

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41 Committee on Human Resources

41 Committee on Judiciary and Law  
42 Enforcement

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44 Dated this \_\_\_\_ day of \_\_\_\_\_, 2023.

44 Dated this \_\_\_\_ day of \_\_\_\_\_, 2023.

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46 Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay

46 Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay

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Committee on Finance & Budget

Dated this \_\_\_\_ day of \_\_\_\_\_, 2023.

Vote: \_\_\_\_\_ Aye \_\_\_\_\_ Nay

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Resolution 23-24/055

**Report of action from the Committee on Human Resources**

On November 16, 2023, the Committee on Judiciary & Law Enforcement voted in favor of Resolution 23-24/055 – Creating 1.0 (FTE) Grant Funded Data Analyst Position in the Criminal Justice Services Department, as it was presented.

On December 1, 2023, the Committee on Human Resources, after discussion, voted in favor of the same resolution with the striking of “Data Analyst” and titling the position “Data Specialist.” For this reason, Resolution 23-24/055 – Creating 1.0 (FTE) Grant Funded Data Specialist Position in the Criminal Justice Services Department is being presented as amended to the Committee on Judiciary & Law Enforcement for a new vote.

Respectfully,

Samantha Kraegenbrink  
Committee on Human Resources Committee Clerk