



AGENDA
Committee on Finance & Budget

Tuesday, December 5, 2023

6:00 p.m.

Courthouse – Room #1301/1302
721 Oxford Ave, Eau Claire, WI

Join by Phone:

Dial in Number: 415.655.0001
Access Code: 2537 585 2881

Join by Meeting Number:

Meeting Number: 2537 585 2881
Meeting Password: rUB8w7t442X

Join from Meeting Link:

<https://eauclairecounty.webex.com/eauclairecounty/j.php?MTID=me7bae00f5a33dcc91488335521d4bc0a>

A majority of the county board may be in attendance at this meeting;
however, only members of the committee may take action on an agenda item.

1. Call to Order and Confirmation of Meeting Notice
2. Roll Call
3. Public Comment
4. Review of Meeting Minutes / Discussion – Action
5. Proposed Resolution 23-24/057 “Authorizing a 2023 Budget Amendment for Approval of 2023 Grant Awards, Donations, and Other Revenue Given to Eau Claire County” / Discussion – Action
6. Proposed Resolution 23-24/055 “Creating 1.0 (FTE) Grant Funded Data Analyst Position in the Criminal Justice Services Department” / Discussion – Action
7. Proposed Resolution 23-24/059 “Creating 1.0 (FTE) Grant Funded Deflection Program Case Manager Position in the Eau Claire County Department of Human Services” / Discussion – Action
8. Proposed Resolution 23-24/064 “Granting the Use of Contingency Funds and Authorizing the Parks and Forest Department to Apply for the Wisconsin Municipal Dam Grant in Order to Repair the Altoona Dam” / Discussion – Action
9. Future Meetings and Agenda Items / Discussion
 - a. Regular December meeting
 - b. Contract Review
 - c. Code Section Review
10. Adjourn

Prepared by: Amy Weiss

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or Administration for assistance at (715) 839-5106. For additional information on ADA requests, contact the County ADA Coordinator at (715) 839-7335, (FAX) (715) 839-1669, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.



MINUTES
Committee on Finance & Budget

Tuesday, November 7, 2023

6:30 p.m.

Courthouse – Room #1301/1302
721 Oxford Ave, Eau Claire, WI

Members Present: Supervisors Jim Dunning, Robin Leary, Cory Sisk (Webex), Dane Zook

Members Absent: Supervisor John Folstad

Staff Present: Sharon McIlquham, Corporation Counsel; Jason Szymanski, Finance Director; Amy Weiss, Senior Accounting Manager

Chair Zook called the Committee on Finance & Budget to order at 6:30 pm and confirmed compliance with open meetings law.

The committee clerk took roll call. Members present are indicated above.

No members of the public were present.

Review and Approval of Meeting Minutes

Motion: Leary moved approval of revised minutes

Vote: 4-0 via voice vote

Proposed Resolution 23-24/053 “Denying the Claims of Randal Creviston Against Eau Claire County; Directing the County Clerk to Notify the Claimant of Said Denial”

Motion: Dunning moved approval as presented

Vote: 4-0 via voice vote

Review and Approval of County Board Chair Reimbursement Request

Motion: Leary moved approval of reimbursement for trip to WCA Conference

Vote: 4-0 via voice vote

Future Meetings: December 14, 2023 at 4:00 pm

Agenda Items: Contract Review, Code Section Review

The committee adjourned at 6:35 pm.

Amy Weiss
Committee Clerk

FACT SHEET

FILE NO. 23-24/057

The Finance Department has received requests from several departments to increase their 2023 budgets for certain expenditures. These requests are based on additional sources of revenue, either new grant awards, donations, or other revenue. Unspent funds that are to be used for specific purposes will be recorded in the 2024 budget by carryforward request in early 2024.

Fiscal Impact: No additional cost, as the source of the funding is additional revenue.

Respectfully Submitted

Amy Weiss
Senior Accounting Manager

4 - AUTHORIZING A 2023 BUDGET AMENDMENT FOR APPROVAL OF 2023 GRANT
5 AWARDS, DONATIONS, AND OTHER REVENUE GIVEN TO EAU CLAIRE COUNTY -

6 WHEREAS, Section 59.52(19) Wis. Stats. empowers the County Board to accept donations,
7 gifts, or grants of money for any public governmental purpose within the powers of the County; and

8
9 WHEREAS, the departments listed below have received grant awards and donations to be
10 used to support the department's existing 2023 programs; and

11
12 NOW THEREFORE BE IT RESOLVED that the Eau Claire County Board of
13 Supervisors authorizes amending the following 2023 departmental revenue and expenditure
14 budgets for additional grant awards received since June 30, 2023.

15 DEPARTMENT	16 DESCRIPTION	17 AMOUNT
18 Sheriff	19 William A Bingham Family Endowment	20 \$ 40,000
21 Sheriff	22 Opioid Abatement Efforts by 23 Law Enforcement Agencies	24 350,453
25 Nondepartmental	26 Opioid Settlement Funds	27 118,700
28	29 Total Additional Grants and Donations	30 <u>\$ 509,153</u>

31 ADOPTED:

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Committee on Finance and Budget

VOTE: _____ Aye _____ Nay

Dated this _____ day of _____, 2023.

FACT SHEET

TO FILE NO. 23-24/055

The Eau Claire County Sheriff’s Office has successfully secured a grant dedicated to "Opioid Abatement Efforts by Law Enforcement Agencies." Within the framework of this grant, the department is seeking a Data Analyst whose position will be entirely funded by the grant. The Data Analyst will collaborate with Public Health, the Eau Claire Sheriff’s Office, the Eau Claire Police Department, the Criminal Justice Services Department, Human Services, local hospitals/EMS providers, and the community. Together, they will assess and analyze the legal and behavioral impact of opioid use on the residents of Eau Claire County.

The primary responsibilities of the Data Analyst include obtaining and visualizing baseline data, as well as ongoing data throughout the grant's duration. This data will be crucial for quantifying and reporting the impact of the efforts. Moreover, the Data Analyst will support the deflection team in identifying individuals who stand to benefit from the service.

The contract period for the grant funding spans from July 1, 2023, to June 30, 2024. Due to the timing of awards, it is expected that the utilization will extend beyond the June 30, 2024, date, there is communication indicating that the organization can still utilize the grant funding. There will be no fiscal impact on either the 2023 or 2024 budgets, as this position is entirely funded by the grant.

Fiscal Impact:

Position Title	Hourly Pay Rate	Hours paid per Week	# of weeks paid in contract period	Total Cost
Data Analyst	\$40.03	40.00	52.00	\$83,262.40

Position Title	Salary	Fringe Rate	Total Cost
Data Analyst	\$83,262.40	52.500%	\$43,712.76

Data Analyst Fringe: Consists of FICA (7.6%), retirement (6.7%), HAS (1.8%), Health Insurance (35.7%), Life Insurance (.3%), Dental (.4%)

Respectfully Submitted:

Tiana Glenna
Criminal Justice Services Director

Dave Riewestahl
Sheriff

2
3 CREATING 1.0 (FTE) GRANT FUNDED DATA ANALYST POSITION IN THE CRIMINAL
4 JUSTICE SERVICES DEPARTMENT

5
6 WHEREAS, the Eau Claire County Sheriff’s Office has been awarded a grant titled
7 “Opioid Abatement Efforts by Law Enforcement Agencies; and
8

9 WHEREAS, part of the funding from this grant is earmarked for a Data Analyst that will
10 work with all stakeholders such as Public Health, Eau Claire County Sheriff’s Office, City of
11 Eau Claire Police Department, the Criminal Justice Services Department, the Department of
12 Human Services, local hospitals/EMS service providers, and the community; and
13

14 WHEREAS, this position will support the deflection program and identify individuals to
15 receive support, this position will be responsible for data collection, cleaning, visualization, and
16 analysis using various software; and
17

18 WHEREAS, the total cost for this position is \$83,262.40 for salary/personnel costs and
19 \$43,712.76 in fringe benefits paid for by the grant; and
20

21 WHEREAS, the contract period of this position is July 1, 2023-June 30, 2024, however
22 due to the timing of when the grant was awarded, the Sheriff has been advised that the funds are
23 for the organization to use as identified until they are exhausted by a process of reapplication in
24 June 2024 for any unused monies.
25

26 NOW THEREFORE BE IT RESOLVED that the Eau Claire County Board of
27 Supervisors hereby approves the creation of 1.0 (FTE) Data Analyst position in the Criminal
28 Justice Services Department effective July 1, 2023.
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30 ADOPTED:

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41 Committee on Human Resources

42 Committee on Judiciary and Law
43 Enforcement

44 Dated this ____ day of _____, 2023.

Dated this ____ day of _____, 2023.

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46 Vote: _____ Aye _____ Nay

47 Vote: _____ Aye _____ Nay
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Committee on Finance & Budget

Dated this ____ day of _____, 2023.

Vote: _____ Aye _____ Nay

SK

Resolution 23-24/055

FACT SHEET
23-24/059

The Eau Claire County Department of Human Services has secured a grant specifically allocated for "Opioid Abatement Efforts by Law Enforcement Agencies." Within the grant framework, the department is in search of a Deflection Program Case Manager, and the entirety of this position's funding will come from the grant. The Deflection Program Case Manager will collaborate with various entities, including Public Health, the Eau Claire Sheriff's Office, the Eau Claire Police Department, the Criminal Justice Services Department, Human Services, local hospitals/EMS providers, and the community.

Key responsibilities of the Deflection Program Case Manager involve overseeing activities related to the Eau Claire County Deflection Program. This includes facilitating the screening of potential participants to assess program eligibility and suitability, carrying out intake tasks necessary to meet both grant and local program requirements, and collecting and reporting participant data to fulfill grant and local program obligations.

The grant's funding period spans from July 1, 2023, to June 30, 2024. Considering the timing of awards, it is anticipated that the utilization of the grant will extend beyond the June 30, 2024, deadline, as indicated by communication allowing continued use of the grant funding. There is no fiscal impact on either the 2023 or 2024 budgets, as the position's financial support is entirely derived from the grant.

Position Title	1 FTE Monthly Pay Rate	Hours paid per Week	# of months paid in contract period	Total Cost
Deflection Program Case Manager	\$5,243.34	100%	12.00	\$62,920.08

Position Title	Salary	Fringe Rate	Total Cost
Deflection Program Case Manager	\$62,920.08	60.250%	\$37,909.35

Deflection Program Case Manager Fringe: Consists of FICA (\$4,089.80), HAS (\$1,500.00). Health Insurance (\$27,556.56)

Respectfully submitted by,

Angela Weideman
Department of Human Services Director

2
3 CREATING 1.0 (FTE) GRANT FUNDED DEFLECTION PROGRAM CASE MANAGER
4 POSITION IN THE EAU CLAIRE COUNTY DEPARTMENT OF HUMAN SERVICES

5
6 WHEREAS, the Eau Claire County Sheriff’s Office has been awarded a grant titled
7 “Opioid Abatement Efforts by Law Enforcement Agencies; and
8

9 WHEREAS, part of the funding from this grant is earmarked for a Deflection Program
10 Case Manager that will work with all stakeholders such as Public Health, Eau Claire County
11 Sheriff’s Office, City of Eau Claire Police Department, the Criminal Justice Services
12 Department, the Department of Human Services, local hospitals/EMS service providers, and the
13 community; and
14

15 WHEREAS, this position will be responsible for individuals referred to the
16 diversion/deflection program; which includes by is not limited to making referrals to needed
17 services, tracking progress, providing case management services, data collection and reporting,
18 information sharing with stakeholders, providing education related to the program, and outreach;
19 and
20

21 WHEREAS, the total cost for this position is \$62,920.08 in salary/personnel costs and
22 \$37,909.35 in fringe benefits paid for by the grant; and
23

24 WHEREAS, the contract period of this position is July 1, 2023-June 30, 2024, however
25 due to the timing of when the grant was awarded, the Sheriff has been advised that the funds are
26 for the organization to use as identified until they are exhausted by a process of reapplication in
27 June 2024 for any unused monies.
28

29 NOW THEREFORE BE IT RESOLVED that the Eau Claire County Board of
30 Supervisors hereby approves the creation of 1.0 (FTE) Deflection Program Case Manager in the
31 Eau Claire County Department of Human Services effective July 1, 2023.
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33 ADOPTED:

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44 Committee on Human Resources

Human Services Board

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46 Dated this ____ day of _____, 2023.

Dated this ____ day of _____, 2023.

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48 Vote: _____ Aye _____ Nay

Vote: _____ Aye _____ Nay

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Committee on Finance & Budget

Dated this ____ day of _____, 2023.

Vote: _____ Aye _____ Nay

SK

Resolution 23-24/059

Resolution
to create
1.0 FTE
Case
Manager



Law
Enforcement
Opioid
Abatement
Efforts (grant by
the State Dept
of Health
Services)

Case Manager position- This 1.0 FTE will be for deflection services and will report to Human Services in our Behavioral Health Division. Human Services is bringing this resolution forward.

Data specialist position- This 1.0 FTE will report to the Criminal Justices Services (CJS) and Sheriffs Department/CJS is taking that resolution forward.

Peer support-Request For Proposal (RFP)
Human Services will work with the 4 county department team to support the RFP process.

Deflection

- The program is made possible through a \$350,453 WI Department of Health Services grant that was awarded to the Eau Claire County Sheriff's Department in November 2023. The grant was written in collaboration with all four county department partners.
- Law enforcement encounters citizens due to various types of complaints from the public.
- When law enforcement determines that deflection from arrest and referral to services is a safe disposition and makes more sense than criminal justice system involvement, a referral to the deflection program can occur.
- Deflection means that a citizen having problems in the community, that appears related to mental health or substance use issues, will be referred for services and not enter the criminal justice system.
- The grant is funded by the State of Wisconsin Opioid Settlement Funds. The grant is a one-year award.

What will a Case Manager Do?

- When law enforcement acts to deflect a citizen, the case manager position will be the designated staff to take a warm hand off from law enforcement to assess and address the needs of the citizen.
- During initial contacts, the case manager will determine existing services the citizen may benefit from and will determine if a substance use assessment or mental health assessment is indicated.
- For citizens that have an opioid use disorder or opioid use history, the grant will provide primary funding for peer support services.
- For citizens that do not have an opioid use disorder or opiate use history, the case manager will help the citizen obtain available resources and make linkages to existing services. A strong emphasis on peer support will be used.
- Peer support is a primary service strategy to help citizens make desired or needed life changes.



What happens after one year?

- Sustainability of programs and services for citizens is a high priority. When programs open and close or come and go, the community can become frustrated or confused about how to seek help.
- There is a possibility that The State of Wisconsin Department of Health Services would continue to make this grant opportunity available for future years.
- There is a possibility that Eau Claire County Opioid Settlement Funds could be used to sustain these grant activities.
- There is a possibility that a combination of Eau Claire County Opioid Settlement Funds and program revenues earned by this case management position could be used to sustain these grant activities. We can bill case management services for clients who have medical assistance.
- The grant activities are supported by a strong data platform and a grant-funded data analyst position in the Criminal Justice Services (CJS) that will demonstrate the outcomes of the grant activities so that decision makers will be well informed about the outcomes and limitations of the planned grant activities.

FACT SHEET

TO FILE NO. 23-24/064

Eau Claire County is the owner of a large dam located within the County known as the Altoona dam. The dam stands 44 feet high and 240 feet long. Owners of such dams are required to inspect the integrity of such dams every ten years under Wisconsin Statute §31.19 (2). In accordance with the previous statute, an inspection was completed on the Altoona dam by Ayres Associates on August 11, 2022. Following the inspection, a report was provided to the parties by Ayres Associates listing the dam's "fair" condition and identifying areas of concern. The initial estimate to design and repair concrete spalling on the Altoona Dam is approximately one hundred and five thousand dollars (\$105,000.00).

Josh Pedersen, the Parks and Forest Director, received a letter dated October 18, 2023, from the Wisconsin DNR. Said letter directs Eau Claire County to make certain repairs and assessments to the Altoona Dam, these directives include a completion date of October 31, 2024. Due to the late notice, there are no funds allocated in the budget to repair the Altoona dam.

The costs, including design, repair, or construction, are eligible for the Wisconsin Municipal Dam Grant. If approved, the grant is a cost sharing program in which the State will provide 50% of the funding toward the first \$1,000,000 and 25% of the funding for the next \$2,000,000.

Fiscal Impact: \$52,500 (fifty-two thousand and five hundred dollars)

Respectfully Submitted,

Chauncey Ellefsen

4 GRANTING THE USE OF CONTINGENCY FUNDS AND AUTHORIZING THE PARKS
5 AND FOREST DEPARTMENT TO APPLY FOR THE WISCONSIN MUNICIPAL DAM
6 GRANT IN ORDER TO REPAIR THE ALTOONA DAM.

7 WHEREAS, Eau Claire County owns a large dam located within the County, known as
8 Altoona Dam; and

9
10 WHEREAS, said dam was inspected by Ayres Associates on August 11, 2022, in
11 accordance with the Wisconsin DNR required dam safety inspections; and

12
13 WHEREAS, based on the 2022 Ayres Associates inspection, on October 18, 2023, the
14 Wisconsin DNR provided directives to complete repairs to the dam concrete by October 31, 2024;
15 and

16 WHEREAS, Ayres Associates has provided an initial estimate of one hundred and five
17 thousand dollars (\$105,000.00) for the design and to construct repairs to the spalling concrete of
18 the dam; and

19
20 WHEREAS, Eau Claire County requests financial assistance under s. 31.385 and s.
21 227.11, Wis. Stats., and Ch. NR 335, Wis. Adm. Code, for the purpose of dam maintenance and
22 repair; and

23
24 WHEREAS, the State share for such a project may not exceed 50 percent (50%) of the first
25 \$1,000,000.00 of total eligible project costs nor 25 percent (25%) of the next \$2,000,000.00 of
26 total eligible project costs; and

27
28 NOW, THEREFORE BE IT RESOLVED the Eau Claire County Board of Supervisors
29 grants authority to the Parks and Forest Department through their Director to use contingency
30 funding in order to repair spalling concrete on the Altoona dam;

31
32 BE IT FURTHER RESOLVED that the Eau Claire County Board of Supervisors
33 authorizes the Parks and Forest Department through their director to apply for the Wisconsin
34 Municipal Dam Grant by:

35
36 Submitting an application to the DNR for financial aid under Ch. NR 335, Wis. Adm. Code;
37 signing grant agreement documents; taking all necessary action to complete the project
38 associated with any grant agreement; and submitting reimbursement claims along with necessary
39 supporting documentation.

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41 ADOPTED

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48 Committee on Finance & Budget

49 Dated: This _____ Day of _____, 2023.

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51 VOTE: _____ AYE _____ NAY
52 CRE