

Eau Claire County Housing Authority
MEETING MINUTES
Monday, August 28, 2023, at 5:00 pm
Room A203, Eau Claire County Ag & Resource Center

Call to Order

The meeting was called to order by Chairperson Robin Leary at 5:00 pm

Roll Call

Roll call was taken.

Board Members present: Robin Leary, Chairperson; Jenny Ebert, Vice-Chairperson, Philip Swanhorst, Thomas Vue and Ricardo Garcia

Staff Present: Georgia Crownhart

Public Comment

None

Bills

Commissioner Swanhorst made a motion to approve the July bills as presented. 5 ayes, 0 nays.

Motion carried.

Meeting Minutes

Commissioner Ebert made a motion to approve the July 24, 2023, meeting minutes, as presented. 5 ayes, 0 nays.

Motion carried.

Executive Director Training

Commissioner Garcia made a motion to approve allowing the director and one staff member to attend Financial Training presented by Hawkins Ash CPAs October 10-11, 2023. 5 ayes, 0 nays. Motion carried.

Directors Report

In addition to the report provided previously in the board meeting packet, Crownhart also mentioned she had attended The Eddy Open House before this meeting. The Eddy is the building in the Cannery District where our Project Based Vouchers are being used. The management there would welcome the Housing Authority Board Members in October if they would like to see the building.

Commissioners Report

Nothing reported

Financial Reports

May Financial Report was reviewed. No action required.

Addendum Item – Special Request by CDBG#93-12-05

This is a request by the son of the original owner of this mortgage which is \$9,113 in the Village of Fairchild. The mother passed away some time ago and the estate is not yet settled. The son states he plans to assume ownership but has not been able to finalize the estate. Staff are recommending approval of the request to make a downpayment on the loan of \$2,000 and monthly payments. Staff recommend minimum payments of \$50, and he can make higher payments when he is able. After some discussion, Swanhorst made a motion to reduce the downpayment requirement to \$1,500 to allow the son to apply the \$500 toward finalizing the deed transfer to get estate settled. Commissioner Vue seconded the motion. 5 ayes, 0 nays. Motion carried.

Next Meeting Date & Adjournment

The next two board meetings had already been scheduled for 5:00 pm on Monday, September 28, 2023, and the annual public hearing and monthly meeting for October 16, 2023. A meeting was also scheduled to be held at The Eddy on October 16, 2023, at 4:00 pm. Leary adjourned the meeting at 5:40 pm.

Respectfully submitted,



Georgia Crownhart
Housing Authority Secretary