



AGENDA

Eau Claire County
Committee on Administration
Wednesday, October 4, 2023, at 3:00 p.m.
Eau Claire County Government Center
721 Oxford Ave., Eau Claire • Room 3312

A majority of the county board may be in attendance at this meeting, however, only members of the committee may take action on an agenda item.

Join from the meeting link:

<https://eauclairecounty.webex.com/eauclairecounty/j.php?MTID=m1d29da23569fe4672eb05b7a3ec25c7b>

Join by meeting number:

Meeting number: 2590 878 1249 Password: t2uRMmZZj36

Join by phone:

Dial in: 415-655-0001 Access Code: 2590 878 1249

1. Call to Order and confirmation of meeting notice
2. Roll call
3. Public Comment
4. Review of meeting minutes – **Discussion/Action**
 - a. September 12, 2023
5. File No. 23-24/040: Resolution approving alteration of Supervisory District Boundaries resulting from annexations for the City of Eau Claire and the City of Altoona – **Discussion/Action**
6. File No. 23-24/045: Resolution approving the Eau Claire County Opioid Task Force to expend funding for the Eau Claire County Jail Medication Assisted Treatment (MAT) Maintenance while individuals are incarcerated – **Discussion/Action**
7. American Rescue Plan Act 2023 end-of-year reconciliation and decision-making process – **Discussion / Action**
8. Board Member Onboarding/Education/Training – **Discussion**
9. Administrator Updates: Strategic planning. – **Discussion**
10. Preparation for Eau Claire County Legislative Breakfast – Questions - **Discussion**

Prepared by: Samantha Kraegenbrink – Assistant to the County Administrator

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or Administration for assistance (715-839-5106). For additional information on ADA requests, contact the County ADA Coordinator at 839-7335, (FAX) 839-1669 or 839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.



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11. Appointments:

- a. Committee on Parks & Forest
 - i. Supervisor Nathan Otto
- b. Highway Committee
 - i. Supervisor Dane Zook

12. Future Agenda Items – **Discussion**

- a. One-on-One Debriefing
- b. Committee on Committee Chairs
- c. Creation of an Economic Development Committee

13. Closed Session:

Pursuant to Wis. Stat. 19.85(1)(g): Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

14. Adjourn

Prepared by: Samantha Kraegenbrink – Assistant to the County Administrator

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MINUTES

Eau Claire County

Committee on Administration

Tuesday, September 12, 2023, at 2:30 p.m.

Eau Claire County Government Center
721 Oxford Ave., Eau Claire • Room 3312

Present: Gerald Wilkie, Judy Gatlin, Connie Russell, Todd Meyer, Nancy Coffey, Allen Myren (ex-officio), Robin Leary (ex-officio)

Others: Samantha Kraegenbrink – Committee Clerk, Sonja Leenhouts, Angela Eckman, Norb Kirk, Sharon McIlquham, Kathryn Schauf

Call to Order and confirmation of meeting notice

Chair Coffey called the meeting to order at 2:30 p.m. The meeting was properly noticed.

Roll call

Roll call was completed and is listed above under present.

Public Comment

No members of the public wished to make comment.

Review of meeting minutes from August 8, 2023

Motion by Supervisor Russell to approve the minutes as presented. There were no deletions, corrections, or additions. Minutes were approved as presented.

Board and Administration Shared Ownership of Process and Policy

The Committee discussed a document presented by Administrator Schauf. The following opportunities were discussed:

Opportunity #1: Special Committee to review, simplify and align county code with updated best practices.

Area(s) that will be addressed: Policy, practice and code will be in alignment.

Action item: The Corporation Counsel will begin to work on the creation of a special committee and bring the item back to the Committee at the next Committee on Administration meeting. Motion by Supervisor Meyer.

All in favor.

Opportunity #2: Develop a RACI diagram for shared expectations.

Area(s) that will be addressed: Notification expectations for contract, program and other changes at the operational level. Links policy considerations to processes. This will also include clarification on use of closed sessions for notifications. This also includes thresholds for board reports and updates.

Opportunity #3: Utilizing the Committee of Chairs as a mechanism to improve communication flow between administration, departments, oversight committees and the board as a whole.

Area(s) that will be addressed: Sets expectations on how we as an organization will deal with communications issues immediately.



MINUTES

Eau Claire County

Committee on Administration

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Committee on Committees

This item refers to the creation of a Committee on Committee Chairs. Chair Coffey provided the committee with further documentation. The committee will be the Committee of Chairs.

From Addendum: Compensation Study Update

Human Resources Director, Angela Eckman provided the committee with a compensation update.

The meeting was adjourned at 4:43 p.m.

Respectfully submitted by,

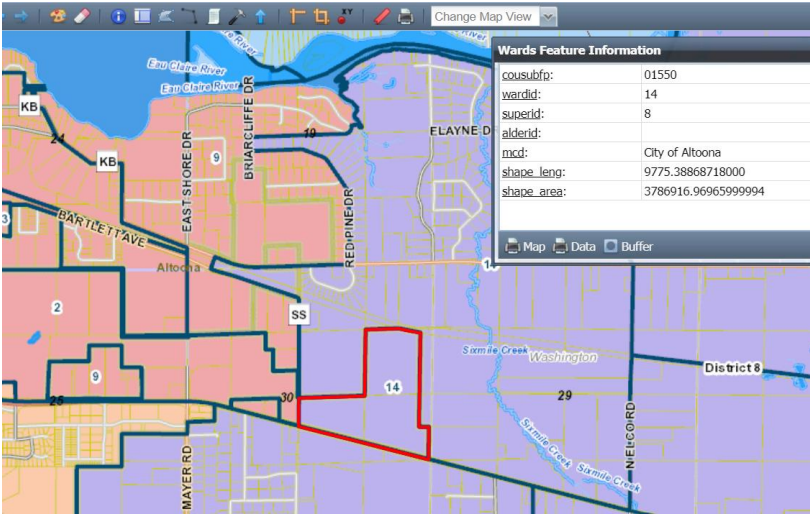
Samantha Kraegenbrink

Assistant to the County Administrator

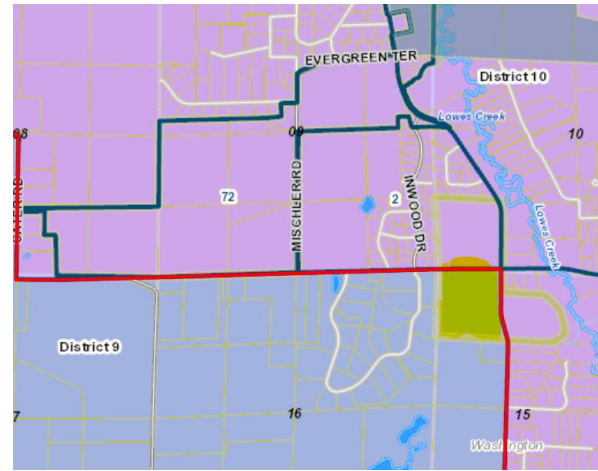
FACT SHEET
FILE 23-24/040

The Wisconsin Statute 59.10 (3) and the county code 1.08.001 (B) allow for the change in county board supervisor district boundaries due to annexations with county board action. This resolution incorporates new ward numbers and boundary changes due to annexations since the county board adopted resolution 21-22/066 on November 9, 2021. This resolution should be passed prior to county board supervisors' circulation of nomination papers on December 1. This resolution is needed for election purposes and there is no fiscal impact.

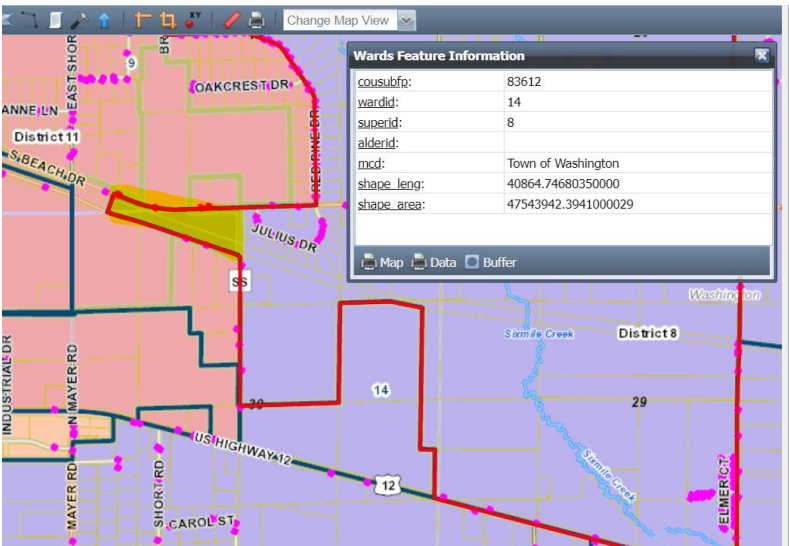
2022-2023 Annexations since 2021 Redistricting				Bring Resolution to Admin Committee and County Board in October 2023		
<u>DATE</u>	<u>MUNICIPALITY</u>	<u>ANNEXATION #</u>	<u>WARD</u>	<u>OLD SUPERVISORY DISTRICT</u>	<u>NEW SUPERVISORY DISTRICT</u>	<u>ADDRESSES AFFECTED</u>
3/10/2022	To <i>City of Altoona</i> from Town of Washington	3B-22	New Altoona Ward 14	8	11*	no addresses
5/10/2022	To <i>City of Augusta</i> from Town of Bridge Creek	2022-0510A	Add to existing Augusta Ward 4	5	5	1 address
7/15/2022	To <i>City of Altoona</i> from Town of Washington	6A-22	Add to existing Altoona Ward 11	11	11	1 address
8/2/2022	To <i>City of Eau Claire</i> from Town of Washington	2022-4A	Add to existing Eau Claire Ward 39	8	8	no addresses
10/4/2022	To <i>City of Eau Claire</i> from Town of Seymour	2022-5A	New Eau Claire Ward 73	27	27	no addresses
10/4/2022	To <i>City of Eau Claire</i> from Town of Washington	2022-7A	New Eau Claire Ward 74	10	10	no addresses
10/4/2022	To <i>City of Eau Claire</i> from Town of Washington	2022-7A	New Eau Claire Ward 75	9	10*	no addresses
10/4/2022	To <i>City of Eau Claire</i> from Town of Washington	2022-7A	New Eau Claire Ward 76	10	10	no addresses
11/1/2022	To <i>City of Eau Claire</i> from Town of Washington	2022-6A	New Eau Claire Ward 77	10	10	no addresses
4/3/2023	To <i>City of Eau Claire</i> from Town of Washington	2023-1A	New Eau Claire Ward 71	10	10	1 address
4/3/2023	To <i>City of Eau Claire</i> from Town of Washington	2023-1A	New Eau Claire Ward 72	10	10	no addresses
8/1/2023	To <i>City of Altoona</i> from Town of Washington	5A-23	Add to existing Altoona Ward 11	11	11	2 addresses
8/1/2023	To <i>City of Altoona</i> from Town of Washington	5A-23	New Altoona Ward 15	8	11*	no addresses
8/24/2023	To <i>City of Augusta</i> from Town of Bridge Creek	2023-0808A	Add to existing Augusta Ward 4	5	5	no addresses
10/3/2023	To <i>City of Eau Claire</i> from Town of Washington	2023-2A	Add to existing EC Ward 39	29	8*	1 address
10/3/2023	To <i>City of Eau Claire</i> from Town of Washington	2023-2A	Add to existing EC Ward 39	8	8	1 address
					* proposed supervisory district change	



New Altoona Ward 14- was Supervisory District 8 → move to Supervisory District 11



New City of Eau Claire Ward 75 (highlighted area) – was Supervisory District 9 → move to Supervisory District 10



New Altoona Ward 15 (highlighted area)– was Supervisory District 8 → move to Supervisory District 11



Add to existing City of Eau Claire Ward 39 – was Supervisory District 29 → move to Supervisory District 8

SUPERVISORY DISTRICT BOUNDARY CHANGES DUE TO ANNEXATIONS IN EAU CLAIRE COUNTY (POST REDISTRICTING 2021-SEPTEMBER 2023)

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APPROVING ALTERATION OF SUPERVISORY DISTRICT BOUNDARIES RESULTING FROM ANNEXATIONS FOR THE CITY OF EAU CLAIRE AND CITY OF ALTOONA

WHEREAS, state statutes allow the county board to consider changes in the boundaries of supervisory districts based on annexations that occur after the passage of the 10-year county redistricting plan in order to administer elections; and

WHEREAS, the City of Eau Claire has modified Ward 39 and created Wards 71-77, and the City of Altoona has created Wards 14 & 15, due to annexations since the Eau Claire County Resolution R165-034 File No. 21-22/066 was passed on November 9, 2021 that approved the final supervisory district plan; and

WHEREAS, exact maps of the described parcels, along with certified copies of the City of Eau Claire annexations, and the City of Altoona annexation, have been duly filed with the Eau Claire County Clerk; and

WHEREAS, changes in said supervisory district boundaries are allowed by law, provided that the total number of supervisory districts is left unchanged.

NOW, THEREFORE, BE IT RESOLVED by the Eau Claire County Board of Supervisors that the City of Eau Claire modification of Ward 39, new Wards 71-77 and all other annexations, and new Altoona Wards 14 & 15 and all other annexations, are hereby included in the supervisory districts enumerated.

BE IT FURTHER RESOLVED that the Eau Claire County Clerk is hereby directed to forward all notices required under Wis. Stat. § Chapter 59 to the Secretary of State for the purpose of advising that office of said boundary changes.

ADOPTED:

Committee on Administration

VOTE: ____ Aye ____ Nay

Dated this ____ day of _____, 2023

4 APPROVING THE EAU CLAIRE COUNTY OPIOID TASK FORCE TO EXPEND FUNDING
5 FOR THE EAU CLAIRE COUNTY JAIL MEDICATION ASSISTED TREATMENT (MAT)
6 MAINTENANCE WHILE INDIVIDUALS ARE INCARCERATED

7 WHEREAS on September 20, 2022, the Eau Claire County Board of Supervisors authorized
8 the creation of the Opioid Task Force, and,

9
10 WHEREAS the task force is tasked with recommending uses of the settlement funds for
11 community assessment and opioid abatement purposes such as expanding addiction treatment
12 workforce, increasing adoption of clinical best practices, and improving enforcement of mental
13 health parity and consumer protection laws at the state level; and,

14
15 WHEREAS Medication Assistant Treatment (MAT) is relevant at each point of contact
16 across the justice system. Upon intake and booking into jail, correctional staff can provide screening
17 to identify individuals appropriate for further assessment and consideration for MAT. Once referred
18 to a provider and approved by said provider during incarceration, individuals may begin MAT and
19 establish the relationships and plans needed to continue treatment after release; and

20
21 WHEREAS the Opioid Task Force is recommending to the Eau Claire County Board of
22 Supervisors to support funding no more than \$24,000 for MAT programming in the Eau Claire
23 County Jail for the duration of one-year, with evaluation of the program after 9-months by the Eau
24 Claire County Opioid Settlement Task Force before any additional funding, if available, will be
25 considered to continue the program.

26
27 NOW THEREFORE BE IT RESOLVED; that the Eau Claire County Board of
28 Supervisors hereby approves funding of no more than \$24,000 for MAT programming in the Eau
29 Claire County Jail.

30 ADOPTED:

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41 Committee on Administration
42 Vote: _____ AYE and _____ NAY

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44 Dated this _____ day of _____, 2023.