



## AGENDA

Eau Claire County  
Committee on Administration  
Tuesday, September 12, 2023, at 2:30 p.m.  
Eau Claire County Government Center  
721 Oxford Ave., Eau Claire • Room 3312

*A majority of the county board may be in attendance at this meeting, however, only members of the committee may take action on an agenda item.*

### **Join from the meeting link:**

<https://eauclairecounty.webex.com/eauclairecounty/j.php?MTID=m1d29da23569fe4672eb05b7a3ec25c7b>

### **Join by meeting number:**

Meeting number: 2590 878 1249 Password: t2uRMmZZj36

### **Join by phone:**

Dial in: 415-655-0001 Access Code: 2590 878 1249

1. Call to Order and confirmation of meeting notice
2. Roll call
3. Public Comment
4. Review of meeting minutes – **Discussion/Action**
  - a. August 8, 2023
5. Board and Administration Shared Ownership of Process and Policy – **Discussion/Action**
6. Committee on Committees – **Discussion**
7. Adjourn

Prepared by: Samantha Kraegenbrink – Assistant to the County Administrator

*PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or Administration for assistance (715-839-5106). For additional information on ADA requests, contact the County ADA Coordinator at 839-6945, (FAX) 839-1669 or 839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.*

## MINUTES

### *Eau Claire County – Joint Meeting*

#### **Committee on Administration and Committee on Finance & Budget**

Tuesday, August 8, 2023 at 2:30 p.m.

Eau Claire County Government Center

721 Oxford Ave. Eau Claire, WI Room 1277

#### **Present:**

Committee on Administration: Connie Russell, Gerald Wilkie, Nancy Coffey

Committee on Finance & Budget: John Folstad, Jim Dunning, Robin Leary, Cory Sisk, Dane Zook

Others: Sue McDonald, Amy Weiss, Greg Dachel, Megan Brasch, Eric Killen, Sonja Leenhouts, Sharon McIlquham, Kathryn Schauf, Erika Gullerud, Norb Kirk, Angela Eckman, Jennifer Porzondek (virtual), Linda O'Mara (virtual)

#### **Call to Order and confirmation of meeting notice**

Chair Coffey called the Committee on Administration to order at 2:30 p.m. and confirmed the joint meeting notice.

Chair Zook called the Committee on Finance & Budget to order at 2:30 p.m.

#### **Roll call**

Roll call was taken for each committee respectively and is listed above.

#### **Public Comment**

No members of the public wished to make comment.

#### **2024 Department Budget Presentations**

- *Child Support* presented by Megan Brasch, Child Support Manager

Supervisor Wilkie proposed an amendment to add \$50,000 to Revenue line 04- Intergovernmental Grants and Aid and subtract \$50,000 from 01- Tax Levy and General Revenue.

On a motion by Supervisor Wilkie, seconded by Supervisor Russell, the amendment was approved unanimously.

On a motion by Supervisor Wilkie, seconded by Supervisor Russell, the Child Support budget was approved unanimously as amended once.

- *Veteran Services* presented by Eric Killen, Veteran Services Director

Supervisor Wilkie proposed an amendment to add \$3,575 to Revenue line 04- Intergovernmental Grants and Aid and subtract \$3,575 from 01- Tax Levy and General Revenue.

On a motion by Supervisor Wilkie, seconded by Supervisor Russell, the amendment was approved unanimously.

On a motion by Supervisor Russell, seconded by Supervisor Wilkie, the Veteran Services budget was approved unanimously as amended once.

- *Information Systems* presented by Greg Dachel, Director

On a motion by Supervisor Wilkie, seconded by Supervisor Russell, the Information Services budget was approved unanimously as presented.

- *Shared Services Fund* presented by Greg Dachel, Director

On a motion by Supervisor Wilkie, seconded by Supervisor Russell, the Shared Services Fund budget was approved unanimously as presented.

- *Risk Management* presented by Sonja Leenhouts, Risk Manager

On a motion by Supervisor Wilkie, seconded by Supervisor Russell, the Risk Management budget was approved unanimously as presented.

- *Corporation Counsel* presented by Sharon McIlquham, Corporation Counsel

On a motion by Supervisor Russell, seconded by Supervisor Wilkie, the Corporation Counsel budget was approved unanimously as presented.

- *County Board* presented by Kathryn Schauf, County Administrator

On a motion by Supervisor Wilkie, seconded by Supervisor Russell, the County Board budget was approved unanimously as presented.

- *Administration* presented by Kathryn Schauf, County Administrator

On a motion by Supervisor Wilkie, seconded by Supervisor Russell, the Administration budget was approved unanimously as presented.

**Adjournment of the Committee on Finance & Budget**

Chair Zook adjourned the Committee on Finance & Budget meeting at 4:55. Committee on Administration remained.

**Approval of meeting minutes**

On a motion by Supervisor Russell, seconded by Supervisor Wilkie, the minutes were approved unanimously with the note to make sure that the header and the first section was complete showing attendance and committee names. (pg. 88 of packet)

**File no. 23-24/012: Amending 2.04.010 b. of the Code: Rule 1—Meetings; to amend 2.04.130 c.4 of the Code: Rule 13—Diligent Committee Service; to amend 2.04.310 b.5 of the Code: Rule 31—Committee Meetings**

On a motion by Supervisor Wilkie, seconded by Supervisor Russell, the amendment was approved unanimously.

**Date of Continuation of June 26, 2023 / July 12, 2023 Special Meeting of the County Board**

Date and time proposed are Tuesday, September 5, 2023 at 6:00 p.m. as set by Corporation Counsel.

**Appointments**

On a motion by Supervisor Wilkie, seconded by Supervisor Russell, the appointment of Supervisor Nick Smiar to the Groundwater Advisory Committee, Committee on Planning & Development, and Western Dairyland Committee was approved unanimously.

Chair Coffey adjourned the Committee on Administration meeting at 5:15 p.m.

Respectfully submitted by,

Sue McDonald  
County Clerk