

AGENDA

Eau Claire County

• **Committee on Parks & Forest** •

Monday, September 11, 2023, 5:00 p.m.

Room AG 103 and 104

Join from the meeting link.

<https://eauclairecounty.webex.com/eauclairecounty/j.php?MTID=m5b4b18e18216321cf4faf3afdbea93da>

Join by meeting number.

Meeting number (access code): 2597 671 9830

Meeting password: p6QAbnVsv63

For those wishing to make public comment, you must e-mail Winnie Parker at Winnie.parker@eauclairecounty.gov at least 60 minutes prior to the start of the meeting. Comments are limited to 3 minutes per person and 30 minutes maximum for the public comment period.

1. Call to Order and Confirmation of Meeting Notice
2. Roll Call
3. Review/Approval of Committee Minutes - **Discussion/Action**
 - a. August 14, 2023
4. Public Comment
5. Resolution 23-24.016 Granting an Ingress and Egress Easement through Eau Claire County Lands Known as Lake Altoona, An Eau Claire County Park - **Discussion/Action**
6. Fee Schedule Changes 2024- **Discussion/Action**
7. County Forest Access Agreement - **Discussion/Action**
8. Resolution 23-24/035 – Adopting the 2023 Eau Claire County Parks Strategic Implementation Plan; Supporting Implementation of the Plan as Time and Funding Allows - **Discussion/Action**
9. Director’s Report
10. Future Committee Meetings and Items for Discussion

Next Meeting – October 9, 2023, at 5 pm

11. Adjourn

Prepared by Winnie Parker, Parks & Forest

Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710 (FAX) 8391669 or (TDD) 8394735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703.

MINUTES

Eau Claire County

• **Committee on Parks & Forest** • **Committee on Finance & Budget** •

Monday, August 14, 2023, at 5:00 p.m.

Agricultural and Resource Center

227 1st Street West Altoona – Room 103 and 104

Parks & Forest Members Present: Joe Knight, Missy Christopherson, Tami Schraufnagel, Dane Zook

Finance & Budget Members Present: Dane Zook, John Folstad, Robin Leary, Jim Dunning, Cory Sisk

Others Present: Josh Pedersen – Director, Jody Gindt – Supervisor, Winnie Parker – Administrative Specialist III (Committee Clerk), Erika Gullerud – Finance Analyst, Kyle Johnson – DNR County Forest Liaison, Todd Johnson - Parks & Programs Manager, Tim Wucherer – CORBA Representative, Nick Smiar – County Board District 15, Connie Russell – County Board District 13, Disa Walstrand – Eau Claire Ski Striders, Chris Gorzek – Eau Claire Ski Striders, Nathan McCorkle – CORBA Representative, Jereme Rauckman- Eau Claire Youth Cycling Representative

Call to Order Committee on Parks & Forest and confirmation of meeting notice

Chairman Knight called the meeting to order at 5:00 p.m. and confirmed public posting of the meeting.

Call to Order Committee on Finance & Budget

Chairman Zook called the Committee on Finance & Budget to order at 5:00 p.m.

Public Comment

Disa Walstrand and Chris Gorzek from Ski Striders updated the Committee and requested the Parks & Forest Department to pay for a quarter of the total cost toward a new groomer. Ski Striders has already raised \$80,000 toward the purchase. Dane Zook reminded the committee that there is a public input session for the budget on Thursday, August 17, 2023, at Altoona City Hall. Joe Knight received two (2) emails in support of the purchase of a new groomer. Robin Leary received 20 letters in support of purchasing a new groomer.

Review of July 10, 2023, Committee Meeting Minutes

Supervisor Christopherson moved to approve the minutes from July 10, 2023. All in favor. Motion passed 4-0.

Budget Overview (Parks & Forest)

Director, Josh Pedersen provided an overview of his proposed 2024 budget. The committee had the opportunity to discuss in detail, ask clarifying questions, and provide input. Motion by Supervisor Zook to send the 2024 Budget Review Report as presented to the administration for their review. All in favor and none opposed, motion passed 4-0.

Committee on Finance & Budget Adjournment

The Committee on Finance & Budget adjourned at 6:16 p.m.

Lowes Creek Park Bike Skills Area

Tim Wucherer of CORBA presented the plans for a new Bike Skills Area and Beginner Bike Playground at Lowes Creek Park. Three (3) key groups: CORBA, Eau Claire Youth Cycling, and the Adventure Team, have been collaborating on this endeavor. The skills park presented is meant to be a gathering place as well as a place to practice multiple levels of difficulty. Supervisor Christopherson moved to approve the Lowes Creek Bike Skills Area as well as the Beginner Bike Playground as presented contingent on Corporate Counsel's review and Director Pedersen's approval of any MOU. All in favor. Motion passed 4-0.

2023 Fee Schedule Changes

Director Pedersen shared additional necessary rate changes that were identified since the last Committee on Parks and Forest Meeting in July. Supervisor Schraufnagel moved to approve the additional fee changes as presented. All in favor. Motion passed 4-0.

Future Parks & Forest Committee Meetings and Items for Discussion

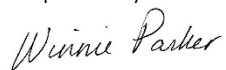
Item for discussion for next meeting: Allowing a driveway easement for Land Locked Parcel surrounded by Eau Claire County Forest land.

Next Parks & Forest committee meeting date is set for September 11, 2023, at 5:00 p.m.

Committee on Parks & Forest Adjournment

The Committee on Parks & Forest adjourned at 7:03 p.m.

Respectfully Submitted by,



Winnie Parker

Committee Clerk

Administrative Specialist III

FACT SHEET

TO FILE NO. 23-24/016

Sally Kappus resides at Eau Claire County 522 N Beach Road, Altoona, WI 54720. The residence is located adjacent to the Lake Altoona Park located in Eau Claire County; specifically adjacent to the “Beach Lot.” Historically, Sally Kappus has been permitted to access the garage located at 522 N Beach Road through the Beach Lot without a formal written agreement. Sally Kappus has access to the residence itself through other means.

The “Beach Lot” at Lake Altoona has recently and/or currently is being redesigned. Consideration for Sally Kappus to gain access to the garage was taken into consideration during the redesign.

The Parties wish to formalize the agreement through a restricted appurtenant easement limited to ingress and egress that shall commence upon a completed survey, signing of an easement agreement drafted by the Corporation Counsel Office, and payment in full. The easement shall continue to run with the land.

Exhibit “A” is an illustration of the potential area that will be burdened by the easement. The specific surveyed area will be completed in the near future.

The easement will have no exclusion or effect on issues related to Park use, fees, or the Carbon Credit Contract. Sally Kappus has offered to pay five hundred dollars (\$500.00) for said easement.

Fiscal Impact: \$500.00

Respectfully Submitted,

Chauncey Ellefsen

CRE

4 GRANTING AN INGRESS AND EGRESS EASEMENT THROUGH EAU CLAIRE COUNTY
5 LANDS KNOWN AS LAKE ALTOONA, AN EAU CLAIRE COUNTY PARK

6 WHEREAS, Eau Claire County owns Lake Altoona County Park and such lands are
7 administered by the Parks and Forest Department; and

8
9 WHEREAS, Sally Kappus is an Eau Claire County resident at 522 N Beach Road, Altoona
10 WI, 54720; and

11
12 WHEREAS, said residence is adjacent to the Lake Altoona parking lot commonly known
13 as the "Beach Lot;" and

14
15 WHEREAS, the current access to Sally Kappus' garage is through the Lake Altoona Beach
16 Lot without formal written agreement; and

17
18 WHEREAS, Sally Kappus has offered five hundred dollars (\$500.00) to purchase an
19 ingress and egress easement; and

20
21 WHEREAS, the subject area is shown in Exhibit "A," that will be specifically described
22 upon the completion of the surveyed area in 2023; and

23
24 WHEREAS, accepting the offer for the easement is in Eau Claire County's best interests.

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26 NOW, THEREFORE BE IT RESOLVED that the Eau Claire County Board of Supervisors
27 grants an easement set forth in Exhibit "A" to Sally Kappus for the sum of five hundred dollars
28 (\$500.00) upon the completion of the surveyed and specifically described area in 2023; and

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30 BE IT FURTHER RESOLVED that the Office of Corporation Counsel is authorized to
31 draft said easement; and

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33 BE IT FURTHER RESOLVED that the County Clerk is authorized to sign all documents
34 necessary to transfer the aforementioned easement to Sally Kappus.

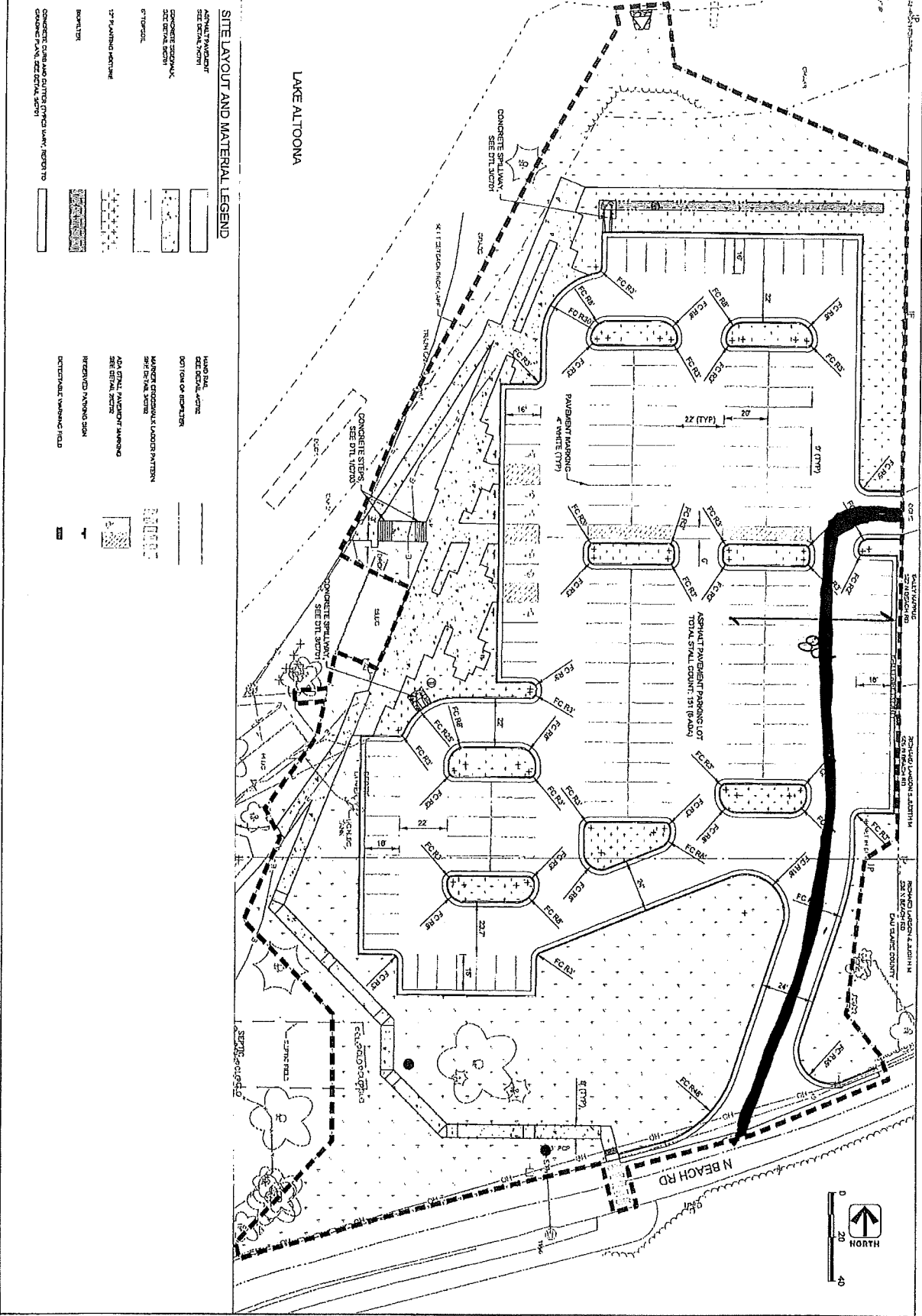
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36 ADOPTED

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47 Committee on Parks and Forest

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49 VOTE: _____ AYE _____ NAY

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EXHIBIT

A

| | |
|-------------|--------------------------------|
| Project No. | C300 |
| Client | EAU CLAIRE COUNTY |
| Site | LAKE ALTOONA BEACH PARKING LOT |
| Phase | CONCEPTUAL DESIGN |
| Drawn By | |
| Checked By | |
| Scale | |
| Date | 12/21/2011 |

LAKE ALTOONA BEACH PARKING LOT

EAU CLAIRE COUNTY

ALTOONA, WISCONSIN

AVRES

FEE CHANGE

| Department: | Parks and Forest | | | |
|--|-----------------------|---------------------------------------|--|---|
| Contact Person: | Josh Pedersen | | | |
| (Phone): | 839-4787 | | | |
| Effective Date: | 1/1/2024 | | | |
| County Code Section List Chronologically | Current Fee Amount | New or Revised Fee Amount | Reason For Change | Anticipated or Increased Annual Revenue |
| 16.30.040 (B) Coon Fork Camping Fees | | | | |
| Nightly rate -off lake | \$17.00 | \$20.00 | Adjustment to keep pace with competing campgrounds. Have not adjusted rates since 2018 | \$10,809.00 |
| Weekly rate - off lake | \$102.00 | \$120.00 | Adjustment to keep pace with competing campgrounds. Have not adjusted rates since 2018 | \$1,026.00 |
| Nightly rate - lake side | \$20.00 | \$22.00 | Adjustment to keep pace with competing campgrounds. Have not adjusted rates since 2018 | \$2,706.00 |
| Weekly rate - lake side | \$120.00 | \$132.00 | Adjustment to keep pace with competing campgrounds. Have not adjusted rates since 2018 | \$360.00 |
| Nightly rate - Section D Campsites with 50 amp electric, water | \$27.00 | \$29.00 | Adjustment to keep pace with competing campgrounds. Have not adjusted rates since 2018 | \$2,248.00 |
| Weekly rate- Section D Campsites with 50 amp electric, water | \$162.00 | \$174.00 | Adjustment to keep pace with competing campgrounds. Have not adjusted rates since 2018 | \$252.00 |
| Paddle boat, canoe, and row boat rental | \$6.00 | \$8.00 | Costs to keep up with maintenance on boat fleet | \$1,266.00 |
| Firewood sold in campgrounds | \$6.00 | \$7.00 | Rising costs of firewood, keeping pace with competition. | \$2,083.00 |
| Off Season Rate- nonelectric | \$10.00 | \$12.00 | Adjustment to keep pace with competing campgrounds. Have not adjusted rates since 2018 | \$586.00 |
| Off Season Rate- Electric | \$15.00 | \$20.00 | Adjustment to keep pace with competing campgrounds. Have not adjusted rates since 2018 | \$1,485.00 |

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| Governing Committee Vote and Date of Approval |
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FACT SHEET

TO FILE NO 23-24/035

The 2023 Eau Claire County Parks Strategic Implementation Plan was initiated by the Parks and Forest committee to provide a long-term plan to guide future investments into our county parks.

The Eau Claire County Parks and Forest Department hired the team at Ayres Associates in the summer of 2022 to assist with visioning and master planning efforts for seven parks and recreation areas within the county park system. These parks include Lowes Creek, Tower Ridge Recreation Area, Coon Fork, Lake Eau Claire, Big Falls, Harstad, and L.L. Phillips County Park.

The team at Ayres Associates built upon the Eau Claire County Outdoor Recreation Plan (CORP) completed in the spring of 2022 by the Eau Claire County Parks and Forest Department and the West Central Regional Planning Commission. The goal of the plan document is to provide additional detail to the CORP with a realistic approach from vision to implementation.

The planning process was broken down into several critical tasks to achieve well-informed and strategic park plans for Eau Claire County. These tasks include base mapping, park inventory, park survey, presentation of findings, and park designs.

To gather input for the design process a steering committee was formed, surveys were conducted, individual and group interviews were conducted with past users of our facilities, as well as input from county staff.

Each individual park area has a mission, goals, park programs and amenities both present and future recommendations, and a project and task matrix with estimated costs and time frames. As well as standards for future park support facilities including pavilions, restrooms, park benches, picnic tables, trash receptacles, lighting, payment kiosks, monument signage, map kiosks, wayfinding signage, interpretive signage, and bike service stations.

Fiscal Impact: There is no immediate fiscal impact with passage of this resolution. Future park improvements may be funded based upon available resources; this plan shall serve as a guide for future park planning projects. By adoption of this plan, the projects identified in the plan may become grant eligible for matching grants from various state and federal grant sources.

Respectfully submitted,

Josh Pedersen
Parks & Forest Director

4 ADOPTING THE 2023 EAU CLAIRE COUNTY PARKS STRATEGIC IMPLEMENTATION
5 PLAN; SUPPORTING IMPLEMENTATION OF THE PLAN AS TIME AND FUNDING
6 ALLOWS

7 WHEREAS, the 2023 Eau Claire County Parks Strategic Implementation Plan (“Plan”) dated
8 May 15, 2023 prepared by Ayres Associates was presented to the county board by Ayres Associates
9 and the parks and forest director at the June 20, 2023 county board meeting; and

10
11 WHEREAS, adoption of the Plan will allow for the planning and budgeting of capital
12 improvement projects for all county parks and may be required to apply for various grants; and

13
14 WHEREAS, grant options for portions of the Plan available through the State of Wisconsin
15 may include Development of Local Parks-Stewardship, Land & Water Conservation Fund,
16 Recreational Boating Facilities, Streambank Protection and Storm Water Runoff; and

17
18 WHEREAS, the State grants typically require a 50/50 match, with the local match coming
19 from the County or through donations.

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21 NOW THEREFORE BE IT RESOLVED that the Eau Claire County Board of Supervisors
22 adopts the 2023 Eau Claire County Parks Strategic Implementation Plan dated May 15, 2023.

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24 BE IT FURTHER RESOLVED that the Eau Claire County Board of Supervisors amends the
25 2022-2027 Eau Claire County Outdoor Recreation Plan to include projects identified within this
26 Plan.

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28 BE IT FURTHER RESOLVED that the Eau Claire County Board of Supervisors supports
29 implementation of the Plan as time and funding allows.

30 ADOPTED

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41 Parks and Forest Committee

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44 VOTE: _____ AYE _____ NAY

45 JP/yk