

AGENDA

Highway Building Committee
Date: August 2, 2023 - Time: 2:00 p.m.
(New Highway Building - EOC Room 123)
5061 US HWY 53
Eau Claire, WI 54701

Join from the meeting link

<https://eauclairecounty.webex.com/eauclairecounty/j.php?MTID=m3f9d4629f2425270b1b5c41a68197c97>

Join by phone

+1-415-655-0001 US Toll

Meeting number (access code): 2537 939 5343

Meeting password: fNKVMBNP248

A majority of the county board may be in attendance at this meeting, however, only members of the committee may take action on an agenda item.

For those wishing to make public or a written comment, you must e-mail ecchwy@co.eau-claire.wi.us at least 30 minutes prior to the start of the meeting. You will be called on during the public session to make your comments.

**Please mute personal devices upon entry*

1. Call to Order and confirmation of meeting notice
2. Roll Call
3. Review/Approval of Past Minutes (07/05) – Discussion/Action
4. Public Comment
5. Construction Schedule Update – Discussion
6. Status of Highway Department Moves to the New Facility - Discussion
7. Owner Purchased Items Update – Discussion/Action – Trash/Recycling Receptacles
8. Financial Update, Review/Approval of Change Orders – Discussion/Action
9. Open House Planning- Discussion
10. Completion of Committee Duties - Discussion
11. Adjourn

“The Building Committee members are being offered a tour of the construction site after the meeting adjourns. There may be a quorum, but no business will occur.”

Prepared by: Please note: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through sign language, interpreters or other auxiliary aids. For additional information or to request the service, contact the County ADA Coordinator at 839-4710 (FAX) 839-1669 or (TDD) 839-4735 or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703



MINUTES
Eau Claire County • Highway Building Committee
July 5, 2023 –2:00 p.m.

Highway Members Present: Chair Jim Dunning, Supervisor Larry Hoekstra, Supervisor Judy Gatlin, Supervisor Robin Leary, Supervisor Gerald Wilkie

Staff/Other Present: Facilities Director Matt Theisen, Highway Commissioner Jon Johnson, Brian Spilde, Betsy Henck, Linda Struck, Tyler Esh, Kevin Dallas

Meeting called to order at 2:00 p.m. Meeting confirmed.

Roll Call

Review/Approval of Past Minutes. Motion to accept minutes, Supervisor Gatlin. Motion carried 5-0.

Public Comment – No comment

Construction Schedule Update – Kevin replied, move is in progress. Meals on Wheels is up and running. Highway has started moving and is still in progress. Full speed ahead for next week. Final inspections are done in the main building and salt shed. Electrical inspection needs a return trip. Badge readers should be active by this Friday, Jon is working on getting new badges out. There are issues with occupancy sensors, and they are working through with electricians and M&J. Reached out to City of Altoona, and they are aware of the move-out timeline. Altoona is scheduled for a walk thru of old building on July 19th. Altoona is planning to take possession of the building by July 31st.

Status of Meals on Wheels and Highway Department Moves to the New Facility- Matt responded, Moved MOW in on June 20th. They have been operating out of the building since then. A few issues have been found that they are working on to get resolved. No delays with any meals or operations. M&J and Facilities staff have been very responsive to addressing the issues. Staff and drivers are all satisfied with the move and the new operations.

Highway – Admin is moving on July 10th and 11th. Engineering is moving on July 11th & 12th. Operations and parts room will be moving the rest of the month. EOC will be set up when AV equipment comes in, tentatively next week. IT department is coming in next Monday/Tuesday to set up the conference room and other tech in the building.

Owner Purchased Items Update –Matt presented the following owner items:

UPS Backup for Fire Panel Dialers – cost of \$1,093.12 (condition of occupancy for 2)

Approximately \$3,000 for garbage & recycling receptacles for inside the building. Matt will bring back the final numbers at the next meeting, but he will be moving forward so that the building has trash receptacles. Motions to approve Supervisory Leary, Seconded by Supervisor Gatlin. Motion approved 5-0.

Matt stated owner item contingency now stands at \$7,478.00 after approval of UPS dialers. We do have a number of change order requests to go through.

Financial Update, Review/Approval of Change Orders—Matt replied, contingency for project is currently at \$220,531.

PR#88 Water Mixing Valve in Laundry Room of MOW – Cost \$3,642.08. Motion to approve Supervisor Leary. Seconded Hoekstra. Motion approved 5-0.

PR#89 Plumbing Connections to Eco Lab Connections in MOW Kitchen – Cost \$448.70. Motion to approve Supervisor Gatlin, Seconded Supervisor Leary. Motion approved 5-0.

PR#90 Air Hose Reel in Welding Shop Piping Move – Cost \$795.83. Motion to approve Supervisor Hoekstra. Seconded Supervisor Leary. Motion approved 5-0.

PR#92 Change voltage & power feed for Destratification Fans – Cost \$532.34. Motion to approve Supervisor Gatlin. Seconded Supervisor Leary. Motion approved 5-0.

PR#93 MOW Kitchen Oven Steamer needs a 2nd power feed – Cost \$2464.37. Motion to approve Supervisor Gatlin. Seconded Supervisor Hoekstra. Motion approved 5-0.

PR#95 Adding extra power drops/ceiling receptacles for radios. Added 4 receptacles in 3 rooms. Cost not stated. Motion to approve Supervisor Leary. Seconded Supervisor Gatlin, Motion approved 5-0.

PR#96 Jib Crane in Tire Shop, need to upgrade power from a single phase to a 3-phase. Cost \$1,082.14. Motion to approve Supervisor Leary. Seconded Supervisor Hoekstra. Motion approved 5-0.

PR#97 Dishwasher electrical feeds upgraded to higher amperage. Cost not stated. Motion to approve Supervisor Gatlin, Seconded by Supervisor Hoekstra. Motion approved 5-0.

PR#98 Main Monument Sign in the Island (lit sign) to bring a connection back to the main lighting system so it can be controlled by the main system instead of a photocell. Motion to approve Supervisor Hoekstra, Seconded Supervisor Leary. Motion approved 5-0.

Supervisor Wilkie asked Jon and Matt how confident are you that this project will come in at or under budget? Matt was very confident that it would. Will have more change request/additions next month once the highway dept moves in. Overall, Jon feels the project has gone very well in comparison to other highway building projects in other counties. Matt feels we've done well keeping in budget with the inflationary pressures over the last 2 years.

With the approval of these items the contingency has been reduced to \$195,682.

Open House Planning – Supervisor Leary asked, when will everything be done? By end of July everyone will be moved in. Considering September or October for Open House date. Plans to invite municipalities as EC Town Association plan to host their meetings at the new building (next July 26). Separate from the Open House we will be doing tours with different municipalities. Supervisor Leary feels October is too late. Suggested to have it the week before Sept 11. The jail's open house was a 4-hour tour on a Saturday. A date of Saturday, September 9th was suggested by Supervisor Leary. Timeframe will be 10am-2pm. We will have several of the staff take groups of 10-12 people around periodically. M&J is willing to help with flyers for the open house. Supervisor Gatlin – list of invitees? We will send an announcement to the media to broadcast it to the public via Administrator's office.

Future meeting dates, times, and agenda items: 08/02 at 2:00 p.m., in the EOC meeting room.

Adjourn: 2:39 p.m.

Respectfully submitted,

Nancy Williams
Facilities Department

Highway Maintenance Facility - Owner Items

ITEM	COST	Budget	Approved
Shop			
Truck Scale	\$ 168,875.00	\$ 100,000.00	4/6/2022
Truck Wash System	\$ 239,329.00	\$ 225,000.00	6/3/2022
Vehicle Lifts	\$ 175,116.00	\$ 136,000.00	6/3/2022
Shelving - Parts Storage	\$ 60,649.00	\$ 55,000.00	6/1/2022
Shelving - Sign Shop, Unheated Storage, & Mezzanine	\$ 76,479.00	\$ 69,800.00	9/7/2022
Lube System	\$ 132,990.00	\$ 100,000.00	9/7/2022
Refrigerated Air Dryer for Large Compressor	\$ 4,727.00	\$ 5,000.00	12/7/2022
Ice Machine	\$ 4,967.00	\$ 5,000.00	2/1/2023
Washer & Dryer	\$ 1,614.93	\$ 1,500.00	3/8/2023
Cellular Modems for Fire Panel Dialers	\$ 996.00	\$ 1,000.00	6/7/2023
Fire Panel Dialers	\$ 396.70	\$ 350.00	6/7/2023
UPS Backups for Fire Panel Dialers	\$ 1,093.12	\$ 1,000.00	7/5/2023
Large Benchtop Grinder	\$ 1,075.00	\$ 1,100.00	6/7/2023
Filter Crusher	\$ 3,195.00	\$ 3,500.00	6/7/2023
Hose Reels racks (2)	\$ 1,308.00	\$ 1,400.00	6/7/2023
Steel surfaced work benches (6)	\$ 4,530.00	\$ 5,000.00	6/7/2023
Benchtop Vises (6)	\$ 855.00	\$ 1,000.00	6/7/2023
Operations/Admin/Conference			
EOC /Conference Rooms IS Equipment	\$140,258.76	\$ 150,000.00	4/6/2022
Wired & Wireless IS Network	\$115,155.23	\$ 116,000.00	4/6/2022
Wired & Wireless IS Network Patch Cables	\$1,367.44	\$ 1,500.00	4/6/2022
Office Furnishings/Furniture	\$110,094.92	\$ 147,500.00	6/1/2022
Interior Signs	\$7,353.92	\$ 7,400.00	11/2/2022
Water Softener Installation	\$3,724.20	\$ 4,000.00	12/7/2022
Additional IDF Closets IS Switches	\$4,951.44	\$ 5,000.00	2/1/2023
TV's & Mounts	\$1,319.70	\$ 1,500.00	2/1/2023
Appliances	\$4,361.66	\$ 4,000.00	2/1/2023
Dedication Plaques	\$496.80	\$ 492.80	3/8/2023
Hand Soap Dispensers	\$463.22	\$ 300.00	5/3/2023
Coffee Makers	\$1,803.00	\$ 2,000.00	5/3/2023
MOW Washer & Dryer	\$1,449.93	\$ 1,500.00	6/7/2023
Wall Mounted Coat Racks	\$ 79.96	\$ 100.00	6/7/2023
Floor Scrubber for MOW Kitchen	\$8,575.52	\$ 8,500.00	6/7/2023
Trash/Recycling Receptacles	\$3,021.87	\$ 3,000.00	pending
	\$ 1,282,673.32	\$ 1,164,442.80	
Over/Under	\$ 118,230.52		

Cost Recap

PROJECT: Eau Claire County Highway
Facility 07/25/23

		SF		
Description			Bidder	Comments
Division Breakdown				
03 30 00	Cast in Place Concrete	2,622,969	Market & Johnson	BP#2
	BP3 Modifications to 03 30 00	176,834		
	Change Orders	92,117		
03 35 43	Mechanical Polished Concrete	88,450	Fluid Flooring	
03 40 00	Structural Precast Concrete	1,903,334	Fabcon	BP#1
	BP3 Modifications to 03 40 00	101,313		
	VE final modifications	-70,161		
04 20 00	Unit Masonry	948,812	Market & Johnson	
05 12 01	Structural Steel - Install	406,000	Red Cedar Steel	
	Alternate #1	22,000		
	Change Orders	2,230		
05 12 02	Structural Steel - Material	3,241,512	Valley Custom Welding	BP#1
	BP3 Modifications to 05 12 02	116,092		
05 50 00	Miscellaneous Metals - Material	262,521	Valley Custom Welding	
	Alternate #1	35,000		
	Change Orders	-766		
06 10 00	Building Works	743,806	Market & Johnson	
	Change Orders	28,352		
07 27 00	Air Barriers	21,250	Alpine Insulation	
07 50 00	Roofing	1,510,975	PHD Roof Doctors	
	Sheet Metal VE	-66,600		
07 90 00	Joint Sealants	140,000	Langfords	
08 36 00	Panel Doors	491,868	Overhead Door of the Chippewa Valley	
08 60 00	Tublar Skylights	34,936	Brighter Concepts	
08 80 00	Glazing	225,155	Esser Glass	
	Glazing Alternate	-22,143		
	Change Orders	1,841		
09 30 00	Tiling	0		None in Project
09 50 00	Ceilings	72,996	Verhalen	
09 60 00	Flooring	9,300	Fluid Flooring	
	Change Orders	2,850		
09 67 00	Fluid Applied Flooring	22,250	Fluid Flooring	
09 90 00	Painting	472,216	JW Painting	
	Change Orders	42,957		
10 14 00	Signage	28,510		Need Clarifications
10 22 39	Folding Panel Partitions	48,550	Skold Specialty	
	Change Orders	7,850		
10 51 00	Lockers	33,000	Wissota Supply	
11 40 00	Food Service	340,480	Horizon Equipment	
12 20 00	Window Treatments	0		None in Project
13 34 00	PEMB	970,000	Design Builders	BP#2
	BP3 Modifications to 13 34 00	5,836		
13 40 00	Fuel Distribution	589,707	Walts Petroleum	BP#1
	Changes to Scope	-120,886		
13 90 01	Salt Storage Shed - Install	499,394	T2 Contracting	
13 90 02	Salt Storage Shed - Material	1,040,100	Wheeler Lumber	BP#2

Cost Recap

PROJECT: Eau Claire County Highway
Facility 07/25/23

		SF		
Description			Bidder	Comments
	BP3 Modifications to 13 90 02		0	
14 63 00	Cranes		195,000	Superior Crane
	Change Orders		1,130	
21 00 00	Fire Suppression		432,820	Apex Fire Protection
22 00 00	Plumbing		1,457,380	Hooper Corp
	Change Orders		96,173	
22 15 00	Compressed Air System		22,850	
23 00 00	HVAC		2,933,600	Badger State Inc.
	Change Orders		54,554	
23 09 00	Controls		233,806	Complete Controls
	Change Orders		979	
	Control Integration		40,850	Bartingale/Jamar
26 00 00	Electrical		2,111,530	Hudson Electric
	Electrical Alternate		-120,850	Alt 3&4
	Change Orders		147,555	
26 30 00	Photovoltaic System		168,325	Next Step Energy
	Change Orders		34,062	
27 00 00	Low Voltage and Access Control		289,565	LVC Companies BP #4
	Change Orders		9,860	
31 00 00	Earthwork & Site Utilities		1,385,446	Haas Sons, Inc. BP#2
	BP3 Modifications to 31 00 00		50,000	
	Change Orders		103,130	
32 12 16	Asphalt Paving		1,072,740	Monarch Paving BP#2
	Change Orders			
32 31 00	Fences and Gates		159,500	H&S Fence BP#2
	H&S VE		-28,550	
	Change Orders		12,073	
32 90 00	Landscaping		73,600	Winona Nursery
			669	
	General Conditions / General Requirements		1,882,331	
Subtotal			29,942,935	
Contingencies				
	Escalation 0.00%		0	
	Estimating & Design Contingency 0.00%		0	
	Construction Contingency 3.00%		195,682	
Contingency Subtotal			195,682	
Subtotal with Contingencies			30,138,617	
Construction Management Fees				
	Construction Management Services 1.75%		527,427	
Construction Management Subtotal			527,427	
Total Construction Cost			30,666,044	
Professional Services				
	Design Fees		731,300	
Professional Services Subtotal			731,300	
TOTAL CONSTRUCTION & DESIGN			31,397,344	

Cost Recap

PROJECT: Eau Claire County Highway Facility
07/25/23

Description	SF	Bidder	Comments
Owner Items			
MOW FF&E	0		Part of Construction
IS Equipment	140,259		
Wired Network	116,523		
Additional IDF Switches	4,951		
EC County FF&E			
Wash Equipment	239,329	Interclean	
Lube Equipment	132,990		
Lifts	175,116		
Shelving and Misc Equipment	137,128		
Truck Scale	168,875	Wisconsin Scale	
Furniture and Office Equipment	110,095		
Washer & Dryer	1,615		
Ice Maker	4,967		
Refrigerated Air Dryer for Large Compressor	4,727		
TV's and Mounts	1,320		
Appliances	4,362		
Interior Signs	7,354		
Dedication Plaque	497		
Water Softener Installation	3,724		
Hand Soap Dispensers	463		
Coffee Makers	1,803		
Cellular Modem	996		
Fire Panel Dialers	397		
UPS for Fire Panel Dialers	1,093		
Large Benchtop Grinder	1,075		
Filter Crusher	3,195		
Hose Reel Racks	1,308		
Steel Surface Workbenches	4,530		
Benchtop Vises	855		
Trash receptacles	3,022		
MOW Washer and Dryer	1,450		
Wall Mounted Coat Racks	80		
MOW Floor Scrubber	8,576		
Utility Connections			
Fiber	35,965		
Xcel Energy	0		
Xcel Gas	15,000		
Water	5,000		
Sanitary	0		
Owner Items Contingency	4,456		
Subtotal of Owner Items	1,343,094		
PROJECT TOTAL	32,740,438		