

Eau Claire County Fair Committee
March 8th, 2023, at 6:30 PM
Town of Lincoln Town Hall
S5555 Green Meadow Rd. Fall Creek, WI 54742

1. Meeting called to order by Jenni Haan at 6:37 pm.
2. Roll Call:
Fair Committee Members Present: Traci Martinson, Jenni Haan, Letecia Papke, Tammy Schlewitz, Kyle Wathke, Valerie Strauch, Missy Christopherson, Bethany Strauch
Others present: Chauncey Ellefsen- Corp Counsel, Meg Mueller –Fair Coordinator
WebEx: Heather DeLuka and Member569
Absent: Scot Zimmerman and Rachel Hart-Brinson
3. Public Comment: called for three times, none received.
Letecia moves to close public comment. Traci seconds. Voted. Motion passed.
4. Approval of Committee Minutes – Table to date definite of 4/12/2023.
5. MOU and Roberts Rules Training-

MOU is for a one-year term. Directives for how the funding from the county is to be spent.

Jenni moves to approve the MOU with changing the FOF president to Steven Erdman.
Missy seconds.
Vote: Jenni-Y, Missy-Y, Kyle-Y, Traci-Y, Bethany-Y, Valerie-Abstain, Letecia-Abstain, Tammy-Y Yes= 6 Abstain=2 MOU passes.
Roberts Rules: WCA Presenter is available on 4/29.
6. 2023 Fair Discussion/Action
 - a. Managerial Form-reviewed Buffalo County's form and plan to adopt this form.
Meg to work on changing it to Eau Claire County format.
 - b. ECCF Structure proposal- reviewed and changes suggested.
 - c. Fair Book updates from work night-Reviewed wording changes and Eau Claire County Fair Code of Conduct for Disciplinary Process. Suggested changes made.
Traci moves to approve all changes. Letecia seconds. Voted. Passes unanimously.
 - d. Committee Assignments-
Fair Committee Chair-Jenni Haan
Grounds Coordinator-Kyle Wathke
Show Tents- Scot Zimmerman
Oversight (Insurance/legal/health)-Letecia Papke
Animal Manager- Tammy Schlewitz
Expo Manager (s) – Jenni Haan, Traci Martinson, and Bethany Strauch
Awards Coordinator- Traci Martinson and Valerie Strauch
Sign-up Genius/Volunteers-Missy Christopherson
Food-Meg and Jane Mueller

- e. Superintendents- Applications are due 3/17. Many applications have been returned. Tammy moves to set Superintendent selection for March 27th at 6:30 pm. Bethany seconds. Voted. Passes unanimously.
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- 7. Fair Committee Structure Fair Representative Reports
 - a. 4-H Leaders- No report. Next meeting is 3/14/2023.
 - b. County Board-Missy- County Code of Conduct approved. Will be a 5-person committee appointed by the chair with an application process. They will meet if a complaint is filed.
 - c. Livestock-Tammy- No one stepped forward to fill the open leadership positions of secretary and adult leader. Concerned with tasks that need to be done not happening. Letter from Fair Committee to be sent to exhibitors and parents stating the auction will be in jeopardy if these positions are not filled to be sent out.
 - d. Extension- no report
 - e. FOF-Kyle –
 - 8. Fair Theme: Blue Jeans and Fair Dreams logo designs shared.
 - 9. Announcements/Future Agenda Items:
 - a. Fair Schedule to be posted next week.
 - b. Jenni working on apology letter.
 - 10. Future Agenda Items:
 - a. Apology letter 3/27
 - b. Managerial Form
 - c. Emergency Procedures at the Fair
 - d. Volunteers
 - e. Moove Exhibit
 - f. Livestock Leadership

Next Meeting: April 12, 2023 @ 7 pm

Adjourn at 9:15 pm

Respectfully submitted,

Tammy Schlewitz
Committee Clerk