

Eau Claire County Aging & Disability Resource Center Board  
Monday, May 22, 2023, 4:00 pm  
Room 1301/1302

Chair Stella Pagonis called the meeting to order at 4:02 p.m.

Roll Call/Members Present: Amanda Babb, Heather Deluka, Stella Pagonis, Jean Doty, Sue Miller, Ron Hon, Sandra Romey, Bill Libberton, Tami Schraufnagel

Others Present: Linda Struck, Karen Hauck, Brianna Werner. Kelli Weiss

Confirmation of meeting notice- yes

Public Comment- none

Amanda Babb joined by Webex.

Appointment of Board Clerk Discussion – Action

Stella moves to approve Karen Hauck as board clerk, Sue motions to accept appointment. All in favor. Opposed, none.

Review April 17, 2023, ADRC Board Minutes- Action Handout # 1-

Stella asked for a motion to approve minutes with edit of adding beach wheelchair location Coon Forks and remove Beaver Creek, Ron motions to approve will edits. Heather seconds. All in favor. Opposed, none.

Budget Review 2023 – Handout #2 -

Discussion about budget history, funding streams, expenses, and contractual agreements to prepare for budget sessions upcoming for 2024. ADRC has three components: ADRC, nutrition, and transportation. Discussion about the additional expenses during the delay in moving to the new county MOW (Meals on Wheels) kitchen, including rent for March, April, May, June, and July. Stella will work with Kelli to put forward a resolution to have the Nutrition fund reimbursed during the overrun time. Resolution will be presented as a future agenda item.

Budget Discussion 2024 – Handout #3 -

In 2023 the ADRC tax levy is 7% of the total budget for the department. In 2021 nutrition used tax levy; 2022 and 2023, Nutrition program did not need to use tax levy because of ARPA (American Rescue Plan Act) funding, levy was shifted to ADRC program those years. It is projected that in 2024 additional levy funds will be needed. Most of the funding for the ADRC comes from grants and federal aid through the Older American Act (requires GWAAR/DHS) and ACL (Administration of Community Living-federal) to oversee.

Stella asked to define public charges and services; Kelli explained when charging payments to managed care organizations or private pay for meals. Other revenue is donations – voluntary contributions. Transportation does not receive donations.

Linda explained that the following staff fall under the ADRC Grant- Resource Specialist II's (Information and Assistance), Option Counselors, Disability Benefit Specialist, Elder Benefit Specialist, Prevention Coordinator, Dementia Care Specialist.

Other revenue in ADRC is rental equipment from the loan closet. The difference in revenue from past years is the ADRC is no longer receiving a refund from LPI for the newsletter. There is still a push to increase funding to ADRC's at the state.

Contractual services include Caregiver grant programs, and short-term services through a grant program.

Discussion about the letter from the county administrator with budget guidelines.

Management, full-time nutrition staff, and front desk staff are the only staff not required to submit Time Reporting – at 15minute increments which can be billed to Medical Assistance.

The population of those who are over 60 years of age in the county is not growing as fast as some northern counties, however it is projected that Eau Claire will still have growth through 2040.

There is not a separate fund balance for Nutrition. Transportation does have its own fund balance. Transportation, Nutrition, ADRC (outreach office) are all part of the rent for MOW site in Fall Creek and half of the occupancy fees come from Nutrition.

Question of the total amount of ARPA funding received for 2022 and projection for 2023. ADRC staff will bring those amounts to June's meeting.

Contractual services in Nutrition budget comes from the \$7,500 to Augusta Senior Center for the congregate dining. Discussion about the number of people who dine at the August Senior Center is less than it had been in the past.

Additional marketing for the 85.21 statue -Transportation program was discussed. Other contractual services are Abby Vans. The ADRC doesn't provide money for the Eau Claire City bus passes. Paratransit is available if someone is unable to ride the city bus. Co-pays are currently waived for the Paratransit program and question if the co-pay should be permanently waived was asked.

The budget information needed to prepare for the 2024 budget should be available in the next month or so from the Finance Department. The new employee compensation structure could affect the budget moving forward.

Nutrition Updates –

Linda Struck updated that the County Highway building meeting will take place on Thursday 5/25/23 on a potential move in date. The county is going to be installing used electrical panels to be used until the new panels arrive. Could be moving as early as June 12<sup>th</sup>. Plans are being formed on how to handle meal delivery if the kitchen is closed during normal meal serving days. A part-time cook has left, and there is a new part-time applicant waiting to be finalized.

Betsy is working with a group through the community foundation, and their focus is keeping pets with their owners by helping to pay for the pet food. Meals on Wheels will work on providing delivery of pet food for those who need it monthly for their pets. This program is possibly going to start in July.

Advocacy/Advisory committee updates-

Jean Doty attended Aging Advocacy Day in Madison – about 200 participants across the state attended. Jean stated that the participants spoke to the staff of the representatives for the Eau Claire County area. She said the staff were very responsive and knowledgeable about the ADRC. The group advocated that ADRC's need to have equal funding across the state.

Future agenda items-

Document on ARPA funding spent in 2022 and 2023.

Resolution for reimbursement for the additional expense on renting the Fall Creek space.

Discussion on having the “D” in ARDC be a bigger part of the ADRC.

Stella adjourned the meeting at 5:27 p.m.

Next meeting date, June 19, 2023, at 4:00 p.m.

Respectfully submitted,

Karen Hauck

Aging & Disability Resource Center Board