

AGENDA
Chippewa Valley Regional Airport Commission
Friday, June 16, 2023 7:30 a.m.
Airport Terminal Conference Room
3800 Starr Ave, Eau Claire, WI

Join WebEx Meeting:

<https://eauclairecounty.webex.com>

Meeting ID: 2599 801 9874 Password: nMKSpGTH497

*Meeting audio can be listened to using this Audio conference dial in information.

Audio conference:

1-415-655-0001 Access Code: 25998019874##

Please mute personal devices upon entry

For those wishing to make public comment, you must e-mail Erin Switzer at admin@chippewavalleyairport.com at least 30 minutes prior to the start of the meeting. You will be called on during the public comment period to make your comments.

1. Call To Order
2. Confirmation of Meeting Notice
3. Roll Call - Voice
4. Approval of Minutes
 - a. May 19, 2023 Regular Commission Meeting
 1. Discussion/Action
5. CVRA Finance and Activity Reports
 - a. Expense Vouchers and Financial Report
 1. Discussion/Action
 - b. Key Indicators:
 - Airline Operations
 - Car Rental Operations
 - Tower Operations
 1. Discussion/Action
 - c. Hangar Occupancy
 1. Discussion/Action
6. Public Comment Period - (Maximum 2 minutes per person)
7. Operational Matters
 - a. Airport Operations Report
 - Aerobatic Practice Area Approved
 - Airport Community Outreach
 1. Discussion/Action

b. Airport Strategic Plan Update/Review

1. Discussion/Action

c. Project Summary

- AIP 48 – Rwy 4/22 and Taxiway A Rehabilitation – FY22
- AIP 49 – Corporate Hangar Construction – FY21
- AIP 51 – Master Plan Update – FY22
- AIP 53 – Phase I Construction and Phase II Design Wildlife Fence and Wildlife Study Recommendations – FY22
- AIP 54 – ARFF Truck Replacement – FY23
- AIP 55 – Phase II Fence Final Construction – FY23
- AIP 56 – South Hangar Construction – FY23
- Terminal Tile Replacement
- Terminal Parking Lot Addition

1. Discussion/Action

8. Previous Business: N/A

9. New Business:

a. 2024 Airport Operating and Capital Improvement Budget

1. Discussion/Action

b. Airport Commission Annual Meeting

1. Discussion/Action

c. Proposed Closed Session pursuant to Wisconsin Stat. s. 19.85 (1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, To wit: Confirmation of airport director performance evaluation and compensation.

1. Discussion/Action

10. Discuss Future Agenda Items

11. Set Future Meeting Dates and Times

12. Adjournment

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or Administration for assistance (715-839-5106). For additional information on ADA requests, contact the County ADA Coordinator at 839-6945, (FAX) 839-1669 or 839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

MINUTES

Chippewa Valley Regional Airport Commission
Friday, May 19, 2023, 7:30 a.m.
Airport Terminal Conference Room
3800 Starr Ave, Eau Claire, WI

MEMBERS PRESENT: Commissioners Scott Francis, Bill Hilgedick, David Hirsch, Peter Hoeft, Chuck Hull, Scott Smith and Barry Wells were present.

MEMBERS ABSENT: Peter Hoeft

OTHERS PRESENT: Shawn Styer-Hawthorne Aviation, Lucas Kline-Menards, Heather DeLuka-Airport Neighborhood Association, Charity Zich-Airport Director, Todd Norrell-Maintenance Supervisor and Erin Switzer-Airport Administrative Specialist. Amy Michels & Brandon Halverson from Mead & Hunt joined via WebEx Virtual Meeting.

1. **Call to Order:** Chair Bill Hilgedick called the meeting to order at 7:30 am.
2. **Confirmation of Meeting Notice:** The meeting was noticed.
3. **Roll Call:** Commissioners Scott Francis, Bill Hilgedick, David Hirsch, Peter Hoeft, Chuck Hull, Scott Smith and Barry Wells were present.
4. **Approval of Minutes:**
 - a. **April 21, 2023 Regular Commission Meeting:**

On a motion by Com. Wells, seconded by Com. Smith, the minutes of the April 21, 2023, meeting were approved as submitted.
(Ayes 6-Nayes 0)
5. **CVRA Finance and Activity Reports:**
 - a. **Expense Vouchers, Credit Card Charges and Financial Report:**

On a motion by Com. Francis, seconded by Com. Hull, the expense vouchers for April were approved as submitted.
(Ayes 6-Nayes 0)
 - b. **Key Indicators:**
 - **Airline Operations**

Airline Enplanements are up for the month and for the year.
 - **Car Rental Operations**

Cars rented are up for the month and for the year.
 - **Tower Operations**

Tower Operations are up for the month and for the year.
 - c. **Hangar Occupancy:** There is currently one t-hangar vacancy and approximately a dozen names on the box hangar waiting lists.

6. **Public Comment Period:** None.

7. **Operational Matters:**

a. **Airport Operations Report**

- **Clark County Forestry Letter:** The Airport Director shared the letter that was received from Clark County regarding the donation towards their tree planting program.
- **Airport Quarterly Report:** The Commission reviewed the Q1 Airport Quarterly Report.
- **AECOM Proposal:** The Airport Director discussed the proposal from AECOM for the ongoing site investigation.
- **Airport Community Outreach:** Commissioners reviewed the Airport Community Outreach opportunities and events. The Airport Director noted that Gibson Aviation and the TSA have been of great help with several school tours recently.

b. **Airport Strategic Plan Update/Review:**

- **Operational Review:** The May Operational Review covered Airport Security, the Perimeter Fence and Technology.

c. **Project Summary**

- **AIP 48 - Rwy 4/22 and Taxiway A Rehabilitation – FY22:** The pavement removal and replacement runway closure is scheduled for June 9-12.
- **AIP 49- Corporate Hangar Construction – FY22:** In progress.
- **AIP 50/52 - ARFF Building Reconstruct– FY22:** The Airport has taken occupancy of the building and there are a few punch list items left to complete.
- **AIP 51 - Master Plan Update – FY22:** In progress.
- **AIP 53 - Phase II Design and Phase I Construction Wildlife Fence and Wildlife Study Recommendations – FY22:** The fence replacement has begun on the west side of the airport.
- **South Hangar Construction – FY23:** The South Ramp hangar construction project received bids in early May and the multi-unit hangar construction project goes to bid next week.

On a motion by Com. Francis, seconded by Com. Hirsch, the Commission approved the motion to apply for infrastructure funding for the South Hangar Projects.

(Ayes 6-Nays 0)

- **Terminal Tile Replacement – FY23:** Mead & Hunt provided a presentation addressing multiple tile replacement materials and proposals. The consensus of the Commission was to proceed with the Laminate option and requested pricing for completely replacing the tile both inside and outside of the main and south entrances.
- **Terminal Parking Lot Addition – FY23:** No update.

8. Previous Business:

- a. **Proposed Closed Session pursuant to Wisconsin Stat. s. 19.85 (1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, To wit: Hangar Lease for New Hangar Construction**

On a motion by Com. Hull, seconded by Com. Francis, the Commission entered into closed session at 8:57 am and on the following Roll Call Vote – Ayes: Com. Francis, Hilgedick, Hull, Smith and Wells; Nays: None.

Commissioners returned from closed session at 9:19 am.

9. New Business:

- a. **Approval to Proceed with South Hangar Area Paving:**

On a motion by Com. Francis, seconded by Com. Wells, the motion to proceed with the South Hangar Area Paving was approved as submitted.

(Ayes 6-Nays 0)

10. Discuss Future Agenda Items: Tile Replacement

11. Set Future Meeting Dates and Times: The next Regular Commission Meetings are planned for June 16, July 21 and August 18.

12. Adjournment:

On a motion by Com. Francis, seconded by Com. Hull, the meeting was adjourned at 9:20 am.

(Ayes 5-Nays 0)

Respectfully Submitted,

Scott Francis, Secretary

May Vouchers for approval June 16, 2023

Advance Media	Digital Marketing, May	53510-327	\$4,457.67
ARFF Specialists	ARFF Training, J. Dahl	53510-340	\$534.00
Cintas	Uniforms & Towels	53510-298	\$288.00
JM Janitorial	Janitorial Services, May	53510-200	\$927.00
Masters Building Solutions	2022 Service Contract (2 of 2 - not billed in '22)	53510-200	\$1,650.00
Mead & Hunt	Terminal Exterior Tile Design	53510-820	\$1,158.40
State of WI - Dept. of Natural Resources	Stormwater Tier Two Permit Fee	53510-221	\$130.00
USDA	Wildlife Services x2	53510-299	\$3,494.00
Xcel Energy	Terminal Gas/Electric - May	53510-222/224	\$9,271.98
<i>Xcel Energy</i>	<i>ATCT Gas/Electric - May</i>	<i>53515-222/224</i>	<i>\$1,839.08</i>
<i>ITALICIZED items = Tower Expenses</i>		TOTAL	<u>\$23,750.13</u>

May Credit Card Charges

GATOR GARB PROMOTIONS	Marketing - SWAG Mugs	53510-327	892.66
FOX VALLEY TECHNICAL COLLEGE	Training Refund	53510-340	-450.00
WISCONSIN AIRPORT MGMT ASSOC	Training	53510-340	125.00
VOLAIRE AVIATION INC.	Air Service, May	53510-328	1500.00
RUMP'S BUTCHER SHOPPE	CVRA Picnic	53510-327	65.32
FAMILY FARMS LLC	EAA Breakfast	53510-327	231.00
FESTIVAL FOODS	CVRA Picnic	53510-327	53.10
CITY OF MADISON PARKING	Training	53510-340	7.20
BDP	Digital Ads	53510-327	850.00
DMV EAU CLAIRE	Vehicle	53510-241	25.50
ROCKBOT	Marketing	53510-327	30.00
AMAZON	EAA Breakfast	53510-327	28.99
LED LIGHTING	Vehicle	53510-241	109.99
AMAZON	EAA Breakfast	53510-327	85.16
THE MARKET AT IFD	EAA Breakfast	53510-327	153.90
IMPRINT LOGO	Marketing - Coloring Books	53510-327	450.39
HANGAR 54 GRILL	Emp Recog	53510-327	25.00
AMAZON	CVRA Picnic	53510-327	45.35
GOLD CROSS ANSWERING SVC	Answering Service	53510-225	130.00
WINDCAVE INC.	Merchant Fees	53510-200	95.00
THE MARKET AT IFD	CVRA Picnic	53510-327	109.56
WALMART	EAA Breakfast & Picnic	53510-327	310.57
STAPLES	Building	53510-248	40.40
STAPLES	Office Supply	53510-310	7.67
AMAZON	Building	53510-248	64.50
AMAZON	<i>ATCT Building</i>	<i>53515-248</i>	<i>32.25</i>
AB SUPPLY.NET	Building	53510-248	52.60
AMAZON	Office Equipment	53510-813	138.98
DALCO ENTERPRISES	Janitorial	53510-248	299.43
USPS.COM	Postage	53510-311	7.78
AMAZON	Grounds	53510-246	172.44
MENARDS EAU CLAIRE EAST	Grounds	53510-246	80.96
PETERBILT OF EAU CLAIRE	DEF Fluid	53510-241	303.20
MOTION INDUSTRIES	Building	53510-248	40.65
<i>MOTION INDUSTRIES</i>	<i>ATCT Building</i>	<i>53515-248</i>	<i>9.52</i>
MENARDS EAU CLAIRE WEST	Vehicle	53510-241	11.27
MENARDS EAU CLAIRE WEST	Building	53510-248	37.71
MENARDS EAU CLAIRE WEST	Grounds	53510-246	20.02
MTI	Grounds	53510-246	198.73
MTI	Grounds	53510-246	189.94
LACAL EQUIPMENT- INC	JD Mower Blades	53510-246	352.80
AMAZON	Grounds	53510-246	48.95
AMAZON	Grounds	53510-246	50.50
MENARDS EAU CLAIRE WEST	Grounds	53510-246	14.97
MENARDS EAU CLAIRE WEST	Building	53510-248	27.46
SUMMIT FIRE PROTECTION	Fire Extinguisher Service	53510-248	654.50
<i>SUMMIT FIRE PROTECTION</i>	<i>ATCT Building</i>	<i>53515-248</i>	<i>308.00</i>
FIRST SUPPLY EAU CLAIRE	Building	53510-248	32.80
<i>MENARDS EAU CLAIRE WEST</i>	<i>ATCT Building</i>	<i>53515-248</i>	<i>53.92</i>
MENARDS EAU CLAIRE WEST	Building	53510-248	5.99
STAPLES	Janitorial	53510-248	638.48
MENARDS EAU CLAIRE WEST	Building	53510-248	85.84
MENARDS EAU CLAIRE WEST	Grounds	53510-246	119.76
MTI	Grounds	53510-246	17.75
MTI	Grounds	53510-246	137.03
		TOTAL	<u>\$9,130.49</u>

Chippewa Valley Regional Airport

2023 BUDGET COMPARISON Estimated May 31, 2023

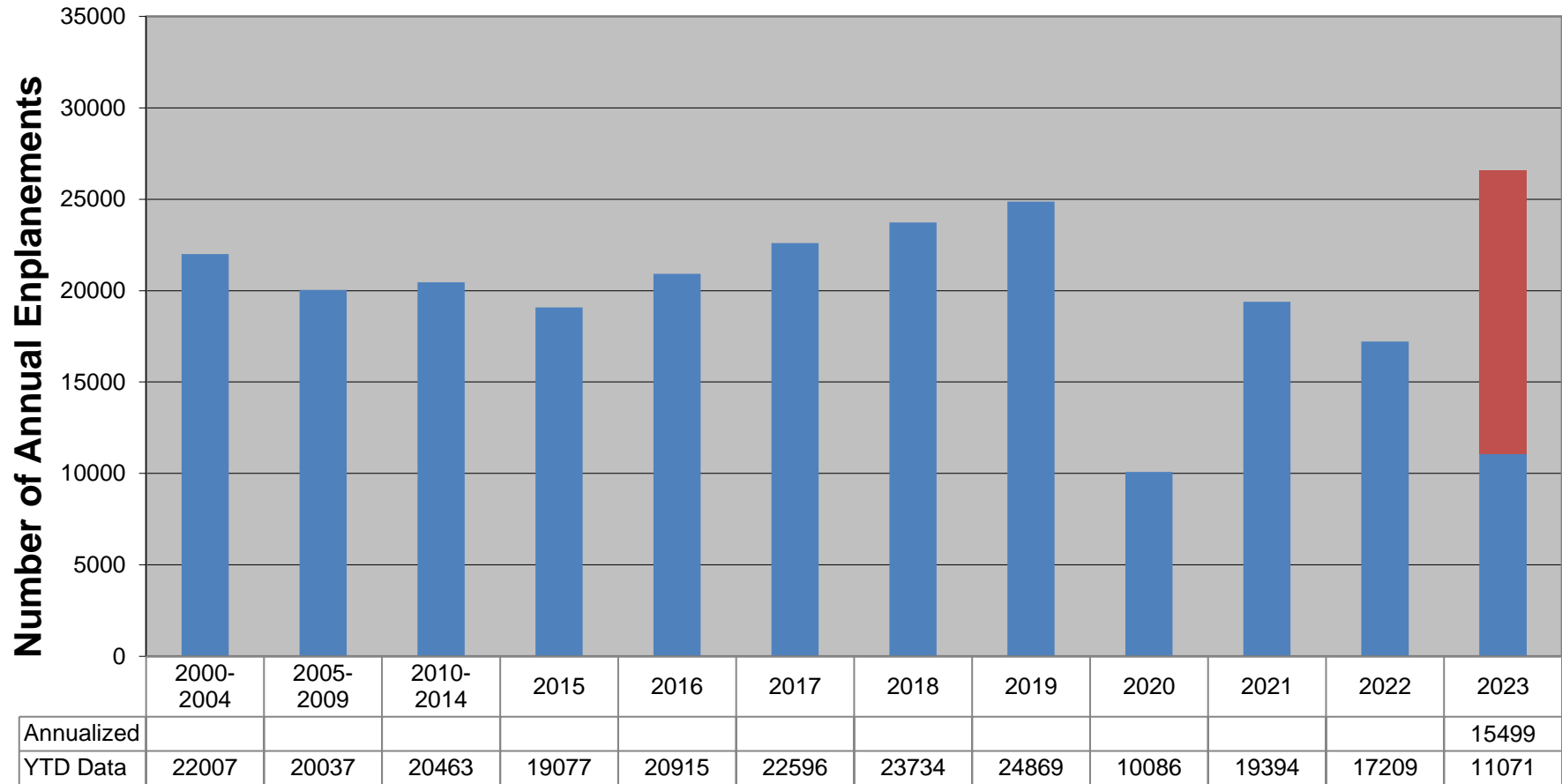
#	Item	12 Month Budget 2023	Budget YTD Allocated	Actual as of 5/31/23 (41.67%)	Variance YTD	Balance Remaining For Year
Income			41.67%			
41110	Contrib From Eau Claire Cty	\$407,050	\$169,604	\$203,526	\$33,921.83	\$203,524.00
43790	Contrib From Chippewa Cty	<u>\$132,890</u>	<u>\$55,371</u>	<u>\$66,445</u>	\$11,074.17	\$66,445.00
Sub-Total Tax Revenue		\$539,940	\$224,975.00	\$269,971.00	\$44,996.00	\$269,969.00
46341	Air Terminal	\$166,319	\$69,300	\$68,705	(\$594.56)	\$97,614.01
46342	FBO	\$178,556	\$74,398	\$51,065	(\$23,333.33)	\$127,491.00
46343	Airfield	\$124,945	\$52,061	\$54,409	\$2,348.37	\$70,536.38
46344	Hangars	\$328,380	\$136,825	\$145,166	\$8,341.10	\$183,213.99
46345	Parking	\$149,000	\$62,083	\$80,535	\$18,451.41	\$68,465.26
46346	Rental Cars	\$80,000	\$33,333	\$72,613	\$39,280.07	\$7,386.60
46347	Badging Revenue	\$0	\$0	\$1,520	\$1,520.00	(\$1,520.00)
46349	Ground Handling	\$0	\$0	\$0	\$0.00	\$0.00
48902	Vehicle Fuel Reimbursement	\$18,000	\$7,500	\$10,920	\$3,419.51	\$7,080.49
48903	Equipment Rental	\$1,200	\$500	\$400	(\$100.00)	\$800.00
Sub-Total Operating Revenue		\$1,046,400	\$436,000	\$485,333	\$49,332.56	\$561,068
Sub-Total Taxes and Operating Rev.		\$1,586,340.49	\$660,975.20	\$755,303.76	\$94,328.56	\$831,036.73
48691	Other Revenue	\$5,000	\$2,083	\$742	(\$1,341.71)	\$4,258.38
48900	Insurance Refunds	\$0	\$0	\$0	\$0.00	\$0.00
48901	PFC	\$65,850	\$27,438	\$34,097	\$6,659.63	\$31,752.87
43690-91	Airport Grants	\$350,000	\$145,833	\$0	(\$145,833.33)	\$350,000.00
49210	Transfer Fr. Gen'l Fund	\$0	\$0	\$0	\$0.00	\$0.00
49300	Airport Fund Balance Applied	<u>\$223,481</u>	<u>\$93,117</u>	<u>\$0</u>	(\$93,117.08)	\$223,481.00
Sub-Total Other Revenue		\$644,331	\$268,471.25	\$34,838.75	(\$233,632.50)	\$609,492.25
TOTAL INCOME		\$2,230,671	\$929,446.45	\$790,142.51	(\$139,303.94)	\$1,440,528.98
Expenses						
53510-111	Salary Perm-Regular	\$411,642	\$171,518	\$147,615.62	(\$23,901.88)	\$264,026.38
-112	Salary Perm-OT	\$18,800	\$7,833	\$9,029.72	\$1,196.39	\$9,770.28
-114	Salary-On Call Pay	\$5,200	\$2,167	\$1,800.00	(\$366.67)	\$3,400.00
-121	Salary Temp Regular	\$11,352	\$4,730	\$3,578.77	(\$1,151.23)	\$7,773.23
-130	Employee Benefits	\$4,200	\$1,750	\$1,750.00	\$0.00	\$2,450.00
-136	PTO-ELB-Lump Sum Payout	\$0	\$0	\$0.00	\$0.00	\$0.00
-141	Board & Comm Per Diem	\$5,000	\$2,083	\$1,035.00	(\$1,048.33)	\$3,965.00
-142	Cnty Brd & Comm Mile	\$1,200	\$500	\$221.90	(\$278.10)	\$978.10
-151	Social Security	\$34,194	\$14,248	\$11,565.16	(\$2,682.34)	\$22,628.84
-152	Retirement Emplr Share	\$25,871	\$10,780	\$10,619.28	(\$160.30)	\$15,251.72
-153	HSA Contribution	\$4,500	\$1,875	\$1,312.50	(\$562.50)	\$3,187.50
-154	Hos & Health Ins	\$75,312	\$31,380	\$36,496.25	\$5,116.25	\$38,815.75
-155	Life Insurance	\$84	\$35	\$29.68	(\$5.32)	\$54.32
-158	Unemployment Comp	\$0	\$0	\$0.00	\$0.00	\$0.00
-164	Dental Insurance	\$0	\$0	\$376.60	\$376.60	(\$376.60)
-200	Contract Svcs	\$31,820	\$13,258	\$11,809.36	(\$1,448.97)	\$20,010.64
-212	Attorney Fees	\$6,000	\$2,500	\$1,170.00	(\$1,330.00)	\$4,830.00
-213	Accounting & Audit	\$6,000	\$2,500	\$0.00	(\$2,500.00)	\$6,000.00
-221	Water & Sewer	\$59,822	\$24,926	\$13,643.40	(\$11,282.60)	\$46,179.00
-222	Electric	\$109,180	\$45,492	\$47,593.40	\$2,101.73	\$61,586.60
-224	Gas & Fuel Oil	\$55,620	\$23,175	\$24,290.04	\$1,115.04	\$31,329.96
-225	Telephone	\$4,000	\$1,667	\$500.00	(\$1,166.67)	\$3,500.00
-226	Cellular Phone	\$2,500	\$1,042	\$621.34	(\$420.33)	\$1,878.66
-227	Dataline/Internet	\$500	\$208	\$0.00	(\$208.33)	\$500.00
-241	Motor Vehicle Maint	\$15,000	\$6,250	\$3,591.72	(\$2,658.28)	\$11,408.28
-246	Grounds Maint	\$110,000	\$45,833	\$24,683.28	(\$21,150.05)	\$85,316.72
-248	Building Maint	\$32,000	\$13,333	\$14,933.92	\$1,600.59	\$17,066.08
-249	Service on Machines	\$0	\$0	\$0.00	\$0.00	\$0.00
-297	Refuse Collection	\$1,800	\$750	\$1,437.98	\$687.98	\$362.02
-298	Laundry Services	\$4,040	\$1,683	\$1,560.77	(\$122.56)	\$2,479.23
-299	Sundry Contract Services	\$222,000	\$92,500	\$15,641.53	\$0.00	\$0.00

#	Item	12 Month Budget 2023	Budget YTD Allocated	Actual as of 5/31/23 (41.67%)	Variance YTD	Balance Remaining For Year
-310	Office Supplies	\$500	\$208	\$73.79	(\$134.54)	\$426.21
-311	Postage and Box Rent	\$800	\$333	\$23.75	(\$309.58)	\$776.25
-313	Printing & Dup	\$800	\$333	\$105.42	(\$227.91)	\$694.58
-320	Ref Materials	\$250	\$104	\$0.00	(\$104.17)	\$250.00
-321	Publish Legal Notices	\$150	\$63	\$0.00	(\$62.50)	\$150.00
-324	Membership Dues	\$4,000	\$1,667	\$2,975.00	\$1,308.33	\$1,025.00
-327	Marketing	\$60,000	\$25,000	\$23,905.40	(\$1,094.60)	\$36,094.60
-328	Airline Recruitment	\$15,000	\$6,250	\$6,000.00	(\$250.00)	\$9,000.00
-340	Travel-Train, Conf & Misc.	\$15,000	\$6,250	\$3,546.09	(\$2,703.91)	\$11,453.91
-366	Fire fight supplies	\$4,500	\$1,875	\$305.00	(\$1,570.00)	\$4,195.00
-377	Vehicle Fuel	\$50,000	\$20,833	\$27,069.00	\$6,235.67	\$22,931.00
-510	Insurance	\$78,369	\$32,654	\$32,917.42	\$263.67	\$45,451.58
-515	Insurance Claims	\$0	\$0	\$0.00	\$0.00	\$0.00
-615	Special Assessment	\$0	\$0	\$0.00	\$0.00	\$0.00
-813	Office Equipment	\$2,500	\$1,042	\$4,116.58	\$3,074.91	(\$1,616.58)
-310-650	Badging	\$0	\$0	\$904.00	\$904.00	(\$904.00)
-933	Bank Service Charges	\$7,200	\$3,000	\$2,635.77	(\$364.23)	\$4,564.23
Sub-Total Operating Expense		\$1,496,706.40	\$623,627.67	\$491,484.44	(\$132,143.23)	\$1,005,221.96
53515-221	ATCT Water-Sewer-Strmwtr	\$1,096	\$457	\$261.68	(\$194.95)	\$834.24
-222	ATCT Electricity	\$19,570	\$8,154	\$8,184.90	\$30.73	\$11,385.10
-224	ATCT Gas & Fuel Oil	\$4,244	\$1,768	\$2,169.33	\$401.16	\$2,074.27
-225	ATCT Telephone	\$1,000	\$417	\$0.00	(\$416.67)	\$1,000.00
-248	ATCT Building Maintenance	\$15,000	\$6,250	\$5,093.43	(\$1,156.57)	\$9,906.57
Sub-Total Tower Expense		\$40,910	\$17,045.63	\$15,709.34	(\$1,336.29)	\$25,200.18
53610-810	Capital Equipment	\$0	\$0	\$0.00	\$0.00	\$0.00
-820	Capital Improvement	\$545,000	\$227,083	\$91,540.72	(\$135,542.61)	\$453,459.28
-829	Other Capital Improvement	\$148,056	\$61,690	\$41,827.64	(\$19,862.36)	\$106,228.36
59280-920	Transfer to General Fund	\$0	\$0	\$20,000.00	\$20,000.00	(\$20,000.00)
58102-613	Principal/Trust Fund	\$0	\$0	\$0.00	\$0.00	\$0.00
58202-613	Interest/Trust Fund	\$0	\$0	\$0.00	\$0.00	\$0.00
Sub-Total Capital Expense		\$693,056	\$288,773.33	\$153,368.36	(\$135,404.97)	\$539,687.64
TOTAL EXPENSE		\$2,230,672	\$929,447	\$660,562	(\$268,884.49)	\$1,570,109.78
NET OPERATING INCOME		\$0	(\$0)	\$129,580.37		(\$129,580.80)

Chippewa Valley Regional Airport
Traffic Statistics
 April 2023

<i>AIRLINE PASSENGERS</i>	Month		% Diff.	Year to date		% Diff.
	2023	2022		2023	2022	
EAU-ORD	0	1447		0	8432	
EAU-MSP	857	0		4703	0	
EAU-RSW	0	0		4425	0	
EAU-MCO	<u>955</u>	<u>0</u>		1303	0	
CHARTERS Enplaned				<u>640</u>	<u>648</u>	
Total Enplaned	1812	1447	25%	11071	9080	22%
ORD-EAU	0	1626		0	8370	
MSP-EAU	631	0		3524	0	
RSW-EAU	0	0		4604	0	
MCO-EAU	<u>1223</u>	<u>0</u>		1592	0	
CHARTERS Deplaned				<u>640</u>	<u>648</u>	
Total Deplaned	1854	1626	14%	10360	9018	15%
Total Enplaned/Deplaned	3666	3073	19%	21431	18098	18%
<i>AIRLINE PERFORMANCE</i>	2023	2022		2023	2022	
Scheduled Flights/Landings	23	53	-57%	126	275	-54%
Canceled Flights						
Xnld for Wx	0	0		1	8	
Xnld for Mx	0	0		0	0	
Xnld Other	<u>0</u>	<u>0</u>		<u>0</u>	<u>2</u>	
Total	0	0	#DIV/0!	1	10	-90%
Total Landings	23	53	-57%	125	265	-53%
Total Inbound Seats	4278	2650	61%	23250	13250	
<i>LANDLINE PASSENGERS</i>						
<u>Leg O&D</u>	<u>Month</u>	<u>Total</u>				
EAU-MSP	May	269				
MSP-EAU	May	<u>267</u>				
	TOTAL	536				

Chippewa Valley Regional Airport Scheduled Air Carrier and Charter Enplanements



Years

Number of Cars Rented

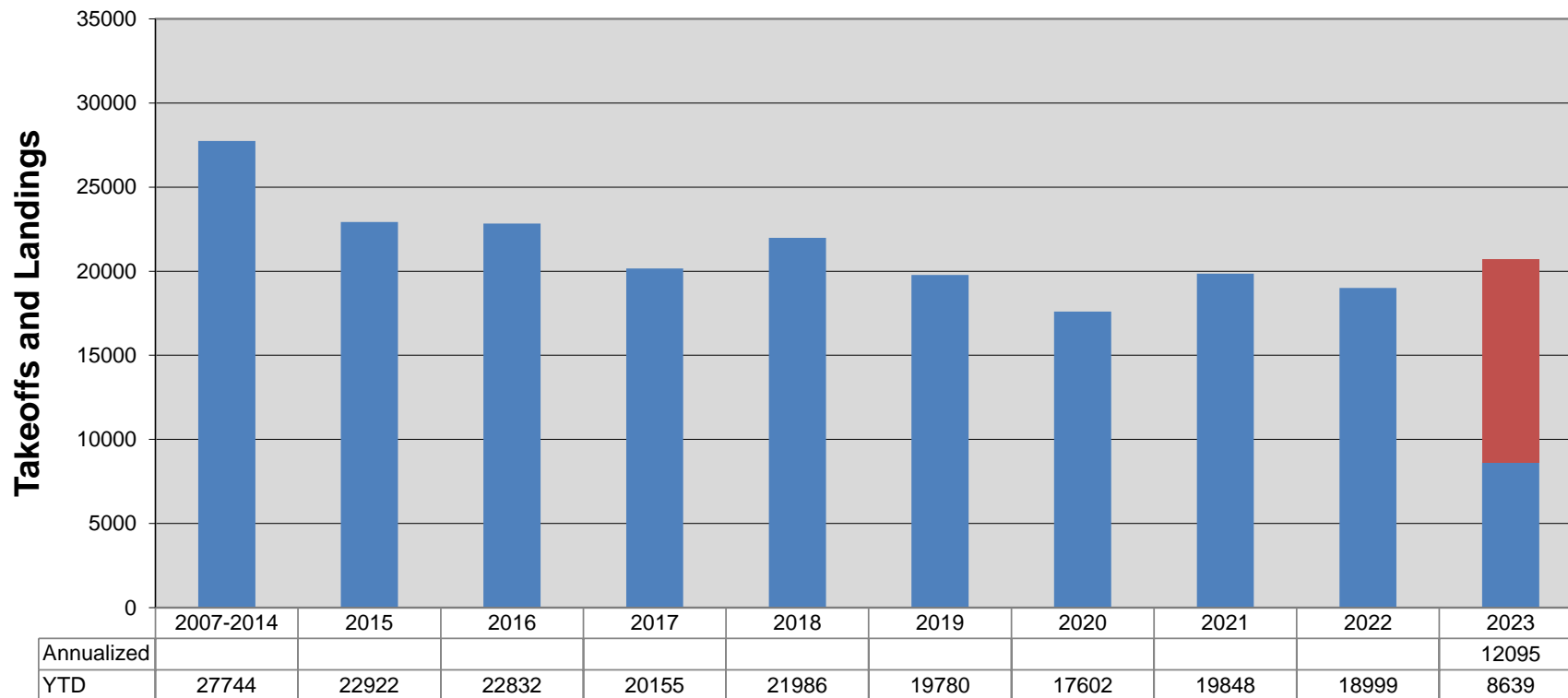
	<u>2023</u>	<u>2022</u>	23/22 % Diff.
January	379	366	4%
February	348	239	46%
March	486	455	7%
April	417	396	5%
May	492	504	-2%
June			
July			
August			
September			
October			
November			
December			
YTD	2122	1960	8%

Agenda Item 5b

Chippewa Valley Regional Airport
Air Traffic Operations Statistics
 May 2023

		Month		% Diff.	Year to date		% Diff.
		2023	2022		2023	2022	
Itinerant	Air Carrier	45	2	2150%	227	20	1035%
	Commuter/ Air Taxi	162	225	-28%	590	866	-32%
	GA	1608	1398	15%	5392	4678	15%
Local	Military	46	34	35%	164	153	7%
	GA	630	418	51%	2234	1298	72%
	Military	<u>2</u>	<u>10</u>	-80%	<u>32</u>	<u>22</u>	45%
TOTAL		2493	2087	19%	8639	7037	23%

Chippewa Valley Regional Airport Annual Air Traffic Control Tower Operations



Years

U.S. DEPARTMENT OF TRANSPORTATION
FEDERAL AVIATION ADMINISTRATION

CERTIFICATE OF WAIVER OR AUTHORIZATION

ISSUED TO
Jody M Graffunder

ADDRESS
1002 Ervin Rd
Eau Claire, WI 54703

This certificate is issued for the operations specifically described hereinafter. No person shall conduct any operation pursuant to the authority of this certificate except in accordance with the standard and special provisions contained in this certificate, and such other requirements of the Federal Aviation Regulations not specifically waived by this certificate.

OPERATIONS AUTHORIZED
AUTHORIZATON: Aerobatic Practice Area

Location: A rectangle offset to the north and parallel to Rwy 4-22 at KEAU; approximately 7,800' long and 1,700' wide; Surface to 4,500

Dates: April 1, 2023 through May 30, 2024

LIST OF WAIVED REGULATIONS BY SECTION AND TITLE
SEE ATTACHMENT A

STANDARD PROVISIONS

1. A copy of the application made for this certificate shall be attached to and become a part hereof.
2. This certificate shall be presented for inspection upon the request of any authorized representative of the Administrator of the Federal Aviation Administration, or of any State or municipal official charged with the duty of enforcing local laws or regulations.
3. The holder of this certificate shall be responsible for the strict observance of the terms and provisions contained herein.
4. This certificate is nontransferable.

NOTE---This certificate constitutes a waiver of those Federal rules or regulations specifically referred to above. It does not constitute a waiver of any State law or local ordinance.

SPECIAL PROVISIONS

Special Provisions Nos. 1 to 13 inclusive, are set forth on the reverse side hereof. "See Attached" Attachment B

This certificate is effective from April 1, 2023 to May 30, 2024, inclusive, and is subject to cancellation at any time upon notice by the Administrator or his authorized representative.

BY DIRECTION OF THE ADMINISTRATOR

AFG 300 / GL-13
(Region)

(Signature)

05/10/2023
(Date)

MANAGER
MILWAUKEE, WI FSDO
(Title)

Attachment A
List of waived Regulations

Section 91.121, Altimeter Settings:

- § 91.121(a) Each person operating an aircraft may maintain the cruising altitude or flight level of that aircraft by reference to an altimeter that is set to zero feet when the aircraft is on the ground.

Section 91.303, Aerobatic Flight:

- § 91.303(c) Aerobatic Flight: Within the lateral boundaries of the surface areas of Class B, C, D, and E airspace designated for an airport.
- § 91.303(d) Aerobatic Flight: Within 4 NM of the center line on any Federal airway.
- § 91.303(e) Aerobatic Flight: Below an altitude of 1,500 feet above the surface.

Attachment B

Aerobatic Practice Area (APA) Special Provisions

1. Aerobatic flight requiring CoW shall be confined to the area designated on the pictorial chart and as depicted on a sectional chart, attached to the CoW and defined in Special Provision 2.

Note: A definitive pictorial chart or photograph of the underlying area must be attached to the CoW. Satellite photographs may be substituted for topographic charts and are available on Web sites, e.g., Google Earth, maps.google.com, Map Quest, etc.

2. The APA is further defined as follows: A rectangular offset of the north and parallel RWY 4-22 at KEAU; approximately 7,88' long and 1,700' wide;

44.865°N/91.486°W, 44.880°N/91.465°W

44.882°N/91.486°W, 44.867°N/91.489°W

Surface to 4,500' AGL

3. Except as specifically waived, no aerobatic maneuvers under this CoW may be performed over or within 500 feet laterally from any open air assembly of persons or congested area of any city, town, or settlement.
4. No person may operate an aircraft in the APA when the visibility is less than 3 miles or a ceiling less than 1000 feet.
5. Before commencing aerobatic flight operations, the person(s) authorized to activate and deactivate the APA shall be responsible for advising the Leidos Flight Services (LFS) of the activity and requesting that a Notice to Airmen (NOTAM D) that includes the following information be issued:
 - a. The location, dates, and times the aerobatic activity will be in effect.
 - b. If appropriate, the runway(s) that will be closed during the aerobatic activities.

Note: For CoW that are issued on a long-term basis, additional wording should be included advising the holder to request that the advising the Leidos Flight Services (LFS) keeps the CoW on file for future NOTAM activation.

6. Notification shall be made to the Minneapolis Center Area 2 supervisor at (651) 463-5582 and advising the Leidos Flight Services (LFS) at 1-877-487-6867 at least 30 minutes before the beginning of aerobatic activity in the practice area, or, if a letter of agreement exists, notification shall be made as specified in that document. The KEAU tower shall also be notified at the termination of aerobatic activities within the APA.
7. The person(s) authorized to activate and deactivate the APA described in special provision 2 is Jody M. Graffunder

8. The person named in special provision 7 shall also be responsible for the following:
 - a. Reminding all participants that all pilots and aircraft operating within the confines of the activated CoW for a APA must be properly certificated;
 - b. Briefing each pilot to ensure that all users of the APA are aware of, and are expected to comply with, the limitations imposed by the CoW and its attendant special provisions; and
 - c. Maintaining a log containing the pilot's name, airman certificate number, aircraft registration number, date, and time during which the APA was in use, and providing this information to the FAA upon request.
9. When required by ATC, all pilots must monitor KEAU, 118.575 on a continuous basis while operating within the APA.
10. All pilots operating within the APA shall maintain VFR at all times and shall be responsible for seeing and avoiding all conflicting traffic.
11. Aerobatic flight shall be conducted only between the hours of Sunrise and Sunset.
12. The holder of this CoW or delegated representative acting as a safety observer, is responsible for halting or canceling activity in the APA if, at any time, the safety of persons or property on the ground or in the air is in jeopardy, or if there is a failure to comply with the terms or conditions of this CoW.
13. The FAA has the authority to cancel the CoW or delay any activities if the safety of persons or property on the ground or in the air is in jeopardy, or if there is a violation of the terms of the CoW

2023 Community/Stakeholder Outreach

1. Jan 3 – Leader Telegram Interview
2. Jan 5 - Airport Newsletter
3. Jan 9 – Airport Neighborhood Assoc Meeting
4. Jan 12 – Master Plan Public Meeting Communication
5. Jan 17 – EC County Board Meet and Greet
6. Jan 18 – Aviation Explorer Program with Sun Country
7. Jan 19 – Leadership Chippewa Falls
8. Feb 1 – EAA Explorer Post Presentation
9. Feb 2 – Landline Media Event
10. Feb 2 – Rotary Presentation
11. Feb 6 – Hawthorne Corporate Hangar Press Release
12. Feb 8 – EAA Fence Meeting
13. Feb 13 – ECC Parks and Forest Committee Meeting
14. Feb 16 – Master Plan Open House
15. Mar 1 – WAMA/TDA Fly-In
16. Mar 6 – Chippewa Herald Interview
17. Mar 7 – Sun Country Meeting
18. Mar 13 – Airport Neighborhood Association Meeting
19. Mar 14 – Runway Safety Action Team Meeting
20. Mar 16 – Chippewa Chamber Women to Women Panel
21. Apr 11 – Airport Newsletter
22. Apr 11 – ECC Administration Committee
23. Apr 11 – CC Executive Committee
24. Apr 13 – ECC Finance and Budget Committee
25. Apr 18 – Chippewa County Board Meeting
26. Apr 18 – Eau Claire County Board Meeting
27. Apr 21 – MCO Inaugural Flight Kickoff
28. Apr 24 – Boy Scout Tour
29. Apr 26 – ChiHi Virtual Tours
30. Apr 27 – School Tour
31. May 6 – Pancake Breakfast
32. May 8 – Airport Post Season Snow Meeting
33. May 9 – CCEDC Job Fair in Terminal Parking Lot
34. May 11 – WAMA Legislative Day
35. May 15 – School Tour
36. May 23 – Runway Closure Email Notification

Upcoming Events

LAS Inaugural Flight, August 11

<u>Operational Area</u>	<u>Frequency</u>	<u>Next Review</u>	<u>Notes from Last Review and Areas for Improvement</u>
Fire Station	Annual	Jun-23	Agenda Item 7b
Maintenance Shop Maintenance	Annual		
Airline PFC's	Annual		
PFC Application			
PFC Rate			
			Budget for next PFC application in 2023.

CVRA Strategic Plan - June 2023 Operational Review

Airport Fire Station

- Construction of a new firestation was completed in May 2023.

Jim Armstrong Maintenance Facility

- The facility was built in three separate projects and named after long time airport maintenance supervisor, Jim Armstrong, in 2011. The latest addition to the SRE building in 2021 was to house larger multi-function snow removal equipment.
- The roof on the older section of the building was spray coated in 2013 to enhance the life and provide additional thermal protection.
- Lighting inside the facility was recently upgraded to LED, replacing the 8' T12 Lights previously installed in the building.
- A pipe froze in the back restroom area in 2013-14. If that area is to be used again the flooring needs to be addressed.
- There is currently no emergency power available for this building. If there is a power outage, we are unable to access the equipment inside the building. A new generator for the building should be considered for a future budget.

Passenger Facility Charge

- The airport charges a \$4.50 passenger facility charge for every airline passenger departing the airport. The airlines collect for the airport and keep \$.11 per passenger for administration.
- Due to the low number of enplaned passengers, the airport collects on projects previously completed versus collecting for future projects.
- PFC Application 3 was approved by the FAA for collection starting May 1, 2015 through June 1, 2024 in the amount of \$771,310. There is currently \$81,055 remaining to collect. Mead and Hunt is under contract for a new PFC application.
- An annual audit of PFC collections is required by the FAA and conducted in conjunction with the annual Eau Claire County audit.

Terminal Tile Replacement Budget

Mead and Hunt received some budget numbers from an installer last week and incorporated them into their demolition estimate. Here is where we are at:

Base Price

Replace Exterior: \$173,149

Options

#1- Replace Interior: \$84,756

#2- Wrap Main Entry Columns in Laminate: \$24,200

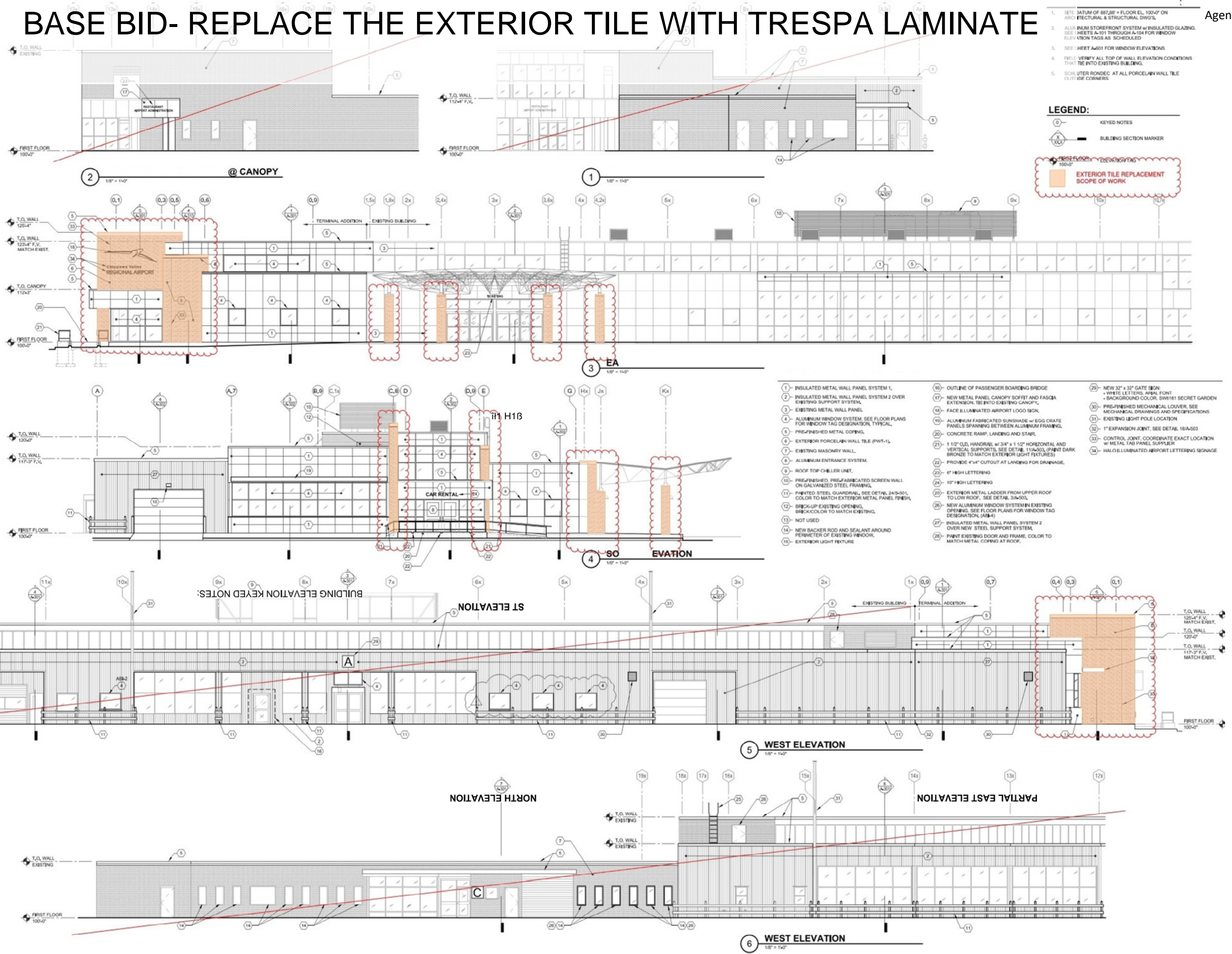
The material lead time- 30 weeks.

Two comments on this:

We do not have to use Trespa which is the product that was presented. There are other materials out there, that, under a competitive environment, could have less lead time and less cost.

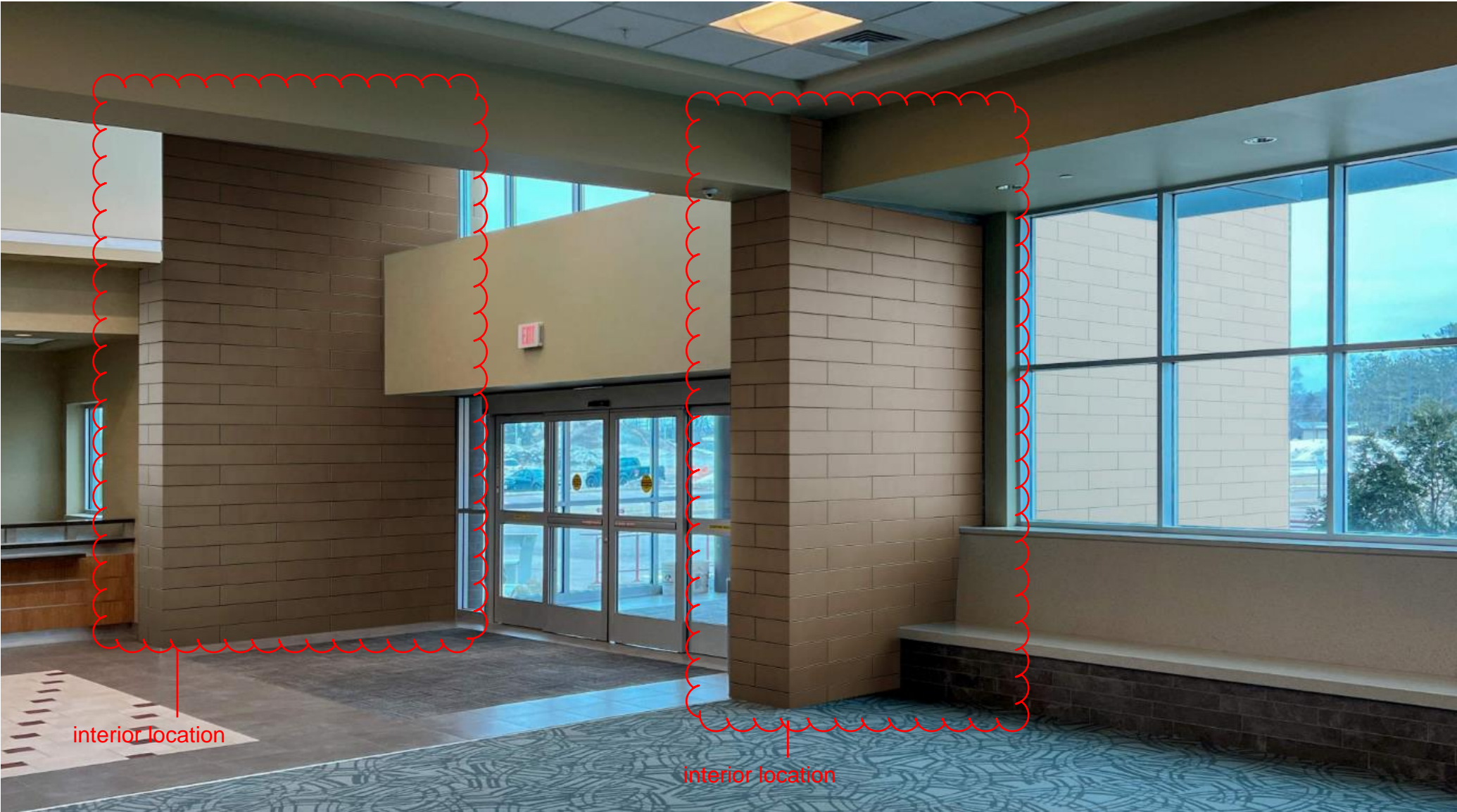
The project can be installed year-round, it is not weather dependent. So if the product shows up in February, it can be installed at that time.

BASE BID- REPLACE THE EXTERIOR TILE WITH TRESPA LAMINATE



MARK NO. 23099-19-0905
 DATE 05.14.2010
 DRAWN BY MJB
 CHECKED BY JAT, RCL
 DO NOT SCALE DRAWINGS
 SHEET CONTENTS
 EXTERIOR ELEVATIONS

OPTION #1- FINISH THE INTERIOR CAR RENTAL (VIEW 1)

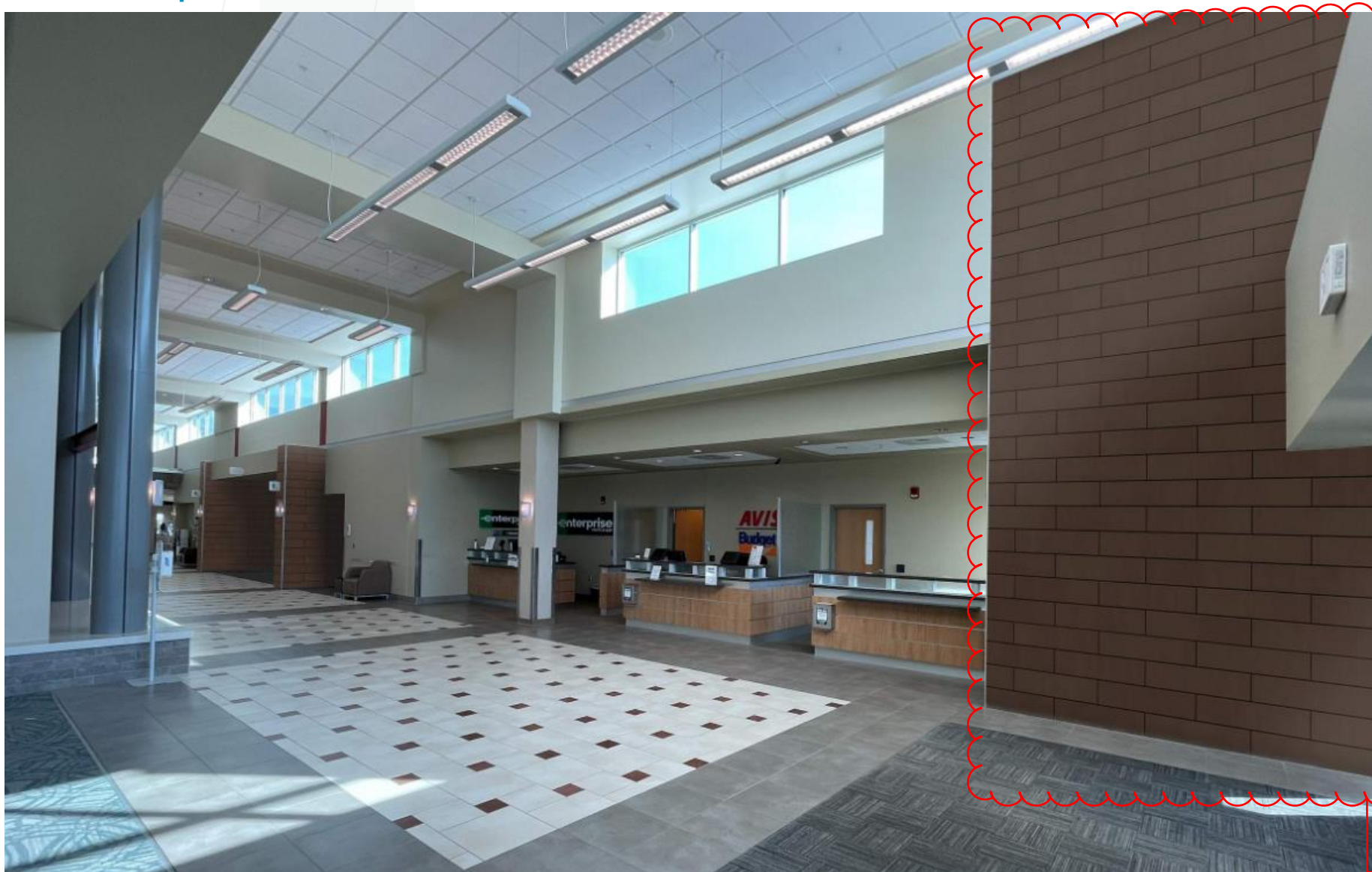


Mead & Hunt



OPTION #1- FINISH THE INTERIOR CAR RENTAL (VIEW 2)

Mead
& Hunt



interior location- CAR RENTAL

OPTION #1- FINISH THE INTERIOR MAIN ENTRANCE (VIEW 3)

Mead & Hunt



TRESPA LAMINATE FINISH



OPTION #2- WRAP EXTERIOR COLUMNS WITH TRESPA LAMINATE



Budget Notes 2024

Draft 1 June 16, 2023

Item #	Item Name	Notes
Income		
46341-001	Air Terminal/ Sun Country	Airline terminal lease with Sun Country expires November 30, 2024.
46341-002	Air Terminal/ TSA	TSA terminal lease expires September 2023. Currently in negotiations for successor lease.
46341-003	Air Terminal/ Mead & Hunt	Mead & Hunt terminal lease expires December 31, 2025
46341-004	Air Terminal/ Landline Co-Rent	Agreement with Landline does not include terminal space rental.
46341-005	Air Terminal/ Landline Co-Operation Fee	\$5/van operation per day.
46341-006	Air Terminal/ Landline Co-PFC	\$4.50/revenue passenger.
46341-007	Air Terminal/ FAA	Office space lease expired September 2021. FAA has been unwilling to renew lease.
46341-100	Air Terminal/ Restaurant	Current lease extension ends at 12/31/2025
46341-200	Air Terminal/ Advertising	Airport staff handles advertising in the terminal. Some advertising is paid and some is trade for advertising in other publications.
46341-300	Air Terminal/ Utility Revs	Reimbursement for terminal water usage from the restaurant.
46342-400	FBO	1987 Lobby/Hangar Facility, 2002 Maintenance Facility, 60'x66' Hangar Facility, Fuel Farm, 2010 Addition, 2022 Maintenance Hangar <ul style="list-style-type: none"> All leases except 2022 maintenance hangar run until September 30, 2027 when two 5 year options may be exercised and rate escalators begin. 1.5% annual increase to 2010 addition started January 1, 2016. 2022 maintenance hangar lease runs through 2041. 2002 Maintenance Facility Insurance Premium – Est. \$1,000 (verify with Finance before billing)
46342-401	FBO/Tie Downs	\$18/mo. Charged to the FBO.
46343-500	Airfield/Fuel Flowage	Fee charged per gallon of fuel sold at the airport. Jet A rate is \$.08 and 100LL is \$.07.
46343-501	Airfield/Landing	Sun Country estimated 208 landings per year and estimated 20 charter landings per year. No GA landing fees effective 7/31/2011.
46344-600	Hangars	Budget for 45 T-Hangars and K1-7, F3, F4, and CAP. No new south hangars budgeted.

46344-700	Hangars/Land Lease Revs	15 private land leases and Menards land lease
46344-750	Hangars/Utility Revs	Reimbursement for utilities from K-row and F3-F4.
46345-800	Parking/Menards	Menards terminal vehicle parking per contract. Only increases as a percentage increase of the terminal parking rate.
46345-801	Parking/Terminal	Vehicles parking in airport parking lot. The general parking charge went to \$7 per calendar day in February 2022. The last rate change prior to that was February/March 2006.
46346-900	Rental Cars/Avis	Car wash facility rent, terminal rent, 10% of gross revenue.
46346-901	Rental Cars/Enterprise	Terminal rent and minimum monthly guarantee.
46349-587	Aircraft Ground Handling	Revenue from ground handling charter flights which has been discontinued.
48901-000	PFC	Airport receives \$4.39 per passenger enplaned. Estimated 17,000 passenger enplanements for 2024.
48902-000	Vehicle Fuel Reimbursement	Reimbursement for fuel used by Hawthorne, Menards, Avis and airline. Estimated based on prior year usage.
48903-000	Equipment Rental	Forklift rental by Hawthorne and contractor rental of closure crosses and barricades.
48691-102	Other Revenue	Miscellaneous Revenue.
	Expense	
53510-111	Salary Perm-Regular	Budget for 6.5 FTE. Airport Director, office associate, Maintenance Supervisor, 3 FT maintenance, 1 PT/several on call maintenance technicians. Increases are based on county budget policy.
-112	Salary Perm-OT	Based on prior years.
-114	Salary On Call Pay	On call pay for the maintenance supervisor to carry an airport cell phone.
-120	Health Ins Incentive	County health insurance incentive was discontinued in 2021 for employees who declined county health insurance.
-121	Salary Temp Reg	Includes pay for on-call winter maintenance and ARFF coverage.
-141	Board & Comm Per Diem	Per diem for citizen and county board members per county code.
-142	County Brd & Comm Mile	Mileage for citizen and county board members.
-151	Social Security	7.65% of total wages (regular and OT).
-152	Retirement Emplr Share	This includes 6.8% for the employers contribution to the Wisconsin Retirement System.
-154	Hos & Health Ins	This includes a 10% estimated increase in health insurance over 2023.
-155	Life Insurance	The Airport pays 20% of the basic life insurance cost for anyone who takes the insurance.

-200	Contract Services	\$4,000 – Master Building Solutions, Inc. HVAC controls annual maintenance contract. \$20,000 – Janitorial services \$3,500 – Halliday Technologies annual calibration of RT3 \$1,140 – Windcave Parking System EMV Readers \$3,000 – Parking Answering Service
-212	Attorney Fees	Charges for Corporation Counsel.
-213	Accounting & Audit	We pay a percentage of the cost of the County audit. A portion of the management letter should address the airport. The airport is also required to get a separate PFC Audit
-221	Water & Sewer	City water and sewer charges for all airport buildings except tower. Estimated 3% increase.
-222	Electricity	All airport buildings except tower. Estimated 3% increase.
-224	Gas & Fuel Oil	All airport buildings except tower. Estimated 3% increase.
-225	Telephone	Landline telephones(\$20 per mo. per line), Long Distance, Answering Service (\$125/mo.)
-226	Cellular Phone	\$50/mo. smart phone (3), \$15/mo. flip phone (1), \$45/mo. phone allowance
-227	Dataline/Internet	Web hosting and domain name fees.
-241	Motor Vehicle Maint	Maintenance for airport equipment including operations vehicles, snow removal equipment and fire trucks. This has been increasing due to more expensive costs associated with maintaining multi-tasking equipment and aging equipment.
-246	Grounds Maint	Airfield lights, sand, potassium acetate, cutting edges, equipment, etc. Increased due to added costs for runway de-icing and brushes for sweepers as more sweeping is necessary during winter operations.
-248	Building Maint	50 T-Hangars, 10 box hangars, terminal, Hawthorne hangar, maintenance building and ARFF building.
-249	Service on Machines	Service contract on copy machine.
-297	Refuse Collection	Trash and Recycling collection fees. Advance disposal contract runs through December 31, 2022.
-298	Laundry Services	Contract for uniforms, rugs and cleaning towels with Cintas through highway contract.
-299	Sundry Contract Services	Miscellaneous contract services. \$150,000 – Ongoing site investigation costs \$5,000 – Close PFC Application \$2,000 – USDA Wildlife Services
-310	Office Supplies	Paper, toner, etc.
-311	Postage and Box Rent	FedEx and miscellaneous postage.
-313	Printing & Dup	Letterhead, envelopes, etc.
-320	Reference Materials	Leader-Telegram online subscription.
-321	Publish Legal Notices	Position vacancy advertising and other legal ads.

-324	Membership Dues	AAAE (\$275), GLC AAAE (\$35), Eau Claire Chamber (\$425), Chippewa Chamber (\$300), Menomonie Chamber (\$315), WAMA (\$850), Contract Tower Association (\$1,500)
-327	Marketing	Airport promotion and advertising. Marketing plan to be approved by the Commission.
-328	Airline Recruitment	Airline retention and other airline recruitment.
-340	Travel-Train & Conf	WAMA Conference, AAAE annual conference, initial and recurrent ARFF training, full scale exercise, etc.
-366	Fire fight supplies	Gear, foam, etc.
-377	Vehicle Fuel	For all airport equipment plus FBO/airline/Menard equipment. Fluctuates based on price of fuel and usage.
-510	Insurance	Airport Liability=\$17,500 (includes ground handling) General Liability=\$4,816 Auto=\$7,885 Property (bldg./equip)=\$35,125 Workers Compensation=\$7,984 Fuel Tanks/Environmental=\$3,799 Boiler=\$1,260
-615	Special Assessment	Any assessments by a municipality for road work, etc.
-813	Office Equipment	Computers, printers, etc.
-121-587	Sal Temp-Ground Handling	Wages for ground handlers working charter flights for the airport.
-366	Ground Handling Supplies	Cones, chawks, radios, etc.
-225	ATCT-Telephone	Fax and telephone. Shout lines are covered by the FAA.
-248	ATCT-Building Maint.	Pest control, annual radio inspection, elevator inspection, fire alarm and elevator monitoring, general building maintenance, etc.
53510-810	Capital Equipment	Capital Equipment projects. See capital budget spreadsheet.
-820	Capital Improvement	Miscellaneous local projects. See capital budget spreadsheet.
-829	Other Capital Improvement	Local share of federal projects. See capital budget spreadsheet.
58102-613	Principal/Trust Fund	Loans paid off in 2020.
58202-613	Interest/Trust Fund	Loans paid off in 2020.

	A	B	C	D	E	F	G	H
1	Chippewa Valley Regional Airport							
2	2024 BUDGET COMPARISON - Draft 1 6-16-23							
3						YR 2023		
4	Income/Expense		Actual	Actual	Budget	Actual	YR 2023	Budget
5	#	Item	2021	2022	2023	5 mos	Estimate	2024
6	Income							
7	41110	Contrib From Eau Claire Co	\$403,020	\$403,020	\$407,050	\$203,526	\$407,050	\$407,050
8	43790	Contrib From Chippewa Co	\$131,574	\$131,574	\$132,890	\$66,445	\$132,890	\$132,890
9	Sub-Total Tax Revenue		\$534,594	\$534,594	\$539,940	\$269,971	\$539,940	\$539,940
10								
11	46341-000	Air Terminal						
12	46341-001	Air Terminal/SkyWest	\$87,040	\$89,641	\$92,305	\$30,324	\$92,305	\$95,097
13	46341-002	Air Terminal/TSA	\$23,698	\$19,906	\$24,000	\$13,286	\$26,000	\$24,332
14	46341-003	Air Terminal/Mead & Hunt	\$2,224	\$2,241	\$2,310	\$963	\$2,310	\$2,379
15	46341-004	Air Terminal/Landline Co-Rent	\$7,361	\$6,585	\$0	\$0	\$0	\$0
16	46341-005	Air Terminal/LandlineCo-Operation Fee	\$1,980	\$1,820	\$1,825	\$150	\$1,500	\$1,500
17	46341-006	Air Terminal/Landline Co-PFC	\$1,098	\$443	\$439	\$2,116	\$15,000	\$15,000
18	46341-007	Air Terminal/F A A	\$13,440	\$13,440	\$13,440	\$4,480	\$13,440	\$13,440
19	46341-100	Air Terminal/Restaurant	\$24,000	\$24,000	\$27,000	\$11,250	\$27,000	\$30,000
20	46341-200	Air Terminal/Advertising	\$3,308	\$6,010	\$3,000	\$5,222	\$5,222	\$3,500
21	46341-300	Air Terminal/Utility Revs	\$1,831	\$2,906	\$2,000	\$914	\$2,000	\$2,000
22	46342-400	FBO	\$127,427	\$127,970	\$178,340	\$50,975	\$178,340	\$226,386
23	46342-401	FBO/Tie Downs	\$216	\$216	\$216	\$90	\$216	\$216
24	46343-500	Airfield/Fuel Flowage	\$92,645	\$85,034	\$80,000	\$23,968	\$55,000	\$55,000
25	46343-501	Airfield/Landing	\$52,656	\$41,359	\$44,946	\$30,441	\$60,000	\$52,000
26	46344-600	Hangars	\$194,523	\$194,733	\$271,380	\$103,560	\$192,104	\$198,245
27	46344-700	Hangars/Land Lease Revs	\$40,093	\$41,657	\$42,000	\$36,317	\$42,000	\$44,600
28	46344-750	Hangars/Utility Revs	\$14,388	\$19,467	\$15,000	\$5,289	\$15,000	\$16,000
29	46345-800	Parking/Menards	\$5,448	\$8,071	\$5,000	\$2,212	\$5,000	\$5,000
30	46345-801	Parking/Terminal	\$129,374	\$173,060	\$144,000	\$78,323	\$175,000	\$150,000
31	46346-900	Rental Cars/Avis	\$113,482	\$138,818	\$60,000	\$50,919	\$115,000	\$100,000
32	46346-901	Rental Cars/Enterprise	\$56,346	\$59,542	\$20,000	\$21,694	\$45,000	\$35,000
33	46347-650	Badging Revenue	\$0	\$0	\$0	\$1,520	\$2,000	\$1,500
34	46349-587	Aircraft Ground Handling	\$36,000	\$26,000	\$0	\$0	\$0	\$0
35	48902-000	Vehicle Fuel Reimbursement	\$18,413	\$29,187	\$18,000	\$10,920	\$18,000	\$18,000
36	48903-000	Equipment Rental	\$1,200	\$3,000	\$1,200	\$400	\$1,200	\$1,200
37	Sub-Total Operating Revenue		\$1,048,189	\$1,115,107	\$1,046,401	\$485,333	\$1,088,637	\$1,090,394
38								
39	Sub-Total Taxes and Operating Rev.		\$1,582,783	\$1,649,701	\$1,586,341	\$755,304	\$1,628,577	\$1,630,334
40								
41	43690	Airport Grants	\$662,362	\$0	\$350,000	\$0	\$200,000	\$0
42	43691	OJT Reimbursement	\$2,734	\$0	\$0	\$0	\$0	\$0
43	49300	Airport Fund Balance Applied	\$0	\$51,142	\$223,481	\$0	\$0	\$0
44	48691-102	Other Revenue	\$22,463	\$15,120	\$5,000	\$742	\$5,000	\$5,000
45	48900-000	Insurance Refunds	\$17,607	\$0	\$0	\$0	\$0	\$0
46	48901-000	PFC	\$89,612	\$87,871	\$65,850	\$34,097	\$80,000	\$74,360
47	Sub-Total Non-Operating Revenue		\$794,777	\$154,133	\$644,331	\$34,839	\$285,000	\$79,360
48								
49	TOTAL INCOME		\$2,377,560	\$1,803,834	\$2,230,672	\$790,143	\$1,913,577	\$1,709,694
50								
51	Expenses							
52	53510-111	Salary Perm-Regular	\$350,950	\$394,809	\$411,642	\$147,616	\$411,642	\$442,900
53	-112	Salary Perm-OT	\$11,666	\$16,564	\$18,800	\$9,030	\$18,000	\$20,850
54	-114	Salary On Call Pay	\$5,200	\$5,000	\$5,200	\$1,800	\$5,200	\$5,200
55	-121	Salary Temp Regular	\$9,503	\$6,864	\$11,352	\$3,579	\$11,352	\$12,218
56	-130	Employee Benefits	\$16,252	\$14,066	\$4,200	\$1,750	\$4,200	\$4,200
57	-136	PTO-ELB-Lump Sum Payout	\$0	\$0	\$0	\$0	\$0	\$0
58	-141	Board & Comm Per Diem	\$4,935	\$3,990	\$5,000	\$1,035	\$5,000	\$5,000
59	-142	Cnty Brd & Comm Mile	\$50	\$515	\$1,200	\$222	\$1,200	\$1,500
60	-151	Social Security	\$26,899	\$30,543	\$34,194	\$11,565	\$34,194	\$36,810
61	-152	Retirement Emplr Share	\$21,972	\$25,017	\$25,871	\$10,619	\$25,871	\$31,159
62	-153	HSA Contributions	\$4,500	\$4,000	\$4,500	\$1,313	\$4,500	\$5,250
63	-154	Hos & Health Ins	\$77,501	\$63,757	\$75,312	\$36,496	\$75,312	\$96,350
64	-155	Life Insurance	\$123	\$93	\$84	\$30	\$84	\$89

	A	B	C	D	E	F	G	H
3						YR 2023		
4	Income/Expense		Actual	Actual	Budget	Actual	YR 2023	Budget
5	#	Item	2021	2022	2023	5 mos	Estimate	2024
124	TOTAL EXPENSE		\$1,621,955	\$1,803,834	\$4,601,392	\$660,562	\$4,608,475	\$1,871,000
125								
126	NET OPERATING INCOME		\$755,605	\$0	-\$2,370,720	\$129,580	-\$2,694,898	-\$161,305
127								
129	<u>Cash Balance</u>							
130		Per 2020 Audit Report	2,393,606					
131		Per 2021 Audit Report	3,096,503					
132		2022 Estimate	\$3,018,158					
133		2023 Estimate	\$323,260					

Airport Rates and Charges Adjustments (\$) - FY2023

<u>Tenant</u>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>
	+1.5% (19 CPI)	+1.0% (20 CPI)	+3% (21 CPI 5.1%)	+3% (22 CPI 8%)
Restaurant	2,000/mo.	\$2,000/mo.	\$2,250/mo.	\$2,500/mo.
FAA Airway Facilities (640 sq.ft.)	1,120/mo. 21/sq.ft.	\$1,226.66/mo. \$23/sq.ft. Estimate	1,120/mo. 21/sq.ft. Estimate	\$1,120/mo. \$21/sq.ft. Estimate
TSA (1,009 sq. ft.)	1970.88/mo. actual	1986.54/mo. Actual	2000/mo. estimate	\$2027.63/mo. estimate
rent and OE (\$17.85+\$5.10)	23.22/sq.ft.	23.62/sq.ft.		\$24.11/sf
FBO				
Lobby/Hangar	1646.67/mo.	1646.67/mo.	1646.67/mo.	\$1646.67/mo.
Maint. Facility	5821.16/mo.	5821.16/mo.	5821.16/mo.	\$5821.16/mo.
2010 Addition	2161.83/mo.	2194.26/mo.	2227.17/mo.	\$2260.57/mo.
2022 Maint Hangar		5,000/mo.	5,000/mo.	\$8,128.79/mo.
Hangar (old A4)	500/mo.	500/mo.	500/mo.	\$500/mo.
Fuel Farm	4800/yr.	4900/yr.	5000/yr.	\$5100/yr.
Rental Cars				
		\$24.14/sq.ft	\$24.86/sq.ft.	\$25.61/sq.ft.
		468.72/mo.	\$482.70/mo.	\$497.26/mo.
Space rent (233 sq.ft.)	\$23.90/sq.ft.464.13/mo.	Estimate	Estimate	Estimate
Ready Rows	159/mo.	161/mo. Estimate	No parking fee	\$171/mo. Estimate
		Avis = \$1,800		
		Enterprise =		
Minimum Monthly Guarantee	See budget notes.	\$2,683.36	No Minimum	No Minimum?
Avis Car Wash Facility	1706.22/yr.	1723.28/yr.	1774.98/yr.	\$1828.23/yr.
Airline - SkyWest/Sun Country				
	\$27.44/sq.ft.	\$28.26/sq.ft.	\$29.10/sq.ft.	\$29.98/sq.ft.
Space rent (3,172 sf)	\$7,253.31/mo.	\$7,470.06/mo.	\$7,692.10/mo.	\$7,924.71/mo.
Landing fee	1.45	1.49	1.53	1.58
- per landing weight, 1,000 lbs.				
Terminal Offices				
	15.45/sq.ft.	15.60/sq.ft.	\$16.07/sq.ft.	\$16.55/sq.ft.
Mead & Hunt (143.75 sq.ft.)	\$2,220.94/yr	\$2,242.50/yr	\$2,310.06/yr.	\$2,379.06/yr.
Hangars				
- T-hangar	See Hangar	See Hangar	See Hangar	See Hangar
- Sq. w/heat	Spreadsheet.	Spreadsheet.	Spreadsheet.	Spreadsheet.
- Sq. heat&water	1.5% Increase	1.0% Increase		
Land Lease (hangars)				
- Private	0.327/sq.ft.	0.33/sq.ft.	0.34/sq.ft.	0.35/sq.ft.
- Corporate	0.433/sq.ft.	0.44/sq.ft.	0.45/sq.ft.	0.46/sq.ft.
- Commercial	0.55/sq.ft.	0.56/sq.ft.	0.58/sq.ft.	0.60/sq.ft.
Landing Fees				
Non-Signatory	\$1.55	\$1.59	\$1.64	\$1.69
-Per 1,000 lbs. Landing weight				

Pay Parking Lot

- Daily	5/day	5/day	7/day	7/day
- Violation	5/day	5/day	7/day	7/day
- Corporate	1/day	1/day	1.40/day	1.40/day

Fuel Flowage Fee

- Jet A fuel	.08/gal	.08/gal	.08/gal	.08/gal
- 100LL fuel	.07/gal	.07/gal	.07/gal	.07/gal

	A	B	C	E	F	G	H
1							
2	Base rate per square		Adjustments for North & South Facing				
3	foot	\$1.9325	South Face	102.5%	North Face	97.5%	
4	T-HANGAR	SQ. FT.	RATE 2022	RATE 2023	2024	Monthly	Rate per
5			Per Month	Per Month		Increase	SF
6	C-01	1680.6	\$261.50	\$269.34	\$277.41	\$8.07	\$1.9808
7	C-02	1249.1	\$194.36	\$200.19	\$206.19	\$6.00	\$1.9808
8	C-03	1248.8	\$194.31	\$200.13	\$206.13	\$6.00	\$1.9808
9	C-04	1254.1	\$195.14	\$200.99	\$207.01	\$6.02	\$1.9808
10	C-05	1458.2	\$226.90	\$233.70	\$240.70	\$7.00	\$1.9808
11	C-06	1663.1	\$246.16	\$253.54	\$261.14	\$7.60	\$1.8842
12	C-07	1238.2	\$183.26	\$188.76	\$194.42	\$5.66	\$1.8842
13	C-08	1232.1	\$182.36	\$187.83	\$193.46	\$5.63	\$1.8842
14	C-09	1236.7	\$183.04	\$188.53	\$194.18	\$5.65	\$1.8842
15	C-10	1451.4	\$214.82	\$221.26	\$227.89	\$6.63	\$1.8842
16							
17	D-01	1074.5	\$167.19	\$172.20	\$177.36	\$5.16	\$1.9808
18	D-02	1074.5	\$167.19	\$172.20	\$177.36	\$5.16	\$1.9808
19	D-03	1074.5	\$167.19	\$172.20	\$177.36	\$5.16	\$1.9808
20	South Ramp Hangar	1074.5	\$167.19	\$172.20	\$177.36	\$5.16	\$1.9808
21	D-05	1074.5	\$167.19	\$172.20	\$177.36	\$5.16	\$1.9808
22	D-06	1074.5	\$159.03	\$163.80	\$168.71	\$4.91	\$1.8842
23	D-07	1074.5	\$159.03	\$163.80	\$168.71	\$4.91	\$1.8842
24	D-08	1074.5	\$159.03	\$163.80	\$168.71	\$4.91	\$1.8842
25	D-09	1074.5	\$159.03	\$163.80	\$168.71	\$4.91	\$1.8842
26	D-10	1074.5	\$159.03	\$163.80	\$168.71	\$4.91	\$1.8842
27							
28	E-01	1074.5	\$167.19	\$172.20	\$177.36	\$5.16	\$1.9808
29	E-02	1074.5	\$167.19	\$172.20	\$177.36	\$5.16	\$1.9808
30	E-03	1074.5	\$167.19	\$172.20	\$177.36	\$5.16	\$1.9808
31	E-04	1074.5	\$167.19	\$172.20	\$177.36	\$5.16	\$1.9808
32	E-05	1074.5	\$167.19	\$172.20	\$177.36	\$5.16	\$1.9808
33	E-06	1074.5	\$159.03	\$163.80	\$168.71	\$4.91	\$1.8842
34	E-07	1074.5	\$159.03	\$163.80	\$168.71	\$4.91	\$1.8842
35	E-08	1074.5	\$159.03	\$163.80	\$168.71	\$4.91	\$1.8842
36	E-09	1074.5	\$159.03	\$163.80	\$168.71	\$4.91	\$1.8842
37	E-10	1074.5	\$159.03	\$163.80	\$168.71	\$4.91	\$1.8842
38							
39	G-01	1855.8	\$288.75	\$297.41	\$306.32	\$8.91	\$1.9808
40	G-02	1083.7	\$168.62	\$173.68	\$178.88	\$5.21	\$1.9808
41	G-03	1085.2	\$168.85	\$173.91	\$179.13	\$5.21	\$1.9808
42	G-04	1090.5	\$169.69	\$174.77	\$180.01	\$5.24	\$1.9808
43	G-05	1109.8	\$172.69	\$177.86	\$183.20	\$5.33	\$1.9808
44	G-06	1712.4	\$253.45	\$261.05	\$268.87	\$7.82	\$1.8842
45	G-07	1090.9	\$161.46	\$166.30	\$171.28	\$4.98	\$1.8842
46	G-08	1098.3	\$162.55	\$167.43	\$172.45	\$5.02	\$1.8842
47	G-09	1075.7	\$159.21	\$163.99	\$168.90	\$4.92	\$1.8842
48	G-10	997.4	\$147.62	\$152.04	\$156.60	\$4.56	\$1.8842
49							
50	N-1	1170.0	\$195.37	\$201.23	\$207.26	\$6.03	\$2.1257
51	N-2	1170.0	\$195.37	\$201.23	\$207.26	\$6.03	\$2.1257
52	N-3	1170.0	\$195.37	\$201.23	\$207.26	\$6.03	\$2.1257
53	N-4	1170.0	\$195.37	\$201.23	\$207.26	\$6.03	\$2.1257

	A	B	C	E	F	G	H
54	N-5	1170.0	\$195.37	\$201.23	\$207.26	\$6.03	\$2.1257
55	N-6	1395.0	\$232.94	\$239.93	\$247.12	\$7.19	\$2.1257
56	N-7	1395.0	\$232.94	\$239.93	\$247.12	\$7.19	\$2.1257
57	N-8	1395.0	\$232.94	\$239.93	\$247.12	\$7.19	\$2.1257
58	N-9	1395.0	\$232.94	\$239.93	\$247.12	\$7.19	\$2.1257
59	N-10	1395.0	\$232.94	\$239.93	\$247.12	\$7.19	\$2.1257
60							
61	N Row East Storage	405.0	\$128.02	\$131.86	\$135.81	\$3.96	\$4.0241
62	N Row West Storage	675.0	\$97.89	\$100.83	\$103.85	\$3.02	\$1.8463
63	D Row North Storage	518.0	\$75.12	\$77.38	\$79.70	\$2.32	\$1.8463
64	D Row South Storage	518.0	\$75.12	\$77.38	\$79.70	\$2.32	\$1.8463
65	E Row North Storage	518.0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.0000
66	E Row South Storage	518.0	\$75.12	\$77.38	\$79.70	\$2.32	\$1.8463
67			\$117,477.75	\$120,999.75	\$124,626.69		
68			<u>-\$11,623.08</u>	<u>-\$10,800.00</u>	<u>-11,257.00</u>	G 6-10 vacant	
69			\$105,854.67	\$110,199.75	\$113,369.69		

	A	B	C	D	E	F	G	H	I	J	K	L
1	BOX HANGARS											
2	HANGAR	SQ. FT.	RATE 2022			RATE 2023			RATE 2024			
3	F-04	3600	\$618.12	\$7,417.44	\$2.06	\$636.54	\$7,638.48	\$2.12	\$655.08	\$7,860.96	\$2.18	
4	F-03	2160	\$405.41	\$4,864.97	\$2.25	\$417.15	\$5,005.80	\$2.32	\$430.13	\$5,161.54	\$2.39	
5	K 2-5 Monthly	3600	\$769.62	\$9,235.44	\$2.57	\$794.13	\$9,529.56	\$2.65	\$818.85	\$9,826.20	\$2.73	Commission agreed to continue \$50/mo. discount for K2-7 private hangar
6	K 6-7 Monthly	3600	\$845.37	\$10,144.44	\$2.82	\$871.38	\$10,456.56	\$2.90	\$896.10	\$10,753.20	\$2.99	leases of at least 5 years on 1/15/21 to reduce risk of vacancy for the airport
7												
8	K1	3600	\$853.74	\$10,244.88	\$2.85	\$880.65	\$10,567.80	\$2.94	\$908.46	\$10,901.52	\$3.03	Lease expires December 31, 2022
9	K2	3600	\$719.62	\$8,635.44		\$744.13	\$8,929.56		\$768.85	\$9,226.20		Rate reduced by \$50 per month for long term lease (12/1/21 to 11/30/26)
10	K3	3600	\$769.62	\$9,235.44		\$794.13	\$9,529.56		\$818.85	\$9,826.20		No rate reduction, lease term less than 5 years
11	K4	3600	\$719.62	\$8,635.44		\$744.13	\$8,929.56		\$768.85	\$9,226.20		Rate reduced by \$50 per month for long term lease (6/1/22 to 5/30/27)
12	K5	3600	\$719.62	\$8,635.44		\$744.13	\$8,929.56		\$768.85	\$9,226.20		Rate reduced by \$50 per month for long term lease (1/1/22 to 12/31/26)
13	K6	3600	\$795.37	\$9,544.44		\$821.38	\$9,856.56		\$846.10	\$10,153.20		Rate reduced by \$50 per month for long term lease (1/1/22 to 12/31/26)
14	K7	3600	\$795.37	\$9,544.44		\$821.38	\$9,856.56		\$846.10	\$10,153.20		Rate reduced by \$50 per month for long term lease (1/1/22 to 12/31/26)
15												
16	CAP	2538	\$215.24	\$2,582.85	\$1.02	\$221.70	\$2,660.37	\$1.05	\$228.35	\$2,740.21	\$1.08	Lease expires December 31, 2023
17												
18	TOTAL			\$79,340.78			\$81,903.81			\$84,475.43		

	A	B	C	D	E	F	G	H	I
1	2024-2027 EAU Capital Budget 6-16-2023								
2	Project Funding Sources								
3	Year	Project	Total Cost	FAA Entitlement	FAA Discretionary	FAA AIG	Wisconsin DOT	Local	
4	FY2024 - Capital Equipment (810)								
5									\$ -
6		2024 Total Project Costs - Account 810	\$ -	\$ -	\$ -		\$ -	\$ -	
7									
8	FY2024 - Capital Improvement (820)								
9	Local	Terminal Ramp Lights	\$ 15,000						\$ 15,000
10	Local	Local Share Costs for Phase II Fence Replacement (FAA funded in FY23)	\$ 50,000						\$ 50,000
11		Year 2024 Total Project Costs - Account 820	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 65,000
12									
13	FY2024 - Other Capital Improvement (829)								
14	SA	Design and Construct Runway 04 Perimeter Road	\$ 250,000				\$ 200,000	\$ 50,000	
15	AIP55	Phase II Fence Replacement (FAA funded in FY23)	\$ 2,750,000		\$ 2,612,500		\$ 137,500	\$ 137,500	
16	AIP57	Wildlife Assessment and Plan	\$ 40,000	\$ 36,000	\$ -	\$ -	\$ 2,000	\$ 2,000	
17	AIP57	Design and Construct South Hangar Taxilane K and L, North Hangar Taxilane J	\$ 750,000	\$ 675,000	\$ -	\$ -	\$ 37,500	\$ 37,500	
18	AIP57	Stormwater Pollution Prevention Plan (SWPPP)	\$ 55,000	\$ 49,500	\$ -	\$ -	\$ 2,750	\$ 2,750	
19	AIP57	Design SRE and Airfield Markings	\$ 100,000	\$ 90,000	\$ -	\$ -	\$ 5,000	\$ 5,000	
20		Year 2024 Total Project Costs	\$ 3,945,000	\$ 850,500	\$ 2,612,500	\$ -	\$ 384,750	\$ 234,750	
21									
22	FY2025								
23	AIP56	Design Taxiway A 75' (FY24 AIG)	\$ 221,000	\$ -	\$ -	\$ 198,900	\$ 11,050	\$ 11,050	
24	AIP58	Construct Taxiway A 75' (FY24 and FY25 AIG)	\$ 2,000,000	\$ -	\$ -	\$ 1,800,000	\$ 100,000	\$ 100,000	
25	AIP59	Design Runway Lighting Replacement (Rwy 14/32 and Rwy 4/22) include Runway 14/32 and Runway 22 PAPIs and Rotating Beacon, Supplemental Rwy 32 windcone reimbursed in 2025	\$ 200,000	\$ 180,000	\$ -		\$ 10,000	\$ 10,000	
26	AIP59	Acquire SRE Equipment (1 sweeper to replace Ford Truck/move sander to new truck)	\$ 550,000	\$ 495,000	\$ -	\$ -	\$ 27,500	\$ 27,500	
27	AIP59	Airfield Marking Removal and Re-painting	\$ 361,100	\$ 324,990	\$ -		\$ 18,055	\$ 18,055	
28	SA	SRE Equipment (1 plow for new truck)	\$ 50,000	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000	
29	AIP58	Design Airport Energy Efficiency improvements (solar, geothermal, etc.)	\$ 100,000	\$ -	\$ -	\$ 90,000	\$ 5,000	\$ 5,000	
30		Year 2025 Total Project Costs	\$ 3,261,100	\$ 999,990	\$ -	\$ 1,890,000	\$ 185,555	\$ 185,555	
31									
32	FY2026								
33	AIP60	Construct Airport Energy Efficiency Improvements	\$ 1,000,000	\$ -	\$ -	\$ 900,000	\$ 50,000	\$ 50,000	
34	SA	Design Taxiway Lighting and Signs Replacement (Twy E, Twy F, Twy C East, Ramp)	\$ 200,000	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	

	A	B	C	D	E	F	G	H	I
35	AIP61	Reimburse Design and Construct Runway Lighting and Signs Replacement (Rwy 14/32 and Rwy 4/22) include Runway 14/32 and Runway 22 PAPIs, Supplemental Rwy 32 windcone		\$ 1,200,000	\$ 1,080,000	\$ -	\$ -	\$ 60,000	\$ 60,000
36		Year 2026 Total Project Costs		\$ 2,400,000	\$ 1,080,000	\$ -	\$ 900,000	\$ 210,000	\$ 210,000
37									
38		FY2027							
39	AIP62	Reimburse Design and Construct Taxiway Lighting and Signs Replacement (Twy E, Twy F, Twy C East, Ramp)		\$ 1,200,000	\$ 1,080,000	\$ -	\$ -	\$ 60,000	\$ 60,000
40	SA	Design Tower Equipment Replacement		\$ 250,000		\$ -	\$ -	\$ 125,000	\$ 125,000
41		Year 2027 Total Project Costs		\$ 1,450,000	\$ 1,080,000	\$ -	\$ -	\$ 185,000	\$ 185,000

Chippewa Valley Regional Airport				
2022 BUDGET COMPARISON Estimated June 6, 2023				
#	Item	12 Month Budget 2022	Actual as of 12/31/22 (100%)	Variance YTD
Income				
41110	Contrib From Eau Claire Cty	\$403,020	\$403,020	\$0.00
43790	Contrib From Chippewa Cty	\$131,574	\$131,574	\$0.00
Sub-Total Tax Revenue		\$534,594	\$534,594.00	\$0.00
				\$0.00
46341	Air Terminal	\$169,712	\$166,992	(\$2,719.93)
46342	FBO	\$142,061	\$128,186	(\$13,874.87)
46343	Airfield	\$136,981	\$126,393	(\$10,587.62)
46344	Hangars	\$239,003	\$255,857	\$16,853.84
46345	Parking	\$106,000	\$181,131	\$75,130.55
46346	Rental Cars	\$122,698	\$198,361	\$75,662.59
46349	Ground Handling	\$36,000	\$26,000	(\$10,000.00)
48902	Vehicle Fuel Reimbursement	\$18,000	\$29,187	\$11,187.08
48903	Equipment Rental	\$1,200	\$3,000	\$1,800.00
Sub-Total Operating Revenue		\$971,655	\$1,115,107	\$143,451.64
Sub-Total Taxes and Operating Rev.		\$1,506,249.00	\$1,649,700.64	\$143,451.64
48691	Other Revenue	\$10,000	\$15,120	\$5,120.41
48900	Insurance Refunds	\$0	\$0	\$0.00
48901	PFC	\$57,070	\$87,871	\$30,800.64
43690-91	Airport Grants	\$0	\$0	\$0.00
49210	Transfer Fr. Gen'l Fund	\$0	\$0	\$0.00
49300	Airport Fund Balance Applied	\$2,402,230	\$0	(\$2,402,230.00)
Sub-Total Other Revenue		\$2,469,300	\$102,991.05	(\$2,366,308.95)
TOTAL INCOME		\$3,975,549	\$1,752,691.69	(\$2,222,857.31)
Expenses				
53510-111	Salary Perm-Regular	\$403,178	\$394,809.29	(\$8,368.71)
-112	Salary Perm-OT	\$14,814	\$16,564.20	\$1,750.20
-114	Salary-On Call Pay	\$5,200	\$5,000.00	(\$200.00)
-121	Salary Temp Regular	\$9,978	\$6,863.56	(\$3,114.44)
-130	Employee Benefits	\$4,200	\$14,065.56	\$9,865.56
-136	PTO-ELB-Lump Sum Payout	\$0	\$0.00	\$0.00
-141	Board & Comm Per Diem	\$4,800	\$3,990.00	(\$810.00)
-142	Cnty Brd & Comm Mile	\$900	\$515.00	(\$385.00)
-150	Health Ins Incentive	\$0	\$0.00	\$0.00
-151	Social Security	\$33,883	\$30,543.27	(\$3,339.73)
-152	Retirement Emplr Share	\$26,039	\$25,016.77	(\$1,022.23)
-153	HSA Contribution	\$5,050	\$4,000.00	(\$1,050.00)
-154	Hos & Health Ins	\$110,506	\$63,757.31	(\$46,748.69)
-155	Life Insurance	\$135	\$92.80	(\$42.20)
-158	Unemployment Comp	\$0	\$0.00	\$0.00

#	Item	12 Month Budget 2022	Actual as of 12/31/22 (100%)	Variance YTD
-200	Contract Svcs	\$40,500	\$19,138.98	(\$21,361.02)
-212	Attorney Fees	\$6,000	\$6,000.00	\$0.00
-213	Accounting & Audit	\$5,500	\$5,647.54	\$147.54
-221	Water & Sewer	\$57,067	\$59,359.15	\$2,292.15
-222	Electric	\$102,938	\$105,738.15	\$2,800.15
-224	Gas & Fuel Oil	\$38,728	\$53,070.78	\$14,342.78
-225	Telephone	\$4,000	\$3,762.12	(\$237.88)
-226	Cellular Phone	\$1,450	\$2,229.36	\$779.36
-227	Dataline/Internet	\$500	\$459.09	(\$40.91)
-241	Motor Vehicle Maint	\$15,000	\$15,380.85	\$380.85
-246	Grounds Maint	\$115,000	\$58,608.06	(\$56,391.94)
-248	Building Maint	\$30,000	\$43,691.06	\$13,691.06
-249	Service on Machines	\$500	\$0.00	(\$500.00)
-297	Refuse Collection	\$1,500	\$1,457.20	(\$42.80)
-298	Laundry Services	\$3,636	\$4,642.26	\$1,006.26
-299	Sundry Contract Services	\$55,000	\$156,249.85	\$101,249.85
-310	Office Supplies	\$600	\$1,267.07	\$667.07
-311	Postage and Box Rent	\$800	\$112.67	(\$687.33)
-313	Printing & Dup	\$750	\$807.29	\$57.29
-320	Ref Materials	\$500	\$218.40	(\$281.60)
-321	Publish Legal Notices	\$150	\$66.12	(\$83.88)
-324	Membership Dues	\$4,000	\$3,656.00	(\$344.00)
-327	Marketing	\$55,000	\$11,212.15	(\$43,787.85)
-328	Airline Recruitment	\$10,000	\$25,170.33	\$15,170.33
-340	Travel-Train, Conf & Misc.	\$18,000	\$15,010.39	(\$2,989.61)
-366	Fire fight supplies	\$4,500	\$989.59	(\$3,510.41)
-377	Vehicle Fuel	\$40,000	\$73,066.58	\$33,066.58
-510	Insurance	\$74,116	\$74,644.40	\$528.40
-515	Insurance Claims	\$0	\$0.00	\$0.00
-615	Special Assessment	\$0	\$0.00	\$0.00
-813	Office Equipment	\$2,500	\$2,972.04	\$472.04
-310-650	Badging	\$0	\$4,303.96	
-933	Bank Service Charges	\$0	\$6,714.07	\$6,714.07
Sub-Total Operating Expense		\$1,306,918.00	\$1,320,863.27	\$13,945.27
53510-121	Sal Temp-Ground Handling	\$9,774	\$4,923.83	(\$4,850.17)
-122	Aircraft Handling OT	\$0	\$666.75	\$666.75
-151	Ground Handling FICA	\$747	\$427.71	(\$319.29)
-152	Ground Handling Retirement	\$0	\$13.50	
-366	Ground Handling Supplies	\$2,000	\$1,000.00	(\$1,000.00)
Sub-Total Ground Handling Expense		\$12,521	\$7,031.79	(\$5,489.21)
53515-221	ATCT Water-Sewer-Strmwtr	\$1,030	\$1,034.48	\$4.48
-222	ATCT Electricity	\$16,480	\$19,851.70	\$3,371.70
-224	ATCT Gas & Fuel Oil	\$4,120	\$4,027.61	(\$92.39)
-225	ATCT Telephone	\$1,500	\$960.00	(\$540.00)
-248	ATCT Building Maintenance	\$15,000	\$13,269.92	(\$1,730.08)
Sub-Total Tower Expense		\$38,130	\$39,143.71	\$1,013.71
53610-810	Capital Equipment	\$30,000	\$65,444.47	\$35,444.47

#	Item	12 Month Budget 2022	Actual as of 12/31/22 (100%)	Variance YTD
-820	Capital Improvement	\$2,275,000	\$292,858.29	(\$1,982,141.71)
-829	Other Capital Improvement	\$312,980	\$78,492.15	(\$234,487.85)
58102-613	Principal/Trust Fund	\$0	\$0.00	\$0.00
58202-613	Interest/Trust Fund	\$0	\$0.00	\$0.00
Sub-Total Capital Expense		\$2,617,980	\$436,794.91	(\$2,181,185.09)
TOTAL EXPENSE		\$3,975,549	\$1,803,833.68	(\$2,171,715.32)
NET OPERATING INCOME		\$0	(\$51,141.99)	
<u>Cash Balance</u>				
	Per 2020 Audit Report	2,393,606		
	Per 2021 Audit Report	3,096,503		
	2022 Estimate	3,045,361		