

Agenda

Eau Claire County
Committee on Judiciary and Law Enforcement
Wednesday, June 14, 2023 – 3:00 PM
County Courthouse, Room 3312
721 Oxford Avenue, Eau Claire, WI 54703
& Virtual via Cisco WebEx

Join via WebEx Online:

[Meeting Link](#)

Meeting Number: 2593 153 4924

Password: JudLaw

Join via Phone:

Dial In: 1-415-655-0001

Access Code: 2593 153 4924

Passcode: 583529

Notice Regarding Public Comment: *Members of the public wishing to make comments are encouraged to email Eric Huse at Eric.Huse@da.wi.gov at least 30 minutes prior to the start of the meeting. You will be called on during the Public Comment session to make your comments.*

1. Call to Order
2. Confirmation of Public Meeting Notice
3. Call of the Roll
4. Public Comment
5. Approve Minutes from April 19, 2023 Meeting – discussion/action pg. 2
6. 1st Quarter Fiscal & Performance Measures Review – discussion
 - a. TRY Mediation pg. 6
 - b. Circuit Court pg. 12
 - c. Clerk of Court pg. 15
 - d. Criminal Justice Services pg. 18
 - i. [Data Dashboard Link](#)
 - e. District Attorney pg. 21
 - f. Register in Probate/Clerk of Juvenile Court pg. 23
7. Sheriff's Office Updates – discussion
 - a. 1st quarter fiscal & performance measures review pg. 25
 - b. Jail population and COVID-19 response
 - c. Recruitment, retention, and other staffing challenges
8. Set Future Meeting Date(s) – discussion/action
 - a. July 26, 2023 at 3:00PM (Joint meeting with Committee on Finance & Budget)
 - b. July 27, 2023 at 3:00PM (Joint meeting with Committee on Finance & Budget)
9. Set Future Agenda Item(s) – discussion/action
 - a. 2024 Department Annual Budget Review
 - b. Sheriff's Office
 - i. Jail population and COVID-19 response
 - ii. Recruitment, retention, protective status, and other staffing challenges
 - iii. DHS investigation update
 - iv. Jail death investigation/review
 - v. Asset forfeiture policies and procedures
10. Adjourn

Posted: 06/12/2023

Note: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or County Administration for assistance (715-839-5106). For additional information on ADA requests, contact the County ADA Coordinator at 715-839-6945, (FAX) 715-839-1669, or 715-839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703

Minutes
Eau Claire County
Committee on Judiciary and Law Enforcement
Wednesday, April 19, 2023 – 3:00 PM
County Courthouse, Room 3312
721 Oxford Avenue, Eau Claire, WI 54703
& Virtual via Cisco WebEx

Members Present: Brett Geboy, Allen Myren*, Stella Pagonis, Connie Russell, and Gerald Wilkie.

Ex-Officio Member Present: Nick Smiar.

Others Present In Person: Clerk of Circuit Court Susan Schaffer, Register in Probate/Clerk of Juvenile Court Susan Warner, District Attorney Peter Rindal, Criminal Justice Services Director Tiana Glenna, and Eric Huse.

Others Present via Cisco WebEx: Risk Manager Sonja Leenhouts, Sheriff Dave Riewestahl, Captain Travis Holbrook, and Administrative Services Division Manager Katrina Ranallo.

Call to Order

The meeting was called to order by Chairperson Wilkie at 3:01 PM.

Confirmation of Public Meeting Notice

The Clerk confirmed the meeting was properly noticed to the public.

Call of the Roll

The Clerk called the roll. Attendance is noted above.

Public Comment

No public comment was made.

Approval of Minutes from March 22, 2023 Meeting

Supervisor Pagonis moved to approve the minutes from the March 22, 2023. The minutes were adopted as published in the meeting materials via 5-0 voice vote.

4th Quarter/Year-End Fiscal & Performance Measures Review

- **TRY Mediation**
 - Director Todd Johnson presented the TRY Mediation 4th quarter review. Director Johnson reported a nearly \$10,000 surplus to end 2022. Director Johnson explained the performance measures his agency is working on collecting for presentation at future meetings. The Committee engaged in general discussion.
- **Circuit Court**
 - Clerk of Circuit Court Susan Schaffer presented the Circuit Court 4th quarter review. Clerk Schaffer pointed out the jury benchmark numbers, which are provided annually by the state, and provided additional context for the report included in the agenda materials. Clerk Schaffer noted the financial report should be accurate and complete. The Committee engaged in general discussion.
- **Clerk of Court**
 - Clerk of Circuit Court Susan Schaffer presented the Clerk of Court 4th quarter review. Clerk Schaffer stated the department is busy with training promoted and new staff. Clerk Schaffer reported to the Committee that the department ended 2022 in the red as a result of overestimation in fines and forfeiture revenue. The Committee engaged in general discussion.

- **Criminal Justice Services**
 - Director Tiana Glenna presented the Criminal Justice Services 4th quarter review. Director Glenna reported her department is nearing completion of the new data dashboard and hopes to publish it soon. Director Glenna also discussed upcoming changes to the treatment court program, reducing from four courts to two courts. Director Glenna noted that some of the 2022 surplus is a result of staff vacancies throughout the year.
- **District Attorney**
 - District Attorney Peter Rindal and Operations Manager Eric Huse presented the District Attorney's Office 4th quarter review. DA Rindal noted the increase in criminal traffic case filings in 2022 is likely a direct result of policing practices returning to pre-pandemic norms. DA Rindal also expects the total trial number will increase substantially in 2023 as courts continue to move through the backlog and the American Rescue Plan Criminal Trial Prosecutor positions have been filed in the DA's Office. Operations Manager Eric Huse noted the financial report does not fully reflect actuals as the Finance Department is still booking back 2022 revenues received in 2023. He expects a surplus to end 2022.
- **Register in Probate/Clerk of Juvenile Court**
 - Register in Probate/Clerk of Juvenile Court Susan Warner presented the Register in Probate/Clerk of Juvenile Court 4th quarter review. Register in Probate Warner noted an error in the total number of hearings clerked, a corrected report is available on the County website. Register in Probate Warner stated the budget deficit is a result of staffing changes.

Sheriff's Office Updates

- **4th quarter/year-end fiscal & performance measures review**
 - Administrative Services Division Manager Katrina Ranallo presented the Sheriff's Office 4th quarter review. Manager Ranallo stated the focus of the 4th quarter was hiring and staffing overall. Manager Ranallo noted the financial report does not fully reflect actual 2022 revenues and she expects additional revenue to be posted by finance soon.
- **Jail population & COVID-19 response**
 - Sheriff Riewestahl reported various recent changes to COVID-19 protocols in the jail including reduction in isolation time for new inmates and testing procedures. Sheriff Riewestahl also noted the average daily population of the jail is on the rise compared to the most recent two years.
- **Recruitment, retention, and other staffing challenges**
 - Sheriff Riewestahl reported there are currently 27 vacancies throughout the department; 16 jail staff positions and 11 patrol staff positions.
- **Protective status for correctional officers (2023 Wisconsin Act 4)**
 - Sheriff Riewestahl reported protective occupation status for correctional officers is now permitted after the passage of 2023 Wisconsin Act 4. The new law permits correctional officers to be classified in protective occupation status so long as the individual correctional officer pays the difference in cost between protective occupation status and non-protective occupation status.
- **Jail holding cell remodel**
 - Sheriff Riewestahl explained the on-going need for remodel in the jail holding cell area. The Committee engaged in general discussion.

*Supervisor Myren left at this time.

Statewide Bail Reform (2023 Wisconsin Act 3 and 2023 Senate Joint Resolution 2)

The Committee engaged in general discussion about the potential impact the changes the new and proposed legislation could have for Eau Claire County.

Committee Oversight Role in County Strategic Initiative Action Plan

The Committee agreed to hold this item over to a future meeting during which Administrator Schauf can be present.

Ordinance 23-24/003 – To Amend Section 2.04.445 A. of the Code: Committee on Judiciary and Law Enforcement

Supervisor Russell presented the ordinance which makes changes to the County Code consistent with the discussion at the previous committee meeting. Supervisor Pagonis moved to approve. Motion **passed** via 4-0 voice vote.

Future Meeting Dates

- The next regular meeting of the Committee on Judiciary and Law Enforcement was scheduled for May 24, 2023 at 3:00 PM.

Future Agenda Items

- Sheriff's Office
 - Jail population
 - Recruitment, retention, protective status, and other staffing challenges
 - DHS investigation update
 - Jail death investigation/review
 - Asset forfeiture policies and procedures

Adjournment

The meeting was adjourned by Chairperson Wilkie at 5:33 PM.

Respectfully Submitted:

Eric Huse
Committee Clerk

1 Enrolled No.

ORDINANCE

File No. 23-24/003

2
3 TO AMEND SECTION 2.04.445 A. OF THE CODE: COMMITTEE ON JUDICIARY AND
4 LAW ENFORCEMENT

5
6 The County Board of Supervisors of the County of Eau Claire does ordain as follows:

7
8 SECTION 1. That Subsection A. of Section 2.04.445 of the code be amended to read:

9
10 A. The committee shall be responsible to the county board for the departmental
11 policy and oversight of the sheriff's ~~department office~~, ~~the offices of the district attorney's office~~,
12 clerk of courts, register in probate/clerk of juvenile court, ~~family court commissioner~~, circuit
13 court, and criminal justice ~~services~~collaborating council.

14
15 ENACTED:

16
17 _____
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19 _____
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21 _____
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25 _____

26 Committee on Administration

27
28 VOTE: _____ Aye _____ Nay

29
30 Dated this _____ day of _____, 2023.

31
_____ *Steve Paganini*
_____ *J. Gerald Decker*
_____ *Constance Russell*
_____ *Brett King*

Committee on Judiciary and Law Enforcement

VOTE: 4 Aye 0 Nay

Dated this 19th day of April, 2023.

TO: Eau Claire County Law Enforcement and Judiciary Committee

FROM: Todd Johnson, Director of TRY Mediation

RE: 2023 1st quarter budget

I am happy to report that TRY Mediation had a net revenue of \$9,290.41 for the first quarter of 2023. This is due to an increase over the anticipated amount in mediation fees from families seeking mediation either voluntarily or within the two-year period from a previous mediation, which the applicable county government pays for through their respective contract. We have also been below our budgeted expenses during the first quarter.

Sincerely,

Todd Johnson

Director, TRY Mediation

TRY MEDIATION, INC.
Profit & Loss Budget vs. Actual
March 2023

	Total		
	Actual	Budget	Over Budget
Revenue			
In-kind Rent/County	250.00	250.00	0.00
Revenue			
County - Revenue			
County - Buffalo	297.08	297.08	0.00
County - Chippewa	2,187.08	2,187.08	0.00
County - Dunn	1,479.17	1,479.17	0.00
County - Eau Claire	11,551.33	11,551.33	0.00
County - Pepin	0.00	0.00	0.00
County - Rusk	0.00	0.00	0.00
Total County - Revenue	\$15,514.66	\$15,514.66	\$0.00
Interest Income	39.47	10.42	29.05
Mediation Fees			
Mediation Fees - Buffalo	0.00	100.00	-100.00
Mediation Fees - Chippewa	750.00	250.00	500.00
Mediation Fees - Dunn	225.00	150.00	75.00
Mediation Fees - Eau Claire	900.00	500.00	400.00
Mediation Fees - Pepin	0.00	0.00	0.00
Mediation Fees - Rusk	0.00	0.00	0.00
Mediation Fees - Other Counties	0.00	0.00	0.00
Total Mediation Fees	\$1,875.00	\$1,000.00	\$875.00
Parent Education	1,750.00	1,600.00	150.00
Total Revenue	\$19,179.13	\$18,125.08	\$1,054.05
Total Revenue	\$19,429.13	\$18,375.08	\$1,054.05
Gross Profit	\$19,429.13	\$18,375.08	\$1,054.05

TRY MEDIATION, INC.
Profit & Loss Budget vs. Actual
March 2023

	Total		
	Actual	Budget	Over Budget
Expenditures			
Advertising/Public Information	0.00	0.00	0.00
Bank Service Fee	0.00	0.00	0.00
Client Refunds	0.00	0.00	0.00
Credit Card Fees	192.71	250.00	-57.29
Equipment and Furniture Expense	163.74	238.75	-75.01
In-Kind Rent Expense-E.C.	250.00	250.00	0.00
Insurance - Liability	425.00	500.00	-75.00
Insurance - Malpractice	0.00	0.00	0.00
Insurance - Workman's Comp.	418.00	0.00	418.00
Mediator Training	0.00	0.00	0.00
Membership Dues & Fees	155.31	202.00	-46.69
Miscellaneous Expense	0.00	0.00	0.00
Payroll Expense	85.50	152.50	-67.00
Employee Benefits			
SEP retirement	1,175.78	1,314.68	-138.90
Total Employee Benefits	\$1,175.78	\$1,314.68	(\$138.90)
Payroll Taxes			
FICA - Employer's Share	809.98	836.00	-26.02
Medicare Tax - Employer's Share	189.43	195.54	-6.11
State Unemployment	104.51	42.69	61.82
Total Payroll Taxes	\$1,103.92	\$1,074.23	\$29.69
Salaries & Wages			
Assistant's Compensation	3,309.92	3,309.92	0.00
Director's Compensation	4,000.00	4,000.00	0.00
Salaries - Buffalo	0.00	0.00	0.00
Salaries - Chippewa	900.00	1,423.08	-523.08
Salaries - Dunn	0.00	516.92	-516.92
Salaries - Eau Claire	3,994.24	4,118.46	-124.22
Salaries - Pepin	0.00	0.00	0.00
Salaries - Rusk	860.00	0.00	860.00
Total Salaries & Wages	\$13,064.16	\$13,368.38	(\$304.22)
Total Payroll Expense	\$15,429.36	\$15,909.79	(\$480.43)
Postage	0.00	125.00	-125.00
Printed Material	0.00	0.00	0.00
Professional Fees	0.00	0.00	0.00
Recognition	0.00	0.00	0.00
Supplies	0.00	0.00	0.00
Telephone	123.37	212.50	-89.13
Travel and Conference	0.00	0.00	0.00
Total Expenditures	\$17,157.49	\$17,688.04	(\$530.55)
Net Operating Revenue	\$2,271.64	\$687.04	\$1,584.60
Net Revenue	\$2,271.64	\$687.04	\$1,584.60

TRY MEDIATION, INC.

Profit and Loss

March 2023

	Total	
	March 2023	January - March 2023 (YTD)
Revenue		
In-kind Rent/County	250.00	750.00
Revenue		
County - Revenue		
County - Buffalo	297.08	891.24
County - Chippewa	2,187.08	6,561.24
County - Eau Claire	11,551.33	34,653.99
County - Pepin	0.00	1,195.00
County - Dunn	1,479.17	4,437.51
County - Rusk	0.00	1,455.00
Total County - Revenue	\$15,514.66	\$49,193.98
Interest Income	39.47	106.75
Mediation Fees		
Mediation Fees - Buffalo	0.00	150.00
Mediation Fees - Chippewa	750.00	1,350.00
Mediation Fees - Dunn	225.00	400.00
Mediation Fees - Eau Claire	900.00	1,725.00
Mediation Fees - Pepin	0.00	150.00
Mediation Fees - Rusk	0.00	150.00
Mediation Fees - Other Counties	0.00	0.00
Total Mediation Fees	\$1,875.00	\$3,925.00
Parent Education	1,750.00	4,580.00
Total Revenue	\$19,179.13	\$57,805.73
Total Revenue	\$19,429.13	\$58,555.73
Gross Profit	\$19,429.13	\$58,555.73

TRY MEDIATION, INC.

Profit and Loss

March 2023

	Total	
	March 2023	January - March 2023 (YTD)
Expenditures		
Advertising/Public Information	0.00	0.00
Bank Fees	0.00	0.00
Client Refunds	0.00	0.00
Credit Card Fees	192.71	639.91
Equipment and Furniture Expense	163.74	652.09
In-Kind Rent Expense-E.C.	250.00	750.00
Insurance - Liability	425.00	425.00
Insurance - Malpractice	0.00	0.00
Insurance - Workman's Comp.	418.00	418.00
Mediator Training	0.00	0.00
Membership Dues & Fees	155.31	400.12
Miscellaneous Expense	0.00	0.00
Payroll Expense	85.50	256.50
Employee Benefits		
SEP retirement	1,175.78	3,457.14
Total Employee Benefits	\$1,175.78	\$3,457.14
Payroll Taxes		
FICA - Employer's Share	809.98	2,381.58
Medicare Tax -Employer's Share	189.43	556.98
State Unemployment	104.51	307.30
Total Payroll Taxes	\$1,103.92	\$3,245.86
Salaries & Wages		
Assistant's compensation	3,309.92	9,929.76
Director's Compensation	4,000.00	12,000.00
Salaries - Buffalo	0.00	0.00
Salaries - Chippewa	900.00	2,300.00
Salaries - Dunn	0.00	2,020.00
Salaries - Eau Claire	3,994.24	11,962.72
Salaries - Pepin	0.00	0.00
Salaries - Rusk	860.00	200.00
Total Salaries & Wages	\$13,064.16	\$38,412.48
Total Payroll Expense	\$15,429.36	\$45,371.98
Postage	0.00	120.00
Printed Material	0.00	0.00
Professional Fees	0.00	0.00
Recognition	0.00	0.00
Supplies	0.00	118.11
Telephone	123.37	370.11
Travel and Conference	0.00	0.00
Total Expenditures	17,157.49	49,265.32
Net Operating Revenue	2,271.64	9,290.41
Net Revenue	2,271.64	9,290.41

TRY MEDIATION, INC.
Balance Sheet
As of March 31, 2023

	Total
ASSETS	
Current Assets	
Bank Accounts	
Cash - Savings	64,290.77
Cash in Bank - Checking	53,596.04
Petty Cash	45.00
Total Bank Accounts	\$ 117,931.81
Accounts Receivable	
Accounts Receivable	2,781.38
Total Accounts Receivable	\$ 2,781.38
Other Current Assets	
Payroll Refunds	24.82
Undeposited Funds	-65.00
Total Other Current Assets	-\$ 40.18
Total Current Assets	\$ 120,673.01
Fixed Assets	
Accumulated Depreciation	-13,755.26
Furniture	688.49
Office Equipment	13,066.77
Total Fixed Assets	\$ 0.00
TOTAL ASSETS	\$ 120,673.01
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Account Payables	1,401.86
Payroll Liabilities	
Employer Contribution to 403(b)	3,384.38
Federal Taxes (941/944)	2,549.12
WI Income Tax	1,119.79
WI SUI Employer	1,125.60
Total Payroll Liabilities	\$ 8,178.89
Total Other Current Liabilities	\$ 8,178.89
Total Current Liabilities	\$ 9,580.75
Total Liabilities	\$ 9,580.75
Equity	
Retained Earnings	101,801.85
Net Revenue	9,290.41
Total Equity	\$ 111,092.26
TOTAL LIABILITIES AND EQUITY	\$ 120,673.01

Circuit Court – Q1 2023

January - March

SELECTED PERFORMANCE MEASURES	
Use of State Certified Interpreters - Benchmark is 70%	72%
Number of languages requested	6
Total hours interpretation YTD	88.3
Cost for Interpreters:	\$13,301.98
Number of case appearances via remote (<i>Does not include hybrid hearings</i>)	1,658
Number of cases opened	Not available
Number of felony cases opened	Not available
Number of jury trials held	10
Number of jury trial days	23
SUMMARY OF CURRENT ACTIVITIES	
<ul style="list-style-type: none"> ▪ Mandated services <ul style="list-style-type: none"> ○ Court-Appointed Attorneys ○ Appointment of Guardian Ad Litem ○ Interpreter Program ○ Transcription Services ○ Court-ordered Medical Evaluations - process claims ▪ Treatment Courts (4) ▪ Reporting - State <ul style="list-style-type: none"> ○ CS-147 Annual Circuit Court Revenue and Expenditure Circuit Court Uniform Chart of Accounts ○ CS-148 Quarterly Report for Interpreter Payment Request ▪ Reporting - County <ul style="list-style-type: none"> ○ Quarterly Report for Administration ○ Quarterly Report for Judiciary & Law Enforcement Committee ▪ Staffing <ul style="list-style-type: none"> ○ One judicial assistant resigned due to moving out of county. A request was made and approved by the County Board to hire a judicial assistant supervisor - this is a new position. This process will be on-going until a candidate is hired. <p><i>Except for judicial assistant, mandated services are administered by Clerk of Courts/Probate All reports are completed by the Clerk of Circuit Court</i></p>	

ISSUES ON THE HORIZON AND SIGNIFICANT TRENDS

- Scheduling challenges with our new judge and the new Rusk County judge case loads smoothed out and is working well.
- The currently vacant judicial assistant position is scheduled for hire in July 2023.
- The process of calling state certified interpreters for last-minute needs has been working fairly well, although, at times, there is still a need to use Language Line.
- The Courts are looking at additional security from the courtroom into chambers as well as exits to secure hallways in the form of security swipe locks. The request was moved from the Circuit Court budget request for 2023 into the Capital Budget for 2023. Currently awaiting final determination on approval.
- Legislative Issues – please see attached.

CURRENT COLLABORATIONS (INTERNAL AND EXTERNAL)

- Committees
 - CJCC
 - EBDM
 - Security & Facilities Committee
 - Adult Treatment Court Committee
 - Juvenile Justice Collaborating Committee
 - Criminal Court Review Committee
 - Courts Stakeholders Committee

GOALS FOR NEXT QUARTER

Continue to work with Rusk County
Continue to schedule only state certified interpreters

Eau Claire County - Circuit Court

Quarterly Department Report - Summary

For Period Ending: Q1, 2023

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Date Ran: 4/28/23

02 - Circuit Court

Fund	Revenue:	Orig Budget 2023	Adj Budget 2023	Q1 2023	Q2 2023	Q3 2023	Q4 2023	YTD 2023	% of Budget
100	01-Tax Levy	232,203	232,203	58,051	0	0	0	58,051	25.00%
	04-Intergovernment Grants and Aid	414,598	414,598	0	0	0	0	0	0.00%
	06-Public Charges for Services	402,370	402,370	91,221	0	0	0	91,221	22.67%
Total Revenue - Circuit Court		\$1,049,171	\$1,049,171	\$149,272	\$0	\$0	\$0	\$149,272	14.23%
Fund	Expenditures:	Orig Budget 2023	Adj Budget 2023	Q1 2023	Q2 2023	Q3 2023	Q4 2023	YTD 2023	% of Budget
100	01-Regular Wages	-375,480	-375,480	-65,230	0	0	0	-65,230	17.37%
	03-Payroll Benefits	-155,671	-155,671	-32,698	0	0	0	-32,698	21.00%
	04-Contracted Services	-456,000	-456,000	-90,627	0	0	0	-90,627	19.87%
	05-Supplies & Expenses	-55,650	-55,650	-10,017	0	0	0	-10,017	18.00%
	09-Equipment	-6,370	-6,370	0	0	0	0	0	0.00%
Total Expense - Circuit Court		-\$1,049,171	-\$1,049,171	-\$198,572	\$0	\$0	\$0	-\$198,572	18.93%
Net Surplus/(-Deficit) - Circuit Court		\$0	\$0	-\$49,300	\$0	\$0	\$0	-\$49,300	

MARCH 2023

Clerk of Courts – Q1 2023

January – March

SELECTED PERFORMANCE MEASURES	
Total Collections:	\$961,104
Debt turned over to SDC:	\$596,353.13 (as of February)
Debt Collected from SDC:	\$291,453
Number of Court hearings clerked:	6,648 (excluding traffic)
Number of Traffic hearings clerked:	2,955
Number of docketed events:	64,218 (includes traffic)
SUMMARY OF CURRENT ACTIVITIES	
<ul style="list-style-type: none">▪ Mandated services<ul style="list-style-type: none">○ Deputy clerks (includes all positions within office)○ Fiscal○ Court-appointed attorneys○ Jury Management○ Receive electronic court reporter notes and keep them in a secure electronic file○ Administer mandated services for the Circuit Court ▪ Reporting - State<ul style="list-style-type: none">○ CS-147 Circuit Court Revenue and Expenditure Uniform Chart of Accounts○ Jury Evaluation○ Juvenile Legal Fees Report ▪ Reporting – County<ul style="list-style-type: none">○ Quarterly Reports for Administration○ Quarterly Reports for Judiciary & Law Enforcement Committee ▪ Committees<ul style="list-style-type: none">○ CJCC○ EBDM○ Security & Facilities Committee○ Clerk’s Institute (virtual)○ WCCCA Spring Conference○ WCCCA Legislative Committee○ Criminal Court Review Committee○ Civil Forms Committee○ Criminal Forms Committee○ Courts Stakeholders’ Committee	

- Staffing
 - We have had a huge shift in office positions due to a resignation – within the office we note promotions from within, as well as a lateral move, affecting seven staff positions. The dominoes effect resulted in three new hires in 2022.
 - The County Board approved an additional new hire to begin in January 2023.
- *The Brief* – publication sent to court partners regarding changes, procedures, and information related to the court system.

ISSUES ON THE HORIZON AND SIGNIFICANT TRENDS

- Training of staff/new staff in the office.
- We continue to work through minimal challenges as a result of our new Branch 6 and clerking our cases presided over by Rusk County Judge Barna.
- Retention is an issue that accounts for county-wide vacancies. In February, we lost one staff member to Dunn County Clerk of Courts Office; in April we are losing a staff member to our local District Attorney’s Office.
- As noted above, we have several positions that we are currently training in so we will be hold off on hiring for the upcoming vacancy until late summer/early fall.
- Legislative issues – please see attached.

CURRENT COLLABORATIONS (INTERNAL AND EXTERNAL)

- Continue working with State Debt Collection.
- Verify cases that have a statute requesting DNA collection for Department of Justice
- Work with Sheriff Office and CJCC data analyst on Fingerprint reviews
- Provide statistics to CJCCC and data analyst
 - Pretrial Program
 - Initial Appearances and cash bond ordered
 - Other requests
- Work with CourtOps and CCAP for hardware and software
- Collaboration with Child Support Agency – a Cooperative Agreement was signed end of March. We maintain timekeeping spreadsheets and provide them quarterly to Child Support Agency for reimbursement of funding from the state relative to IV-D cases. Also per that agreement, we provide them with weekly reports regarding restraining orders.
- Collaborate with IS for connectivity between state and county computer systems, as well as courtroom technology issues.
- Work directly with many other court partners on a daily basis

GOALS FOR NEXT QUARTER

- Continue to train deputy clerks holding new positions in the office.

Eau Claire County - Clerk of Courts

Quarterly Department Report - Summary

For Period Ending: Q1, 2023

Page: 1/1

Date Ran: 4/28/23

23 - Clerk of Courts

Fund	Revenue:	Orig Budget 2023	Adj Budget 2023	Q1 2023	Q2 2023	Q3 2023	Q4 2023	YTD 2023	% of Budget
100	01-Tax Levy	777,343	777,343	194,336	0	0	0	194,336	25.00%
	06-Public Charges for Services	631,000	631,000	126,079	0	0	0	126,079	19.98%
	08-Fines & Forfeitures	308,000	308,000	65,975	0	0	0	65,975	21.42%
	09-Other Revenue	200	200	1,195	0	0	0	1,195	597.68%

Total Revenue - Clerk of Courts

\$1,716,543	\$1,716,543	\$387,585	\$0	\$0	\$0	\$387,585	22.58%
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Fund	Expenditures:	Orig Budget 2023	Adj Budget 2023	Q1 2023	Q2 2023	Q3 2023	Q4 2023	YTD 2023	% of Budget
100	01-Regular Wages	-1,135,416	-1,135,416	-213,567	0	0	0	-213,567	18.81%
	02-OT Wages	0	0	-9	0	0	0	-9	0.00%
	03-Payroll Benefits	-510,467	-510,467	-112,127	0	0	0	-112,127	21.97%
	04-Contracted Services	-6,000	-6,000	0	0	0	0	0	0.00%
	05-Supplies & Expenses	-64,420	-64,420	-24,424	0	0	0	-24,424	37.91%
	09-Equipment	-240	-240	0	0	0	0	0	0.00%

Total Expense - Clerk of Courts

-\$1,716,543	-\$1,716,543	-\$350,128	\$0	\$0	\$0	-\$350,128	20.40%
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Net Surplus/(-Deficit) - Clerk of Courts

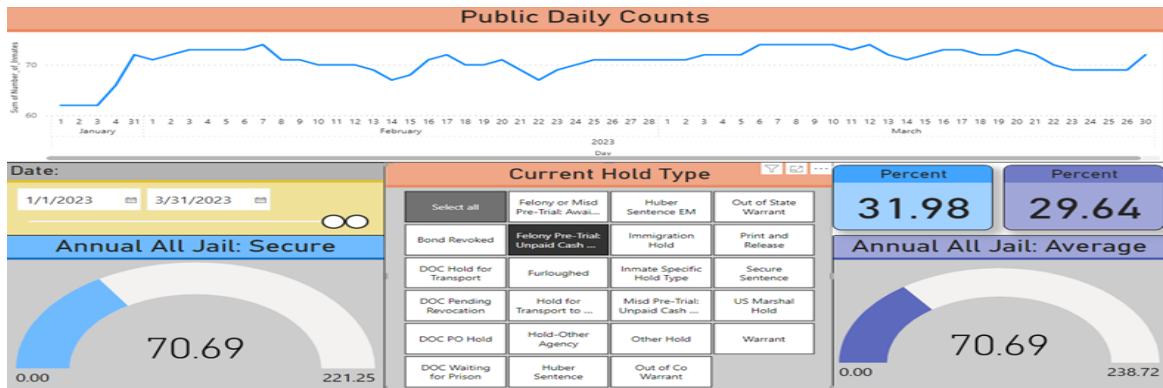
\$0	\$0	\$37,457	\$0	\$0	\$0	\$37,457
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Criminal Justice Services Department (CJS)

SELECTED PERFORMANCE MEASURES					
CTC Bed days diverted	8,523 – jail bed days (2022) 12,572 – jail bed days (2021) 21,356 – jail bed days (2020)				
1% Annual jail increase *Jail growth /ADP		2020	2021	2022	Q1 2023
	Annual ALL jail	*294/199 -32.04%	297/186.2 -37.31%	300/202.4 -32.53%	303/238.7 -21.22%
	Annual Secure	162.8/159.6 -1.97%	164.4/167.3 1.76%	166/188.6 13.61%	167.7/221.2 31.95%
	Annual Huber	129.9/27.6 -78.75	131.2/16.3 -87.58%	132.5/13.8 -89.58%	133.8/17.5 -86.93%
Pretrial holds in jail:		2020	2021	2022	Q1 2023
	Felony Pre-Trial: Unpaid Cash Bond	25.44/ 14.99%	37.70/ 22.78%	54.35/ 26.80%	70.69/ 29.64%
	Misd. Pre-Trial: Unpaid Cash Bond	1.95/ 1.10%	3.14/ 1.86%	3.64/ 1.78%	5.16/ 2.16%

SUMMARY OF CURRENT ACTIVITIES

- Created a new Dashboard for use on quarterly reports that will better detail active measures – see illustration below – will have this on a SharePoint site for review/access.



- BJA COSSAP Peer Recovery Support Services Mentoring Initiative.
- Team of 4 attended Chief Justice’s Summit on Mental Health
- Awarded National Center for State Courts Technical Assistance Award for mental health deflection for the courts
- Work with the treatment courts to combine and move from Four (4) courts to Two (2) – launch July 2023
- Letter of Support to public health for grant to support Narcan vending machines

ISSUES ON THE HORIZON AND SIGNIFICANT TRENDS

- Need for community supported stabilization center or like system.
- Mental Health deflection and diversion
- Review use of Peer Specialists

CURRENT COLLABORATIONS (INTERNAL AND EXTERNAL)

- State EBDM/CJCC
- State Pretrial
- Stepping up Initiative
- IMPACT - Safety and Justice Challenge
- National - Pretrial executive Network
- National - National CJCC Network

GOALS FOR NEXT QUARTER

- Creation of public facing dashboard - NEW

Performance Metrics

- Jail population- digital dashboard [Microsoft Power BI \(powerbi.microsoft.com\)](https://powerbi.microsoft.com/en-us/)

Eau Claire County - Criminal Justice Services

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18 - Criminal Justice Services

Fund	Revenue:	Orig Budget 2023	Adj Budget 2023	Q1 2023	Q2 2023	Q3 2023	Q4 2023	YTD 2023	% of Budget
100	01-Tax Levy	906,788	906,788	226,697	0	0	0	226,697	25.00%
	04-Intergovernment Grants and Aid	113,717	113,717	20,190	0	0	0	20,190	17.75%
	05-Intergovernmental Charges for Services	140,000	140,000	23,970	0	0	0	23,970	17.12%
	06-Public Charges for Services	10,000	10,000	2,190	0	0	0	2,190	21.90%

Total Revenue - Criminal Justice Services

\$1,170,505	\$1,170,505	\$273,048	\$0	\$0	\$0	\$273,048	23.33%
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Fund	Expenditures:	Orig Budget 2023	Adj Budget 2023	Q1 2023	Q2 2023	Q3 2023	Q4 2023	YTD 2023	% of Budget
100	01-Regular Wages	-315,496	-315,496	-55,631	0	0	0	-55,631	17.63%
	03-Payroll Benefits	-100,307	-100,307	-21,385	0	0	0	-21,385	21.32%
	04-Contracted Services	-694,224	-694,224	-24,769	0	0	0	-24,769	3.57%
	05-Supplies & Expenses	-56,982	-56,982	-862	0	0	0	-862	1.51%
	09-Equipment	-3,496	-3,496	-874	0	0	0	-874	25.00%

Total Expense - Criminal Justice Services

-\$1,170,505	-\$1,170,505	-\$103,522	\$0	\$0	\$0	-\$103,522	8.84%
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Net Surplus/(-Deficit) - Criminal Justice Services

\$0	\$0	\$169,526	\$0	\$0	\$0	\$169,526
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District Attorney

SELECTED PERFORMANCE MEASURES					
		2020	2021	2022	2023
Criminal Cases Filed (YTD)	Felony:	495	316	380	359
	Misdemeanor:	393	228	276	241
	Criminal Traffic:	150	82	131	138
	Total:	1038	626	787	738
		2020	2021	2022	2023
Jury Trials (YTD)	Number:	3	1	2	8
	Result in Conviction:	3	1	2	5
	Conviction Rate:	100%	100%	100%	63%
SUMMARY OF CURRENT ACTIVITIES					
<ul style="list-style-type: none"> ▪ Hired and onboarded two new American Rescue Plan funded Criminal Trial Prosecutors ▪ Hired three new Legal Specialists, start dates in 2nd quarter ▪ Continued developing office-wide reorganization implementation plan ▪ Continued drafting standard operating and training materials 					
ISSUES ON THE HORIZON AND SIGNIFICANT TRENDS					
<ul style="list-style-type: none"> ▪ Elimination of grant aid for specialized regional resource prosecutor position ▪ Elimination/reduction of grant aid for victim witness services ▪ Backlog of jury trials that have been postponed due to the COVID-19 pandemic 					
CURRENT COLLABORATIONS (INTERNAL AND EXTERNAL)					
<ul style="list-style-type: none"> ▪ Criminal Court Review Committee ▪ Circuit Court and Clerk of Courts Office ▪ Eau Claire County Law Enforcement Agencies ▪ Wisconsin District Attorney Association (WDAA) ▪ Wisconsin Victim Witness Professionals (WVWP) ▪ Bolton Refuge House, Family Support Center, Hmong Mutual Assistance Association 					
GOALS FOR NEXT QUARTER					
<ul style="list-style-type: none"> ▪ Begin implementing office-wide reorganization ▪ Develop data-tracking points to measure the impact of Criminal Trial Prosecutors ▪ Onboard new Legal Specialists 					

Eau Claire County - District Attorney

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12 - District Attorney

Fund	Revenue:	Orig Budget 2023	Adj Budget 2023	Q1 2023	Q2 2023	Q3 2023	Q4 2023	YTD 2023	% of Budget
100	01-Tax Levy	698,689	698,689	174,672	0	0	0	174,672	25.00%
	04-Intergovernment Grants and Aid	403,586	403,586	72	0	0	0	72	0.02%
	06-Public Charges for Services	285,000	285,000	44,270	0	0	0	44,270	15.53%
Total Revenue - District Attorney		\$1,387,275	\$1,387,275	\$219,014	\$0	\$0	\$0	\$219,014	15.79%
Fund	Expenditures:	Orig Budget 2023	Adj Budget 2023	Q1 2023	Q2 2023	Q3 2023	Q4 2023	YTD 2023	% of Budget
100	01-Regular Wages	-855,378	-855,378	-143,658	0	0	0	-143,658	16.79%
	02-OT Wages	0	0	-7	0	0	0	-7	0.00%
	03-Payroll Benefits	-319,540	-319,540	-58,548	0	0	0	-58,548	18.32%
	04-Contracted Services	-129,997	-129,997	-11,079	0	0	0	-11,079	8.52%
	05-Supplies & Expenses	-81,160	-81,160	-5,831	0	0	0	-5,831	7.18%
	09-Equipment	-1,200	-1,200	-4,314	0	0	0	-4,314	359.49%
Total Expense - District Attorney		-\$1,387,275	-\$1,387,275	-\$223,437	\$0	\$0	\$0	-\$223,437	16.11%
Net Surplus/(-Deficit) - District Attorney		\$0	\$0	-\$4,423	\$0	\$0	\$0	-\$4,423	

Register in Probate/Clerk of Juvenile Court

SELECTED PERFORMANCE MEASURES	
Filing of Accountings/Reports	Out of 807 annual accountings and reports sent to guardians, 659 guardians filed their annual paperwork as of March 31, 2023.
Probate Fees	Filing fees collected: \$11,591.84 out of \$38,000.00 budgeted (31%) Fees collected and deposited in the Circuit Court Budget: \$28,542.08
SUMMARY OF CURRENT ACTIVITIES	
<ul style="list-style-type: none"> ▪ Assisting guardians with filing their annual accountings and reports ▪ Updating internal procedures and guidelines for the public regarding the new guardianship training requirement 	
ISSUES ON THE HORIZON AND SIGNIFICANT TRENDS	
<ul style="list-style-type: none"> ▪ CCAP3 software updates rolling out regarding financial management ▪ Employee recruitment and retention 	
CURRENT COLLABORATIONS (INTERNAL AND EXTERNAL)	
<ul style="list-style-type: none"> ▪ Working with other county offices, attorneys, and self-represented litigants regarding case filings 	
GOALS FOR NEXT QUARTER	
<ul style="list-style-type: none"> ▪ Continue assisting guardians with completing their annual report and account paperwork for 2022 ▪ Begin 2024 budget preparation ▪ Attend 2023 Spring WRIPA Conference ▪ Continue organizing the 2023 Fall WRIPA Conference hosted by the 10th Judicial District 	

Eau Claire County - Register in Probate

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03 - Register in Probate

Fund	Revenue:	Orig Budget 2023	Adj Budget 2023	Q1 2023	Q2 2023	Q3 2023	Q4 2023	YTD 2023	% of Budget
100	01-Tax Levy	296,296	296,296	74,074	0	0	0	74,074	25.00%
	06-Public Charges for Services	38,000	38,000	13,735	0	0	0	13,735	36.14%

Total Revenue - Register in Probate

\$334,296	\$334,296	\$87,809	\$0	\$0	\$0	\$87,809	26.27%
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Fund	Expenditures:	Orig Budget 2023	Adj Budget 2023	Q1 2023	Q2 2023	Q3 2023	Q4 2023	YTD 2023	% of Budget
100	01-Regular Wages	-220,272	-220,272	-43,020	0	0	0	-43,020	19.53%
	03-Payroll Benefits	-102,759	-102,759	-22,991	0	0	0	-22,991	22.37%
	04-Contracted Services	-1,200	-1,200	0	0	0	0	0	0.00%
	05-Supplies & Expenses	-10,065	-10,065	-659	0	0	0	-659	6.55%

Total Expense - Register in Probate

-\$334,296	-\$334,296	-\$66,670	\$0	\$0	\$0	-\$66,670	19.94%
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Net Surplus/(-Deficit) - Register in Probate

\$0	\$0	\$21,138	\$0	\$0	\$0	\$21,138
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Sheriff

SELECTED PERFORMANCE MEASURES	
Cases Handled	Q1: 1638 YTD: 1638
Number of Bookings	696
Number of Individuals	626
SUMMARY OF CURRENT ACTIVITIES	
<ul style="list-style-type: none"> • Sheriff Riewestahl officially takes office ▪ Mental Health Support for Law Enforcement Endowment Fund-through Eau Claire Community Foundation ▪ Hired the new Rec Deputy position, filled 1 CO position, filled 1 Deputy position, filled 1 Computer Support Admin and filled the Detective Sgt. position ▪ Rotated 2022 Fleet ▪ Managed a number of winter weather events ▪ Peer Support Conference in WI Dells ▪ Continuation of Lexipol Roll-out ▪ Grant re-newel ▪ Axon Implementation, Training, and Issuance of Equipment ▪ Eau Claire Community Foundation-Mental Health Support Fund set up by leading efforts of Sheriff Ron Cramer’s widow, Cheryl Cramer to provide opportunity for all ECSO and ECPD employees to have mental health services not covered by insurance, paid for by this grant fund. 	
ISSUES ON THE HORIZON AND SIGNIFICANT TRENDS	
<ul style="list-style-type: none"> ▪ Identifying additional mental health resources and training in coordination with ECC DHS Crisis Network ▪ Staffing-Recruitment Opportunities-Continued Eligibility Lists for CO and Deputy positions. Focused on recruitment and retention ▪ Huber Center Operations, Secure Jail Population ▪ Security Services-continues to be at minimal staffing-many order-ins ▪ Loss of Life in the Jail 	
CURRENT COLLABORATIONS (INTERNAL AND EXTERNAL)	
<ul style="list-style-type: none"> ▪ Chippewa Valley Votes – Incarcerated population for voter registration ▪ Racial and Ethnic Disparity Reduction Stakeholder Group 	

- Stepping Up Initiative - Continue to ask for Judicial System Assistance with Mental Health transition work.
- ECPD and Eau Claire County IS regarding integration of new squad and body cameras.
- EBDM - Evidence Base Decision-Making Program
- DEC - Drug Endangered Children / CART - Child Abduction Response Team
- CVRCFL-Chippewa Valley Regional Computer Forensics Lab
- Supervised Release Committee
- Aligned Law Enforcement Response Team Activations- Mutual Aid Responses
- CCI-Community Collaborations and Interventions
- Crime Stoppers-Confidential information sharing for community
- Parks & Forest-Assist with continued areas of concern
- County Emergency Communication Committee
- Alliance for Substance Misuse Prevention
- DHS-Crisis Response

GOALS FOR NEXT QUARTER

- Finalizing policy manuals for Patrol and Security through the contracted company Lexipol and therefore updating procedure manuals
- Peer Support Training continues
- Establish Spring Deputy and Correctional Officer eligibility lists
- Continued grant funding for ALERT Program
- Hiring of staff in all divisions
- Participate in Continued Committee Assignments
- Continued Axon Implementation
- Kids N' Cops fundraising opportunities

Eau Claire County - Sheriff: General Fund

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17 - Sheriff: General Fund

Fund	Revenue:	Orig Budget 2023	Adj Budget 2023	Q1 2023	Q2 2023	Q3 2023	Q4 2023	YTD 2023	% of Budget
100	01-Tax Levy	13,717,947	13,717,947	3,429,487	0	0	0	3,429,487	25.00%
	04-Intergovernment Grants and Aid	201,257	201,257	28,896	0	0	0	28,896	14.36%
	06-Public Charges for Services	751,000	751,000	35,972	0	0	0	35,972	4.79%
	09-Other Revenue	99,000	99,000	79,205	0	0	0	79,205	80.01%
	11-Fund Balance Applied	518,963	518,963	0	0	0	0	0	0.00%
Total Revenue - General Fund		\$15,288,167	\$15,288,167	\$3,573,560	\$0	\$0	\$0	\$3,573,560	23.37%

Fund	Expenditures:	Orig Budget 2023	Adj Budget 2023	Q1 2023	Q2 2023	Q3 2023	Q4 2023	YTD 2023	% of Budget
100	01-Regular Wages	-7,868,373	-7,868,373	-1,274,357	0	0	0	-1,274,357	16.20%
	02-OT Wages	-377,000	-377,000	-113,836	0	0	0	-113,836	30.20%
	03-Payroll Benefits	-3,856,287	-3,856,287	-752,480	0	0	0	-752,480	19.51%
	04-Contracted Services	-1,755,530	-1,755,530	-450,279	0	0	0	-450,279	25.65%
	05-Supplies & Expenses	-694,497	-694,497	-165,039	0	0	0	-165,039	23.76%
	07-Fixed Charges	-406,026	-406,026	-100,269	0	0	0	-100,269	24.70%
	09-Equipment	-320,454	-320,454	-37,940	0	0	0	-37,940	11.84%
	09-Grants, Contributions, Other	-10,000	-10,000	-5,749	0	0	0	-5,749	57.49%
Total Expense - General Fund		-\$15,288,167	-\$15,288,167	-\$2,899,949	\$0	\$0	\$0	-\$2,899,949	18.97%

Net Surplus/(-Deficit) - Sheriff:									
General Fund		\$0	\$0	\$673,611	\$0	\$0	\$0	\$673,611	

Eau Claire County - Sheriff: Anti-Drug Grant Fund

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17 - Sheriff: Anti-Drug Grant Fund

Fund	Revenue:	Orig Budget 2023	Adj Budget 2023	Q1 2023	Q2 2023	Q3 2023	Q4 2023	YTD 2023	% of Budget
212	09-Other Revenue	113,208	113,208	155,695	0	0	0	155,695	137.53%
Total Revenue - Anti-Drug Grant Fund		\$113,208	\$113,208	\$155,695	\$0	\$0	\$0	\$155,695	137.53%
Fund	Expenditures:	Orig Budget 2023	Adj Budget 2023	Q1 2023	Q2 2023	Q3 2023	Q4 2023	YTD 2023	% of Budget
212	01-Regular Wages	-4,709	-4,709	0	0	0	0	0	0.00%
	04-Contracted Services	-34,140	-34,140	-1,861	0	0	0	-1,861	5.45%
	05-Supplies & Expenses	-49,310	-49,310	-1,242	0	0	0	-1,242	2.52%
	07-Fixed Charges	-5,049	-5,049	-1,857	0	0	0	-1,857	36.78%
	09-Equipment	-20,000	-20,000	-7,850	0	0	0	-7,850	39.25%
Total Expense - Anti-Drug Grant Fund		-\$113,208	-\$113,208	-\$12,810	\$0	\$0	\$0	-\$12,810	11.32%
Net Surplus/(-Deficit) - Sheriff: Anti-Drug Grant Fund		\$0	\$0	\$142,886	\$0	\$0	\$0	\$142,886	