



MINUTES
Eau Claire County • Highway Building Committee
May 3, 2023 –2:00 p.m.

Highway Members Present: Chair Jim Dunning, Supervisor Larry Hoekstra, Supervisor Judy Gatlin, Supervisor Robin Leary, Supervisor Gerald Wilkie, Supervisor Nick Smiar, Supervisor Cory Sisk

Staff/Other Present: Facilities Director Matt Theisen, Brian Spilde, Kevin Dallas, Greg Bowe, Finance Director Nob Kirk, Linda Struck, Tyler Esh

1. **Meeting called to order at 2:00 p.m.** Meeting confirmed.
2. **Roll Call**
3. **Review/Approval of Past Minutes.** Motion to accept minutes, Supervisor Smiar. Motion carried 7-0.
4. **Public Comment –** No comment
5. **Construction Schedule Update –** Kevin replied, landscaping is in progress. Winona nursery is on site. Irrigation is being trenched; Haas is spreading topsoil. Monarch has been here paving. Solar panels arrived and installed on the roof. Vehicle storage is complete. Salt shed is continuing to be filled with sand and salt. Emergency panels have still not shipped. Possibly found a way to work around the issue using some temporary panels to work with the emergency system. Supervisor Dunning, asked if the city of Eau Claire would be in acceptance to give occupancy? Kevin, yes, we should be able to obtain occupancy. Even if temporary panels are installed, the move in would not be until the end of June. Meals on Wheels has extended their lease until July. Supervisor Hoekstra asked about the Def Fluid station, the order has been placed. Kevin also commented there will be an added expense of fencing around the tank area. Cost would be \$6,000-\$7,000.
6. **Owner Purchased Items Update –**Matt stated there are a couple of small owner items to approve. Hand soap dispenser for a cost of \$299.60 and two Bunn style coffee makers for a cost of \$1,803.00. Contingency in owner items is \$31,200.
Motion to approve Supervisor Gatlin, second by Supervisor Smiar 7-0.
7. **Financial Update, Review/Approval of Change Orders—**Matt replied Contingency is at \$236,937.

PR# 70 Additional fence at west end of state property. Cost \$1,939.22
Motion to approve Supervisor Leary, second by Supervisor Gatlin. Motion carried 7-0.

PR# 78 Add drip loops to the irrigation system for the planters. Cost of \$1,798.44
Motion to approve Supervisor Gatlin, Second by Supervisor Leary, motion carried 7-0.

PR# 79 Furnish and install waste oil pumps at the lube racks. Cost \$3,592.34
Motion to approve Supervisor Smiar, second by Supervisor Gatlin, Motion carried 7-0.

PR# 80 Furnish and install two chrome vacuum breakers for food service equipment per APEX punch

list. Cost \$1,155.11

Motion to approve Supervisor Leary, second by Supervisor Gatlin. Motion carried 7-0.

PR# 81 Modify the brine connection in the salt shed from 2" CPVC to 3" sched 80 PVC per installer.
Cost \$1,725.46

Motion to approve Supervisor Hoekstra, second by Supervisor Leary. Motion carried 7-0.

PR# 82 Insulate truck wash equipment piping in Room D101. Cost \$2,745.95

Motion to approve Supervisor Sisk, second by Supervisor Hoekstra. Motion carried 7-0.

Contingency after approval of change orders is \$223,980.

8. **Focus on Energy Incentive & Bond Proceeds** – Matt referred to Finance Director Norb Kirk to address the available funds. Norb stated there is a listing of funding sources, including the rebate for \$147,197 from Focus on Energy. The ADRC fund balance was removed. Did not remove the Highway fund balance of \$800,000. Supervisor Leary said that until the project is complete, we should not be using this extra surplus to fund other things. Supervisor Wilkie commented that we should find out what the highway fund balance usually has in it, not to take away more than what they need. Jon spoke, Highway plans to use the fund balance since we are over budget by a \$1,000,000 from the winter weather. The potential funding surplus if no further contingency funds are used would be \$381,000. This would change with the additional costs added today.
9. **Future meeting dates, times, and agenda items:** 06/07. Next meeting will be held at the Highway Construction site trailer again. Open house to be discussed at next meeting. Supervisor Dunning asked to add discussion on next agenda for options to rent out part of the facility to surrounding townships for use, such as the car wash. Supervisor Leary asked to include discussion about the dedication for Ray Henning.
10. **Adjourn:** 2:36 p.m.

Respectfully submitted,

Nancy Williams
Facilities Department