



MINUTES
Eau Claire County • Highway Building Committee
April 5, 2023 –2:00 p.m.

Highway Members Present: Chair Jim Dunning, Supervisor Larry Hoekstra, Supervisor Judy Gatlin, Supervisor Robin Leary, Supervisor Gerald Wilkie

Staff/Other Present: Facilities Director Matt Theisen, Highway Commissioner Jon Johnson, Brian Spilde, Kevin Dallas, Greg Bowe, Betsy Henck, Tyler Esh

1. **Meeting called to order by Vice Chair Robin Leary at 2:03 p.m.** Meeting confirmed.
2. **Roll Call**
3. **Review/Approval of Past Minutes.** Motion to accept minutes, Supervisor Hoekstra Motion carried 4-0.
4. **Public Comment –** No comment
5. **Construction Schedule Update –** Kevin stated, since last meeting unheated storage building shell is complete. Mechanical room and solar array are progressing. Truck wash equipment installed. Salt storage building--sand and salt are being delivered. The fence is going up between the new facility and the state property. Two ERV's will be here on Monday. Supervisor Wilkie asked what date are panels to arrive? Panels to ship April 14th. The Highway Building Committee will remain organized until June or July. Supervisor Hoekstra asked, does this delay affect Highway progress? Jon replied, yes, but moving equipment as we can. Supervisor Leary asked what about ADRC? Yes, this is affecting their move in and operations. Matt stated, hoping for a move in date end of May.
Chair Jim Dunning arrived for the meeting at 2:14 p.m.
6. **Owner Purchased Items Update –**Matt stated no owner purchased items to bring forward today. Supervisor Leary asked how many owner items are left to purchase? Jon stated in June there may be additional small owner items to purchase.
7. **Financial Update, Review/Approval of Change Orders—**Matt replied, no changes since the last meeting. Kevin stated before we go through change orders contingency stands at \$522,106.

PR#049 Vinyl base in bathrooms, added ice maker in kitchen. Cost \$6,955.30. Motion to approve Supervisor Leary. Motion carried 5-0.

PR#55 Add grounding to IT cabinets. Cost \$1,439.78. Motion to approve Supervisor Gatlin. Motion carried 5-0.

PR#56 5" PVC conduit under frontage road for Xcel Energy. Cost \$2,022.46. Motion to approve Supervisor Wilkie. Motion carried 5-0.

PR#57 Added rough in for Security not shown on electrical plans. Cost \$2,825.08 Motion to approve Supervisor Leary, Motion carried 5-0.

PR#58 Exchange sinks S-1 & S-2 for drop ins and return L-2 lav. bowls. Cost \$958.82 Motion to approve Supervisor Hoekstra, Motion carried 5-0.

PR#59 Purchase deduct water meter for irrigation. Cost \$618.67. Motion to approve Supervisor Hoekstra, Motion carried 5-0.

PR#60 Provide pre-rinse faucet per RFI 73. Cost \$814.95. Motion to approve Supervisor Gatlin, Motion carried 5-0.

PR#61 Loading Dock Leveler. Cost \$18,475.55. Motion to approve Supervisor Wilkie, Motion carried 5-0.

PR#62 Additional data work for Raycom Comm. Cost \$6,140.36. Motion to approve Supervisor Leary, Motion carried 5-0.

PR#66 Added painting of exterior canopies not included in alternate #1. Cost \$20,553.50. Motion to approve Supervisor Gatlin, Motion carried 5-0.

PR#71 Pressure washer piping to remote wand. Cost \$3,166.27. Motion to approve Supervisor Wilkie, Motion carried 5-0.

PR#72 Furnish and install gas connections for kitchen equipment. Cost \$672.10 Motion to approve Supervisor Hoekstra, Motion carried 5-0.

PR#73 Next Step Energy increase to comply with grant funding. Cost \$35,004.67 Motion to approve Supervisor Wilkie, Motion carried 5-0.

PR#74 New compressor in lieu of relocating existing. Cost \$23,482.38. Motion to approve Supervisor Leary, Motion carried 5-0.

8. Diesel Exhaust Fluid – Jon stated that we have a proposal for the DEF system with a cost of \$138,400. We hope to have enough money left in contingency at the end of the project to purchase. Supervisor Wilkie asked, what is the advantage of this system versus how def fluid is currently being done? This would keep chemicals out of the shop and managed by staff. Currently def fluid comes in drums and is pumped into trucks. Proposal is for an enclosed system. We cannot take anything from the Altoona building, that equipment was included in the sale of the property. Jon stated we would need a concrete base for the equipment.

Supervisor Leary asked what that cost might be? Kevin replied, total cost of system and concrete pad would be \$155,520. That would leave \$236,936 in the contingency fund.

Added PR#65--After the discussion on the Diesel Exhaust Fluid System, the committee wanted to move forward and approve to add DEF station to fuel island. Cost \$155,520.27. Motion to approve Supervisor Leary, Motion carried 5-0.

9. Future meeting dates, times, and agenda items: 05/03, 06/07. Next meeting will be held at the Highway Construction site trailer again. Open house planning? We will wait until panels arrive to discuss. Dedication plaques have been ordered.

10. Adjourn: 2:51 p.m.

Respectfully submitted,

Nancy Williams
Facilities Department