

Agenda

Eau Claire County Fair Committee
April 12, 2023, at 7 PM

Town of Lincoln Town Hall: S5555 Green Meadow Rd, Fall Creek, WI 54742

Those wishing to make public comments can submit their name and address no later than 30 minutes prior to the meeting to Jenni Haan by email, Jenni.Haan1@gmail.com, or attend the meeting in person. Comments are limited to three minutes; you will be called on during the public comment section of the meeting.

Join from the meeting link

<https://eauclairecounty.webex.com/eauclairecounty/j.php?MTID=m33768e0d20b76892e140aca204e23ad3>

Meeting number (access code): 2596 849 4295

Meeting password: FAxX8ymz6b3

1. Call to Order and Confirmation of Meeting Notice
2. Roll Call
3. Approval of Committee Minutes - Discussion/Action
 - a. March 8, 2023, minutes
 - b. March 27, 2023, minutes
4. Public Comment
5. Fair Committee Structure Fair Representative Reports - Discussion/Action
 - a. 4-H Leaders -
 - b. County Board - Missy
 - c. Livestock - Scot
 - d. Extension – Rachel
 - e. Friends of the Fair – Kyle
6. 2023 Fair - Discussion/Action
 - Committee Assignments
 - Superintendents
 - Open Class Fair Book

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or Administration for assistance (715-839-5106). For additional information on ADA requests, contact the County ADA Coordinator at 839-6945, (FAX) 839-1669 or 839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

- Any other items

7. Fair Coordinator Report - Discussion/Action

- Updates

8. Announcements/Discussion from any member

9. Future Agenda Items - Discussion

10. Future Meeting Date

a. May 10, 2023

11. Adjourn

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Eau Claire County Fair Committee
March 8th, 2023, at 6:30 PM
Town of Lincoln Town Hall
S5555 Green Meadow Rd. Fall Creek, WI 54742

1. Meeting called to order by Jenni Haan at 6:37 pm.
2. Roll Call:
Fair Committee Members Present: Traci Martinson, Jenni Haan, Letecia Papke, Tammy Schlewitz, Kyle Wathke, Valerie Strauch, Missy Christopherson, Bethany Strauch
Others present: Chauncey Ellefsen- Corp Counsel, Meg Mueller –Fair Coordinator
WebEx: Heather DeLuka and Member569
Absent: Scot Zimmerman and Rachel Hart-Brinson
3. Public Comment: called for three times, none received.
Letecia moves to close public comment. Traci seconds. Voted. Motion passed.
4. Approval of Committee Minutes – Table to date definite of 4/12/2023.
5. MOU and Roberts Rules Training-

MOU is for a one-year term. Directives for how the funding from the county is to be spent.

Jenni moves to approve the MOU with changing the FOF president to Steven Erdman.
Missy seconds.
Vote: Jenni-Y, Missy-Y, Kyle-Y, Traci-Y, Bethany-Y, Valerie-Abstain, Letecia-Abstain, Tammy-Y Yes= 6 Abstain=2 MOU passes.
Roberts Rules: WCA Presenter is available on 4/29.
6. 2023 Fair Discussion/Action
 - a. Managerial Form-reviewed Buffalo County's form and plan to adopt this form.
Meg to work on changing it to Eau Claire County format.
 - b. ECCF Structure proposal- reviewed and changes suggested.
 - c. Fair Book updates from work night-Reviewed wording changes and Eau Claire County Fair Code of Conduct for Disciplinary Process. Suggested changes made.
Traci moves to approve all changes. Letecia seconds. Voted. Passes unanimously.
 - d. Committee Assignments-
Fair Committee Chair-Jenni Haan
Grounds Coordinator-Kyle Wathke
Show Tents- Scot Zimmerman
Oversight (Insurance/legal/health)-Letecia Papke
Animal Manager- Tammy Schlewitz
Expo Manager (s) – Jenni Haan, Traci Martinson, and Bethany Strauch
Awards Coordinator- Traci Martinson and Valerie Strauch
Sign-up Genius/Volunteers-Missy Christopherson
Food-Meg and Jane Mueller

- e. Superintendents- Applications are due 3/17. Many applications have been returned. Tammy moves to set Superintendent selection for March 27th at 6:30 pm. Bethany seconds. Voted. Passes unanimously.
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- 7. Fair Committee Structure Fair Representative Reports
 - a. 4-H Leaders- No report. Next meeting is 3/14/2023.
 - b. County Board-Missy- County Code of Conduct approved. Will be a 5-person committee appointed by the chair with an application process. They will meet if a complaint is filed.
 - c. Livestock-Tammy- No one stepped forward to fill the open leadership positions of secretary and adult leader. Concerned with tasks that need to be done not happening. Letter from Fair Committee to be sent to exhibitors and parents stating the auction will be in jeopardy if these positions are not filled to be sent out.
 - d. Extension- no report
 - e. FOF-Kyle –
 - 8. Fair Theme: Blue Jeans and Fair Dreams logo designs shared.
 - 9. Announcements/Future Agenda Items:
 - a. Fair Schedule to be posted next week.
 - b. Jenni working on apology letter.
 - 10. Future Agenda Items:
 - a. Apology letter 3/27
 - b. Managerial Form
 - c. Emergency Procedures at the Fair
 - d. Volunteers
 - e. Moove Exhibit
 - f. Livestock Leadership

Next Meeting: April 12, 2023 @ 7 pm

Adjourn at 9:15 pm

Respectfully submitted,

Tammy Schlewitz
Committee Clerk

Eau Claire County Fair Committee
March 27th, 2023, at 6:30 PM
Town of Lincoln Town Hall
S5555 Green Meadow Rd. Fall Creek, WI 54742

1. Meeting called to order by Jenni Haan at 6:33 pm.
2. Roll Call:
Fair Committee Members Present: Traci Martinson, Jenni Haan, Letecia Papke, Tammy Schlewitz, Kyle Wathke, Valerie Strauch, Missy Christopherson, Bethany Strauch, and Scot Zimmerman
Others present: Meg Mueller –Fair Coordinator
WebEx: Heather DeLuka
Absent: Rachel Hart-Brinson
3. Public Comment: called for three times, none received.
Scot moves to close public comment. Traci seconds. Voted. Motion passed.
4. Approval of Committee Minutes – Traci moves to approve both the February 1st and February 23rd meeting minutes. Letecia seconds. Voted and passed unanimously.
5. Managerial Form- Discussion- need to add “project leader” to the signature line with 4-H/FFA leader and fix formatting issues.
Scot moves to approve the managerial forms. Letecia seconds. Voted and passed unanimously.
6. Apology Letter-
Draft shared with group and edits made.
Jenni moves to approve the apology letter. Missy seconds. Voted. 7-yes 2-no
Final draft will be sent out for review and digital signatures.
7. 2023 Fair-Superintendents-
Applications reviewed.
Letecia moves to approve all submitted Expo applications. Scot seconds. Voted and passed unanimously.

Animal superintendents:

Goat-Applicant denied. Letecia moves to keep the goat superintendent position open until date definite of May 10th. Kyle seconds. Voted. 8 yes, 1 abstain, 0-no

Sheep-Letecia moves to approve Kent Knuth with potential help from Lewey Sandberg. Jenni seconds. Voted and passed unanimously.

Rabbits-Scot moves to approve Sara Potter-Melsness. Letecia seconds. Voted and passed unanimously.

Beef-Jenni moves to approve Cody Kostka. Scot seconds. Voted and passed unanimously.

Poultry-Scot moves to approve Brian Antczak. Letecia seconds. Voted and passed unanimously.

Horse and Pony Project- Letecia moves to approve Amy Berlin. Traci seconds. Voted and passed unanimously.

Dog- Letecia moves to approve Deb Motzing. Scot seconds. Voted and passed unanimously.

Open superintendent positions remaining:

Dairy, Swine, Animal and Veterinary Science, Domesticated Exotic Animals, Cats, Small Pets, Plant and Soil Science, Flowers and Houseplants, Natural Science, Television Production, Computer, Foods, Food Preservation, Clothing, Family Living, Demonstrations & Presentations, Booths & Banners, Self-Determined & Science Explorations, and Health Science.

Meg has discussions in the works with many people who are interested. She will reach out again.

8. Fair Coordinator Report-
Meeting with Visit Eau Claire and Silver Springs
Spotlight on Legacy donors every Thursday
Schedule to go-live this week.
Bike Giveaway is a go!
Fair book is live.
Donations are up to \$35,000!
9. Announcements/Future Agenda Items:
 - a. Letecia is working on Emergency preparedness plan.
 - b. Should committee members be CPR certified?

Next Meeting: April 12, 2023 @ 7 pm

Adjourn at 8:09 pm

Respectfully submitted,

Tammy Schlewitz
Committee Clerk