



MINUTES
Eau Claire County • Highway Building Committee
Wednesday, March 8, 2023 –9:00 a.m.

Highway Members Present: Chair Jim Dunning, Supervisor Cory Sisk, Supervisor Larry Hoekstra, Supervisor Nick Smiar, Supervisor Robin Leary

Staff/Other Present: Facilities Director Matt Theisen, Highway Commissioner Jon Johnson, Brian Spilde, Kevin Dallas, Cindy Solberg, Greg Bowe, Linda Struck, Betsy Henck

1. **Meeting called to order by Chair Dunning at 9:00 a.m.** Meeting confirmed.
2. **Roll Call**
3. **Review/Approval of Past Minutes.** Motion to accept minutes, Supervisor Leary seconded by Supervisor Smiar. Motion carried 5-0.
4. **Public Comment** – No comment
5. **Construction Schedule Update** – Kevin replied, Work crews are dwindling down. Final cleaning in office area and Meals on Wheels. Paint touch-up. Finishing touches on are being done to the main building. Working on brine room, connecting equipment. The unheated storage building is still being roofed. Solar panels will be here next Monday. The emergency generator will be here tomorrow morning. Electrical gear is here, waiting on panels. Panels are still on track for delivery, on April 3rd. We cannot get occupancy without the panels.
6. **Owner Purchased Items Update** –Matt stated there is one owner purchased item to approve the Washer and Dryer. For a cost of \$1,614.93
Motion to approve Supervisor Sisk, seconded by Supervisor Hoekstra. Motion carried 5-0. Owner-item contingency is still at \$33,464.
7. **Financial Update**—Matt replied, no change orders to bring forward today. There is \$522,106 in overall contingency. Jon Johnson asked about the interest accrued during the borrowing time, where will that be allocated? Norb replied that is no specific use of the funds. Matt also stated we will be getting money coming back from Focus on Energy for about \$147,000.
8. **Building Committee members plaque and conference room design.** Matt stated there is an example in the agenda packet. Price is \$214.99 for the Building Committee Sign. The plaque will be placed at the main entrance of the Highway main building. Motion to approve Supervisor Leary, seconded by Supervisor Hoekstra. Motion carried 5-0.

Ray Henning plaque – Supervisor Leary had a few suggestions to add and change some wording on the plaque. Motion to approve as amended Supervisor Smiar, seconded by Supervisor Hoekstra. Motion carried 5-0.

9. **Future meeting dates, times, and agenda items:** 04/05, 05/03. Next meeting will be held at the Highway Construction site trailer again. Discuss the dedication of building at future meeting.
10. **Adjourn:** 9:18 a.m.

Respectfully submitted,

Nancy Williams
Facilities Department