



**MINUTES**  
**Eau Claire County • Highway Building Committee**  
**Wednesday, February 1, 2023 –2:00 p.m.**

Highway Members Present: Chair Jim Dunning, Supervisor Cory Sisk, Supervisor Judy Gatlin, Supervisor Larry Hoekstra, Supervisor Nick Smiar, Supervisor Robin Leary

Staff/Other Present: Facilities Director Matt Theisen, Highway Commissioner Jon Johnson, Brian Spilde, Kevin Dallas, Cindy Solberg, Greg Bowe, Rod Eslinger, Linda Struck, Betsy Henck, Kathryn Schauf,

- 1. Meeting called to order by Chair Dunning at 2:00 p.m.** Meeting confirmed.
- 2. Roll Call**
- 3. Review/Approval of Past Minutes.** After amending change of Supervisor Leary to Supervisor Gatlin on PR #52 under Financial Update. Motion to accept minutes, Supervisor Gatlin. Motion carried 6-0.
- 4. Public Comment –** No comment
- 5. Construction Schedule Update –** Kevin replied, Less and less contractors on site. Main building office areas and kitchen equipment is in place. Still waiting for power. Building is 99% complete, but no permanent heat. Salt shed is in good shape, exterior door is on the brine room. Unheated storage, need about three weeks of good weather to get the structure completed. One main switch is here, and one will be here next Friday. Two more panels due in March. We will have power but no backup generator, lights, etc. Still will not be able to get occupancy.
- 6. Owner Purchased Items Update –**Matt stated there are four owner purchased items to approve which include:  
Ice machine, for a cost of \$5,240.19. Additional IDF Closets IS switches, for a cost of \$4,951.44. TV's and Mounts, for a cost of \$1,319.70. Appliances, for a cost of \$4,331.66. Motion to approve Supervisor Leary, Second Supervisor Smiar. Motion carried 6-0. With all changes owner item contingency still is at \$36,974.00
- 7. Financial Update—**Matt replied, no change orders to bring forward at this meeting. Still on track for approved budget amount.
- 8. Plaque design for committee members and conference room dedication,** Matt stated there is an example in the agenda packet. What would the committee like to see on the plaque? Agreed that current board members be listed. The Ray Henning

Conference room plaque, discussion to include years of his service on the Highway Committee, and the room to be titled as the Ray Henning Conference Room. The Open House will be discussed at future meetings.

- 9. Future meeting dates, times, and agenda items:** 03/01, 04/05. Needed to change meeting date due to conflict in schedules for committee members, new date is 03/08 again at the Highway Facility construction site.

- 10. Adjourn:** 2:17 p.m.

Respectfully submitted,

**Nancy Williams**  
Facilities Department