

## Agenda

Eau Claire County Fair Committee

March 8th, 2023, at 6:30 PM

Town of Lincoln Town Hall: S5555 Green Meadow Rd, Fall Creek, WI 54742

Those wishing to make public comments can submit their name and address no later than 30 minutes prior to the meeting to Jenni Haan by email, Jenni.Haan1@gmail.com, or attend the meeting in person. Comments are limited to three minutes; you will be called on during the public comment section of the meeting.

### **Join from the meeting link**

<https://eauclairecounty.webex.com/eauclairecounty/j.php?MTID=m0c8d0031cb0c1c0d496f6642837afe82>

### **Join by meeting number**

Meeting number (access code): 2597 350 4388

Meeting password: E7GhPbcpD25

1. Call to Order and Confirmation of Meeting Notice
2. Roll Call
3. Public Comment
4. Approval of Committee Minutes - Discussion/Action
  - a. February 8, 2023, minutes
5. MOU and Roberts Rules Training – Discussion/Action
  - Updates
6. 2023 Fair - Discussion/Action
  - a. Managerial Forms
  - b. ECCF structure proposal – See attached
  - c. Fair Book – Updates from February worknight
  - d. Committee Assignments
  - e. Superintendents
7. Fair Committee Structure Fair Representative Reports - Discussion/Action
  - a. 4-H Leaders
  - b. County Board - Missy
  - c. Livestock - Scot

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or Administration for assistance (715-839-5106). For additional information on ADA requests, contact the County ADA Coordinator at 839-6945, (FAX) 839-1669 or 839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

- d. Extension – Rachel
- e. Friends of the Fair – Kyle
  
- 8. Fair Coordinator Report - Discussion/Action
  - a. Updates
  
- 9. Announcements/Discussion from any member
  
- 10. Future Agenda Items – Discussion
  
- 11. Future Meeting Date
  - a. April 12th, 2023
  
- 12. Adjourn

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Work Group Minutes  
Eau Claire County Fair Committee  
February 23, 2023, at 5:30 PM  
Lincoln Town Hall: S5555 Green Meadow Rd, Fall Creek, WI 54742

1. Meeting called to order at 5:36 pm by Jenni Haan.
2. Roll Call- Fair Committee members present: Bethany Strauch, Valerie Strauch, Letecia Papke, Traci Martinson, Jenni Haan-left at 6:53 pm, and Tammy Schlewitz  
Fair Coordinator: Meg Mueller
3. Public Comment- None. Letecia moves to close public comment. Jenni seconds. Voted and passed.
4. Eau Claire County Fair Book – Discussion
  - a. Work night to prepare for March Fair Committee Meeting -areas highlighted at February's Fair Committee Meeting discussed and edits made to be presented at the March Fair Committee Meeting. See Disciplinary Process document attached.
5. Future Meeting Date
  - a. March 8, 2023, at 6:30 pm Lincoln Town Hall
6. Adjourned at 7:30 pm.

## Eau Claire County Fair Structure Proposal

\*Fair Committee – Has final approval on all categories

- Insurance/Legal/Health
- Grounds Coordinator
  - Night watchman/security
- Animal Coordinator
  - Livestock Project leadership team
- Expo Coordinator
  - Superintendents
  - Judges
  - Fairbook
  - Show tent
  - Scavenger/Medallion hunt

\*Fair Coordinator

- Grounds contract
- Tents
- Sanitation-Porta potties/wash stations/bathroom staff/dumpsters
- Security procurement
- Manure hauling
- Fair Entry-programming and training
- Judges' contracts
- Fair office staffing
- Website (forms implementation)
- Profiles
- Moove booth
- Fair Olympics (OYC)
- Coloring contest (Extension Educator)
- Lego Contest (Extension Educator)
- Booths (Extension Educator)
- Social Media
  - Facebook/Instagram
  - Photographers – Fair Committee to help with
  - Sign up genius – Fair Committee to help with
- Awards – Fair Committee to approve
  - Trophies, buckles?
  - Program-Sunday
  - Ribbon inventory/ordering

### \*Friends of the Fair Committees

- Silent Auction
- Tribute Garden
  - Military tribute
  - Stone dedication
- Raffle
- Advertising – Needs approval from Fair Committee
  - Billboards
  - Media Spots
    - WEAU
    - WQOW
    - WAXX
- 
- Food – Needs approval from Fair Committee
  - Expo
  - Dairy Shack
  - Vendors
- Hospitality-Corresponding Secretary
  - Volunteer thank you's (shirts, etc)
- Promotions/Events-approval from fair committee
  - Master Gardeners
  - Military tribute
  - Bike rodeo
  - Pedal pull
  - Car Show
  - Petting Zoo
  - Horse pull
  - Chicken dinner
  - Bingo
  - Rodeo/Fun Show
  - Blue ribbon kids day tent
    - Extension
    - RFK carnival
    - Safety displays
  - FFA day
  - Entertainment
    - Kids fair entertainment
    - Bands
      - Donkey races
      - Car Show
      - Chicken dinner/bingo
  - Fun Run?
- Sponsorships-Corresponding secretary/treasurer
- Clothing

## Fairbook proposal changes (2/23/23)

### **Eau Claire County Fair Dress Code & Behavior Standards**

Junior fair exhibitors are expected to conduct themselves in ways that properly represent their organization and provide a positive image of youth to the public. In order to facilitate this, Junior Fair exhibitors will:

- A. Dress appropriately for all judging and showing events. This means dressing in a way that does not endanger themselves or others, and wearing clothing that covers their stomachs, chests, backs, buttocks, and undergarments.
- B. NO swearing or language which is objectionable to other exhibitors, families, judges or fair staff. Exhibitors will be warned up to two times verbally, and upon the third violation will be asked to leave the show or judging situation.
- C. Any Junior Fair exhibitors found using an illegal drug, tobacco, or vaping product anywhere on the fairgrounds will forfeit all fair privileges.

Failure to comply with the rules listed above will result in the exhibitor being asked to leave the show or judging situation and forfeiting all premiums, ribbons, or any other recognition which would have otherwise been awarded. **See the Eau Claire County Fair Code of Conduct for disciplinary process.**

### **Live Animal Exhibits**

1. Any animal shown in the Eau Claire County Junior Fair must be under the daily care of an Eau Claire County 4-H, FFA or member of another youth organization as stated above. (see rule #2).
2. Any animal exhibited must be owned by the exhibitor or managed following an agreement worked out between the animal's owner and the exhibitor which establishes a significant contribution by the exhibitor in the care and training of the animal.
3. POSSESSION DATES: May 1 unless otherwise specified in the department.
4. To exhibit animals, youth must be in at least 3rd grade during the current project year.
5. The exhibitor must provide watering containers, hoses and equipment for their livestock.
6. Exhibitors must furnish their own feed, bedding and equipment. NO HAY, STRAW OR EQUIPMENT IS TO BE STORED IN STALLS WITHOUT THE SUPERINTENDENT'S PERMISSION. ALL PENS ARE TO BE CLEANED PRIOR TO THE RELEASE OF ANIMALS ON SUNDAY and all manure is to be piled in specified areas or containers.
7. **Each animal entered is exhibited at the owner's risk, MUST BE FED AND CARED FOR BY THE EXHIBITOR and shall remain until the close of the fair. Anyone found in violation shall forfeit the premium for the animal(s). Excessive heat and humidity will require closer observation of your animal's needs. Exhibitors receiving a warning for not properly caring for their animals will have 2 hours to correct the problem or will forfeit their premiums. The superintendent will be responsible for contacting the exhibitor and their family. If any question of the animals health the Fair Veterinarian should be contacted.**
8. Carefully read the health rules and other rules for each species in the departments in which you are exhibiting.
9. Before animals are unloaded, their entry tags and health and/or vaccination certificates must be checked by the Superintendent of the Department or fair staff.
10. It is the responsibility of the exhibitor to see that his or her animal gets to the judging ring on time. If an animal is unruly, unduly wild or excited and endangers the safety of the exhibitors and/or the general public, the exhibitor will be asked to remove the animal from the Fairgrounds.

11. ANIMALS MAY NOT BE EXHIBITED OR HOUSED WITH OFFSPRING AT THEIR SIDE unless a class is provided.
12. Animals must be exhibited in the show ring by the youth in whose name the animal is entered, or by another Eau Claire County project member if approved by the Department Superintendent and Fair Committee.
13. No animal will be released during the fair for exhibit at another show unless approved in advance by DATCP.
14. Live animal exhibitors must wear their entry number and have entry tags in their possession.
15. **Managerial Animals: Any exhibitor showing a managerial animal will be required to provide a "Managerial Agreement" that is in effect prior to May 1.** An agreement form is available on the Eau Claire County Fair website [www.eauclairecountyfair.com](http://www.eauclairecountyfair.com) and must be emailed to [eauclairefair@gmail.com](mailto:eauclairefair@gmail.com). Any infraction of ownership rules shall cause forfeiture of premiums.
16. All beef entered in purebred lot numbers must be registered with their respective American Registry organization. Certificates of registry or evidence of pure breeding will, in all cases, be required for examination by fair officials.
17. Animals must be fed & watered by 9am each morning of the fair. Pens, aisles, and tack areas must be ready for public viewing by 9am each morning. If rules are not followed it may result in a loss of premium. **The superintendent will be responsible for contacting the exhibitor and their family. If any question of the animals health the Fair Veterinarian should be contacted.**
18. No one, except exhibitors of animals, judge(s), fair officials, livestock project superintendent and approved ring help are allowed inside a show area during the exhibition.
19. Fitting equipment and chutes must be removed from the aisles following the show. Consult your department superintendent to find out where to store them.
20. Livestock exhibits (owned or managerial) will be cared for and fitted for show by the exhibitor, Eau Claire County Fair youth exhibitor, or immediate family members (parent, step-parent, legal guardian, sibling, or step-sibling) of the exhibitor only.
21. **ALL exhibitors showing beef (market or breeding), swine (market), dairy, sheep (market or breeding), goat (market or breeding), rabbits, exotics, or poultry MUST COMPLETE YQCA BEFORE ENTERING their exhibits in FairEntry.**

## GROUPS REGULATIONS

1. Careless driving on or near fairgrounds is prohibited by law.
2. Fairgrounds will be closed at 11:00 PM.
3. **No camping is permitted on the fairgrounds** - County Code 16.60 except by following the procedure outlined by the Expo Center.
4. Overnight sleeping in barns is prohibited.
5. **Anyone on the grounds between 11:00 PM and 5:00 AM will be asked to leave by Fair Staff or the Security Officer on duty. If an exhibitor needs to be on the grounds during the closed time frame, they must speak with an animal Superintendent and/or the animal manager. The animal manager will submit a list to the night watchman of approved exhibitors.**
6. **NO alcohol consumption allowed on the grounds with the exception of the open class wine and beer judging event. No illegal drugs, tobacco products, or vaping.**
7. **See the Eau Claire County Fair Code of Conduct for disciplinary process.**

All youth represent their respective program. It is important to behave in a manner that reflects positively. All Junior Fair Exhibitors participating in the Eau Claire County Fair are expected to adhere to the Mutual Respect and Trust Policy.

4-H leaders, FFA Advisors, Volunteer Adult Contacts, industry professionals and others are encouraged and allowed to give verbal or written educational instructions. This is an educational activity and learning by doing is the Eau Claire Fair's mission.

**The act of making an entry in the fair, participating, and/or attending such events at the Eau Claire County Fair is giving verification that you will abide by the Mutual Respect and Trust Policy and understand the consequences of, and penalties provided for actions prohibited by the policy.**

**Step One:** Counsel with involved youth privately to reach an understanding and stop the inappropriate behavior by the superintendent, fair leadership, or youth organization leader.

**Step Two:** Take disciplinary actions at the time of occurrence. This may consist of restriction of privileges, apology to the group, additional duties, etc. These repercussions can be administered by the listed leaders in step one. Parents will be notified, and this will be documented in the logbook in the fair office.

**Step Three:** If further disciplinary action is needed, two members of fair committee will join the incident observer to discuss further action to be taken including but not limited to:

- a. Removal from Fairgrounds
- b. Suspension, reduction and/or loss of premiums
- c. Suspension, reduction and/or loss of auction proceeds
- d. Loss of future show privileges
- e. Loss of privilege to be on Fairground property

If the infraction is deemed serious enough, immediate removal from the Fairgrounds with loss of fair privileges shall be enforced. This will be a temporary decision by the exhibitor's organizational leader and two fair committee members, until a formal, noticed Fair Committee meeting can be held.