



**MINUTES**  
Eau Claire County  
Special Meeting of the Committee on Human Resources  
**Date:** November 18, 2022  
**Time:** 8:30 a.m.  
**Location:**  
721 Oxford Ave, Room 3312 • Eau Claire, WI

Present: Larry Hoekstra, Judy Gatlin, Katherine Schneider, Allen Myren, Nick Smiar (ex-officio)

Others: Samantha Kraegenbrink, Kathryn Schauf, Dawn Edlin, Jaime Parker, Jessica McDonald, Megan Brasch

**Call to Order and Confirmation of Meeting Notice**

Chair Myren called the meeting to order at 8:30 a.m. and confirmed meeting notice.

**Roll call**

The Committee Clerk called the roll and is listed above under present

**Public Comment**

No members of the public wished to make comment.

Approval of Minutes from October 28, 2022

Motion by Supervisor Schneider. All in favor, minutes approved.

**Director's Report & Updates**

Jessica McDonald provided updates on the following:

- a. Compensation Strategy
- b. Recruitment (Jaime Parker provided updates.)
- c. Open Enrollment (Dawn Edlin provided updates.)

**File No. 22-23/074: Amending section 3.10.001 of the code: equal employment opportunity and affirmative action policy; to create section 3.10.002 of the code: exceptions; to amend section 3.10.010 of the code: affirmative action program; to repeal section 3.10.020 of the code: affirmative action officer; to amend section 3.10.040 of the code: grievances under this chapter**

Amendment to update line 42 to state "Unless the duties can be reasonably accommodated as an approved accommodations as an approved accommodation under the Americans with Disability Act as determined by the Eau Claire County Human Resources Department"

Motion by Supervisor Hoekstra to postpone file no. 22-23/074 until the next meeting. 3 yes, 1 no; motion passes.

**Future Items**

- Policy 513: Travel & Expense Reimbursement
- Exit Interviews and recruitment strategies



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- Next Meeting December 16, 2022

Adjourn

The meeting was adjourned at 9:25 a.m.

Respectfully submitted by,

Samantha Kraegenbrink – Assistant to the County Administrator