

Minutes
Eau Claire County
Committee on Judiciary and Law Enforcement
Wednesday, December 14, 2022 – 3:00 PM
County Courthouse, Room 3420
721 Oxford Avenue, Eau Claire, WI 54703
& Virtual via Cisco WebEx

Members Present: Brett Geboy, Allen Myren, Stella Pagonis*, Connie Russell, and Gerald Wilkie.

Ex-Officio Member Present: Nick Smiar.

Others Present In Person: TRY Mediation Director Todd Johnson, Sheriff Cory Schalinske, Lieutenant Travis Holbrook, Lieutenant Dustin Walters, Administrative Services Division Manager Katrina Ranallo, Clerk of Circuit Court Susan Schaffer, Finance Director Norb Kirk, and Eric Huse.

Others Present via Cisco WebEx: Captain Dave Riewestahl and Register in Probate/Clerk of Juvenile Court Susan Warner.

Call to Order

The meeting was called to order by Chairperson Wilkie at 3:00 PM.

Confirmation of Public Meeting Notice

The Clerk confirmed the meeting was properly noticed to the public.

Call of the Roll

The Clerk called the roll. Attendance is noted above.

Public Comment

No public comment was made.

Approval of Minutes from November 09, 2022 Meeting

Supervisor Russell moved to approve the minutes from the November 09, 2022 meeting. The minutes were adopted as published in the meeting materials via 5-0 voice vote.

Department Data Collection & Performance Measures

- **TRY Mediation**
 - Director Todd Johnson presented. Director Johnson explained historical data collection and measures used by TRY Mediation and future items they will report. The Committee engaged in general discussion.

*Supervisor Pagonis left at this time.

- **Circuit Court**
 - Clerk of Circuit Court Susan Schaffer presented. Clerk Schaffer told the Committee the circuit court currently reports on interpreter usage and the number of court appearances held. Clerk Schaffer told the Committee that other data and information is collected and provided through the State Court's Consolidated Court Automation Program (CCAP). Clerk Schaffer also noted that some performance standards are set by the state. The Committee engaged in general discussion.
- **Clerk of Court**
 - Clerk of Circuit Court Susan Schaffer presented. Clerk Schaffer told the Committee her office currently reports on collection efforts through the State Debt Collection program and tracks the number of hearings clerked and number of docket events. The Committee engaged in general discussion.

- **Criminal Justice Services**
 - Criminal Justice Services Director Tiana Glenna was not available for this meeting. This agenda item will be carried over to the next meeting.
- **District Attorney**
 - Operations Manager Eric Huse presented. Operations Manager Huse told the Committee about recent changes to performance measures and the on-going collaboration with other departments like Criminal Justice Services and the Sheriff's Office to improve reporting and to avoid duplicate reporting. The Committee engaged in general discussion.

*Supervisor Pagonis returned at this time.

- **Register in Probate/Clerk of Juvenile Court**
 - Register in Probate/Clerk of Juvenile Court Susan Warner presented. Register in Probate Warner told the Committee her office will be adding information regarding the number of hearings clerked and docket events to future performance measure reports. The Committee engaged in general discussion.

Sheriff's Office Updates

- **Data collection & performance measures**
 - Sheriff Schalinske presented. Sheriff Schalinske told the Committee his office is looking to involve the Criminal Justice Services data analyst to identify, collect, and analyze new data. Sheriff Schalinske told the Committee his office is working to find ways to measure community protection. The Committee engaged in general discussion.
- **Jail population & COVID-19 response**
 - Sheriff's Office staff reported the average daily jail population is increasing while weekly booking numbers are trending downward. The jail recently adjusted COVID-19-related procedures by moving to an eight day quarantine period with a test on day six. Sheriff's Office staff noted that the new procedure is not in compliance with CDC guidance due to space constraints. The Sheriff's Office reported no current COVID-19 cases in the jail and noted they are still coordinating with the City-County Health Department and jail health services provider to provide flu & COVID-19 vaccinations.
- **Recruitment, retention, protective status, and other staffing challenges**
 - Sheriff's Office staff told the Committee they have received 11 Correctional Officer resignations or 17% of Correctional Officer staff in 2022. Staff also told the Committee that legislation for enacting protective status for correctional officers statewide is still expected to be introduced in the state legislature in 2023.
- **Vehicle fleet policies & procedures**
 - Sheriff Schalinske presented the information provided in the meeting materials. The Committee engaged in general discussion.

Report on County Justice Peer Learning Network Peer Exchange Workshop

Captain Dave Riewestahl presented this item and key takeaways from the workshop in Lucas County, Ohio. The Committee engaged in general discussion.

Future Meeting Dates

- The next regular meetings of the Committee on Judiciary and Law Enforcement were scheduled for January 25, 2023 and February 22, 2023 at 3:00 PM.

Future Agenda Items

- Criminal Justice Service
 - Data collection & performance measures
 - Data dashboard
- Sheriff's Office
 - Jail population, staffing, & COVID-19 response
 - Recruitment, retention, protective status, and other challenges for correctional officers
 - DHS investigation update
- Committee oversight duties and responsibilities review

Adjournment

The meeting was adjourned by Chairperson Wilkie at 4:57 PM.

Respectfully Submitted:

Eric Huse

Eric Huse
Committee Clerk