

Eau Claire County Housing Authority
MEETING MINUTES
Monday, November 28, 2022, at 5:00 pm
Room A203, Eau Claire County Ag & Resource Center

Call to Order

The meeting was called to order by Chairperson Robin Leary at 5:04 pm

Roll Call

Roll call was taken.

Board Members present: Robin Leary, Chairperson; Jenny Ebert, Vice-Chairperson; Thomas Vue, and Philip Swanhorst.

Absent: Ricardo Garcia

Staff Present: Georgia Crownhart

Public Comment

None

Bills

Commissioner Swanhorst made a motion to approve the bills as presented. 4 ayes, 0 nays.

Motion carried.

Meeting Minutes

Commissioner Ebert made a motion to approve the October 6, 2022, meeting minutes, as presented.

4 ayes, 0 nays. Motion carried.

HCRI #22-02

Ebert made a motion to approve the downpayment/closing cost funds as recommended. 4 ayes, 0 nays. Motion carried.

2023 Payment Standard

Crownhart explained HUD had suggested we asked for an extension on our Waiver to allow us to increase our Payment Standards above 110% of Fair Market Rents, potentially up to 120%. Ebert made a motion to request a HUD Waiver and to approve the payment standard at 115% of the area Fair Market Rents effective for January 1, 2023. 4 ayes, 0 nays. Motion carried.

2023 Budget

Swanhorst made a motion to approve the 2023 Budget as presented. 4 ayes, 0 nays. Motion carried.

Resolution #22-07

Ebert made a motion to approve Resolution #22-07 for the Public Housing Budget for submission to HUD. 4 ayes, 0 nays. Motion carried.

Employee Manual

Swanhorst made a motion to approve updates to the employee manual of a 4% cost of living pay increase for all staff, to increase Holiday and Paid-Time-Off (PTO) hours for part-time staff effective January 1, 2023. 4 ayes, 0 nays. Motion carried.

Directors Report

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In addition to the report provided in the meeting packet, Crownhart advised the board we will have a new HUD Representative in Milwaukee due to them adding more staff and shifting duties. She also let them know she had heard the CAP Agency handling the WHEDA Vouchers for the City of Eau Claire would no longer be handling those as of January 1, 2023.

Commissioners Report

Ebert updated the board on the progress of funding for the fourth wing at Fairchild Senior Living. ARPA funds were awarded, and conversations are started on procurement requirements to secure bids. She stated we hope to bids awarded by the end of March 2023.

Next Meeting Date & Adjournment

The next to board meetings were scheduled for 5:00 pm on Monday, December 12, 2022. Leary adjourned the meeting at 5:41 pm.

Respectfully submitted,



Georgia Crownhart
Housing Authority Secretary