



## MINUTES

Eau Claire County

Committee on Administration

Tuesday, December 13, 2022, at 2:30 p.m.

Eau Claire County Government Center  
721 Oxford Ave., Eau Claire • Room 3312

Present: Gerald Wilkie, Connie Russell, Judy Gatlin, Nancy Coffey, Nick Smiar

Others: Samantha Kraegenbrink, Greg Dachel, Norb Kirk, Megan Brasch, Holly Blaschko, Matt Theisen, Sonja Leenhouts, Eric Killen, Kathryn Schauf, Elizabeth Giese, Tristin Faust, Anna Hilger

### Call to Order and confirmation of meeting notice

Chair Smiar called the meeting to order at 2:30 p.m. and confirmed meeting notice.

### Roll call

Verbal roll call was taken and is listed above under present.

### Public Comment

No members of the public wished to make comment.

### Review of meeting minutes from October 18, 2022; November 15, 2022; December 6, 2022.

Motion by Supervisor Gatlin, seconded by Supervisor Coffey. Supervisor Coffey motioned to amend the minutes from November 15, 2022, to correct under the "Ethics/Code of Conduct," "The Committee reviewed the draft of the document Code of Ethics and Conduct and made changes to the documents ~~are~~ as desired." and "The document is recommended to be called, "Code of Conduct," and ~~the~~-its board to be called "Conduct Inquiry Commission."

### Quarter 3 Reports (<https://www.eauclairecounty.gov/our-government/government-resources/report-central>)

The following departments presented their Quarter 3 reports:

- a. Veteran Services
- b. Information Systems
- c. Child Support
- d. Corporation Counsel
- e. Facilities
- f. Risk Management
- g. Administration

### File No. 22-23/078: Resolution creating 2.0 (FTE) Custodian positions in the Eau Claire County Facilities Department

Motion by Supervisor Wilkie, seconded by Supervisor Russell. All in favor, motion passes.

### ARPA Funding/Projects

The committee discussed internal projects proposed for remaining ARPA funding. The following projects were recommended for funding:

- Laboratory Capacity Expansion (\$155,000)
- Water Quality Testing in Eau Claire County's Private Wells (\$97,933)
- Ag Center Roof Mounted Solar Array (\$126,500)
- Courthouse Mounted Solar Array (\$148,500)



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- Total: \$527,933

Motion by Supervisor Wilkie, seconded by Supervisor Gatlin. All in favor.

### Appointments

The following appointments are being recommended:

- IFLS Library System
  - Jackie Pavelski
  - Joshua Sterling
- City-County Board of Health
  - Catherine Wildenberg

Motion by Supervisor Gatlin, seconded by Supervisor Coffey. All in favor.

The meeting was adjourned at 4:32 p.m.

Respectfully submitted by,

Samantha Kraegenbrink – Assistant to the County Administrator