

January 2023

An electronic update for the legal community providing a brief look at news in Eau Claire County Courts

Court Appointed Counsel Invoicing Reminders

Billing Rates:

The hourly rate is \$100.00 and cannot include time spent by the paralegal/associate.

Travel:

Can **<u>only</u>** be charged if over 50 miles **one way** from the courthouse either at the rate of \$25 per hour or mileage at the current Federal rate.

Expenses:

Allowable expenses include photocopies, photographs used as exhibits, copies of medical records, and witness fees. All expenses must be itemized and an invoices submitted along with your invoice for reimbursement.

Out of state or long distance witness appearance and expert witnesses:

Must come before the Judge for approval. Judicial approval is required before hiring a private investigator and requesting transcripts.

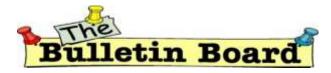
Misc. other notes for invoices:

Case caption and case number are to be included on each invoice. Attorney name and address should also be included.

All invoices must be itemized: what, when, how long or how much.

Invoices should be submitted within 30 days of final hearing and quarterly while case is pending.

Invoices should be submitted to the Clerk of Courts.



District Attorney's Office:

Attorney Jansen Van Daalwyk began as an Assistant District Attorney in November

Clerk of Courts:

Kayla Glaser has been promoted to Deputy Court Clerk on the Civil/Family Team.

Judicial Assistant Changes:

Branch 1 – Rachael - 839-7023 Branch 2 – Kaycee – 839-7732 Branch 3 – Courtney – 839-6149 Branch 4 – Kaycee – 839-7732 Branch 5 – Carrie – 839-6170 Branch 6 – Carrie – 839-6170 Court Commissioner – Jennifer – 839-6029 Judge Barna (Rusk Co.) – Carrie – 839-6170

Past issues of The Brief can be found at: <u>The Brief | Eau Claire County</u> The Brief. Published monthly. To submit topics or questions: EauClaire.Info@wicourts.gov