

## **Agenda**

Eau Claire County  
Committee on Judiciary and Law Enforcement  
Wednesday, December 14, 2022 – 3:00 PM  
County Courthouse, Room 3420  
721 Oxford Avenue, Eau Claire, WI 54703  
& Virtual via Cisco WebEx

### **Join via WebEx Online:**

**[Meeting Link](#)**

**Meeting Number:** 2596 738 5690

**Password:** JudLaw

### **Join via Phone:**

**Dial In:** 1-415-655-0001

**Access Code:** 2596 738 5690

**Passcode:** 583529

**Notice Regarding Public Comment:** *Members of the public wishing to make comments are encouraged to email Eric Huse at [Eric.Huse@da.wi.gov](mailto:Eric.Huse@da.wi.gov) at least 30 minutes prior to the start of the meeting. You will be called on during the Public Comment session to make your comments.*

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1. Call to Order
2. Confirmation of Public Meeting Notice
3. Call of the Roll
4. Public Comment
5. Approve Minutes from November 09, 2022 Meeting – discussion/action pg. 2
6. Department Data Collection & Performance Measures – discussion
  - a. TRY Mediation pg. 5
  - b. Circuit Court
  - c. Clerk of Court
  - d. Criminal Justice Services
    - i. [Data Dashboard Link](#)
  - e. District Attorney
  - f. Register in Probate/Clerk of Juvenile Court
7. Sheriff's Office Updates – discussion
  - a. Data collection & performance measures
  - b. Jail population & COVID-19 response
  - c. Recruitment, retention, protective states, and other staffing challenges
  - d. Vehicle fleet policies & procedures
8. Report on County Justice Peer Learning Network Peer Exchange Workshop – discussion
9. Set Future Meeting Date(s) – discussion/action
10. Set Future Agenda Item(s) – discussion/action
  - a. Sheriff's Office
    - i. Jail population and COVID-19 response
    - ii. Recruitment, retention, protective status, and other staffing challenges
    - iii. DHS investigation update
  - b. Committee oversight duties and responsibilities review
11. Adjourn

Posted: 12/12/2022

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Note: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or County Administration for assistance (715-839-5106). For additional information on ADA requests, contact the County ADA Coordinator at 715-839-6945, (FAX) 715-839-1669, or 715-839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources Department, Eau Claire County Courthouse, 721 Oxford Ave., Eau Claire, Wisconsin 54703

**Minutes**  
Eau Claire County  
Committee on Judiciary and Law Enforcement  
Wednesday, November 09, 2022 – 3:00 PM  
County Courthouse, Room 3420  
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**Members Present:** Brett Geboy, Allen Myren, Stella Pagonis, Connie Russell, and Gerald Wilkie.

**Ex-Officio Member Present:** Nick Smiar.

**Others Present In Person:** TRY Mediation Director Todd Johnson, Human Resources Director Jessica McDonald, Finance Director Norb Kirk, Purchasing Manager Greg Bowe, Sheriff Cory Schalinske, Administrative Services Division Manager Katrina Ranallo, Register in Probate/Clerk of Juvenile Court Susan Warner, Clerk of Circuit Court Susan Schaffer, Criminal Justice Services Director Tiana Glenna, Communications Center Manager Greg Rosno, and Eric Huse.

**Call to Order**

The meeting was called to order by Chairperson Wilkie at 3:02 PM.

**Confirmation of Public Meeting Notice**

The Clerk confirmed the meeting was properly noticed to the public.

**Call of the Roll**

The Clerk called the roll. Attendance is noted above.

**Public Comment**

No public comment was made.

**Approval of Minutes from October 26, 2022 Meeting**

Supervisor Geboy moved to approve the minutes from the October 26, 2022 meeting. The minutes were adopted as published in the meeting materials via 5-0 voice vote.

**Jail & Northwest Regional Juvenile Detention Center Healthcare Vendor RFP Recommendation**

Purchasing Manager Greg Bowe presented this item. Four proposals were received from three vendors. After evaluation of services offered and cost considerations, WellPath, LLC is the recommended vendor to contract with. Supervisor Pagonis moved to approve the recommendation of the purchasing department to contract WellPath, LLC to provide healthcare services for the jail and Northwest Regional Juvenile Detention Center. Motion **carried** via 5-0 voice vote.

**Eau Claire Emergency Communications Center**

- **Report from Communications Center Manager Greg Rosno**
  - Manager Rosno provided an overview of the Eau Claire Emergency Communications Center. Rosno noted the biggest change over the next several years for the communications center is upgrading current systems to Next Generation 911. The Committee engaged in general discussion.
- **Committee Oversight Role**
  - The Committee discussed its oversight role as it relates to the emergency communication center. The Committee agreed that regular updates/review of Communication Center activities is appropriate moving forward.

### **3<sup>rd</sup> Quarter Department Updates**

- **TRY Mediation**
  - Director Todd Johnson presented the 3<sup>rd</sup> quarter update for TRY Mediation. Johnson expects to end 2022 with a surplus as a result of an additional, unexpected contract with another county and limiting general expenses. The Committee engaged in general discussion.
- **Circuit Court**
  - Clerk of Circuit Court Susan Schaffer presented the 3<sup>rd</sup> quarter update for the Circuit Court. Schaffer told the Committee that the budget is about where she expects it to be through the 3<sup>rd</sup> quarter. Schaffer noted a significant issue facing the Circuit Court is Rusk County cases & Eau Claire county cases being swapped due to conflicts preventing Rusk County Judge Barna from hearing pending Rusk County criminal cases. This has led to scheduling difficulties and implications for how to maintain open court proceedings. The Committee engaged in general discussion.
- **Clerk of Court**
  - Clerk of Circuit Court Susan Schaffer presented the 3<sup>rd</sup> quarter update for Clerk of Court. Schaffer noted revenues are down but corresponding expenses are also down. Schaffer also noted there have been several staffing changes, internal promotions, and the department will be hiring new civil deputy clerk of court who will start in early 2023. The Committee engaged in general discussion.
- **Criminal Justice Services**
  - Criminal Justice Services Director Tiana Glenna presented the 3<sup>rd</sup> quarter update for Criminal Justice Services. Glenna reported that the department's budget is on target. Criminal Justice Services is working with the District Attorney's Office to increase participation in a new Deferred Acceptance of a Guilty Plea-Substance abuse Treatment And Recovery (DAGP-STAR) program. The Committee engaged in general discussion.
- **District Attorney**
  - District Attorney Peter Rindal & Operations Manager Eric Huse presented the 3<sup>rd</sup> quarter update for the District Attorney's Office. The department's budget is where they expect it to be. The Committee engaged in general discussion.
- **Register in Probate/Clerk of Juvenile Court**
  - Register in Probate/Clerk of Juvenile Court Susan Warner presented the 3<sup>rd</sup> quarter update for the Register in Probate/Clerk of Juvenile Court. Warner noted that fee collections are up this year as a result of larger estate filings. The Committee engaged in general discussion.
- **Sheriff's Office**
  - **3<sup>rd</sup> Quarter**
    - Administrative Services Division Manger Katrina Ranallo presented the 3<sup>rd</sup> quarter update for the Sheriff's Office. Ranallo noted that revenues are up and expenses are down for the year. The Committee engaged in general discussion.
  - **Jail population & COVID-19 response**
    - Sheriff Schalinske reported that the jail is still working through containment of a COVID-19 outbreak in jail. There are currently 205 individuals in the care of the Eau Claire County Jail and 18 individuals on electronic monitoring.
  - **Recruitment, retention, protective status, and other staffing challenges**
    - Sheriff Schalinske reported that the Patrol Division will be fully staffed with existing positions by end of 2022. Two Correctional Officers started last week; a number of other candidates are still at various stages of hiring process.

### **Policies/Procedures for Officer Involved Critical Incidents/Use of Force Incidents**

Sheriff Schalinske explained what constitutes an officer involved critical incident or use of force incident as well as the internal and external review process of each event. The Committee engaged in general discussion.

**Policies/Procedures for Search Warrants and Subpoenas**

Sheriff Schalinske and Operations Manager Eric Huse explained the process for obtaining a search warrant or subpoena and the manner in which they are executed. The Committee engaged in general discussion.

**Future Meeting Dates**

- The next regular meeting of the Committee on Judiciary and Law Enforcement was scheduled for December 14, 2022 at 3:00 PM.

**Future Agenda Items**

- Department performance measures review
- Sheriff's Office
  - Jail population, staffing, & COVID-19 response
  - Recruitment, retention, protective status, and other challenges for correctional officers
  - Vehicle fleet review
  - DHS investigation update
- Committee oversight duties and responsibilities review

**Adjournment**

The meeting was adjourned by Chairperson Wilkie at 5:47 PM.

Respectfully Submitted:

Eric Huse  
Committee Clerk

## Planned changes for TRY Mediation to quantify measurable outcomes

- A. Expanded categories for tracking statistics for mediations
  - 1. Represented by counsel or not
  - 2. Reasons for no-agreement
    - a. Domestic Violence
    - b. Alcohol/Drug Abuse
    - c. Re-location
    - d. Criminal charges
    - e. School choice
- B. Tracking Eau Claire cases for additional court activity at 6 months, 1 year, and 2-year intervals.
- C. Mediator evaluations from parents
  - 1. Questions to be included for evaluation
  - 2. Mode of delivering and obtaining evaluations