



MINUTES

Eau Claire County

Special Meeting of the Committee on Human Resources

Date: October 28, 2022

Time: 8:30 a.m.

Location:

721 Oxford Ave, Room 3312 • Eau Claire, WI

Present: Allen Myren, Larry Hoekstra, Katherine Schneider, Cory Sisk, Judy Gatlin

Others: Samantha Kraegenbrink, Dawn Edlin, Bryon Ayres, Kathryn Schauf, Jessica McDonald, Jaime Parker, Linda Skogland (Presenter)

Call to Order and Confirmation of Meeting Notice

Chair Myren called the meeting to order at 8:30 a.m. and confirmed meeting notice.

Roll call

The committee clerk called the roll, which is listed above under present.

Public Comment

No members of the public wished to make comment.

Approval of Minutes from September 16, 2022

Motion by Supervisor Schneider to approve the minutes as corrected. The following change was made after Abolish Social Work Supervisor- Crisis; Create Social Work Manager-Crisis. Motion by Supervisor Sisk to recommend. "*Motion passes.*" No additional deletions, additions, or corrections. Minutes approved as corrected.

Director's Report

- Benefits & Open Enrollment Update
 - i. Linda Skoglund from JA Counter/Alera Group presented updates on the 2023 employee benefits.
- Quarter 3 Report
 - i. Director McDonald provided highlights from the quarter 3 report.
- Compensation Strategy Update
 - i. Director McDonald provided an update on the Compensation Strategy.
- Recruitment Update
 - i. Director McDonald provided an update on recruitment.
- Lighthouse Overview
 - i. Administrator Schauf provided an overview of Lighthouse.
- Retiree Recognition
 - i. Director McDonald provided an overview of potential retiree recognition.

Policy 519: Salary Plan Administration Policy Update

Motion by Supervisor Schneider to approve changes to Policy 519: Salary Plan Administration Policy. All in favor; motion carried.

Policy 425: Paid Time Off Policy Update



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Motion by Supervisor Gatlin to approve changes to Policy 425: Paid Time Off Policy. All in favor; motion carried.

Policy 105: Separation Policy Update

Motion by Supervisor Sisk to approve changes to Policy 105: Separation Policy Update. All in favor; motion carried.

Future Items

- a. Mileage and Meal Reimbursement

The meeting was adjourned at 9:51 a.m.

Respectfully submitted by,

Samantha Kraegenbrink – Assistant to the County Administrator