



## MINUTES

Eau Claire County  
Committee on Human Resources

**Date:** July 26, 2022

**Time:** 8:30 a.m.

**Location:** Room 3312

Present: Allen Myren, Larry Hoekstra, Katherine Schneider, Judy Gatlin

Others: Samantha Kraegenbrink, Jessica McDonald, Kathryn Schauf, Norb Kirk, Jaime Parker, Bryon Ayres, Brittany Buhrow, Brian Spilde, Sonja Leenhouts

### **Call to Order and Confirmation of Meeting Notice**

Chair Myren called the meeting to order at 8:30 a.m. and confirmed meeting notice.

### **Introductions**

Those in attendance provided introductions.

### **Public Comment**

No members of the public wished to make comment.

### **Approval of Minutes for June 24, 2022**

No minutes were included in the packet, they will be provided at the next meeting.

### **Director's Report**

Jessica McDonald provided an overview of the following:

- a. 2022 Quarter 2 Report
- b. Vacancies

### **2023 Human Resources Budget Review**

Jessica McDonald along with members of the Human Resources team provided a brief overview of the 2023 proposed budget. The committee briefly discussed the materials provided.

### **File No. 22-23/038: Resolution authorizing to abolish one (1) and Highway Sign & Marking Support position and to create one (1) Highway Sign & Marking Foreman position in the Highway Department**

Brian Spilde provided overview of resolution 22-23/038. The Committee briefly discussed. Motion by Supervisor Gatlin; all in favor. Motion approved.

### **File No. 22-23/039: Resolution authorizing to abolish one (1) Shop Lead position and create one (1) Shop Foreman position in the Highway Department**

Brian Spilde provided overview of resolution 22-23/039. The Committee briefly discussed. Motion by Supervisor Hoekstra; all in favor. Motion approved.



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### Overview of Eau Claire County Code, Title 3 Human Resources

Jessica McDonald discussed with the Committee Title 3 in the County Code.

### Future Items

- Joint Budget Review Meeting with Finance & Budget
- 2023 position budgeting review
- June 24, 2022 minutes
- County Code updates
- Employee Perception Survey

The meeting was adjourned at 9:58 a.m.

Respectfully submitted by,

Samantha Kraegenbrink  
Assistant to the County Administrator  
*Committee Clerk*