

MINUTES

Eau Claire County

JOINT MEETING

- PLANNING & DEVELOPMENT COMMITTEE AND BUDGET AND FINANCE COMMITTEE •

Date: Tuesday, August 9, 2022

Time: 5:00 p.m.

*Event link below can be used to connect to meeting and interact (by the chair) from computer or through the WebEx Meeting smartphone app.

Join WebEx Meeting: <https://eauclairecounty.webex.com> Meeting ID 2592 012 3957 Password: DNsdjgpP344

*Meeting audio can be listened to using this Audio conference dial in information.

Audio conference: 1-415-655-0001 Access Code: 25920123957##

For those wishing to make public comment, you must e-mail Rod Eslinger at Rod.Eslinger@co.eau-claire.wi.us at least 30 minutes prior to the start of the meeting. You will be called on during the public comment period to make your comments.

**Please mute personal devices upon entry*

Members Present: James A. Dunning, Robin Leary, Nancy Coffey, Dane Zook, Todd Meyer, John Folstad, Cory Sisk (via Webex)

Members Absent:

Ex officio Present: Chair Smiar

Other County Board Members: Supervisor Hoekstra

Staff Present: Tina Pommier, Rodney J. Eslinger, Norb Kirk, Amy Wiess, Kathryn Schauf, Ben Bublitz, Matt Michels, Tyler Esh, Rich Steidl

1. Call to Order and confirmation of meeting notice

Chairpersons Leary (P&D) and Zook (F&B) called the meeting to order at 5:00 p.m. and Clerk Eslinger confirmed the meeting was properly noticed.

2. Roll Call

- Committee on Planning & Development: Chairperson Leary - Present, Supervisor Meyer - Present, Supervisor Coffey - Present, Supervisor Dunning - Present, Supervisor Zook – Present,
- Committee on Finance & Budget: Chairperson Zook - Present, Supervisor Leary - Present, Supervisor Folstad - Present, Supervisor Dunning - Present, Supervisor Sisk – Present
- Board Chair Smiar was present.

3. Public Comment (15-minute maximum): None

4. 2023 Register of Deeds Budget / Discussion – Action

Tina Pommier, Register of Deeds, presented the 2023 Register of Deeds budget to the committees. Ms. Pommier reported that the document recordings are on consistent with recordings volumes from 2020. She stated that she continues to work on document scanning and cross training her staff on department functions. Administrator Schauf asked Mrs. Pommier to speak on the benefits of combining the County Clerk and R.O.D offices, which is targeted in 2023. She noted a few benefits would be staff from both programs will be able to cover during vacations, and it would help cut down

on the number of customer visits that involve recording documents such as marriage certificates. Tina concluded by answering questions from the committees.

ACTION: Motion by Nancy Coffey to approve the Register of Deeds 2023 Budget as presented. Motion carried on a roll call vote: 5-0-0.

5. 2023 Planning & Development Budget / Discussion – Action

Rodney Eslinger, Director of Planning and Development for Eau Claire County presented the 2023 Planning and Development operational and capital budgets to the committees. Mr. Eslinger stated that the 2023 budget followed Administrator Schauf's budget guidelines and the budget increases were primarily associated with the cost-of-living adjustments (COLA) and a projected 9.5% insurance increase. He recognized that 11 of the 19 FTE positions have seen turn over since May of 2021, which has required additional onboarding effort to get those new staff training to be successful in their positions. Mr. Eslinger pointed out from his budget narrative that the county should reconsider how it funds the lake rehabilitation requests in the future whether that's continues through capital budgeting or whether it becomes an operational expense. Overall, across four funds, the general 2023 P&D budget as presented revealed a 1% increase over the 2022 budget.

ACTION: Motion by James A. Dunning to approve the 2023 Planning and Development operational and capital budget as presented. Motion carried on a roll call vote: 5-0-0.

6. Adjourn Committee on Finance & Budget and the Committee on Planning & Development

ACTION: Meeting adjourned by unanimous consent at 6:15 pm

Respectfully Submitted,

A handwritten signature in black ink that reads "Rodney J. Eslinger". The signature is written in a cursive, flowing style.

Rodney Eslinger
Clerk, Committee on Planning & Development