

Agenda

Eau Claire County
Extension Education Committee
November 30, 2022, at 4:00PM
227 1st Street West Altoona, WI 54720 Room 103/104

Those wishing to make public comments can submit their name and address no later than 30 minutes prior to the meeting to Kristi Peterson kristin.peterson@eauclairecounty.gov or attend the meeting in person. Comments are limited to three minutes; you will be called on during the public comment section of the meeting.

Join from the meeting link

<https://eauclairecounty.webex.com/eauclairecounty/j.php?MTID=m13b3e06716fee86050d23767fe998f2a>

Meeting password: cM38gJ3Qitb

Join by phone: 1-415-655-0001 US Toll

1. Call to Order and confirmation of meeting notice of Extension Committee
2. Roll Call
3. Public Comment [Form Builder List View | Eau Claire County \(eau-claire.wi.us\)](#)
4. Review/Approval of Committee Minutes – Discussion/Action
 - a. October 19, 2022
5. Educator Report
 - a. FoodWise Report
 - b. Extension Staff updates
6. Eau Claire County 2023 Budget – Discussion
 - a. Quarter 3 update
7. Kristen Bruder – AED Report
8. Scheduling of Future Meetings / Agenda Items

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or Administration for assistance (715-839-5106). For additional information on ADA requests, contact the County ADA Coordinator at 839-6945, (FAX) 839-1669 or 839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

a. December 21, 2022, at 4:00pm

9. Announcements

10. Adjourn

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or Administration for assistance (715-839-5106). For additional information on ADA requests, contact the County ADA Coordinator at 839-6945, (FAX) 839-1669 or 839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

Minutes

Eau Claire County
Extension Education Committee
October 19, 2022, at 4:00PM
227 1st Street West Altoona, WI 54720 Room 103/104

Call to Order at 4:01pm and confirmation provided

Roll Call

Members Present: Jodi Lepsch, Missy Christopherson, Heather Deluka, Amanda Babb, Kyle Johnson, and Ex-officio Nick Smiar

Others Present: Kristi Peterson, Debbie Kitchen, Kristen Bruder, Erika Gullerud, Debbie Kitchen, Kevin Kitchen, Keith Kitchen, Amber Boone, Emily Boone, Chauncey Ellefson, Jenni Haan, Wendy Strauch and Leticia Papke

Public Comment – 3-minute limit

- a. Debbie Kitchen – oral comment regarding the fair and grievance
- b. Kevin Kitchen– oral comment regarding the fair and grievance
- c. Keith Kitchen– oral comment regarding the fair and grievance
- d. Amber Boone– oral comment regarding the fair and grievance
- e. Emily Boone– oral comment regarding the fair and grievance

Review/Approval of Committee Minutes – Discussion/Action

September 21, 2022 – Supervisor Babb approves. All in favor, motion passes.

Eau Claire County 2023 Budget – Discussion

Kristen Bruder discussed our request and administrator recommendation.

Kristen Bruder – AED Report

136 Contract Review – and organizational structure was outlined.

Fair Coordinator - 2022 Eau Claire County Fair Report

Debbie Kitchen reviewed the financial overview of 2022 Fair.

Fair Improvement Discussion - Discussion/Action

Update from Chauncy and discussion of potential steps to move forward.

Fair Application - Discussion/Action

Supervisor Johnson moves to accept new and current applications until the bylaws are

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or Administration for assistance (715-839-5106). For additional information on ADA requests, contact the County ADA Coordinator at 839-6945, (FAX) 839-1669 or 839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

completed and a new policy is developed and implemented. 4 ayes, 1 abstain. Motion passes.

Scheduling of Future Meetings / Agenda Items

- f. November 30, 2022, at 4:00pm
 - i. Fair By-laws Update Discussion/Action
 - ii. Fair Committee Update Discussion/Action
 - iii. Fair Committee Application Process
 - iv. FoodWise Report

Announcements - none

Adjourn at 6:35 pm

PLEASE NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of individuals with disabilities through sign language, interpreters, remote access, or other auxiliary aids. Contact the clerk of the committee or Administration for assistance (715-839-5106). For additional information on ADA requests, contact the County ADA Coordinator at 839-6945, (FAX) 839-1669 or 839-4735, TTY: use Relay (711) or by writing to the ADA Coordinator, Human Resources, Eau Claire County Courthouse, 721 Oxford Avenue, Eau Claire, WI 54703.

21 - Extension

Fund	Account Description	Account No	Orig Budget 2022	Adj Budget 2022	Q1 2022
100	COUNTY TAX LEVY	22-100-21-41110-000-000-000-000	283,146	283,146	70,787
	01-Tax Levy	Sum:	283,146	283,146	70,787
	STATE POSTAGE GRANT	22-100-21-43690-000-000-000-000	994	994	700
	04-Intergovernment Grants and Aid	Sum:	994	994	700
	EXTENSION/ DUPLICATING	22-100-21-46772-000-000-000-000	100	100	9
	EXTENSION/ EDUCATIONAL PROGRAMS	22-100-21-46774-000-000-000-000	8,000	8,000	1,411
	EXTENSION/ REFERENCE MATERIALS	22-100-21-46771-000-000-000-000	50	50	35
	GARDEN RENT	22-100-21-46773-000-000-000-000	1,200	1,200	315
	PESTICIDE TRNG FEES	22-100-21-46776-000-000-000-000	200	200	1,400
	SCHOOL OUTREACH PRG GRT	22-100-21-46770-007-000-000-000	1,800	1,800	0
	06-Public Charges for Services	Sum:	11,350	11,350	3,170
	FAMILY & WELLNESS DONATIONS	22-100-21-48503-000-000-000-000	1,000	1,000	0
	09-Other Revenue	Sum:	1,000	1,000	0
	FUND BALANCE APPLIED	22-100-21-49300-000-000-000-000	0	9,378	0
	11-Fund Balance Applied	Sum:	0	9,378	0
	Total Revenues:	Sum:	296,490	305,868	74,657

Fund	Account Description	Account No	Orig Budget 2022	Adj Budget 2022	Q1 2022
100	EXTENSION/ SAL PERM-REGULAR	22-100-21-55600-111-000-000-000-000	-75,829	-75,829	-14,477
	01-Regular Wages	Sum:	-75,829	-75,829	-14,477
	EXTENSION/ ER HSA CONTRIBUTIONS	22-100-21-55600-153-000-000-000-000	-1,675	-1,675	0
	EXTENSION/ HOSP & HEALTH INS	22-100-21-55600-154-000-000-000-000	-34,573	-34,573	-8,645
	EXTENSION/ LIFE INSURANCE	22-100-21-55600-155-000-000-000-000	-23	-23	-10
	EXTENSION/ RETIREMENT EMPLR SHARE	22-100-21-55600-152-000-000-000-000	-5,118	-5,118	-941
	EXTENSION/ SOCIAL SECURITY	22-100-21-55600-151-000-000-000-000	-5,801	-5,801	-963
	03-Payroll Benefits	Sum:	-47,190	-47,190	-10,559
	4-H PROGRAMS/ DATA PROCESSING	22-100-21-55641-214-000-000-000-000	-500	-500	0
	EXTENSION/ CONTRACTED SERVICES	22-100-21-55600-200-000-000-000-000	-146,524	-146,524	0
	EXTENSION/ TELEPHONE	22-100-21-55600-225-000-000-000-000	-2,160	-2,160	0
	GARDENS/ GROUNDS MAINTENANCE	22-100-21-55620-246-000-000-000-000	-250	-250	0
	04-Contracted Services	Sum:	-149,434	-149,434	0
	EXTENSION/ MEMBERSHIP DUES	22-100-21-55600-324-000-000-000-000	-800	-800	-495
	EXTENSION/ OFFICE SUPPLIES	22-100-21-55600-310-000-000-000-000	-1,800	-1,800	-416
	EXTENSION/ PESTICIDE TRNG SUPPLIES	22-100-21-55612-300-000-000-000-000	-250	-250	-450
	EXTENSION/ PRINTING & DUP	22-100-21-55600-313-000-000-000-000	-1,500	-1,500	-6
	EXTENSION/ STATE POSTAGE	22-100-21-55615-311-000-000-000-000	-994	-994	-193
	EXTENSION/ SUPPLIES	22-100-21-55601-300-000-000-000-000	-7,490	-7,490	-330
	EXTENSION/ TRAVEL-REGULAR	22-100-21-55600-330-000-000-000-000	-3,000	-3,000	-33
	EXTENSION/ TRAVEL-TRAIN & CONF	22-100-21-55600-340-000-000-000-000	-1,500	-1,500	-792
	FAMILY & WELLNESS/ SUPPLIES	22-100-21-55610-300-000-000-000-000	-1,000	-2,967	0
	GARDENS/ REPAIR & MAINT SUPP	22-100-21-55620-370-000-000-000-000	-950	-950	-112
	SAFETY GRANT/ SUPPLIES	22-100-21-55606-390-000-000-000-000	0	-5,000	0
	SCHOOL OUTREACH PROG/ SUPPLIES	22-100-21-55613-390-000-000-000-000	-1,800	-4,211	0
	05-Supplies & Expenses	Sum:	-21,084	-30,462	-2,827

EXTENSION/ OFFICE EQUIPMENT	22-100-21-55600-813-000-000-000-000	-2,953	-2,953	-985
09-Equipment		Sum:	-2,953	-2,953
Total Expenditures:		Sum:	-296,490	-305,868
Net Surplus/(-Deficit) - Extension			\$0	\$0
				\$45,810

Q2	2022	Q3	2022	Q4	2022	YTD	2022	% of Budget
	70,787		70,787		0		212,361	75.00%
	70,787		70,787		0		212,361	75.00%
	0		0		0		700	70.42%
	0		0		0		700	70.42%
	0		0		0		9	9.20%
	2,730		2,152		0		6,293	78.67%
	0		0		0		35	70.00%
	1,155		35		0		1,505	125.42%
	120		0		0		1,520	760.00%
	50		2,250		0		2,300	127.78%
	4,055		4,437		0		11,662	102.75%
	100		1,000		0		1,100	110.00%
	100		1,000		0		1,100	110.00%
	0		0		0		0	0.00%
	0		0		0		0	0.00%
	74,942		76,224		0		225,823	73.83%

Q2	2022	Q3	2022	Q4	2022	YTD	2022	% of Budget
-17,379		-22,233		0		-54,088		71.33%
-17,379		-22,233		0		-54,088		71.33%
-563		-563		0		-1,125		67.16%
-8,645		-8,645		0		-25,936		75.02%
-10		-10		0		-30		131.09%
-1,130		-1,445		0		-3,516		68.69%
-1,152		-1,524		0		-3,638		62.72%
-11,500		-12,186		0		-34,245		72.57%
0		0		0		0		0.00%
-73,262		0		0		-73,262		50.00%
-840		-420		0		-1,260		58.33%
0		0		0		0		0.00%
-74,102		-420		0		-74,522		49.87%
-100		0		0		-595		74.38%
-260		-617		0		-1,293		71.82%
-4		0		0		-454		181.76%
-559		-549		0		-1,114		74.28%
-73		-127		0		-393		39.53%
-3,066		-2,576		0		-5,972		79.73%
-506		-902		0		-1,441		48.02%
-475		-256		0		-1,523		101.52%
0		-39		0		-39		1.33%
0		-1,004		0		-1,116		117.50%
0		0		0		0		0.00%
-326		-1,706		0		-2,032		48.25%
-5,369		-7,776		0		-15,971		52.43%

1	-985	0	-1,968	66.65%
---	------	---	--------	--------

1	-985	0	-1,968	66.65%
----------	-------------	----------	---------------	---------------

-108,348	-43,600	0	-180,795	59.11%
-----------------	----------------	----------	-----------------	---------------

-\$33,405	\$32,624	\$0	\$45,029
------------------	-----------------	------------	-----------------